

CITY OF HUNTSVILLE, TEXAS

Andy Brauninger, Mayor

Keith D. Olson, Mayor Pro Tem, Position 4
Paul Davidhizar, Position 1 At-Large
Tyler McCaffety, Position 2 At-Large
Clyde D. Loll, Position 3 At-Large



Joe Emmett, Ward 1
Tish Humphrey, Ward 2
Ronald Allen, Ward 3
Joe Rodriguez, Ward 4

HUNTSVILLE CITY COUNCIL AGENDA TUESDAY, FEBRUARY 7, 2017 - REGULAR SESSION 6:00 P.M.

CITY COUNCIL CHAMBERS HUNTSVILLE CITY HALL, 1212 AVENUE M, HUNTSVILLE, TEXAS, 77340

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5403), two working days prior to the meeting for appropriate arrangements.

MAIN SESSION [6:00 P.M.]

1. CALL TO ORDER

2. INVOCATION AND PLEDGES

U.S. Flag

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

3. CONSENT AGENDA

Public Comments will be called for by the presiding officer before action is taken on these items. *(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)*

- a. Approve the minutes of the City Council meeting held on January 17, 2017. [Lee Woodward, City Secretary]
- b. Authorize the City Manager to reduce Garney Construction's contract by \$98,109.80. [Dr. Sherry McKibben, Director of Neighborhood Resources]
- c. Authorize the City Manager to apply for a Dollar General Literacy Foundation Grant for \$15,000.00, with a \$16,000 match. [Dr. Sherry McKibben, Director of Neighborhood Services]
- d. Authorize the City Manager to apply for the 2017 Victims' Service Coordinator Grant for \$141,322.83, plus a \$35,330.71 cash match, and adopt Resolution 2017-05 in support of same. [Dr. Sherry McKibben, Director of Neighborhood Services]
- e. Authorize the City Manager to apply to the Governor's Office for a 2017 Homeland Security Grant in the amount of \$92,270.00 and adopting Resolution 2017-06 in support of same. [Dr. Sherry McKibben, Director of Neighborhood Services]
- f. Authorize the City Manager to apply for the 2017 Houston-Galveston Area Council (H-GAC) Justice Assistance Grant (JAG) for \$125,000.00 and adopt Resolution 2017-07 in support of same. [Dr. Sherry McKibben, Director of Neighborhood Services]
- g. Authorize the City Manager to award the purchase of a Caterpillar 938M Wheel Loader to be used at the Solid Waste Transfer Station, in the amount of \$213,778. [Carol Reed, Director of Public Works]

4. STATUTORY AGENDA

- a. **FIRST READING** - *Presentation, public comment, discussion, and possible action* to consider authorizing the City Manager to award the construction contract for the 11th Street (IH 45 to University Avenue) Waterline Replacement Project construction project, Project No. 12-11-01, and adopting Ordinance 2017-18 in support of the associated budget amendment, first reading. [Y.S. "Ram" Ramachandra, City Engineer]
- b. **FIRST READING** - *Presentation, public comment, discussion, and possible action* to consider authorizing the City Manager to award a construction contract for the Sam Houston Avenue (11th Street to 22nd Street) Waterline Replacement Project construction, Project No. 12-11-03, first reading. [Y.S. "Ram" Ramachandra, City Engineer]
- c. **FIRST READING** - *Presentation, public comment, discussion, and possible action* to consider adopting Ordinance 2017-20, to change the Development District Classification of Block 3 of the G. A. White Subdivision from Neighborhood Conservation to Management, first reading. [Aron Kulhavy, Director, Community & Economic Development Department]

5. EXECUTIVE SESSION

- a. City Council will convene in closed session as authorized by Texas Government Code Chapter 551, Section 551.071 - consultation with counsel on legal matters on Ernst parking lot lease. [Leonard Schneider, City Attorney; Matt Benoit, City Manager]
- b. City Council will convene in closed session as authorized by Texas Government Code Chapter 551, Section 551.071 - consultation with counsel on legal matters on 7th Street sewage damage claims and Rose Hill Court street litigation. [Leonard Schneider, City Attorney; Matt Benoit, City Manager]

6. RECONVENE

Take action, if necessary, on items addressed during Executive Session.

7. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY

- a. *Presentation, public comment, discussion, and possible action* to approve the Mayor's nomination of Ken Holland for a position on the Tax Increment Reinvestment Zone #1 Board of Directors and Scott Nichols to a position on the Planning

Commission. [Mayor Brauning]

- b. *Presentation, public comment, discussion, and possible action* to adopt the 2017 Strategic Plan. [Matt Benoit, City Manager]
- c. *Presentation, public comment, discussion, and possible action* to authorize the City Manager to sign a change order to the 7th Street Reconstruction Project Construction Contract with Doughtie Construction in the amount of \$108,516.78, and adopting Ordinance 2017-19 amending the Fiscal Year 2016-2017 Budget. [Matt Benoit, City Manager]
- d. *Presentation, public comment, and discussion* on Councilmember Allen's request concerning the 7th Street wastewater infrastructure.

8. REQUESTS FOR CITIZEN PARTICIPATION

An opportunity for citizens to be heard on any topic and for the City Council to participate in the discussion. No action will be taken.

- a. Joye Aubrey, Denim & Diamonds Daycare

9. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

10. ITEMS OF COMMUNITY INTEREST

(Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff, for which no action will be discussed or taken.)

11. ADJOURNMENT

*If, during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

CERTIFICATE

I, Lee Woodward, City Secretary, do hereby certify that a copy of the February 7, 2017 City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.huntsvilletx.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: _____

TIME OF POSTING: _____ am/pm

TAKEN DOWN : _____

Lee Woodward, City Secretary

MINUTES FROM THE HUNTSVILLE CITY COUNCIL REGULAR MEETING HELD ON THE 17th DAY OF JANUARY 2017, IN THE CITY HALL, LOCATED AT 1212 AVENUE M, IN THE CITY OF HUNTSVILLE, COUNTY OF WALKER, TEXAS, AT 4:00 P.M.

The Council met in a regular session with the following:

COUNCILMEMBERS PRESENT: Andy Brauning, Paul Davidhizar, Tyler McCaffety, Clyde D. Loll, Keith D. Olson, Joe Emmett, Tish Humphrey, Ronald Allen (*arrived at 5:02 p.m.*), Joe P. Rodriguez

COUNCILMEMBERS ABSENT: None

OFFICERS PRESENT: Matt Benoit, City Manager; Leonard Schneider, City Attorney; Lee Woodward, City Secretary

WORK SESSION

[4:00-5:15 P.M.] – The City Council will participate in parliamentary procedure study.

Kay Crews, PRP (NAP), CP (AIP), led the Council through several examples to facilitate efficient meetings.

[5:15-6:00 P.M.] – The City Council will receive presentations on final design review and options for the Statue and Visitor Center Expansion and preliminary conceptual designs for the Huntsville Animal Shelter. Representatives of PGAL Architects provided the presentation and design alternatives.

MAIN SESSION [6:00 p.m.]

1. **CALL TO ORDER** – Mayor Brauning called the meeting to order at 6:00 p.m.

2. **INVOCATION AND PLEDGES**

U.S. Flag

Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.

Councilmember Rodriguez gave an invocation and Jake Hutchinson, Heidi Hutchinson, and Holly Hutchinson from HISD led the pledges.

3. **PROCLAMATIONS AND PRESENTATIONS**

- Crime Stoppers Month

4. **CONSENT AGENDA**

Public Comments will be called for by the presiding officer before action is taken on these items. (*Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.*)

- a. Approve the minutes of the City Council meeting held on December 20, 2016, the Strategic Planning session held on January 5, 2017, and the Special Session held on January 10, 2017. [Lee Woodward, City Secretary]
- b. Authorize the City Manager to apply for a 2017-18 Texas Community Development Block Grant from the Texas Department of Agriculture in the amount of \$350,000, plus \$62,000 in matching funds, and adopt Resolution 2017-04 in support of same. [Dr. Sherry McKibben, Director of Neighborhood Resources]
- c. Authorize the purchase of sports field lighting from Musco Sports Lighting, utilizing the Buy Board Cooperative, in the amount of \$173,579. [Joseph Wiggs, Director of Parks and Leisure]
- d. Approve an interlocal agreement with Sam Houston State University (SHSU) to relocate the Cabin on the Square to the Sam Houston Memorial Museum grounds. [Leonard Schneider, City Attorney]
- e. Adopt Ordinance 2017-13 to amend the Capital Improvement Projects budget. [Steve Ritter, Finance Director]

Councilmember Davidhizar moved to approve the Consent Agenda; the motion was seconded by Mayor Pro Tem Olson. Councilmember Davidhizar moved to amend to note that item 4c be corrected to \$176,579; the motion to amend was seconded by Mayor Pro Tem Olson. The amendment was unanimously approved, 9-0. The main motion, as amended, was unanimously approved, 9-0.

5. **STATUTORY AGENDA**

- a. **FIRST READING - Presentation, public comment, discussion, and possible action** to consider authorizing the City Manager to sign Addendum E, in the amount of \$409,100, to the Construction Manager at Risk Agreement with Anchor Construction for the City of Huntsville Transfer Station, first reading. [Carol Reed, Public Works Director]

Councilmember McCaffety signed a conflict of interest affidavit and did not participate on this item. Councilmember Humphrey moved to suspend the second reading requirement of the Rules of Procedure; the motion was seconded by Mayor Pro Tem Olson. The motion was adopted unanimously, 8-0. Councilmember Humphrey moved to authorize the City Manager to sign Addendum E, in the amount of \$409,100, to the Construction Manager at Risk Agreement with Anchor Construction for the City of Huntsville Transfer Station; the motion was seconded by Councilmember Rodriguez. The motion was adopted unanimously, 8-0.

6. **CITY COUNCIL/CITY MANAGER/CITY ATTORNEY**

- a. **Presentation, public comment, discussion, and possible action** on the Mayor's nomination of John S. Little to the Planning Commission. [Mayor Brauning]

Mayor Brauninger moved his nomination. The motion was lost, 3-6, Mayor Brauninger, and Councilmembers Allen and Rodriguez voting in support.

- b. **Presentation, public comment, discussion, and possible action to consider a request by Councilmember Allen to discuss the tractor-trailer traffic on Badger Lane. [Councilmember Allen]**

Chris Slagel, Joe Whitehead, and Mike McDowell gave public comment. Councilmembers expressed concern over damage to City property and fairness to local business. The City Attorney offered solutions other cities have considered and agreed to continue research. Councilmember Humphrey moved to direct the staff to investigate possible solutions on this issue and present them to Council; the motion was seconded by Mayor Pro Tem Olson. The motion was unanimously adopted, 9-0.

- c. **FIRST READING - Presentation, public comment, discussion, and possible action to adopt Ordinance 2017-17, authorizing annual participation with other Entergy service area cities in matters concerning Entergy Texas, Inc., at the Public Utility Commission and the Federal Energy Regulatory Commission in 2017, first reading. [Leonard Schneider, City Attorney]**

Mayor Pro Tem Olson moved to suspend the second reading requirement of the City Charter to adopt Ordinance 2017-17, authorizing annual participation with other Entergy service area cities in matters concerning Entergy Texas, Inc., at the Public Utility Commission and the Federal Energy Regulatory Commission in 2017; the motion was seconded by Councilmember Loll. The motion was adopted unanimously, 9-0.

7. REQUESTS FOR CITIZEN PARTICIPATION

An opportunity for citizens to be heard on any topic and for the City Council to participate in the discussion. No action will be taken.

No requests were received by noon on Tuesday, January 10, 2017.

8. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

There were no media inquiries.

9. ITEMS OF COMMUNITY INTEREST

(Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Pro Tem Olson gave an *HISD Minute!* announcing January is School Board Appreciation Month! He said HISD will celebrate and recognize the Trustees for their dedication and service on January 19 at 6 pm at the Administration Building. Thank a trustee today! Mayor Pro Tem Olson added that HISD Trustees recently passed a resolution requesting more work on the state's proposed A-F evaluation system. He urged all to visit with schools and administrators and learn more about the system and the District's concerns, to have an informed visit with our state elected officials.

Councilmember Humphrey offered a *CoH Clean Minute!* saying, "It's a new year, a time when many of us think about improving our health, fixing up our homes, and making time on our calendar for what's really important in our lives. As you consider your resolutions, I hope you'll join me in also thinking about the appearance of our community. We are fortunate to have so many guests who come for events at SHSU, trainings with TDCJ and law enforcement, and just to shop and enjoy our amenities such as the state park. For these visitors, as well as for those of us who live here and take pride in our home, we can look around with new eyes. Let's think about how our properties look, pick up trash when we see it, and offer a smile to those we meet. I'll be reporting back on this topic from time to time, but here's one thing to keep in mind - picking up after your pet. Thanks for helping us keep our *Home Sweet Huntsville* a clean place to be!"

She also said the SHSU basketball team would be having a four-game series at home.

Mayor Brauninger announced:

- Applications to be considered for Hotel Occupancy Tax Funds for FY17-18 will be available next week. Check the City website or contact Kimm Thomas at 936-291-9726.
- Huntsville Public Library has provided everyone a flier this evening about their *Everybody In!* program. They want everyone to have a library card and enjoy all the resources they have to offer.
- He expressed how well-attended the MLK, Jr. Day events were yesterday and encouraged attendance next year.

Councilmember Rodriguez reminded all that members of City boards and commissions who serve without compensation and said how shocked he was by the vote against volunteers who offered to serve. Councilmember Loll said the YMCA Annual Campaign Kickoff will be from 11-1 at the Texas Prison Museum on Friday, January 20.

10. EXECUTIVE SESSION

- a. **City Council will convene in closed session as authorized by Texas Government Code Chapter 551, Section 551.071 - consultation with counsel on legal matters, and Section 551.072 - deliberation regarding purchase, exchange, lease or value of real properties considered for public safety facilities. [Leonard Schneider, City Attorney; Matt Benoit, City Manager]**

The City Council adjourned into executive session at 6:56 p.m. (Councilmember Allen left the meeting during executive session.)

11. RECONVENE

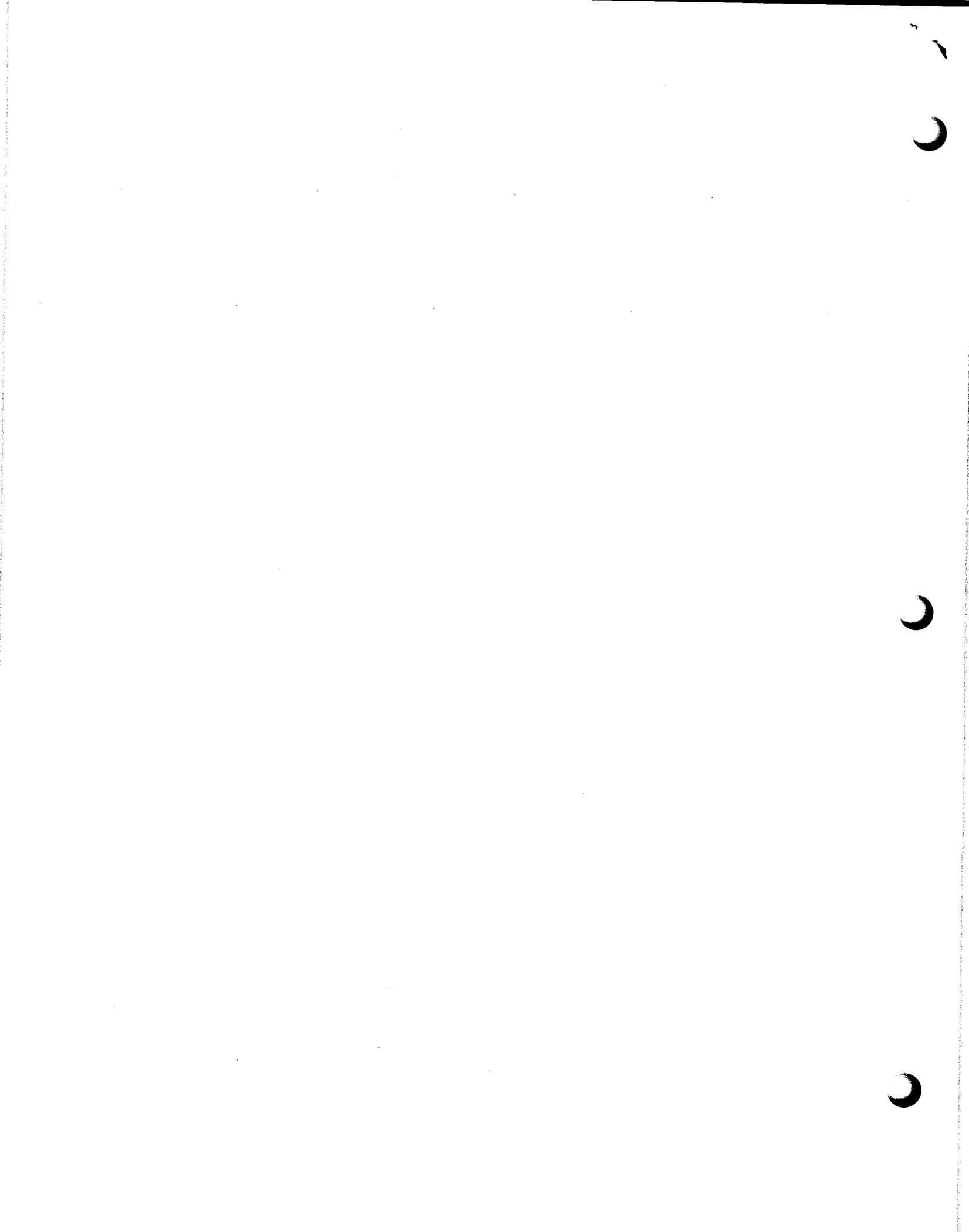
- a. **Take action, if necessary, on items addressed during Executive Session.**

The City Council reconvened at 7:39 p.m. No action was taken.

12. ADJOURNMENT

Mayor Brauninger adjourned the meeting at 7:39 p.m.

Lee Woodward, City Secretary





CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 3b

Item/Subject: Consider authorizing the City Manager to reduce Garney Construction's contract by \$98,109.80.

Initiating Department/Presenter: Neighborhood Resources

Presenter: Dr. Sherry McKibben, Director of Neighborhood Resources

Recommended Motion: Move to authorize the City Manager to reduce Garney Construction's contract by \$98,109.80.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: This agenda item is to accept the two change orders attached. The City has completed the Pre-construction phase and the Detention Pond phase. These change orders are the reconciliations for each and close out these parts of the Town Creek Drainage Project.

City Council awarded a Pre-construction contract to Garney Construction on November 17, 2015, in the amount of \$191,015.00. On June 7, 2016, the City Council approved Amendment 1 to this contract for sub-surface utility exploration (SUE) services in the amount of \$68,750.00 for a total pre-construction contract of \$259,765.00. Garney Construction and the City Staff renegotiated the original amount of the contract to reduce the scope of the design review. At the time of the implementation of Garney's contract, the design was progressing where a 30% review was not necessary. This resulted in a savings of \$24,640.00. Additionally, Garney was able to save the City \$11,325.00 of the SUE services for a total reduction of the Pre-construction contract of \$35,965.00. The pre-construction contract resulted in a cost of \$223,800.00 (\$259,765 - \$35,965).

Additionally, on May 17, 2016, Council awarded Addendum A to Garney Construction to construct the detention ponds of the Town Creek Project for \$1,383,054.20. Change orders 1-7 increased the contract to a net of \$96,821.97 for a total contract of \$1,479,876.17. Sam Houston State University contributed \$60,811.41 of the change order costs. This phase of the Town Creek Project is now complete and the reconciliation of the awarded funds and the actual costs has been completed. Due to the diligent oversight of the Construction Manager at Risk process, this phase has resulted in a cost under-run of \$62,144.80. Total net cost to the City for the detention pond portion of the project was \$1,356,919.96 (\$1,479,876.17 - \$60,811.41 - \$62,144.80).

Therefore, this agenda item is a request to authorize the City Manager to reduce Garney's contract by \$98,109.80 (\$35,965 + \$62,144.80).

The total project costs to date are \$4,843,066.22 with \$3,533,744.16 reimbursable grant funds and \$1,177,914.72 as City match funds.

Previous Council Action:

- On November 17, 2015, the City Council awarded the pre-construction contract to Garney.

- On April 19, 2016, the City Council awarded the Construction Manager at Risk contract to Garney.
- On May 17, 2016, the City Council awarded Addendum A to Garney for construction work on the detention pond portion of the project.
- On June 7, 2016, the City Council approved a \$68,750.00 amendment to the pre-construction contract for Garney to perform sub-surface utility (SUE) locates on the underground structures.
- On August 16, 2016, the City Council awarded Addendum B to Garney for the construction work on the underground structures.

Financial Implications:

Item is budgeted: The budget for the Town Creek drainage project is \$11,524,877. This change to the contract with Garney will result in a savings on the contract with Garney of \$98,109.80. The contract with Garney for these two phases after this change will be \$1,641,531.37 with \$60,811.41 coming from a contribution from SHSU resulting in \$1,580,719.96 being the City's portion. A budget amendment is not necessary for this change.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Cost reconciliation Pre-Construction (page 3-5)
- Cost reconciliation Addendum A (page 6-7)



CONTRACT CHANGE ORDER SUMMARY

PROJECT:	Drainage Improvements Projects- Pre-Construction Contract	PROJECT NUMBER					
OWNER:	City of Huntsville, Texas						
CONTRACTOR:		7223					
CMAR	Garney Construction	0213.014.001					
ENGINEER:	Klotz and Associates						
DATE OF REVISION: 01/05/17		CHANGE ORDER NO.: 002					
SUMMARY OF PAYMENT ESTIMATE VALUES FROM ATTACHED TABULATIONS							
Item #	Change Order #	Specification Section	Summary Description <small>(See Attached Additional Information)</small>	Qty	Unit	Cost Per	Extended Cost
1	2		Reduction in Scope for 30% Design Review	(1)	LS	\$ 24,640.00	\$ (24,640.00)
2	2		Contract Undermrun for SUE Services for Underground Structures	(1)	LS	\$ 11,325.00	\$ (11,325.00)
3							\$ -
4							\$ -
5							\$ -
6							\$ -
Total This Change Order							\$ (35,965.00)
Total Contract Change Order Amount							\$ (35,965.00)



CONTRACT CHANGE ORDER DETAIL

PROJECT:	Drainage Improvements Projects- Pre-Construction Contract	PROJECT NUMBER					
OWNER:	City of Huntsville, Texas						
CONTRACTOR:							
CMAR	Garney Construction		7223				
ENGINEER:	Klotz and Associates		0213.014.001				
DATE OF REVISION:	01/05/17	CHANGE ORDER NO.:	002				
SUMMARY OF PAYMENT ESTIMATE VALUES FROM ATTACHED TABULATIONS							
Item #	Change Order #	Specification Section	Summary Description	Qty	Unit	Cost Per	Extended Cost
1	2		Reduction in Scope for 30% Design Review	(1.0000)	LS	\$ 24,640.00	\$ (24,640.00)
Detail Description of Item # (Attach Additional Documentation Behind This Sheet) At the beginning of the pre-construction contract, we reduced the contract amount for the 30% Design Review as this review was not completed by Garney.							
ITEM 1							



CONTRACT CHANGE ORDER DETAIL

PROJECT:	Drainage Improvements Projects- Pre-Construction Contract	PROJECT NUMBER					
OWNER:	City of Huntsville, Texas						
CONTRACTOR:		7223					
CMAR	Garney Construction	0213.014.001					
ENGINEER:	Kolz and Associates						
DATE OF REVISION: 01/05/17		CHANGE ORDER NO.: 002					
SUMMARY OF PAYMENT ESTIMATE VALUES FROM ATTACHED TABULATIONS							
Item #	Change Order #	Specification Section	Summary Description	Qty	Unit	Cost Per	Extended Cost
2	2		Contract Underrun for SUE Services for Underground Structures	(1)	LS	\$ 11,325.00	\$ (11,325.00)
<p>Detail Description of Item # (Attach Additional Documentation Behind This Sheet)</p> <p>This was a contract under-run for the SUE services issued for the underground structures portion of the contract.</p>							
ITEM 2							



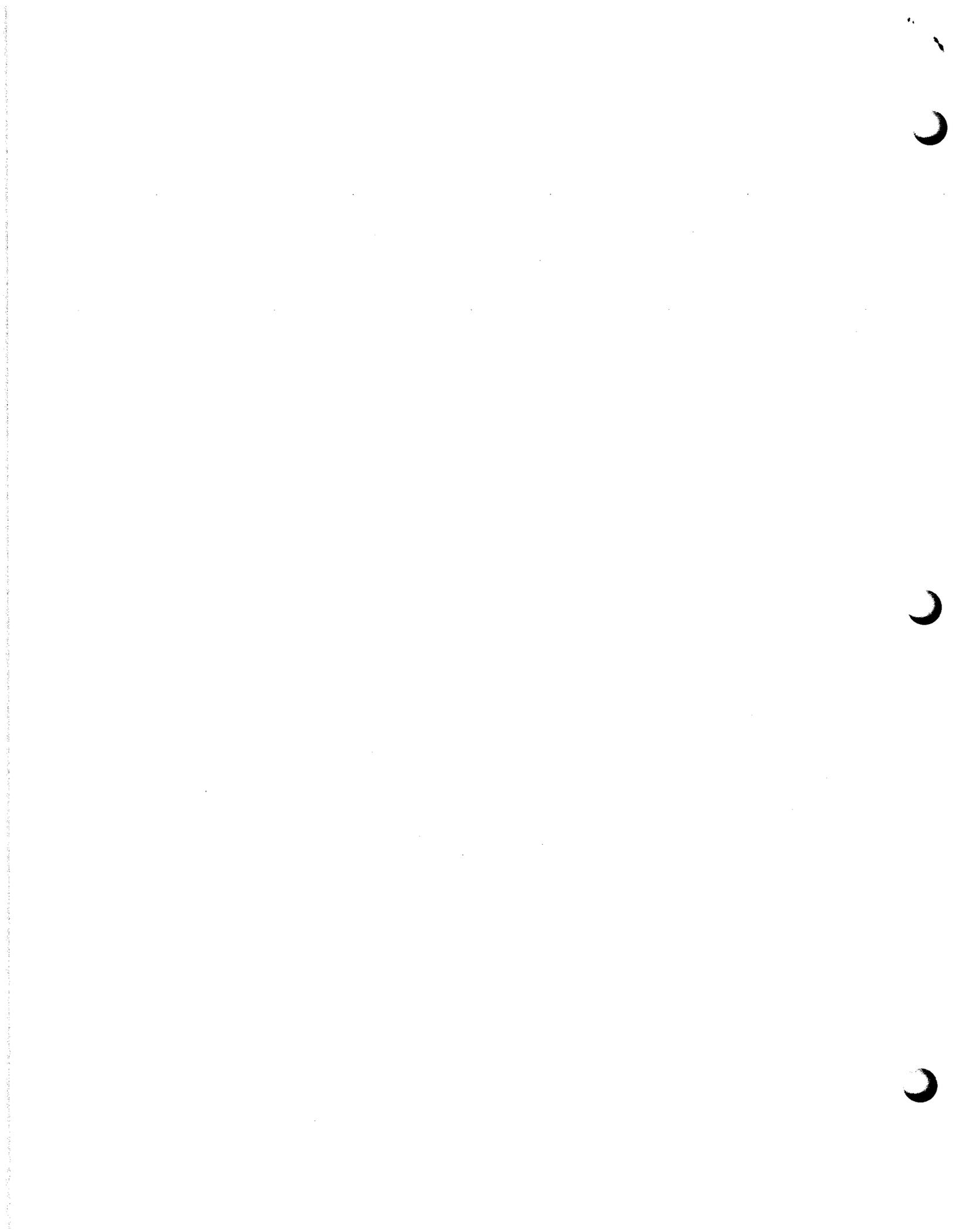
CONTRACT CHANGE ORDER SUMMARY

PROJECT:	Drainage Improvements Projects- Detention Basin #1	PROJECT NUMBER					
OWNER:	City of Huntsville, Texas	09.03.03					
CONTRACTOR:	Solid Bridge Construction	0					
CMAR	Garney Construction	7223					
ENGINEER:	Klotz and Associates	0213.014.001					
DATE OF REVISION: 01/04/17		CHANGE ORDER NO.: 008					
SUMMARY OF CHANGE ORDER REQUEST VALUES FROM ATTACHED TABULATIONS							
Item #	Change Order #	Specification Section	Summary Description <small>(See Attached Additional Information)</small>	Qty	Unit	Cost Per	Extended Cost
1	8		Final Reconciliation Change Order	1.0000	EA	\$ (62,144.80)	\$ (62,144.80)
2							\$ -
3							\$ -
4							\$ -
5							\$ -
5A							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -
11							\$ -
12							\$ -
13							\$ -
14							\$ -
15							\$ -
16							\$ -
17							\$ -
18							\$ -
19							\$ -
20							\$ -
21							\$ -
22							\$ -
23							\$ -
24							\$ -
Total This Change Order						\$	(62,144.80)
Total Contract Change Order Amount						\$	(62,144.80)



CONTRACT CHANGE ORDER DETAIL

PROJECT:	Drainage Improvements Projects- Detention Basin #1		PROJECT NUMBER	09.03.03			
OWNER:	City of Huntsville, Texas						
CONTRACTOR:	Solid Bridge Construction						
CMAR	Garney Construction			7223			
ENGINEER:	Klotz and Associates			0213.014.001			
DATE OF REVISION: 01/04/17			CHANGE ORDER NO.: 008				
SUMMARY OF CHANGE ORDER REQUEST VALUES FROM ATTACHED TABULATIONS							
Item #	Change Order #	Specification Section	Summary Description	Qty	Unit	Cost Per	Extended Cost
1	8		Final Reconciliation Change Order	1.0000	EA	\$ (62,144.80)	\$ (62,144.80)
<p align="center">Detail Description of Item # (Attach Additional Documentation Behind This Sheet)</p> <p>Final Reconciliation Change Order for Bid Package 1. Please see attached spreadsheet for details.</p>							
ITEM 1							





CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 3c

Item/Subject: Consider authorizing the City Manager to apply for a Dollar General Literacy Foundation Grant for \$15,000.00, with a \$16,000 match.

Initiating Department/Presenter: Neighborhood Resources

Presenter: Dr. Sherry McKibben

Recommended Motion: Move to authorize the City Manager to apply for a Dollar General Literacy Foundation Grant for \$15,000.00, with a \$16,000 match.

Strategic Initiative: Goal #5 - Resource Development - Enhance the quality of life for citizens, businesses, and visitors by leveraging the human and fiscal resources available to the community.

Discussion: The Dollar General Literacy Foundation offers grants to help improve the lives of people of all ages. Through their Family Literacy Grants, they provide funding for organizations that offer Adult Education Instruction, Children's Education, and Parent Child Together Time. They will fund up to 50% of the costs for programs by providing up to \$15,000.00 in grant funds.

Currently the Huntsville Public Library offers Adult Literacy Programs through GED Tutoring, Citizenship classes, English as a Second Language (ESL) and Adult basic education. Additionally, the Library has a summer reading program for children.

With this funding, the Library is proposing to continue with the above programs, but incorporate workshops for adults on how to read to their children, selecting appropriate books, and other issues pertinent to adult/child reading interactions. The second component of the program will be a six-week mystery book literacy activity program. This program will include parent/guardians to participate in literacy "classes" that revolve around the genre of mystery.

The program costs for the entire project are \$31,000.00. The Library, through existing budgeted programs, will provide \$16,000 for the matching portion of the grant.

Previous Council Action: None

Financial Implications:

Item is budgeted: Account 101-647-69110 in the amount of \$14,000 and Account 101-647-52120 in the amount of \$2,000.00 for a total of \$16,000 for the match. If the grant is awarded, the Council will be provided with a budget amendment for both Revenue and Expenditure accounts.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- None





CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 3d

Item/Subject: Consider authorizing the City Manager to apply for the 2017 Victims' Service Coordinator Grant for \$141,322.83, plus a \$35,330.71 cash match, and adopt Resolution 2017-05 in support of same.

Initiating Department/Presenter: Neighborhood Resources

Presenter: Dr. Sherry McKibben

Recommended Motion: Move to authorize the City Manager to apply for the 2017 Victims Service Coordinator Grant for \$141,322.83, plus a \$35,330.71 cash match, and adopt Resolution 2017-05 in support of same.

Strategic Initiative: Goal #7 - Public Safety - Provide safety and security for all citizens.

Discussion: The City has had a Victims Service Coordinator since November 2011 through grant funding from the Criminal Justice Department (CJD) of the Governor's Office and Houston-Galveston Area Council (H-GAC). The City is required to submit a new grant application every two years and is now in the fifth year of funding. The grant funding period is from October 1 through September 30 each year, for two years. This grant requires a 20% match.

The City's Victims Service Coordinator has worked with approximately 400 victims each year since she has been hired. She offers crisis intervention, referrals to community agencies for counseling for sexual assault and domestic violence, assistance in completing safety plans for domestic violence situations, assistance in filing for restitution and relocations for victims, provides support and advocacy for hospital visits, and assists victims in registering for notifications. The Coordinator has strengthened the relationship between HPD, CPS, SAAFE House, the DA's office, and Safe Harbor.

The funding provided in this application will pay the salary and benefits for the Victims Service Coordinator, along with office supplies, travel and training, equipment (iPhone, iPad, laptop) and the monthly fees associated with the equipment. This funding will also pay for a part-time assistant along with the travel and training and equipment associated with that position. The grant will be for two years of funding, but the funding in the first year will be slightly more due to equipment purchases the first year that will not repeat in the second year (iPad, iPhone, computer, dual monitor).

The current grant that funded FY 2016 and FY 2017 includes \$121,817.50 in grant funds and \$30,454.38 in matching funds. This request is to ask for \$141,322.83 in grant funds with \$35,330.71 in City matching funds over two budget years. One main addition accounts for much of this increased request; the inclusion of staff development training funds and public outreach funds (\$10,000 each year).

All expenditures budgeted for this position is budgeted in General Fund and unreimbursed expenditures (cash match) are paid from other General Fund Revenues.

Previous Council Action: The City Council has approved applying for and accepted this grant for the past five years.

Financial Implications:

Item is not budgeted: Twelve months will be budgeted in FY 2018, with \$71,352.28 being grant monies and \$17,838.07 being match. Twelve months will be budgeted in FY 2019, with \$69,970.55 being grant monies and \$17,492.64 being match. The first year will be slightly more due to equipment purchases the first year that will not happen the second year.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Resolution 2017-05 (page 3)

RESOLUTION NO. 2017-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF THE 2017 GENERAL VICTIM ASSISTANCE - DIRECT SERVICES PROGRAM GRANT TO THE HOUSTON - GALVESTON AREA COUNCIL (H-GAC) AND THE TEXAS CRIMINAL JUSTICE DIVISION OF THE GOVERNOR'S OFFICE FOR A VICTIMS SERVICE COORDINATOR; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE 2017 GENERAL VICTIM ASSISTANCE - DIRECT SERVICES PROGRAM GRANT.

- WHEREAS the City desires to ensure the safety and well-being of all its citizens; and,
- WHEREAS the City of Huntsville requires the Huntsville Police Department be charged with this task; and,
- WHEREAS it is necessary and in the best interest of the City to apply for funding under the General Victim Assistance Grant Program;

NOW, THEREFORE, be it resolved by the City Council of the City of Huntsville, Texas, that:

- SECTION 1: A General Victim Assistance Grant Program application is hereby authorized to be filed on behalf of the City and be placed in competition for funding to H-GAC.
- SECTION 2: Application Grant # 2463206 will be for \$176,653.54 of which \$141,322.83 will be grant funds, to provide salary, benefits, supplies and training for a Victims Service Coordinator and the City agrees to provide matching funds of \$35,330.71.
- SECTION 3: The Mayor and City Council strongly support this application to address the safety and well-being needs of the Community.
- SECTION 4: The City agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City assures that the funds will be returned to the Criminal Justice Division in full.
- SECTION 5: The City Council directs and designates the City Manager as the City's Chief Executive as the authorized official and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the City.

PASSED AND APPROVED this 7th day of February 2017.

THE CITY OF HUNTSVILLE

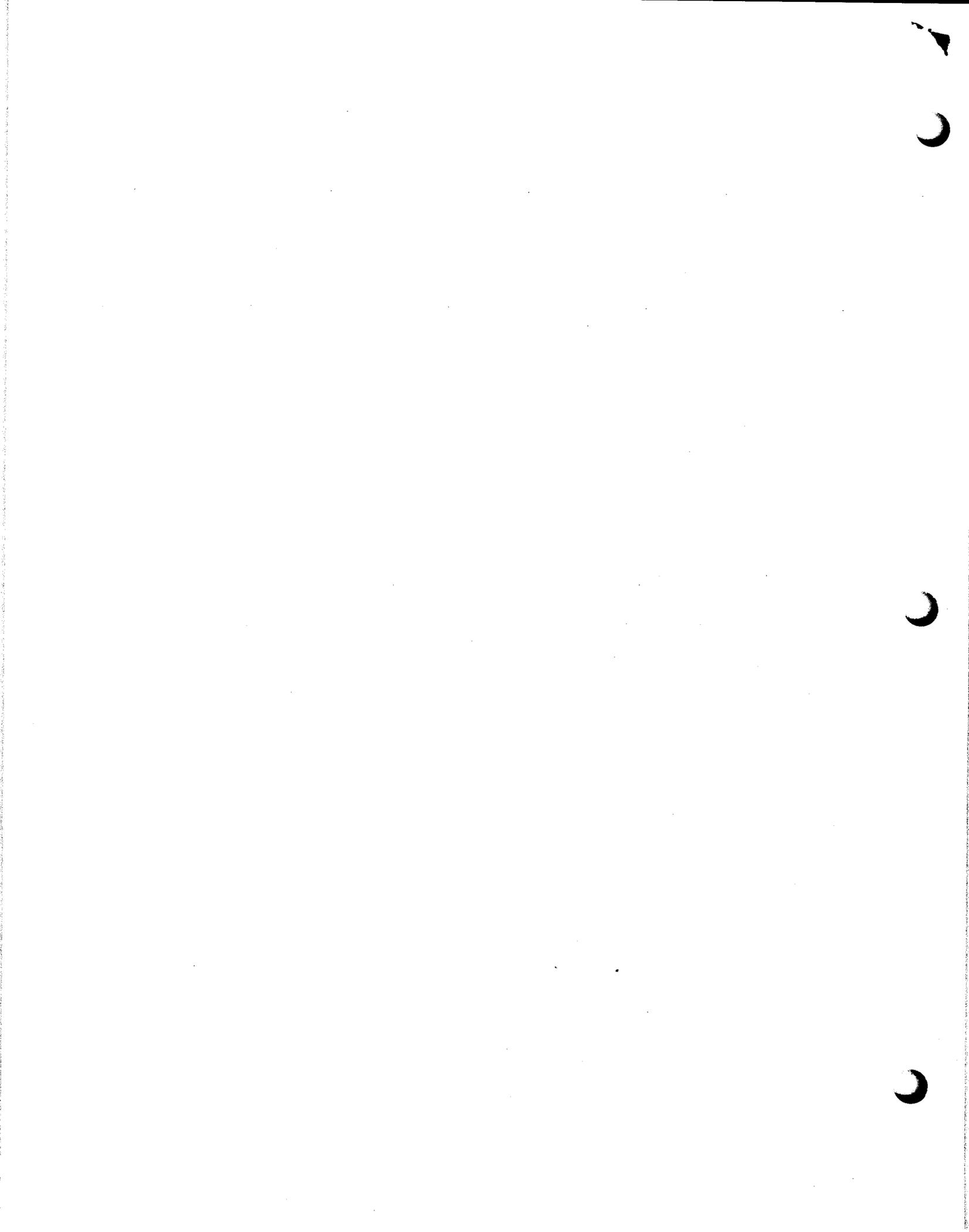
Andy Brauninger, Mayor

ATTEST:

APPROVED AS TO FORM:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney





CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 3e

Item/Subject: Consider authorizing the City Manager to apply to the Governor's Office for a 2017 Homeland Security Grant in the amount of \$92,270.00 and adopting Resolution 2017-06 in support of same.

Initiating Department/Presenter: Neighborhood Resources

Presenter: Dr. Sherry McKibben, Director

Recommended Motion: Move to authorize the City Manager to apply to the Texas Department of Public Safety for a 2017 Homeland Security Grant in the amount of \$92,270.00 and adopt Resolution 2017-06 in support of same.

Strategic Initiative: Goal #7 - Public Safety - Provide safety and security for all citizens.

Discussion: In order for the Police Department to have access to criminal justice information, they are required to be compliant with the rules set forth by the FBI's Criminal Justice Investigation Services (CJIS). The information is owned by FBI but managed by the Department of Public Safety (DPS), then distributed to the local agencies. The City is accountable for the data and who has access to the data (i.e. buildings, computers, files, etc.).

The City recently underwent a CJIS audit. During this evaluation, a weak link was identified. CJIS has given the City three years to fix the problem. The issue involves the fiber optic line from the Police Department building to the secure server. This line does not have the capacity to encrypt the data stored. According to the CJIS audit, this presents a security concern since this is sensitive information. This grant application contains the components necessary to solve the problem. In addition, with cyber-terrorism on the rise, the encryption of the data will help combat this threat. The grant request for this will be \$75,196.00.

The second component to the grant application is software to assist in the extraction of data from multiple sources including iPhones, iPads, and other mobile devices. In addition to the extraction, the Detective will be able to utilize the software to analyze the information they extract to help in solving crimes. The current software, which has been a very successful tool, is reaching its end of life, making this purchase necessary. The grant request for the software will be for \$17,074.00.

This grant has no match requirement. Total amount of the request is for \$92,270.00.

Previous Council Action: None

Financial Implications:

Item is not budgeted: Further City Council action will be required once the grant is awarded.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Resolution 2017-06 (page 2)

RESOLUTION NO. 2017-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF THE APPLICATION FOR THE 2017 HOMELAND SECURITY GRANT TO THE TEXAS CRIMINAL JUSTICE DIVISION OF THE GOVERNOR'S OFFICE; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE 2017 GRANT.

WHEREAS the City desires to ensure the safety of all its citizens and; The City of Huntsville requires the Police be charged with this task; and

WHEREAS the City Council finds it in the best interest of the City of Huntsville to apply for funding under the 2017 Homeland Security Grant.

NOW, THEREFORE, be it resolved by the City Council of the City of Huntsville, Texas, that:

SECTION 1: A Homeland Security Grant application is hereby authorized to be filed on behalf of the City and be placed in competition for funding to the Office of the Governor.

SECTION 2: The application will be for \$92,270.00.

SECTION 3: The City Council agrees that in the event of loss or misuse of the Office of the Governor funds, City Council assures that the funds will be returned to the Office of the Governor in full.

SECTION 4: The Mayor and City Council strongly support this application to address the safety needs of the Community.

SECTION 5: The City Council directs and designates the City Manager as the City's Authorized Representative to act in all matters in connection with this application and the City's participation in the 2017 Homeland Security Grant represented by Grant #3314301.

PASSED AND APPROVED this 7th day of February, 2017.

THE CITY OF HUNTSVILLE

Andy Brauning, Mayor

APPROVED AS TO FORM:

ATTEST:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney



CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 3f

Item/Subject: Consider authorizing the City Manager to apply for the 2017 Houston-Galveston Area Council (H-GAC) Justice Assistance Grant (JAG) for \$125,000.00 and adopt Resolution 2017-07 in support of same.

Initiating Department/Presenter: Neighborhood Resources

Presenter: Sherry McKibben

Recommended Motion: Move to authorize the City Manager to apply for the 2017 Houston-Galveston Area Council (H-GAC) Justice Assistance Grant (JAG) for \$125,000.00 and adopt Resolution 2017-07 in support of same.

Strategic Initiative: Goal #7 - Public Safety - Provide safety and security for all citizens.

Discussion: The grant under consideration is the Justice Assistance Grant (JAG) funded through the Houston-Galveston Area Council and the Governor's Office of Criminal Justice. These funds are passed to the state by the federal Department of Justice. The City has received funding from this source several times in the past. During the last few years, the Justice Department has placed controls on the eligible uses for the funds, thus steadily decreasing what the City can request. Some of these restricted items include riot gear, tactical vehicles, some firearms, and ammunition. The state has several additional categories of ineligible uses for the funds including body-worn cameras, construction, and costs associated with processing DNA evidence. Additionally, if radios were to be requested, permission must be granted from yet another state agency. With the above restrictions in mind, the Police Department examined their operational needs and recommends applying for the following:

- (1) Specialized Crime Scene Investigation Vehicle fully stocked with necessary equipment and inventory;
- (2) Automated External Defibrillators (AEDs)

The Police Department responds to about 150+ major crime scenes each year including burglary of residence, burglary of commercial establishment, vehicle break-ins and thefts, major assaults, murder, and robberies. At each one, it is critical to have the equipment available to ensure professional and scientific processes are used to collect the evidence needed to bring the perpetrators to justice. The police usually have only one chance to collect undisturbed evidence. Currently, the equipment for evidence collection is located in three different locations (two separate vehicles and a secure location at the Police Department). While this is adequate, it is not the best solution.

This grant application will include \$110,000.00 for a Crime Scene Investigation Vehicle. This vehicle will include the necessary equipment and supplies to scientifically and efficiently collect evidence for a thorough investigation at each crime scene. It will be a mobile lab that will possess the necessary equipment to enhance officers' ability to process evidence on the crime scene. This vehicle could also be used as a command center if needed. The vehicle contains a 3000-watt generator and an electrical system that will enable officers to conduct emergency operations while being self-contained. Therefore, the Crime Scene Investigation Vehicle will be a lab on wheels that will assist police in carrying out their duties and the public by receiving more efficient results in the processing of evidence. This would be the

only vehicle in Walker County with these capabilities which can result in the City being able to extend services to the Allied Agencies (Walker County, TDCJ, SHSU). In addition, since all the necessary equipment and supplies will be located in one vehicle, inventory and accountability for the vehicle is more easily managed. Among other its other attributes, the vehicle is equipped with ample interior and exterior storage including locking evidence storage cabinets, exterior and interior lighting for nighttime operations, and a two-person work area. The vehicle will be placed on the City's Vehicle Replacement Schedule on a 12-year rotation.

This request will also include ten Automated External Defibrillators (AEDs) at a cost of \$1,500 each, for a total of \$15,000.00. The officers do not have these in each unit. Often, the police are the first responders to incidents. Having the AED could help prevent death in situations where the victim has had a heart issue.

The total grant request will be for \$125,000.00 and has no match requirement.

Previous Council Action: None

Financial Implications:

Item is not budgeted: Further City Council action will be required once the grant is awarded.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Resolution 2017-07 (page 3)

RESOLUTION NO. 2017-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF THE 2017 JUSTICE ASSISTANCE GRANT TO THE HOUSTON - GALVESTON AREA COUNCIL (H-GAC) AND THE TEXAS CRIMINAL JUSTICE DIVISION OF THE GOVERNOR'S OFFICE FOR A CRIME SCENE INVESTIGATION VEHICLE AND AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS); AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE 2017 JUSTICE ASSISTANCE GRANT.

- WHEREAS the City desires to ensure the safety and well-being of all its citizens; and,
- WHEREAS the City of Huntsville requires the Huntsville Police Department be charged with this task; and,
- WHEREAS it is necessary and in the best interest of the City to apply for funding under the Justice Assistance Grant;

NOW, THEREFORE, be it resolved by the City Council of the City of Huntsville, Texas, that:

- SECTION 1: A Justice Assistance Grant application is hereby authorized to be filed on behalf of the City and be placed in competition for funding to H-GAC.
- SECTION 2: Application Grant # 3301101 will be for \$125,000.00.
- SECTION 3: The Mayor and City Council strongly support this application to address the safety and well-being needs of the Community.
- SECTION 4: The City agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City assures that the funds will be returned to the Criminal Justice Division in full.
- SECTION 5: The City Council directs and designates the City Manager as the City's Chief Executive as the authorized official and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the City.

PASSED AND APPROVED this 7th day of February 2017.

THE CITY OF HUNTSVILLE

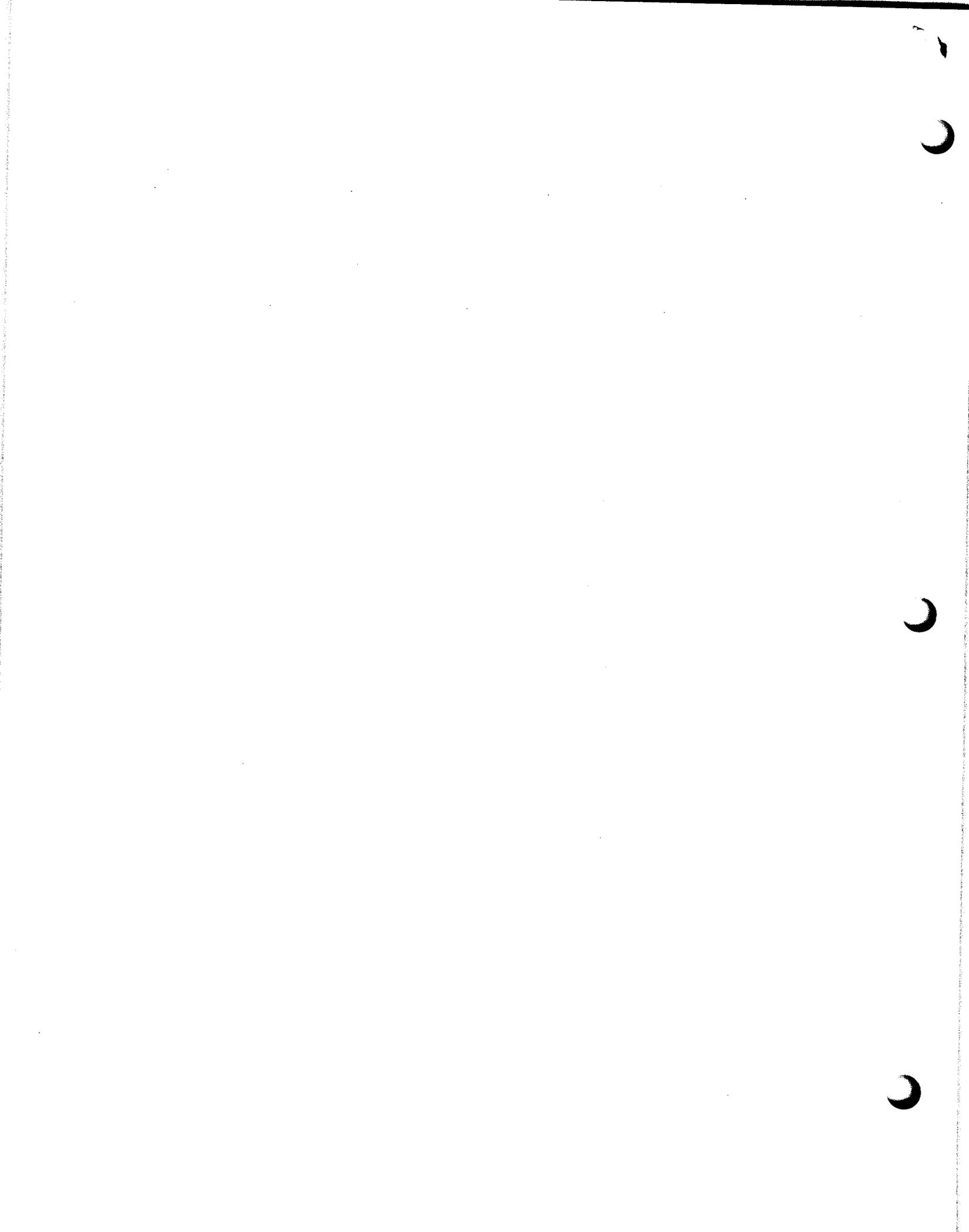
Andy Brauningger, Mayor

ATTEST:

APPROVED AS TO FORM:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney





CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 3g

Item/Subject: Consider authorizing the City Manager to award the purchase of a Caterpillar 938M Wheel Loader to be used at the Solid Waste Transfer Station, in the amount of \$213,778.

Initiating Department/Presenter: Public Works

Presenter: Carol Reed, Director of Public Works

Recommended Motion: Move to authorize the City Manager to award the purchase of a Caterpillar 938M Wheel Loader through H-GAC from Mustang Cat for use at the Solid Waste Transfer Station, in the amount of \$213,778.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: The City of Huntsville Transfer Station currently has in operation a Caterpillar Wheel Loader. This piece of equipment is used to push and/or transfer the solid waste materials from the tipping floor to a waiting transfer rig. This wheel loader was purchased in 2009 and currently has 8,652 hours and is scheduled to be replaced utilizing this year's fleet replacement fund. The wheel loader was inspected and overall condition discussed with Solid Waste and Fleet. Both divisions concur that this machine needs replacing and right-sizing. After discussing and "test driving" various wheel loaders, the recommendation of Solid Waste and Fleet is to purchase a Caterpillar Model 938M wheel loader. Additionally, Mustang Cat offers a (5) five-year premier warranty which is included in the purchase price.

Wheel loader pricing was gained utilizing the Houston Galveston Area Council (H-GAC) Cooperative, for \$193,840. The application which the wheel loader is being used at the transfer station will require solid wheel tires. The tires can be purchased at a lower cost from a third party vendor, SETCO, in the amount of \$ 19,938, bringing the total cost of the wheel loader to \$213,778. Should this item be approved, the wheel loader can be delivered in time for the opening of the new Transfer Station. Upon receipt of the new wheel loader, the replacement asset will be placed in backup status and #486, a 1996 Case Wheel Loader, will be sold at auction.

The wheel loader was scheduled and placed in the FY 16-17 Fleet Replacement Schedule with a cost of \$196,000. This purchase will exceed the estimated cost by \$17,778. The \$17,778 can be covered by other fleet equipment purchases to date that have been under budget.

Previous Council Action: This purchase was approved in the City Manager's 2016-2017 Recommended Budget.

Financial Implications:

Item is budgeted: 306-379-69020 In the amount of \$366,000 original budget (\$215,840 balance; estimated cost of the Wheel Loader of \$196,000 included in the original budget)

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- H-GAC Pricing Worksheet (page 2)



CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES Only

Contract No.: EM00

*This Worksheet is prepared by Contractor and given to End User. If a PO is issued, this Worksheet **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type on*

Buying Agency:	City of Huntsville, Texas	Contractor:	Mustang CAT
Contact Person:	Daryl Uptmore	Prepared By:	Drew Zizinia
Phone:	936-294-5786	Phone:	713-818-7111
Fax:		Fax:	
Email:	duptmore@huntsvilletx.gov	Email:	dzizinia@mustangcat.co
Product Code:		Description:	938M Wheel Loader

A. Product Item Base Unit Price Per Contractor's H-GAC Contract:

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description
938M WHEEL LOADER S/N-J3R03003		5YR/5000HOUR PREMIER WARRANT
HEAVY COUNTERWEIGHT	0	STANDARD LOANER POLICY
RISE CONTROL	0	10% FOR FIRST 6MONTHS
PRODUCT LINK	0	1/2 RATE FOR 7-12MONTHS
FUSION QUICK COUPLER	0	
GP BUCKET 3.8YD	0	
72" FORKS	0	
BLUETOOTH RADIO		
2V HYDRAULIC STANDARD LIFT	0	
REAR VIEW CAMERA	0	
FRONT SCREEN INSTALLED	0	
20.5R25 MX XTLA TIRES	0	
		Subtotal From

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description
		Subtotal From

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)



CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 4a

Item/Subject: Consider authorizing the City Manager to award the construction contract for the 11th Street (IH 45 to University Avenue) Waterline Replacement Project construction project, Project No. 12-11-01, and adopting Ordinance 2017-18 in support of the associated budget amendment, first reading.

Initiating Department/Presenter: Engineering

Presenter: Y.S. "Ram" Ramachandra, City Engineer

Recommended Motion: First Reading – Move to authorize the City Manager to award a construction contract to Meiners Construction for the construction of the 11th Street (IH 45 to University Avenue) Waterline Replacement Project (No. 12-11-01) in the amount of \$1,411,550.00, and adopt Ordinance 2017-18 in support of the associated budget amendment.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: Most segments of existing waterline in the subject project scope are located underneath 11th Street pavement. These segments of waterline have experienced numerous breaks during the last few years. The existing waterline is old (exact age unknown, but at least 40+ years). Unless replaced, the waterlines are expected to experience breaks at more frequent intervals leading to increased waterline replacement and pavement repair costs in the coming years. Also, frequent breaks along these segments will adversely affect the distribution system, causing interruptions in water supply to consumers and inconveniences to motorists during each such failure. The City Council funded engineering and constructions costs in the last three years to replace these deteriorated old cast iron line segments with a new and upsized waterline (from existing 6" and 8" to 12" size).

For procuring construction services for this project, City staff took a different approach than the usual Competitive Sealed Bid (CSB) method and opted for a Competitive Sealed Proposal (CSP) method of procurement. The following two paragraphs narrate distinguishing factors of these methods of procurements.

Competitive Sealed Bid (CSB) method: A construction contract will be generally awarded to the lowest responsible bidder. This means the City has to either accept lowest responsible bid or reject all bids and re-bid if the City believes that the bid price is too high for the value or cannot identify additional funds to overcome any budget constraints. There is not an option to negotiate with the lowest responsible bidder to bring down the construction cost or change the construction period without affecting the project scope. Negotiating for alternate methods of construction changes, prices and the construction period are not allowed after the bids are received and opened in Competitive Sealed Bid (CSB) method of procurement.

Competitive Sealed Proposal (CSP) method: A sealed proposal will be sought for price and construction duration of the project. Price proposed is not the sole criteria for selecting a contractor, although heavier weight is given for the proposed price in ranking the proposals. Similar work experiences, financial viability, and reference input for past performance are other main criteria that will be considered in evaluating the proposals. The proposals received are then evaluated and ranked. The law allows for the City to negotiate

with the top ranked firm on various aspects such as price, alternate methods of construction for better prices without affecting the needed end result, and construction duration before awarding the construction contract. Projects of moderate size (\$0.5 - \$1.5 million range), projects with higher level of complexities (like this 11th St waterline project where the underground is crowded with various other utilities and the project location is in a major corridor in the City), and projects with a higher level of unknown field conditions are the right candidates to go with Competitive Sealed Proposals.

McClure & Browne Engineering provided design services for this project. Upon completion of the design, the City sought Competitive Sealed Proposals (CSPs) in November 2016, seeking price and construction time duration proposals from construction firms for construction of the waterline replacement project. Notice requesting CSPs was posted on the Huntsville Item and the City of Huntsville website. Also, the notice and project drawings and contract documents were posted on the Electronic State Business Daily (ESBD) and Public Purchase websites. Moreover, the Purchasing division proactively notified several local and regional construction contract firms through email, publicizing the bid notification. Hard copies of the bid documents were available for review at the Service Center and were sent to potential bidders on request.

A mandatory pre-proposal conference meeting was held on December 6, 2016, to allow all responders access to the City staff for questions, comments and clarifications on the scope of work. Thirteen construction firms participated in the pre-proposal conference. Competitive Sealed Proposals were opened on December 16, 2016. Two (2) construction firms submitted proposals for this project:

- 1) Meiners Construction, The Woodlands, TX
- 2) Reddico Construction Co., Inc., Conroe, TX

The proposals were mainly evaluated based on the criteria such as price proposal, construction period proposal for project completion, previous similar experience, and references. Upon completion of evaluation of the proposals by the City staff, the Meiners Construction ranking score came out higher than the Reddico Construction ranking score.

The original price proposal from Meiners Construction was \$1,656,579 and construction duration proposal was 120 calendar days to complete the construction. The original price proposal from Meiners Construction was higher than both the engineer's estimate of \$1.2 million and the available budget of \$1.4 million. The City staff initiated negotiations with Meiners Construction to look at all the possibilities to bring down the construction cost. During the negotiations stage, the City staff and Meiners Construction discussed various alternate construction options and agreed upon certain changes to the mode of installation of the waterline, without affecting the project scope and the quality of the end product. Following completion of the negotiations, the final negotiated lump sum price proposal is set at \$1,411,550 and the construction duration time has remained at 120 calendar days. Another review and re-permitting by TxDOT was necessary due to changes in the method of waterline installation. TxDOT's consent has since been obtained.

This will be the first project that Meiners Construction will be working on for the City of Huntsville. All reference verifications for Meiners Construction has come out positive. Meiners Construction has indicated that the firm is ready to mobilize and begin construction without delay upon full execution of the construction contract.

Previous Council Action: The City Council has funded a total amount of \$1.4 million during FY 2015-2016 and 2016-2017

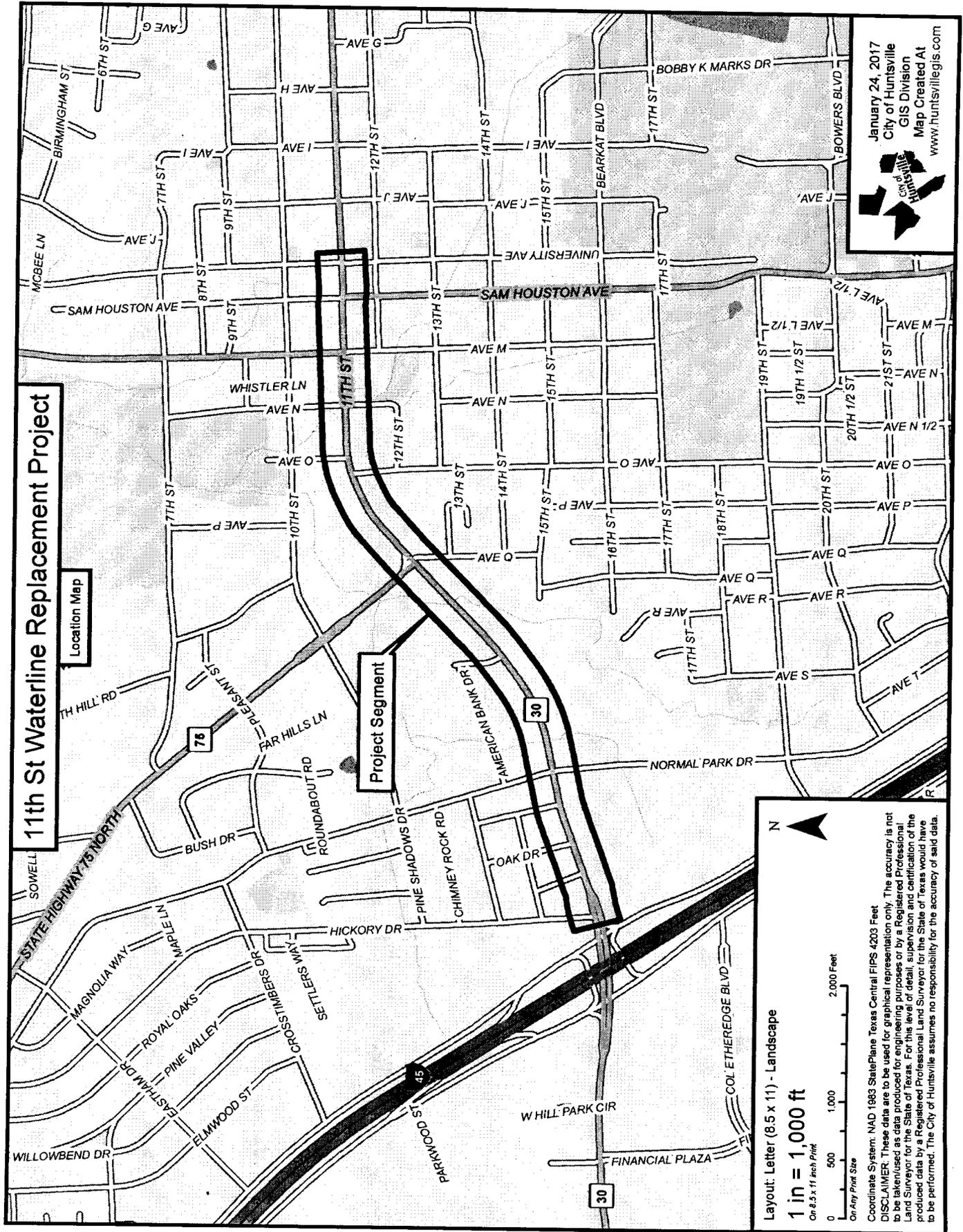
Financial Implications:

Item is budgeted: 703-70307-62300 - Current balance is \$1,059,542
703-70314-62300 – Current balance is \$350,000
Budget Amendment Ordinance 2017-18 - \$50,000 (at the January 10, 2017 Finance Committee meeting a budget amendment in the amount of \$230,000 was discussed and approved but the resulting negotiated price reduced the anticipated need for funds for the project to \$50,000)

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Location map (page 4)
- Letter from Meiners Construction (page 5)
- Ordinance 2017-18 for budget amendment (page 6)
- Exhibit "A" for budget amendment ordinance (page 7)



January 24, 2017
 City of Huntsville
 GIS Division
 Map Created AI
 www.huntsvillegis.com



11th St Waterline Replacement Project

Location Map

Project Segment

N

Layout: Letter (8.5 x 11) - Landscape
 1 in = 1,000 ft
 On 8.5 x 11 inch Print

0 500 1,000 2,000 Feet

On Any Print Size

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet
 DISCLAIMER: These data are to be used for graphical representation only. The accuracy is not to be taken as data produced for engineering purposes or by a Registered Professional Land Surveyor for the State of Texas. For this level of detail, supervision and certification of the produced data by a Registered Professional Land Surveyor for the State of Texas would have to be performed. The City of Huntsville assumes no responsibility for the accuracy of said data.



January 27, 2017

Y.S. "Ram" Ramachandra, P.E.
City Engineer
City of Huntsville
448 State Highway 75
Huntsville, TX 77320
(936) 294-5760

RE: **11th Street Waterline Replacement Project (#12-11-01)**
Modified Scope & Design

Dear Mr. Ramachandra,

Meiners Construction (now Fused Industries) submitted a Competitive Sealed Proposal for the 11th Street Waterline Replacement project (#12-11-01) on December 16th, 2016. Subsequently, we negotiated with City staff to modify the contract scope & design, including:

- Changing the directional bore portions from 16" HDPE pipe to 12" Fusible PVC pipe.
- Lengthening the directional bore east of Highway 75 to include the Highway 75 crossing.
- Changing all of the roadway crossings to open cut.
- Decreasing the pavement replacement width from 5'-0" to 3'-6".

We believe these items can save project cost while still providing the required performance. Consequently, we have reduced the initial proposal price by \$245,024.00 to an agreed contract price of **\$1,411,550.00**.

Sincerely,

A handwritten signature in black ink, appearing to read "Shad Cundiff", written over a horizontal line.

Shad Cundiff
President, Heavy Civil

Encl.: None

410 S. Trade Center Parkway, Suite A6 | The Woodlands, Texas 77385 | T 281-355-1420 | F 281-419-9139

fusedind.com

ORDINANCE NO. 2017-18

AN ORDINANCE OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE 2016-2017 ANNUAL BUDGET AND CAPITAL IMPROVEMENTS PROJECTS (CIP) BUDGETS, ORDINANCE NO. 2016-40 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the 2016-2017 Annual Budget and CIP Budgets were adopted by Ordinance 2016-40 on September 20, 2016;

WHEREAS, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

WHEREAS, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

WHEREAS, pursuant to the laws of the State of Texas and the City Charter of the City of Huntsville, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Huntsville to amend the Capital Improvements Projects (CIP) budget as set forth herein; and

WHEREAS, this ordinance combines the independent Council actions into one budget amendment document;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

Section 1. The findings set forth above are incorporated into the body of this ordinance.

Section 2. The Capital Improvements Projects budget is hereby amended to include the expenditures described in Exhibit "A" attached hereto and made a part of this ordinance as if set out verbatim herein.

Section 3. All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.

Section 5. The necessity for amending Capital Improvements Projects, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

Section 6. This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this the 7th day of February 2017.

THE CITY OF HUNTSVILLE, TEXAS

Andy Brauning, Mayor

ATTEST:

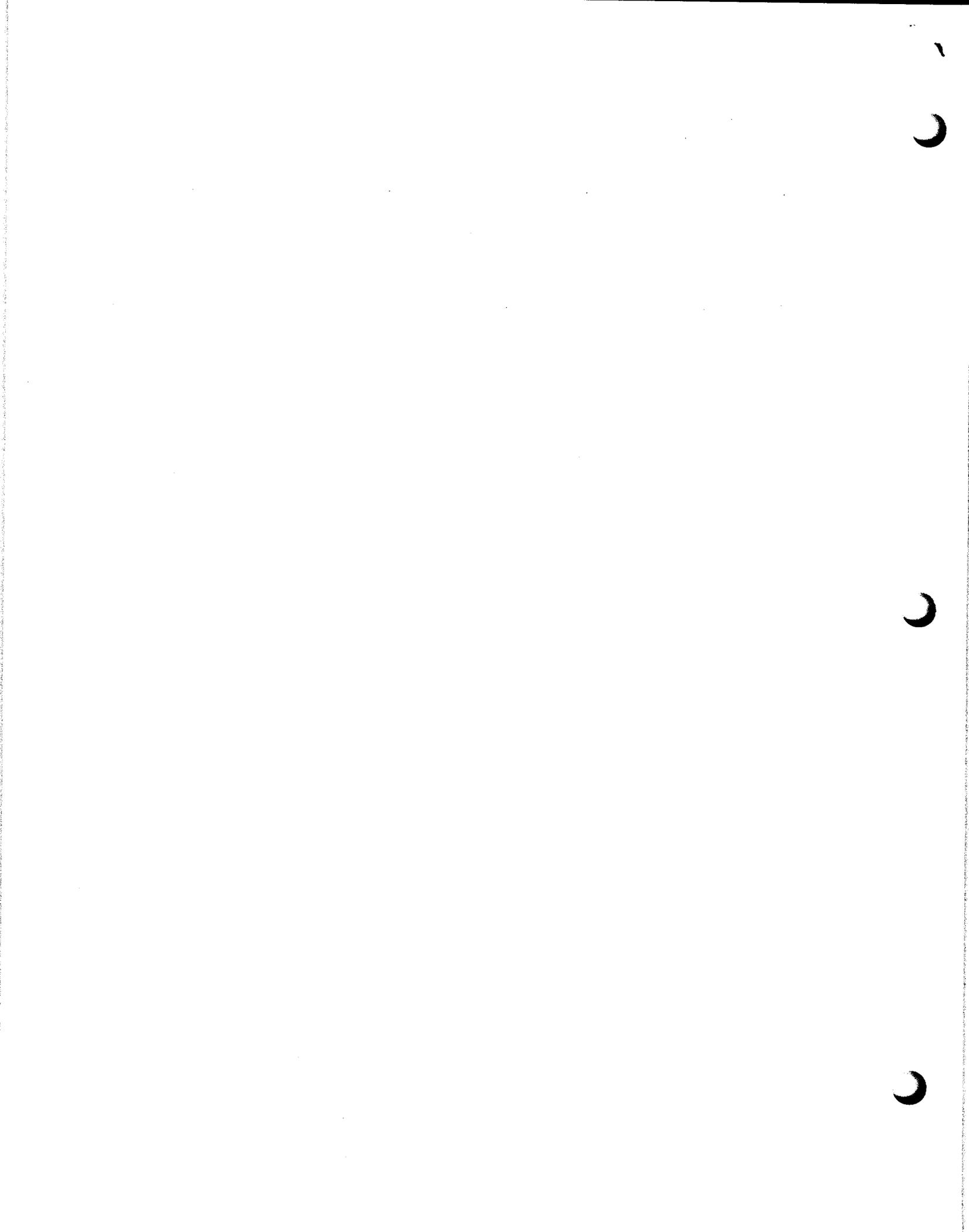
APPROVED AS TO FORM:

Lee Woodward, City Secretary

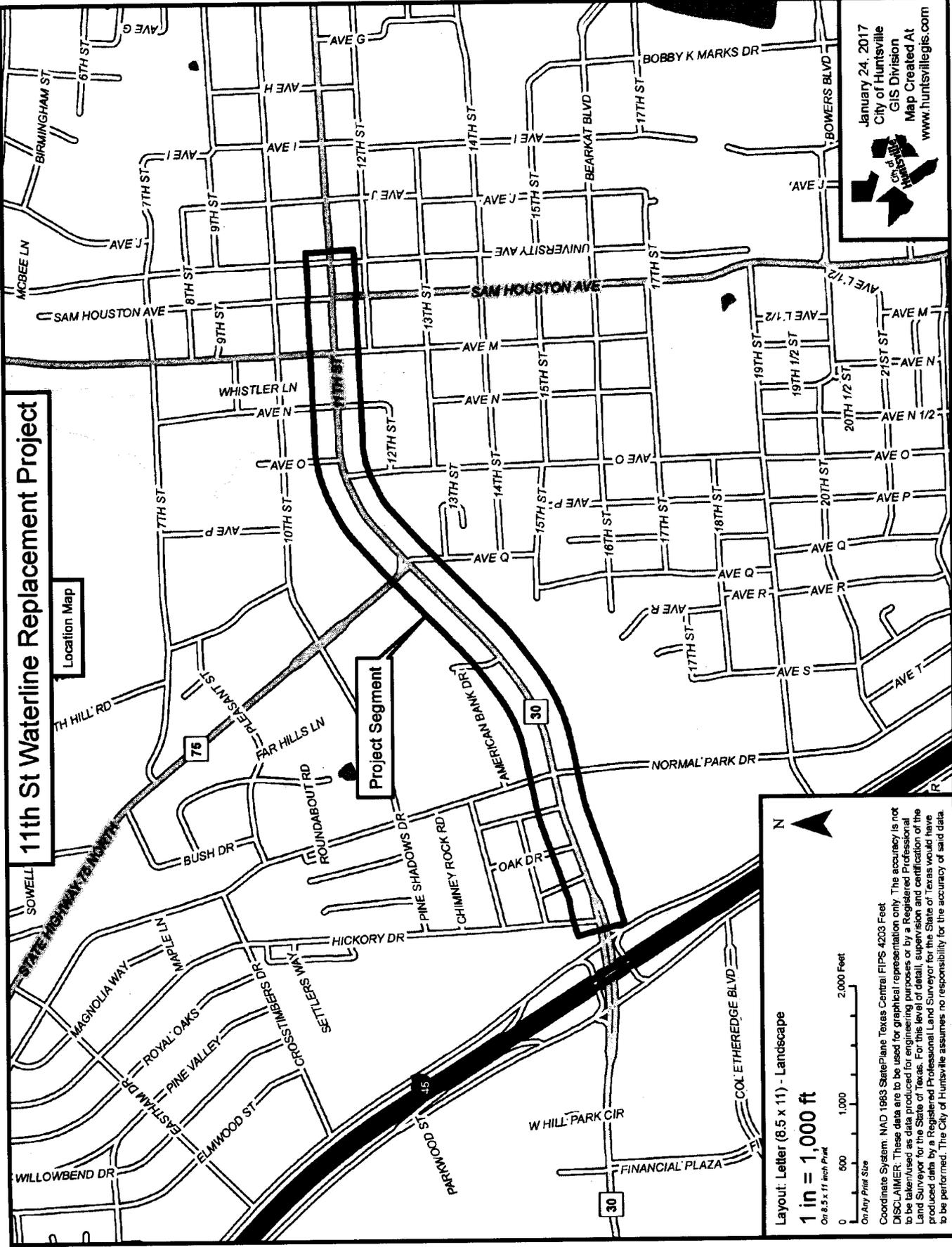
Leonard Schneider, City Attorney

Exhibit A

Budget Amendments FY 16-17		
	Decrease: Water CIP Unallocated Budget	\$ (50,000)
	Increase: 11th St. waterline project (IH45 to University Ave).	\$ 50,000
Explanation:	The 11th Street waterline project have a budget balance of \$1,409,542. City staff has bid the work and the bid proposal in the amount of \$1,656,579. Upon completing the negotiations, the final price proposal for construcion of the project is \$1,411,550. This budget amendment requests using \$50,000 of budget from Water CIP - Unallocated Budget to ensure sufficient budget for the project to complete it.	



January 24, 2017
 City of Huntsville
 GIS Division
 Map Created At
 www.huntsvillegis.com



11th St Waterline Replacement Project

Location Map

Project Segment

N

Layout: Letter (8.5 x 11) - Landscape

1 in = 1,000 ft

On 8.5 x 11 inch Print

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Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet
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CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 4b

Item/Subject: Consider authorizing the City Manager to award a construction contract for the Sam Houston Avenue (11th Street to 22nd Street) Waterline Replacement Project construction, Project No. 12-11-03, first reading.

Initiating Department/Presenter: Engineering

Presenter: Y.S. "Ram" Ramachandra, City Engineer

Recommended Motion: First Reading – Move to authorize the City Manager to award a construction contract to 5-T Utilities, Inc. for the construction of the Sam Houston Avenue (11th Street to 22nd Street) Waterline Replacement Project (No. 12-11-03), in the amount of \$1,127,392.83

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: Most segments of existing waterline in the subject project scope are located underneath the Sam Houston Avenue pavement. These segments of waterline have experienced numerous breaks during the last few years. The existing waterline is old (exact age unknown, but at least 40+ years). Unless replaced, the waterlines are expected to experience breaks at more frequent intervals leading to increased waterline replacement and pavement repair costs in the coming years. Also, frequent breaks along these segments will adversely affect the distribution system, causing interruptions in water supply to consumers and inconveniences to motorists during each such failure. The City Council funded engineering and construction costs in the last three years to replace these deteriorated old cast iron line segments with a new and upsized waterline (from existing 8" and 10" to 12" size).

McClure & Browne provided engineering design services for this project. Upon completion of the design, the City sought Competitive Sealed Proposals (CSPs) in December 2016, seeking price and construction time duration proposals from construction firms for construction of this waterline replacement project. Notice requesting CSPs was posted on the Huntsville Item and the City of Huntsville website. Also, the notice and project drawings and contract documents were posted on the Electronic State Business Daily (ESBD) and Public Purchase websites. Moreover, the Purchasing Division proactively notified several local and regional construction contract firms through email, publicizing the bid notification. Hard copies of the bid documents were available for review at the Service Center and were sent to potential bidders upon request.

A mandatory pre-proposal conference meeting was held on December 13, 2016, to allow all responders access to the City staff for questions, comments and clarifications on the scope of work. Competitive Sealed Proposals were opened on December 22, 2016. Three (3) construction firms submitted proposals for this project:

- 1) 5-T Utilities, Inc., Huntsville, TX
- 2) Meiners Construction, The Woodlands, TX
- 3) Qro Mex Construction Co., Inc., Granite Shoals, TX

The proposals were evaluated based on the criteria such as price proposal, construction period proposal for project completion, previous similar experience, and references. Upon completion of evaluation of the proposals by the City staff, 5-T Utilities came out as top ranked firm.

The original price proposal from 5-T Utilities was \$1,191,935.51 and construction duration proposal was 150 calendar days to complete the construction. City staff initiated negotiations with 5-T Utilities to look at all the possibilities to bring down the construction cost. At the completion of the negotiations, the final negotiated lump sum price proposal is set at \$1,127,392.83 and the construction duration time has remained at 150 calendar days. Another review and re-permitting by TxDOT was necessary due to changes in the method of waterline installation. TxDOT's consent has since been obtained.

5-T Utilities has successfully completed several waterline projects for the City of Huntsville in the past several years.

Previous Council Action: The City Council has funded a total amount of \$1.2 million for construction during FY 2016-2017.

Financial Implications:

Item is budgeted: 703-70315-62300 - Current balance is \$1,200,000 (original balance also)

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Location map (page 3)
- Letter from 5-T Utilities, Inc. (page 4)

Sam Houston Ave Waterline Replacement Project

Location Map

Project Segment

Layout: Letter (8.5 x 11) - Portrait

1 in = 1,000 ft
On 8.5 x 11 inch Print

On Any Print Size

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet

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January 24, 2017
 City of Huntsville
 GIS Division
 Map Created At
www.huntsvillegis.com

5-T Utilities, Inc.

PO Box 1318
Huntsville, TX 77342
(936) 439-4840 Office
(936) 295-2549 Fax
rrt@5-tutilities.com

January 16, 2017

The City of Huntsville,

5-T agrees with the adjustments concerning the Sam Houston Waterline Replacement Project, COH NO. 12-11-03 bid proposal. The agreed upon changes include narrowing the pavement replacement from 5'-0" to 3'-6", as allowed by TxDOT and shown on sheet C1.1. and replacing the 236 LF of bore on sheet 3.4 with open cut.

This proposal reduces the contract price by \$64,771.68 making the agreed contract amount \$1,127,392.83.

Sincerely,

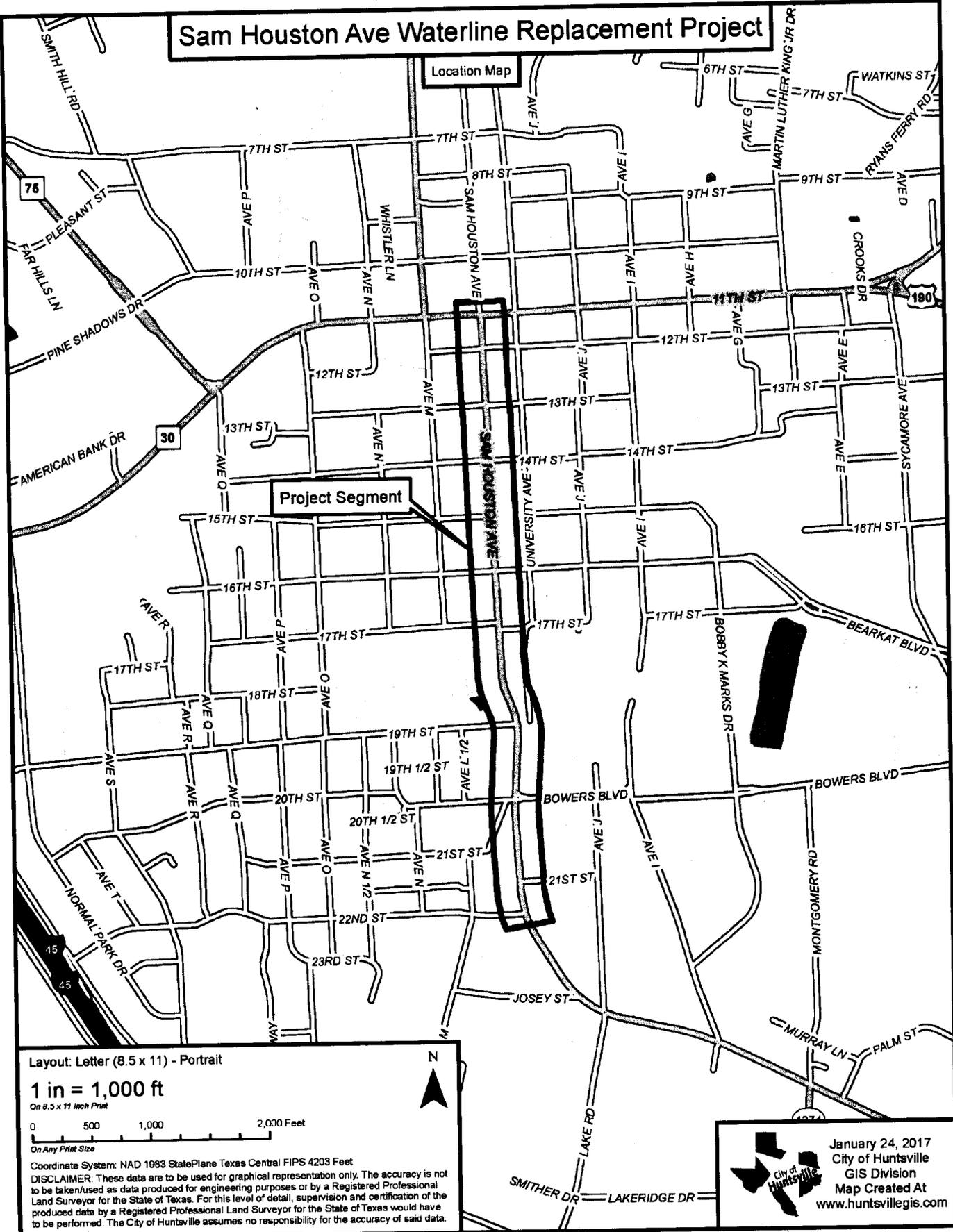


Rodney Twardeski
President

Sam Houston Ave Waterline Replacement Project

Location Map

Project Segment



Layout: Letter (8.5 x 11) - Portrait

1 in = 1,000 ft

On 8.5 x 11 inch Print

0 500 1,000 2,000 Feet

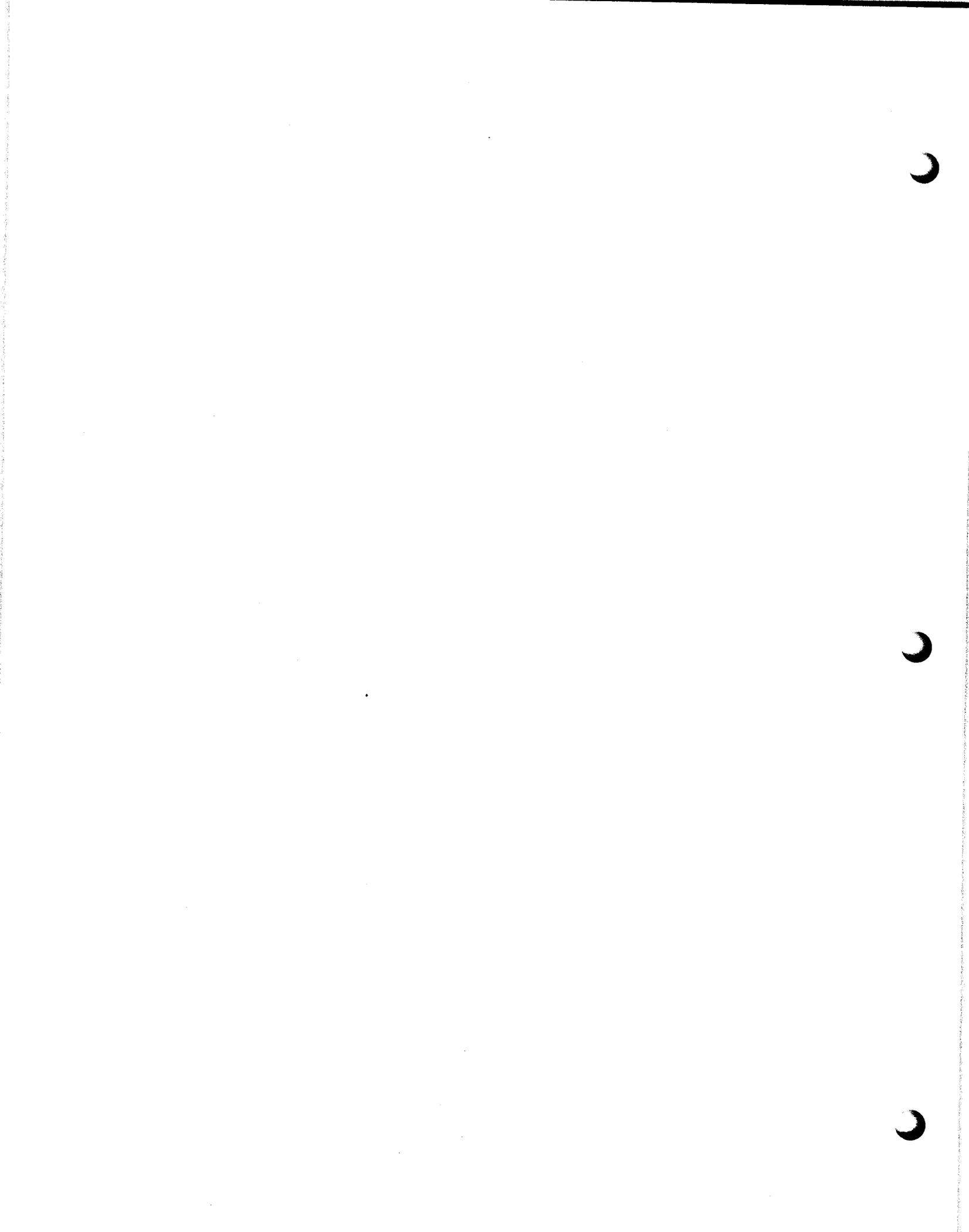
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January 24, 2017
 City of Huntsville
 GIS Division
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CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 4c

Item/Subject: Consider adopting Ordinance 2017-20, to change the Development District Classification of Block 3 of the G. A. White Subdivision from Neighborhood Conservation to Management, first reading.

Initiating Department/Presenter: Community & Economic Development

Presenter: Aron Kulhavy, Director, Community & Economic Development Department

Recommended Motion: None, first reading.

Strategic Initiative: Goal #3 - Economic Development - Promote and enhance a strong and diverse economy.

Discussion: The owners of all of the lots within Block 3 of the G. A. White Subdivision have made application to amend the Development District Map to change the current Development District Classification from Neighborhood Conservation to Management. Block 3 is bounded by 11th street on the south, Hickory Drive on the west, Cedar Drive on the north, and Pear Drive on the west. The property to the north and east is also part of the G. A. White subdivision and classified as Neighborhood Conservation. The property to the south and west is classified as Management.

A public hearing and consideration of this Development District Map Amendment case was on the agenda of the January 5, 2017, Planning Commission meeting. One person spoke in support of the application and several spoke in opposition to the request. The Commission voted unanimously to recommend approval of the Development Map Amendment to change the subject property from Neighborhood Conservation to Management. Minutes from the Planning Commission meeting are attached to this agenda item along with the other documents submitted to the Planning Commission in their meeting packet for the case.

As of the end of January, staff has not received a petition in opposition to this request; therefore a "supermajority" is not needed for approval.

Previous Council Action: In fall of 2012, the city Council held a public hearing and first reading on the request to reclassify Block 3 from Neighborhood Conservation to Management. The case in 2012 was initiated by an application from property owners. Before the Council took action, the applicant withdrew the request.

In August 2016, the City Council held a public hearing and first reading on a request to reclassify a larger area of the G. A. White subdivision, Block 3 being included in this larger area, from Neighborhood Conservation to Management. This case was initiated by the Planning Commission as one of their work items for 2016, to review and assess the current Development District Classifications for the entire City. A valid petition in opposition to the proposed change was presented to City Council. As a result, the reclassification of the area required a favorable vote of 75% of the Councilmembers qualified to vote on the matter. The second reading of the ordinance to reclassify the area, on September 6, 2016, failed to receive the required 75% favorable vote.

Financial Implications:

There is no financial impact associated with this item.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Ordinance 2017-20 (pages 3-4)
- Discussion form (pages 9-10)
- Application (pages 9-10)
- Area map (page 11)
- Goals 2.1 and 2.3 of the 2007 Huntsville Horizon Comprehensive Plan Goals (pages 12-17)
- City Official Development District Map (page 18)
- Excerpt from January 5, 2017 Planning Commission minutes (pages 19-20)

ORDINANCE NO. 2017-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE DEVELOPMENT DISTRICT MAP OF THE CITY OF HUNTSVILLE, TEXAS, TO CHANGE THE DEVELOPMENT DISTRICT CLASSIFICATION FOR BLOCK 3 OF THE G. A. WHITE SUBDIVISION, FROM NEIGHBORHOOD CONSERVATION TO MANAGEMENT

WHEREAS the City Council of the City of Huntsville, Texas, has adopted an Official Development District Map and attendant regulations for the City which, in accordance with the Comprehensive Plan, was designed to control the density of population to the end that congestion may be lessened in public streets and that the public health, safety, convenience and general welfare is promoted in accordance with Chapter 211, Municipal Zoning Authority of the Texas Local Government Code; and

WHEREAS the Development Code of the City of Huntsville provides for the amendment of the Official Development Map; and

WHEREAS after public notice, the Planning Commission held a public hearing on January 5, 2017, to consider comments of the public regarding the adoption of the amendment to the Development District Map; and

WHEREAS the Planning Commission has studied and evaluated the request and the report prepared by City Staff; and

WHEREAS the Planning Commission has considered the comments of the public presented at the public hearing and has prepared a report for this Council of its conclusions and recommendations;

WHEREAS after public notice, City Council held a public hearing on February 7, 2017 and February 21, 2017 to consider comments for the public regarding the adoption of amendments to the Official Development District Map; and

WHEREAS the City Council has studied and evaluated the request, the report prepared by City Staff and the recommendations by the Planning Commission; and

WHEREAS the City has updated the map to reflect the amended area;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

SECTION 1: The Official Development District Map of the City of Huntsville, as provided in Section 2.200 of the City's Development Code, is amended and City Staff is directed to make such change.

SECTION 2: The newly amended Official Development District Map is adopted and shall supersede the prior Official Development District Map.

SECTION 3: The City Secretary is hereby directed to cause the caption of this Ordinance to be published at least twice within ten days of final passage. This ordinance shall take effect ten (10) days after the date of final passage.

PASSED AND APPROVED THIS _____ DAY OF _____ 2017.

THE CITY OF HUNTSVILLE

Andy Brauning, Mayor

ATTEST:

APPROVED AS TO FORM:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney

PLANNING COMMISSION AGENDA ITEM DISCUSSION FORM

Prepared by: Aron Kulhavy, AICP, City Planner

Janet Ridley, Planner
Allison Martin, Planning Assistant

SUBJECT: Development District Map Amendment

MEETING DATE: January 5, 2017

TYPE OF REVIEW: Development District Reclassification

APPLICANT: Micah Slaughter

LOCATION: Block 3 of the G. A. White Subdivision

FACTS, CODE REQUIREMENTS AND CONDITIONS

Staff has received an application from all property owners in Block 3 of the G.A. White Subdivision requesting reclassification of the Development District from Neighborhood Conservation (NC) to Management (M).

Two previous requests have been considered for the reclassification of this Block.

- The City of Huntsville Planning Commission initiated a Development District Map Amendment for Blocks 1, 2, 3 and 7 of the G.A. White Subdivision from Neighborhood Conservation (NC) to Management (M) in July of 2016. The Planning Commission voted unanimously to recommend approval of the reclassification to the City Council. Due to valid protest petition against the reclassification of the area, a super majority vote, (75% in favor), was required by the City to approve the reclassification of this area. The City Council vote was to deny the reclassification.
- An application for the reclassification of **Block 3** of the G. A. White Subdivision was brought to the Planning and Zoning Commission (P&Z) by the property owner on October 18, 2012. P&Z voted 3 to 1 to deny the request to reclassify the property based upon the fact that deed restrictions existed on the property limiting its use to single family residential uses only. The applicant withdrew the application prior to the City Council holding the required public hearing and subsequent consideration of the request.

The subject property is bordered by 11th Street, Hickory Drive, Cedar Drive, and Pear Drive within the city limits of Huntsville. The G.A. White Subdivision was established in 1945. This subdivision was classified as NC by Ordinance 90-9, adoption of the first Official Zoning District Map.

Amended Deed Restrictions were filed and recorded with the Walker County Clerk in May of 2016 that allow for the non-residential use of the subject property. These amended deed restrictions favorably support the reclassification of the subject property to the Management development district. However, the City of Huntsville cannot and does not enforce any deed restrictions.

There are three (3) main Development Districts in the City of Huntsville. The two districts applicable to this case are and as defined in **Section 2.300** of the *Development Code* are as follows:

2.301 Neighborhood Conservation District – The Neighborhood Conservation (NC) district is intended to help protect property values by conserving the overall character and function of single-family (detached house) residential areas of the City. It is intended for application in stable single-family (detached house) neighborhoods.

2.303 Management District – The Management (M) district is the most widely applied development district classification. All land not specifically classified in another development district is included in the M district. The M district allows all land uses, subject to compliance with all other applicable regulations of this development Code.

Should the subject area be reclassified as Management, any land use will be allowed within the area per all applicable regulations pertaining to the Management District.

According to **Section 12.308 Review and Approval Criteria** the following three factors are to be considered when making recommendations and decisions about development district map amendments.

12.308.A Consistency with the Comprehensive Plan.

Chapter 2 of the Huntsville Horizon Plan addresses land use and community character. Goal 2.1 states that the City should pursue well managed growth that is fiscally responsible. Goal 2.3 states that there should be a balance of new growth and redevelopment within Huntsville. Both of these goals have several action items under them that should be reviewed by the Commission in the consideration of this case.

In addition the Comprehensive Plan states that new development or redevelopment in developed areas should maintain compatibility with existing uses and the prevailing land use pattern in the area. The adjacent area to the west and south, across Hickory Drive and 11th Street, is commercial use. The adjacent area to the north and east, across Cedar Drive and Pear Drive, is single-family residential use, (being part of the G.A. White Subdivision).

Also, Development District Map Amendments should be consistent with a future land use map that identifies the ideal use for properties within the community. As Huntsville has not adopted a future land use map, no guidance on this factor can be given at this time.

12.308.B Compatibility with existing development district classifications, uses of nearby property and the character of the surrounding neighborhood.

The neighborhood and surrounding area has developed in accordance to the original established development districts. However, there has been a transition from owner-occupied to rental houses in the area. In addition, traffic on 11th Street and Hickory Drive has increased significantly changing the character of those properties that front on these streets from that of residential to one of commercial. A commercial use is more compatible for the properties fronting on these streets. Also the properties located across these streets from the subject area are designated as Management district, allowing for multi-family and commercial uses.

There is no way to know what non-residential land use(s) may transpire in the subject area if the area is reclassified. Therefore it is difficult to determine the effect there may be on the neighborhood located to the north and east of the subject area.

12.308.C *Availability of water, wastewater, storm water, and transportation facilities generally suitable and adequate for use allowed under the proposed development district.*

There is adequate water, wastewater and storm water infrastructure to accommodate the proposed change in the development district classification of the subject area. The subject area is bounded by a primary arterial street on the south and a collector street on the east.

There have been two similar requests for redistricting, (in addition to the Commission initiated case last year), in the vicinity since the original designation of Neighborhood Conservation was placed on the subdivision in the early 1990s. Although both of these requests were withdrawn before final consideration, they were presented to the Planning and Zoning Commission for discussion. One concern mentioned during these discussions was that of spot zoning. That is not a factor in this case as the entire block is under consideration for redistricting and will affect all property owners in the block. The other concerns and discussions focused on the same items discussed above.

Since Development Map Amendment changes are infrequently considered by the Commission, a couple of pertinent factors must be addressed. First, development district reclassification cannot be granted with conditions. Since there are limited development districts within Huntsville, the property can either be classified as Neighborhood Conservation or Management with all requirements of the Development Code for the given district governing how the property is developed. Second, the section below outlines a procedural aspect that may be applicable to this case:

Section 12.307.A of the Development Code states:

If a valid protest petition is filed against any proposed development district map amendment, passage of the amendment requires a favorable vote of at least 75% of the City Council members who are qualified to vote on the matter.

Adequate notice was sent to the media and surrounding property owners as required by the Development Code and State law. After a public hearing, it is the duty of the Commission to review this proposal and submit a recommendation to the City Council on this matter.

As of the date of this report, staff has received one call questioning the timing of the application and in opposition to this map amendment.

STAFF RECOMMENDATION:

While not enforceable by the City, the amended deed restrictions, filed in May of 2016, to allow for non-residential uses on the property in the subject area may be a factor to be considered when making a recommendation on this case. The change in development district classification to Management will allow for a number of non-residential land uses which may negatively impact the surrounding residential uses even though separated by streets.

There have been changes to the neighborhood character in the surrounding area as most properties within the immediate vicinity are either rental properties or used for commercial purposes. In addition, there is adequate infrastructure in place to allow for development of this property for uses allowed in the Management District.

It is evident that because of the high amount of traffic on 11th street, that the properties that front this street are not ideal for single family residential purposes. Because of the nature of the property in consideration, being bounded on two sides by an arterial and a collector street, the availability of infrastructure to the property, and the change in the immediate area since the original designation of Neighborhood Conservation to the property, staff recommends approval of this request.

ATTACHMENTS:

Vicinity Map of Area
Goals 2.1 and 2.3 of the 2007 Huntsville Horizon Comprehensive Plan
Development District Map of the City



Development District Map Amendment Application

City of Huntsville | 448 State Highway 75 North | Huntsville, TX 77320 | 936-294-5782

Applicant Information - As authorized by the property owner(s)

Name Michah Slaughter
1304 Sam Houston Ave Ste B Huntsville TX 77340
Mailing Address City State Zip Code

Phone Number 936-661-1194 Alternate Phone Number 936-295-6343

E-mail: micah@toughshirts.net

I hereby submit this request for the below amendment to the Official Development District Map of the City of Huntsville.

Signature _____ Date 11-29-16

Property Owner Information [If more than one property owner, check & attach a separate page listing all owners]

By signing below, I acknowledge that I am the rightful owner of the property proposed for redistricting; and, if different, I authorize the "Applicant" to serve as my agent for matters pertaining to this application.

Name MRE
480 Atkins Lake Huntsville TX 77340
Mailing Address City State Zip Code

Phone Number 936-661-1194 Alternate Phone Number 936-295-6343

Signature [Signature] Date 11-29-16

Proposed Location for Development Redistricting

Address or general location of the proposed Development Redistricting. (Staff will assist with providing maps.)

Block of Hickory, Pear and 11th Street

District Classification Change

Present Classification Downtown Management Neighborhood Conservation Planned Development
Proposed Classification Downtown Management Neighborhood Conservation Planned Development

Additional Information

Please provide any additional information pertinent to the City's decision for this rezoning request. You may attach additional sheets as necessary.

Fees

\$300.00 Application Fee

Public Hearing

Public hearings are required for this request. City staff will complete all the requirements of the public hearing notice process.

For Staff Use Only

Received By and Date: <u>JM 12/9/16</u>	Fee Paid: <u>300.00</u> ✓	Planning Commission Date: <u>Jan. 5, 2016</u>	City Council Date: <u>Feb. 7, 2016</u>	Outcome:
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PD-DDMA-1

Revised: 12-2015



Development District Map Amendment Application

City of Huntsville | 418 State Highway 75 North, Huntsville, TX 77320 | 936-293-5782

Applicant Information - As authorized by the property owner(s)

Name _____

Address _____
Address City State Zip Code

Phone Number _____ Alternate Phone Number _____

E-mail: _____

I hereby submit this request for the below amendment to the Official Development District Map of the City of Huntsville.

Signature _____ Date _____

Property Owner Information (If more than one property owner, check & attach a separate page listing all owners)

By signing below, I acknowledge that I am the rightful owner of the property proposed for redistricting; and, if different, I authorize the "Applicant" to serve as my agent for matters pertaining to this application.

Name Deborah Tinsley Humphreys

176 Black Sack Road Huntsville Tx 27340
Mailing Address City State Zip Code

Phone Number 936-441-8029 Alternate Phone Number 713-557-8500

Deborah Tinsley Humphreys 12/8/16
Signature Date

Jeff Tinsley

Proposed Location for Development Redistricting

Address or general location of the proposed Development Redistricting. (Staff will assist with providing maps.)

District Classification Change

Present Classification Downtown Management Neighborhood Conservation Planned Development

Proposed Classification Downtown Management Neighborhood Conservation Planned Development

Additional Information

Please provide any additional information pertinent to the City's decision for this rezoning request. You may attach additional sheets as necessary.

Fees
 \$300.00 Application Fee

Public Hearing

Public hearings are required for this request. City staff will complete all the requirements of the public hearing process.

Received By and Date:	Fee Paid:	Planning Commission Date:	City Council Date:	Outcome:
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PD DDMA-1

Revised: 12/2015



**DEVELOPMENT DISTRICT MAP AMENDMENT
VICINITY MAP - BLOCK 3 G.A. WHITE SUBDIVISION
PLANNING COMMISSION MEETING - JANUARY 5, 2017**

Huntsville's economic well-being and outlook, some in the community perceive that Huntsville's appearance hurts its growth potential. They wish to see the community re-assert its desire for wide-ranging resource protection, including preservation and enhancement of forested areas, local creeks and waterways, and the natural landscape, as these elements clearly contribute to community character. In addition to aesthetic enhancements such as those described above, the quality of individual developments helps to shape character. The bulk and scale of buildings, placement of parking on a site in relation to the street right-of-way, amount of landscape surface and preserved vegetation relative to impervious surface, and the location and appearance of storage and service areas are all factors that contribute to the character of individual sites and collectively to the overall character of the community.

As discussed previously, the question once again is how far Huntsville is willing to go with regulation, particularly for primarily aesthetic reasons – but ultimately for bottom-line economic reasons?

GOALS, OBJECTIVES, AND ACTION RECOMMENDATIONS

The following goals, objectives and recommended actions were formulated to specifically address the issues and needs outlined above, which were culled from extensive community input as well as deliberations of the Comprehensive Plan Advisory Committee. The goals reflect the overall vision of the community, which may be achieved through the objectives and by acting on the recommendations. It is important to note that these are also general statements of policy that may be cited when approving or denying development proposals and used in making important community investment decisions regarding the provision and timing of facilities and services.

GOAL 2.1: Well-managed growth that is fiscally responsible.

- ♦ *Create and implement effective controls for managing incompatible land uses based upon their character, intensities and impacts on adjacent and nearby uses.*
 1. Continue to build upon the City's existing Development Code, which already integrates zoning, subdividing, buffering, landscaping, parking/loading, signs and various other development-related regulations and standards into a Unified Development Ordinance (UDO) format, which many other cities have only recently done or are still hoping to accomplish.
 2. In all review and decision processes covered by the Development Code, include decision criteria for use by the Planning & Zoning Commission and City Council allowing consideration of a multitude of factors, such as the suitability of the use for the property, land uses and character within the surrounding neighborhood, and the extent to which the proposed use is in harmony with or would detrimentally affect adjacent and nearby uses.

Chapter Land Use & Community

- ♦ *Manage the pattern of development concurrent with the provision of adequate public facilities and services through a combination of incentives and regulations.*
- 3. Incorporate concurrent requirements into the Development Code and the City's utility extension policies, thereby tying land development to concurrent provision of adequate public facilities and services. This is intended to avoid premature urbanization in fringe areas and development outcomes that will cause problems for residents and the City at a later date due to substandard infrastructure and improvements.
- 4. In accordance with Chapter 43, Municipal Annexation, of the Texas Local Government Code, prepare and adopt a municipal annexation plan "that specifically identifies annexations that may occur beginning on the third anniversary of the date the annexation plan is adopted." As required by law, the City must provide full municipal services within two-and-one-half years after the effective date of the annexation, subject to potential time extensions. This planning process would enable the City to gauge its annexation capacity and desired timing. The resulting three-year plan and associated service planning and public hearings would also communicate to property owners and others the City's future intentions regarding growth management (through extension of municipal ordinances) and orderly extension of services.
- 5. Work with Sam Houston State University and interested private landowners and developers toward a potential clustering concept for future off-campus student housing in suitable locations with available and appropriate land, necessary infrastructure and street access, and proximity to recreation and services. This development pattern could more readily be served by transit, would attract complimentary retail and service businesses, and could result in a more unified, master-planned outcome, benefiting both the university and the community.

GOAL 2.2: Development patterns that promote economic vitality.

- ♦ *Continue to employ performance-based development regulations that provide flexibility for compliance and are more effective in meeting community objectives.*
- 1. Continue to allow a range of development options on individual properties with the use of performance standards to require compatibility for adjacent uses exhibiting varying use intensities. This permits a mixture of land uses subject to integrated design and compatibility standards.
- 2. Review the City's current buffering and landscaping provisions in Chapter 12 of the Development Code, including minimum standards and incentive mechanisms for tree preservation and surplus site landscaping, to

ADOPTED 4/10/2007; AMENDED 11/12/2009 and 6/15/2010

11

20. Create a distinct identity for Downtown, including forming an identifiable physical edge to the district with monuments and gateway treatments at the entries from each direction (particularly along 11th Street and Sam Houston Avenue), along with further investment in unifying design elements, such as unique signage and banners, landscaping, decorative lighting, street and sidewalk/crosswalk patterns, and other unique urban design treatments. Also, improve the pedestrian atmosphere with traffic calming measures; street furniture and public art displays; way-finding signage and informational kiosks; public plazas and green spaces; sidewalk cafes and outdoor activity areas; and street vendors.

GOAL 2.3: A balance of new growth and careful redevelopment within Huntsville.

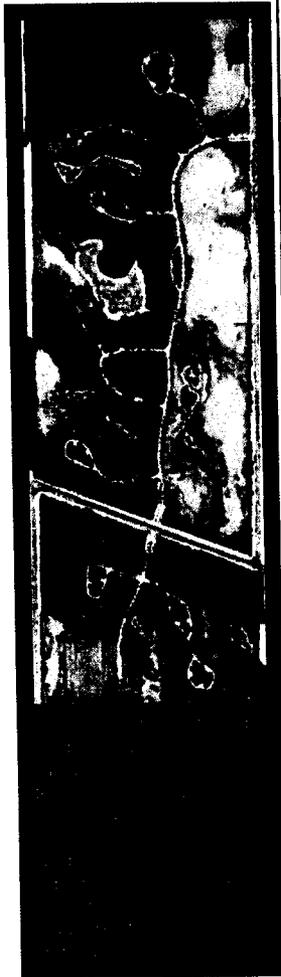
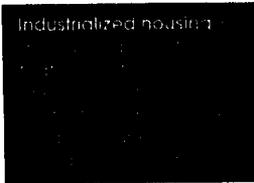
- ♦ *Pursue available mechanisms, within the Texas statutory context, for better managing fringe growth and development around Huntsville.*
 1. A neighborhood conservation district should be used for existing development in fringe areas, which would allow its continued existence as a conforming use.
 2. Evaluate factors contributing to the extent of housing development occurring in peripheral unincorporated areas. Create in-city development incentives to counter the advantages for locating outside the city limits.
- ♦ *Take steps to protect established neighborhoods in Huntsville and to stabilize and reinvigorate older neighborhoods that have experienced some decline.*
 3. Conduct a detailed land use and zoning study to define the boundaries distinguishing proposed new neighborhood conservation districts in Huntsville. New districts can be established through those neighborhoods with existing deed restrictions and homeowners associations or other distinguishing characteristics. Distinguishing factors could include street and block pattern, lot size, housing style/design, street or alley access, floor area ratio, and landscape volume.
 4. Adopt policies and standards within the Development Code for preserving the integrity and character of established neighborhoods, including compatibility provisions relating to the type and construction of infill housing and other uses on vacant lots. Also consider expanding the range of permitted uses within neighborhood conservation districts (Development Code Section 402.3) to include complimentary non-residential uses such as small-scale neighborhood commercial and office uses that add character, convenience and vitality to a neighborhood.
 5. Create site design and building standards for multiple-family developments to ensure compatibility with abutting uses, including

ADOPTED 4/10/2007; AMENDED 11/12/2009 and 6/15/2010

- consideration for varying building heights, similar roof pitch and composition, increased setbacks along shared boundaries, locations of ingress/egress, and adequate buffering and screening.
6. Improve the walkability of neighborhoods through installation of sidewalks concurrent with all new development, plus rehabilitation or construction of sidewalks in older neighborhoods, particularly adjacent to schools and parks. The Development Code should also require public access easements within and between developments to provide connections to public parks, natural areas and open spaces, and an eventual community trail system.
 7. Identify areas of the community that are experiencing or at risk to experience particularly high levels of disinvestment and deterioration, and provide both technical and administrative assistance to aid in redevelopment efforts. Coordinate with area property owners to identify and prioritize needed infrastructure improvements funded by a target-area capital investment program.
 8. Incorporate into the Development Code provisions allowing relief of specified standards that may prevent or add difficulty to the redevelopment process, so long as certain precautions and criteria can be met. These provisions may apply community-wide or within specified boundaries. Common constraints to redevelopment include problems with property ownership and clear title, assembly of numerous small lots into a feasible development site, site access and circulation, limited areas for parking and loading, nonconforming setbacks, and on-site drainage requirements. Certain development-related standards within the Development Code may be acceptable for variations so as not to overburden areas with longstanding redevelopment needs. An incentive-based approach may also be incorporated to encourage investors and developers to tackle the common redevelopment constraints of disadvantaged areas.
 9. Develop a municipal grant program for the rehabilitation of substandard housing units using government-funded programs while also leveraging the value of public dollars with private resources, such as financing institutions and foundation funds. Furthermore, establish an education and awareness program to inform persons with limited income about various programs available for rehabilitation assistance.
 10. Utilize Community Development Block Grant (CDBG) funds to leverage the amount of reinvestment and to implement projects and programs, such as infrastructure repair, park development or improvement, or removal of unsafe structures, aiming to eliminate blight and improve neighborhood conditions in areas of low to moderate income.
 11. Assist residents of older areas with formation of official neighborhood organizations. City staff or legal volunteers may offer assistance in drafting deed restrictions that may be adopted by individual neighborhood

associations to restrict and enforce certain uses and conditions. Participation in neighborhood improvement and revitalization efforts may also be initiated by churches, civic organizations, schools and businesses through programs such as neighborhood clean-up, home improvement, and beautification.

12. Create a pro-active program for handling the condemnation, demolition and/or rehabilitation of substandard structures and underdeveloped property. Revise local health, building and development codes, as needed, to streamline the process for addressing unsafe or dilapidated structures and other potential health and safety risks, such as inoperable vehicles, weeds and heavy trash, and overgrown sites and run-down structures used for criminal activity.
 13. Establish a pro-active code enforcement program that first offers helpful assistance to property owners in complying with municipal codes rather than a punitive approach.
 14. Create incentives such as permit streamlining, fee waivers, tax deferral and infrastructure cost-sharing for builders and organizations that provide infill construction on vacant lots or parcels in a manner that compliments the surrounding neighborhood. To ensure consistency and compatibility of infill units, establish design guidelines that address building materials, roof pitch, façade treatment, porches, proportional dimensions, and other elements to ensure that new development and rehabilitation maintains or enhances neighborhood character.
 15. Assist in creation of Community Development Corporations (CDCs) that, as nonprofit organizations, can implement neighborhood revitalization projects and programs. Consider the necessity of developing specialized CDCs, such as a Community Housing Development Organization (CHDO), to best address housing issues.
- ♦ *Broaden the range of housing types and price diversity to meet the affordability needs of the population.*
16. Work with local lenders to form low interest loan pools to be used for housing rehabilitation.
 17. Incorporate an inclusionary housing provision, with density bonuses where the housing is subsidized by a state or federal, affordable or low- and moderate-income housing program. Establish proportional limitations based upon the total number of units in the development, e.g. no more than 30 percent for a development of 50 to 199 units.
 18. Include a provision of market housing whereby a percentage of the units are reduced in price to make them more affordable than the average market units. Require demonstration that the bonus density is used to lower the costs of land and infrastructure. Establish criteria regarding

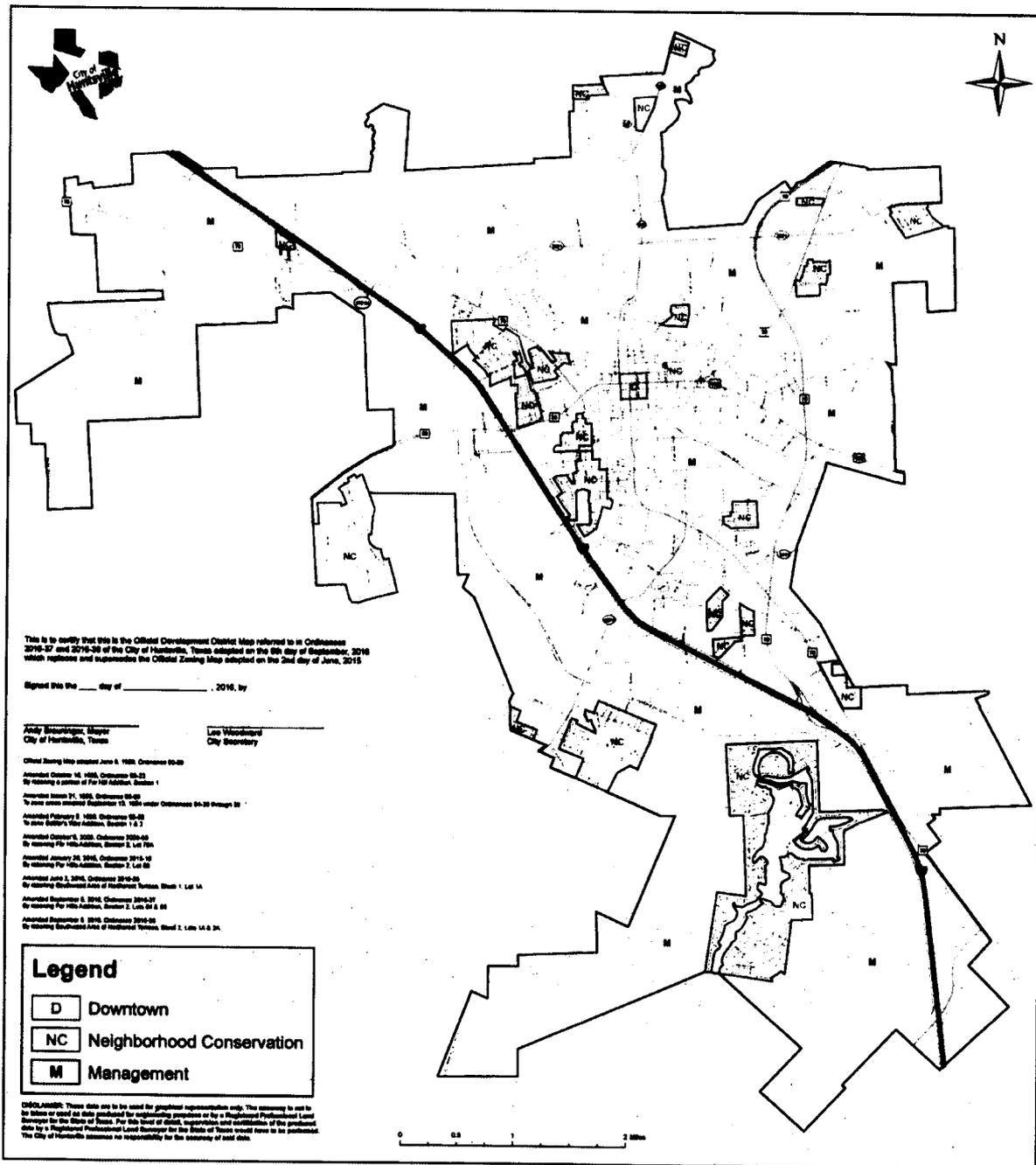


similar design and finishes of affordable units.

19. Allow accessory units within residential district(s), which are exempt when determining the allowable density in the district. Add ordinance provisions specifying the maximum allowable floor area as a percentage of the floor area of the principal unit or as a percentage of the overall lot area. Design standards are also necessary to ensure compatibility with adjacent structures.
20. Develop standards for the provision of small family units for seniors, individuals, or new families with no more than two people. Greatly reduced lot areas per unit may be allowed with floor area ratios and spacing standards. Require issuance of an annual permit to allow regular inspection for program compliance.
21. Establish standards for industrialized housing, including a value equal to or greater than the median taxable value of each single-family dwelling within 500 feet; requiring exterior siding, roofing, roof pitch, foundation fascia, and fenestration (design and position of windows in a building) compatible with other dwellings; and requiring compliance with all applicable dimensional requirements.

GOAL 2.4: Development and resource protection outcomes that preserve and bolster community character.

- ♦ *Use the community's official zoning map and associated regulations to encourage development practices and outcomes more consistent with Huntsville's desired character.*
 1. Incorporate provisions in the Development Code, such as Planned Unit Development, that would permit and encourage alternative subdivision design in appropriate areas, including development clustering (30 percent open space), conservation development (50 percent open space), and preservation development (80 percent open space). This approach allows the developer and landowner an equivalent (or higher) development yield in terms of gross units per acre. But the development is concentrated in a smaller area of the site rather than spread across the site as would occur through a conventional design. This is accomplished through smaller lot sizes, reduced building setbacks, increased floor area ratios, and added flexibility in other standards in exchange for setting aside more open space and preserving natural areas such as floodplains, wetlands, creek buffers and forested areas. In other words, resource preservation (or any other defined performance standard) is rewarded with incentives – or bonuses– allowing an equivalent development density (a site capacity calculation may be incorporated into the requirements to allow for adjustments in development intensity based on actual site conditions). The outcome is development that maintains its efficiency, thereby meeting the objectives of the developer and



Official Development District Map of the City of Huntsville, Texas

Excerpt from 01/05/2017 Planning Commission Minutes
(Minutes Approved 01/19/2017)

4. **PUBLIC HEARING** to take testimony concerning the change in the Development District Classification of Block 3 of the G. A. White Subdivision from Neighborhood Conservation to Management.

Chairman Woods opened the Public Hearing. [12:01 PM]

Chairman Woods gave a brief overview of the Development District Map Amendment Application and opened the floor for the public to speak.

Micah Slaughter, applicant, expressed his appreciation to the Commissioners for their support of the Development District Map Amendment when the larger area of the subdivision was previously considered by the Planning Commission last summer.

Scott Hornung, neighborhood property owner and resident, expressed his concerns in maintaining a quiet neighborhood and safe traffic flow through the G. A. White subdivision and onto 11th Street.

Dalene Zender, neighborhood property owner, stated her continued opposition to the change in the Development District Classification for the subdivision.

Chairman Woods then questioned City Planner, **Aron Kulhavy**, regarding the time requirement for resubmittal of a Development District Map Amendment Application for a denied case. Kulhavy stated that there is a one year time frame for resubmitting an application by the same applicant and for the exact same property. The case heard and considered by the Commission and City Council last summer was initiated by the Planning Commission and was for a larger area of the G. A. White Subdivision, Blocks 1, 2, 3, and 7. In this case the application was initiated by the property owner for a smaller area, only Block 3, of the subdivision.

Chairman Woods asked **Kulhavy** to explain the process for the initiation of the previous Development District Map Amendment Case from last summer and the recommendation made by the Commission. Kulhavy stated that the Planning Commission chose, as one of the work items for 2016, to look at the current Development District Classifications of all areas within the City to ensure that they are still appropriate with the land use patterns and compliant with the Comprehensive Plan. The Commission directed Staff to prepare three areas of the City for Development District Map Amendment with Blocks 1, 2, 3, and 7 of the G. A. White Subdivision being one of the three areas.

Chairman Woods stated that he only wanted to clear any confusion regarding the previous Commission initiated case. It was also clarified that Block 3 has 5 lots that are not owner occupied. There are two property owners in the block and both have signed the application. **Chairman Woods** also noted that the previous case debate over the affidavits obtained for the filing of the amended deed restrictions for the subdivision are not of consequence in regards to the City's reclassification of the Development District for this area.

Dalene Zender questioned the validity of the Application in regards to the one year time requirement for resubmittal per *Section 12.310* of the *Development Code*. **Chairman Woods** responded that staff had adequately addressed that question and that there is not an issue with the validity of the Application. The vote by the Commission is only a recommendation to City Council. City Council will make the final decision regarding the reclassification of the area. There will be two readings of the ordinance before City Council. The first reading will be with a Public Hearing. The Council will vote on the ordinance at the second reading. The first reading with the Public Hearing before Council will be on February 7, 217.

Chairman Woods Closed the Public Hearing. [12:12 PM]

5. **CONSIDER** a change in the Development District Classification of Block 3 of the G. A. White Subdivision from Neighborhood Conservation to Management.
 - i. *Commissioner Barry made a motion to approve the change in the Development District Classification of Block 3 of the G. A. White Subdivision from Neighborhood Conservation to Management. Second was by Commissioner Durda. The vote was unanimous.*



CITY COUNCIL AGENDA

2/7/2017
Agenda Item: 7b

Item/Subject: Consider adopting the City Council's 2017 Strategic Plan.

Initiating Department/Presenter: City Manager

Presenter: Matt Benoit, City Manager

Recommended Motion: Move to adopt the City Council's 2017 Strategic Plan.

Discussion: On Thursday, January 5, the City Council met at the Huntsville Public Library for a little more than four hours to review in-progress and completed items from their 2016 Strategic Plan, as well as to discuss and consider initiatives for the 2017 Strategic Plan. The result is the attached document.

Separately, the City Manager briefed the City Council on items discussed, but not included in the 2017 Strategic Plan in his January 22 Friday memo. Those items could be characterized as "of specific interest" to the City Council, but generally lacked a specific or identifiable outcome. City staff has and continues to invest time and energy in those items for future City Council consideration. However, since they lack definitive nature of items included on the Strategic Plan, they are not included in this document.

Previous Council Action: Other than the session on January 5, no other action has been taken by the City Council as it relates to the 2017 Strategic Plan.

Financial Implications:

There is no financial impact associated with this item. There are items in this document that will require resource allocation to complete. However, simply approving a Strategic Plan for 2017 has no financial impact.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Recommended City Council 2017 Strategic Plan (pages 2-6)
- Excerpt from January 22 Friday memo (page 7)

CITY COUNCIL

2017 STRATEGIC PLAN

CITY OF HUNTSVILLE, TEXAS





CITY OF HUNTSVILLE STRATEGIC PLAN

Adopted by the City Council February 7, 2017

Strategic planning is the process an organization follows to articulate a vision for the future and establish a direction in making decisions and allocating resources to achieve the desired outcomes. The Huntsville City Council met on January 5, 2017 to create a new strategic plan to set the course for the City, a flexible document that will be periodically reviewed for updates.

The City Council established seven broad areas of strategic initiatives aimed to address all quality of life issues in Huntsville, with key objectives for implementation included. These will provide the City Council with mechanisms to gauge performance, provide direction to staff, and adopt changes to the strategic plan as success merits and needs dictate.

This strategic planning document is meant to serve as a guide for the City staff to develop the annual budget for Council consideration and to provide Council with a succinct method of articulating to staff the policy direction for the City of Huntsville, both as a community and an organization. This strategic plan will also communicate to residents and community partners the City Council's commitment to open government, communication, collaboration, and cooperation among all who live, work, recreate, educate, or operate a business in Huntsville. Finally, this strategic plan is meant to provide a road map for success that will lead families and new businesses to Huntsville to join an outstanding community where good governance and sound management provide the best that life has to offer.



VISION

The City of Huntsville is a community that is beautiful, historic, culturally diverse, affordable, safe, and well-planned, with great opportunity for our citizens.

MISSION

In order to maintain and enhance the quality of life and the achievement of our vision, the City of Huntsville provides, facilitates and regulates services, facilities and infrastructure for citizens, customers, visitors, businesses and state agencies, in a friendly, efficient, fair, honest and competent manner with quality and forethought.

VALUES STATEMENT

Public service is our business and our goal. We believe in commitment - not just to our job, but to our faith, our beliefs, and our family. Our pride in our work and the organization compels us to a high degree of professionalism.

Honesty in all our actions;

United in our commitment to ensure a safe work environment, fair wages and

Nurture an environment of cooperation between the City and its citizens,

Teamwork depending on one another to improve the quality of life;

Service excellence provided at every level in an efficient and economical manner;

Vision of an enriched future enhanced by encouraging skills, talents, and potential of our employees through training, opportunity, and recognition;

Integrity demonstrated in the treatment of our coworkers and those we serve and protect;

Leadership through communication in a responsive manner while maintaining a high

Loyalty to our faith, our beliefs and our families;

Embrace the diversity of our employees as a strength of our organization

Goal #1, City Appearance - Provide policies, amenities, and events that enhance the City's already beautiful and historic natural environment.

Objective #1 – Complete a Code Enforcement review with specific emphasis on the State Highway 30/11th Street/Highway 190 and State Highway 75 South/Sam Houston Avenue/State Highway 75 North corridors to ensure the best possible impression for citizens and visitors.

Objective #2 – Review and consider various proposals for a smoking ordinance.

Goal #2, Communications - Provide public information outreach efforts that inform the public of City operations, accomplishments and policies and allows for citizens input on matters of Council policy.

Objective #1 – Review and consider a proposal(s) for the construction of a digital message sign to improve citizen and visitor access to City information.

Goal #3, Economic Development – Promote and enhance a strong and diverse economy.

Objective #1 – Ensure City Council consideration of a construction contract for the Sam Houston Statue Visitor Center Expansion.

Objective #2 – Review and consider proposals and opportunities to fund economic development.

Objective #3 – In conjunction with the 2017-2018 Budget process, review and consider a proposal to for a comprehensive brand review to enhance the City's identity and marketing efforts to potential visitors.

Goal #4, Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Objective #1 – Complete construction of the new Solid Waste Transfer Station.

Objective #2 – Complete the construction of the TXDOT Transportation Alternatives Program sidewalk grant.

Objective #3 – Complete phases 1 and 2 of construction on the Town Creek Drainage Project.

Objective #4 – Commence and complete significant portion of design of all Proposition 3 projects.

Objective #5 – Complete construction of the Huntsville Animal Shelter.

Objective #6 - In conjunction with the 2017-2018 Budget process, review and consider a proposal for a comprehensive Transportation Plan.

Goal #5, Resource Development - Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.

Objective #1 – In conjunction with the 2017-2018 Budget process, review and consider a proposal for a comprehensive pay and classification study for the organization.

Objective #2 – Conduct a workshop and thoroughly review all opportunities for grants to pursue a Recreation Center, including a financial plan for any funding gaps not covered by grant prospects.

Goal #6, Finance - Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

Objective #1 – Complete a thorough review of all elements of the City's healthcare benefits including retiree healthcare offerings.

Goal #7, Public Safety - Provide safety and security for all citizens.

Objective #1 – Secure a location for Proposition 1 Public Safety facilities.

Review from Strategic Plan Meeting – I wanted to briefly discuss with you some of the things I have and will be working on to address some issues raised during the Strategic Planning meeting. For those of you who haven't been a part of our Strategic Planning process (and as a reminder to those of you that have), it is my preference to include objectives in the plan for which there is a measurable/definitive outcome (i.e., something gets done or it does not, I prefer not to have grey area in determining our performance). So, unless you decide otherwise, the items below (with one exception) probably will not be in the recommended Strategic Plan because I really don't know what I can or can't deliver. I'm pledging to work on these items, advance their progress and give them the best chance to succeed.

1. Holiday Tour of Lights – I plan to meet with the gentleman who has offered this idea and encourage him to make application for HOT funds for the upcoming 2017-2018 fiscal year process. I'll ask Kimm Thomas to be a part of that meeting to guide him through that process. I'm not sure where that process will go, but I think it's the best place to start.
2. Christmas Lights in the Downtown – I have asked Aron Kulhavy to propose this idea to the downtown merchants: The City will pledge to purchase the materials (lights, etc.) if the Downtown Business Association/Main Street Board will pledge to have them installed and taken down, or vice versa (they're choice). I'll let you know how that discussion goes.
3. Right-of-way mowing and litter pickup – Heard you loud and clear and have met with City staff on this issue already. We'll be releasing bids packages for litter. It will be a unit/cost bid (i.e., cost per hour or per stretch of roadway). City staff will assemble some recommendations for frequency of pickup and how to pay for it. Many of you heard me use this expression: I'll tee it up, but you have to hit it! (I will put together the plan, but it will be your decision to allocate the resources). We already have good bids for right-of-way mowing. I'm not sure the resources we have will be sufficient to accomplish the level of maintenance you wish to see. If the resources we have budgeted are not sufficient, I'll bring the cost different to you and recommendations on how to pay for it. Again, I'll tee it up, but you have to hit it!
4. Review of Financial policies to determine the appropriate level of Unallocated Reserves – Steve and I have quite a bit of research to do on this issue, especially as it relates to the bond rating implications. I've committed to presenting this issue to the Finance Committee by February. They can make whatever recommendations they wish to the full City Council.
5. Code Enforcement Activity – I have discussed this issue at great length with Aron and Mike Roempke. Let me summarize our conversation like this: We can work harder or smarter. If we work harder, and increase by 15% to 20% the number of notices mailed each year, we would increase notices by 150 to 200. It is our professional opinion the City may not look much different. We would certainly run the risk of making 150 to 200 people angry. We also discussed two neighborhood cleanups, as opposed to one per year (or any at all). Again, how much you will notice a difference in the City's appearance may hinge upon how much you travel that particular neighborhood. As an alternative, we discussed the success had by the "no indoor furniture on the outside Ordinance." It was successful in encouraging the cleanup of some very notorious sites in the City. We see this as the "smarter" alternative. This will be in the Strategic Plan, but I'm not sure in what form yet. I'm hoping that when combining the "smart" approach with more mowing and litter efforts, you'll see more and better results.





CITY COUNCIL AGENDA

2/7/2017
Agenda Item: 7c

Item/Subject: Consider authorizing the City Manager to sign a change order to the 7th Street Reconstruction Project with Doughtie Construction in the amount of \$108,516.78, and adopting Ordinance 2017-19 amending the Fiscal Year 2016-2017 Budget.

Initiating Department/Presenter: City Manager

Presenter: Matt Benoit, City Manager

Recommended Motion: Move to authorize the City Manager to sign a change order to the 7th Street Reconstruction Project with Doughtie Construction in the amount of \$108,516.78, and adopt Ordinance 2017-19 amending the Fiscal Year 2016-2017 Budget.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: Additional review and investigation into this project identified an opportunity to enhance the effectiveness of the sanitary sewer system in the area. Namely, this change order (#2) proposes increasing the size of four segments of sanitary sewer line from 6 inches to 8 inches along 7th Street and Old Madisonville Road. In addition, the Change Order proposes enhancement to both lines to almost double the gravity flow increasing the combined rate of fall from 3.14 feet to 5.45 feet in two segments.

The Original contract amount was \$1,365,034.75. There has only been one previous change order, increasing the price by \$9,515 to a total contract amount of \$1,374,549.75. This change order (#2) is in the amount of \$108,516.78, bringing the total contract price to \$1,483,066.53. The contractor has offered pricing for this Change Order matching the unit prices submitted with this original bid, so the cost of work is reasonable.

Ordinance No. 2017-19 proposes the use of Wastewater Fund Capital Improvement Project Funds to pay for the project.

Previous Council Action: The City Council originally awarded the 7th Street construction contract to Doughtie Construction on July 19, 2016.

Financial Implications:

Item is not budgeted: Hence the need for Ordinance 2017-19

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Ordinance 2017-19 with Exhibit A, amending the Fiscal Year 2016-2017 Budget (pages 2 & 3)
- Proposed Change Order #2 (pages 4 & 5)

ORDINANCE NO. 2017-19

AN ORDINANCE OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE 2016-2017 ANNUAL BUDGET AND CAPITAL IMPROVEMENTS PROJECTS (CIP) BUDGETS, ORDINANCE NO. 2016-40 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the 2016-2017 Annual Budget and CIP Budgets were adopted by Ordinance 2016-40 on September 20, 2016;

WHEREAS, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

WHEREAS, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

WHEREAS, pursuant to the laws of the State of Texas and the City Charter of the City of Huntsville, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Huntsville to amend the Capital Improvements Projects (CIP) budget as set forth herein; and

WHEREAS, this ordinance combines the independent Council actions into one budget amendment document;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

Section 1. The findings set forth above are incorporated into the body of this ordinance.

Section 2. The Capital Improvements Projects budget is hereby amended to include the expenditures described in Exhibit "A" attached hereto and made a part of this ordinance as if set out verbatim herein.

Section 3. All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.

Section 5. The necessity for amending Capital Improvements Projects, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

Section 6. This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this, the 7th day of February, 2017.

THE CITY OF HUNTSVILLE, TEXAS

Andy Brauninger, Mayor

APPROVED AS TO FORM:

ATTEST:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney

Budget Amendments FY 16-17
February 7, 2017

**Exhibit
A**

	Decrease: Wastewater CIP Fund - Unallocated Budget	\$	(108,517)
	Increase: 7th Street Reconstruction project	\$	108,517
Explanation:	<p>Budget Amendment for Change Order #2 for the 7th Street Reconstruction project. Additional review and investigation into the 7th Street Reconstruction project identified an opportunity to enhance the effectiveness of the sanitary sewer system in the area. Namely, this Change Order (#2) proposes increasing the size of four segments of sanitary sewer line from 6 inches to 8 inches along 7th Street and Old Madisonville Road. In addition, the change order proposes enhancement to both lines to almost double the gravity flow increasing the combined rate of fall from 3.14 feet to 5.45 feet in two segments.</p> <p>The original contract amount was \$1,365,035.75. There has only been one previous change order, increasing the price by \$9,515 to a total contract amount of \$1,374,549.75. This change order (#2) is in the amount of \$108,516.78, bringing the total contract price to \$1,483,066.53. The contractor has offered pricing for this change order matching the unit prices submitted with this original bid, so the cost of work is reasonable.</p>		



CITY OF HUNTSVILLE, TEXAS CONTRACT CHANGE ORDER

Date: _____ February 7, 2017

Change Order No.: Two (2)

COH Project No. 13-12-04

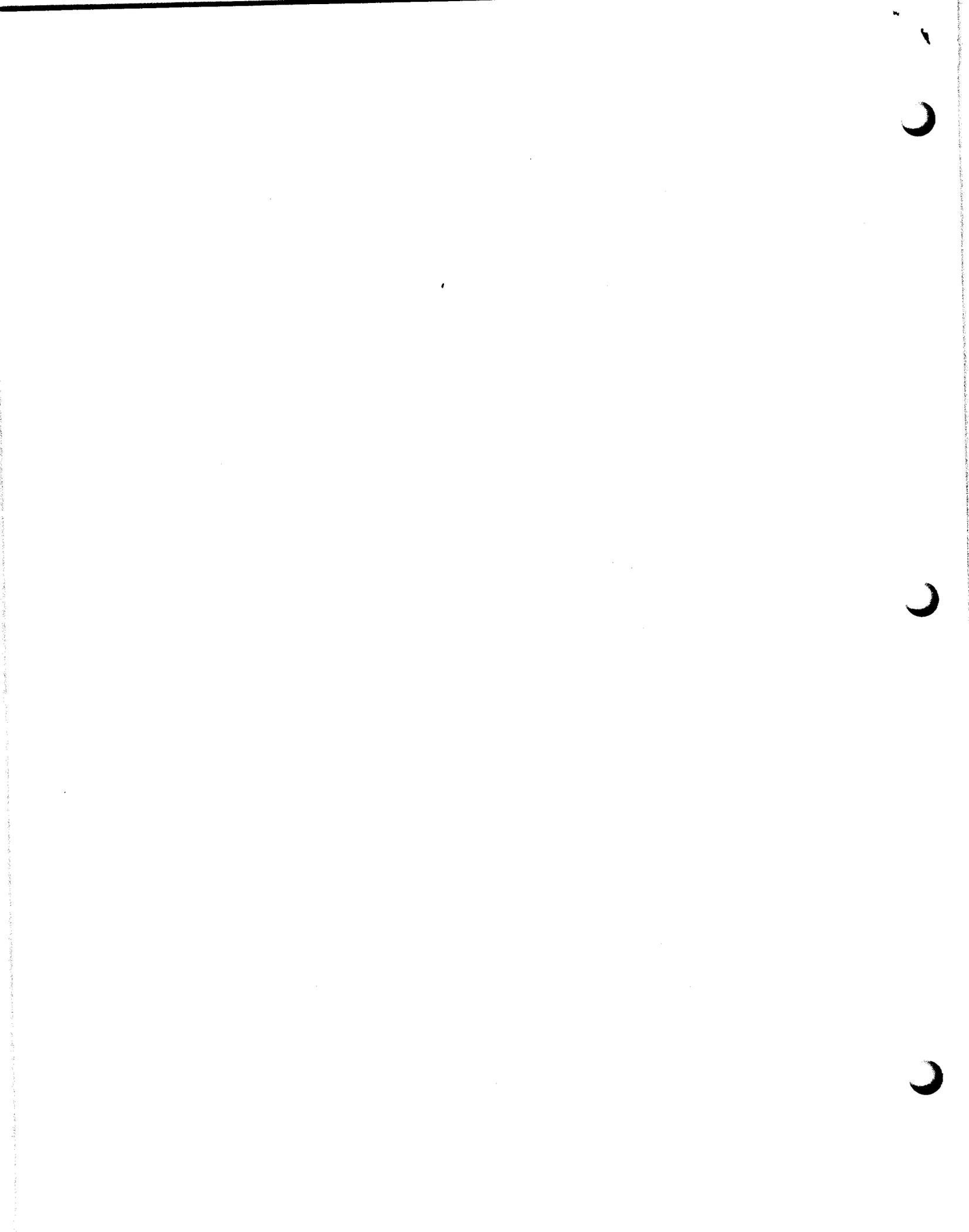
Finance Project No. 800-8706-62300

Project Name/Location: 7th Street Rehabilitation Project

To: Doughtie Construction Co., Inc., P.O. Box 1233, Huntsville, Texas 77342
(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of Changes (quantities, units, unit price, change in completion schedule. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
New Item	Tie-in to Existing Manhole Complete and in place. Qty. 1 @ \$1,750.00/each		\$1,750.00
New Item	Furnish and Install Manhole Complete and in place. Qty. 2 @ \$4,355.00/each		\$8,710.00
New Item	4" SCH 40 Complete and in place. Qty. 65 LF @ \$15.00/LF		\$975.00
New Item	8" SDR26 Complete and in place. Qty. 282 LF @ \$4.29/LF		\$1,209.78
New Item	8"X4" WYE Complete and in place. Qty. 3 @ \$125.00/each		\$375.00
New Item	8" Clean-Out Complete and in place. Qty. 1 @ \$190.00Each		\$190.00
6	Install 3" thickness HMA Type C Surface, including prime coat and tack coat as shown and included on plans & specifications, to include all material, labor and equipment to complete the work. Complete and in place. Qty. 291 SY @ \$27.00/SY		\$ 7,857.00
41	Furnish and Install 8" diameter PVC ASTM 3034 DR-26 sewer pipe with cement stabilized sand structural backfill as show on plans & specifications, to include all materials, labor testing, trench safety, and equipment to complete the work. Complete and in- place. Qty. 530 LF @ \$165.00/LF		\$87,450.00
	Net increase in contract price		\$108,516.78





CITY COUNCIL AGENDA

2/7/2017

Agenda Item: 8a

Item/Subject: Consideration and discussion on Citizen Participation Request from Joye Aubrey regarding a sewer backup at 1700 7th Street.

Initiating Department/Presenter: City Manager

Presenter: Matt Benoit, City Manager

Discussion: Denim and Diamonds Preschool has filed a claim for City Council consideration. The City Council is to be briefed on this issue in Executive Session per item 5b. The City Council will receive legal advice as to this request under separate cover.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Citizen Participation Request (pages 2-3)



Aubrey: Citizen Participation Request

1 message

Lee Woodward <lwoodward@huntsvilletx.gov>
To: mail@denimanddiamondspreschool.net
Cc: Megan Kaitenbach <mkaitenbach@huntsvilletx.gov>, Matt Benoit <mboenit@huntsvilletx.gov>

Fri, Jan 20, 2017 at 6:28 AM

Good morning! Thank you for your Citizen Participation Request. It has been forwarded to the City Manager for scheduling for a City Council meeting agenda.

Sincerely,
Lee Woodward
City Secretary
City of Huntsville

Begin forwarded message:

From: noreply@civicplus.com
Date: January 19, 2017 at 10:53:30 PM CST
To: lwoodward@huntsvilletx.gov, cwatson@huntsvilletx.gov
Subject: Online Form Submittal: Citizen Participation Request

Citizen Participation Request

Citizen Participation Request Form

Thank you for contacting the City of Huntsville to request an item be placed on an upcoming regular City Council meeting agenda, under the Citizen Participation section.

Please complete the fields below and contact the City Secretary's Office at 936-291-5403, or via email if you have any questions or concerns.

If you prefer, requests may also be submitted in person in writing, in a couple ways:

- *By mail:*
City Secretary
1212 Avenue M
Huntsville, Texas, 77340
- *By email:* citysecretary@huntsvilletx.gov, or
- *By fax:* 936-291-5409 (Attention: City Secretary's Office)

A citizen may provide an item for the agenda of a regular meeting (1st and 3rd Tuesdays of each month) by submitting a Citizen Participation Request by noon on the Tuesday prior to a regularly-scheduled City Council meeting.

First Name	Joye
Last Name	Aubrey

Address 1 P.O. Box 1238
Address2 *Field not completed.*
City New Waverly
State Tx
Zip 77358
Phone 281-541-3285
Email mail@denimanddiamondspreschool.net
Please describe (in detail) the item you are requesting: Would like to speak on behalf of Denim and Diamonds Pre-School Kids Klub Inc. regarding the sewer backup issue at my business located at 1700 7th St, Huntsville, Tx 77320
be on a City Council agenda:

Email not displaying correctly? View it in your browser.

