

CITY OF
Huntsville

Incorporated in 1845 under the Republic of Texas

April 10, 2018

Extreme Comfort
218 Hwy 190 E
Huntsville, TX 77340

Ref: HVAC Services

Dear Mr. Killingsworth,

You recently submitted a price proposal for HVAC services to be purchased by the City of Huntsville, TX. We are pleased to announce that your firm has been awarded the HVAC services. This award is effective June 15, 2018 with an expiration date of September 30, 2019. Should either party wish to cancel this award, a thirty (30) day written notice must be issued to the other party. A blanket purchase order has been issued, purchase order number 2018-308. Please note this purchase order on all invoices. There is no guarantee to any amount; this service is on an as needed basis.

We are looking forward to a pleasant and successful association.

Sincerely,



Billie F. Smith
Purchasing Manager

cc: contract file
vendor

Purchasing Department

448 SH 75 North, Huntsville, TX 77320 * 936-291-5495 * FAX: 936-294-5731 * www.huntsvilletx

Our vision for the City of Huntsville is a community that is beautiful, historical, culturally diverse, affordable, safe, and well planned with great opportunity for our citizens.