

**MINUTES OF THE MEETING OF THE PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS, AT CITY HALL, 1212 AVENUE M, HUNTSVILLE, TEXAS ON THE 3RD DAY OF MARCH, 2016 AT NOON (12:00 PM).**

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Members present: Woods; Barry; Hilton; Johnston; Durda  
Members absent: Anderson; Cummings  
City staff present: Kulhavy; Ridley; Moss

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**1. CALL TO ORDER**

- a. *This meeting was called to order by Chairman Johnston. [12:00PM]*

**2. PLEDGE OF ALLEGIANCE**

- a. **U.S. Flag**  
b. **Texas Flag**

**3. INVOCATION**

*Commissioner Barry led the invocation*

**4. DISCUSS** the revised language for Code requirements for existing Mobile Home/Manufactured Housing Parks and Manufactured Housing Units on individual lots outside of parks and inside of parks.

**Aron Kulhavy** opened the discussion with an overview of the staff discussion form, leading to an informational powerpoint and packet presentation which included staff research and statistics on manufactured homes and parks both within the City of Huntsville and nationwide. Revised Development Code language for the development of Manufactured Home Parks/Subdivisions and the upgrade of standards for manufactured home placement in the City of Huntsville was presented and discussed. The upgrade of existing manufactured homes located outside of manufactured home parks and manufactured home parks to minimum standards will be addressed by adoption of an ordinance, rather than by Development Code revision. The Planning Commission will not have to formally approve the ordinance. City Council is solely responsible for approval of ordinances. However, staff will present the ordinance to the Planning Commission for comment. A rough draft of the ordinance was presented to the Commission for review and comment. A public hearing for the revision of the Development Code language to address new development standards for the placement of manufactured homes outside of manufactured home parks and the development of new manufactured home parks/subdivisions will be held at the April 7, 2016 Planning Commission meeting.

**5. PUBLIC COMMENTS**

There were none.

**6. ITEMS OF COMMUNITY INTEREST**

- i. *The Chamber of Commerce Trade/Business Expo will be held on March 3<sup>rd</sup>.*  
ii. *The City of Huntsville Solid Waste Department will hold the annual Trash Bash on March 5<sup>th</sup>.*

**7. ADJOURNMENT**

*Commissioner Barry made a motion to adjourn. Second was by Commissioner Hilton. The vote was unanimous. [12:55PM]*