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# **The City of Huntsville, Texas**

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## **Annual Budget**

### **FY 2020-21**

## City of Huntsville, Texas

### Annual Operating Budget for Fiscal Year 2020-2021

*This budget will raise more total revenue from property taxes than last year's budget by \$298,050 (4.48%), and of that amount \$254,704 (3.83%) is property tax revenue to be raised from new property added to the tax roll this year.*

Record vote on adopting the FY 20-21 Budget:

<u>Councilmember Name</u>	<u>Position</u>	<u>Vote (Yes/No)</u>
Andy Brauninger	Mayor	Yes
Daiquiri Beebe	Ward 1	Yes
Russell Humphrey	Ward 2	Yes
Blake Irving	Ward 3	Yes
Joe P. Rodriquez	Ward 4	Yes
Bert Lyle	Position 1 at Large	Yes
Dee Howard Mullins	Position 2 at Large	Yes
Clyde D. Loll	Position 3 at Large	Yes
Mari Montgomery	Position 4 at Large	Yes

#### Property Tax Rate Information:

	<u>Fiscal Yr 20-21</u>	<u>Fiscal Yr 19-20</u>
Tax Rate adopted	\$0.3062	\$0.3148
No-New-Revenue Tax Rate	\$0.3062	\$0.3048
No-New-Revenue M&O Tax Rate	\$0.2319	\$0.2419
Debt Rate	\$0.0663	\$0.0629
Voter-Approval Tax Rate	\$0.3342	\$0.3308
City Debt Obligations secured by property taxes		\$46,520,000

# Huntsville, Texas City Council



Andy Brauning, Mayor



Daiquiri Beebe, Ward 1



Russell Humphrey, Ward 2



Blake Irving, Ward 3



Joe Rodriguez, Ward 4



Bert Lyle,  
Position 1 at Large



Dee Howard Mullins,  
Position 2, at Large



Clyde Loll,  
Position 3 at Large



Mari Montgomery,  
Position 4 at Large

# *Leadership Team*

Aron Kulhavy	City Manager
Leonard Schneider	City Attorney
Brenda Poe	City Secretary
John Gaines	City Judge
Kevin Lunsford	Public Safety Director
Brent Sherrod	Public Works Director
Kevin Byal	Development Services Director
Penny Joyner	Parks and Leisure Director
Julie O'Connell	Human Resources Director
Bill Wavra	Information Technology Director
Y. S. Ramachandra	City Engineer
Steve Ritter	Finance Director
Tamara Gann	Special Projects, Economic Development & Tourism Director

## *Budget Document Preparation*

Laurie O'Brien

Budget Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Huntsville**

**Texas**

For the Fiscal Year Beginning

**October 1, 2019**

*Christopher P. Morrill*

Executive Director

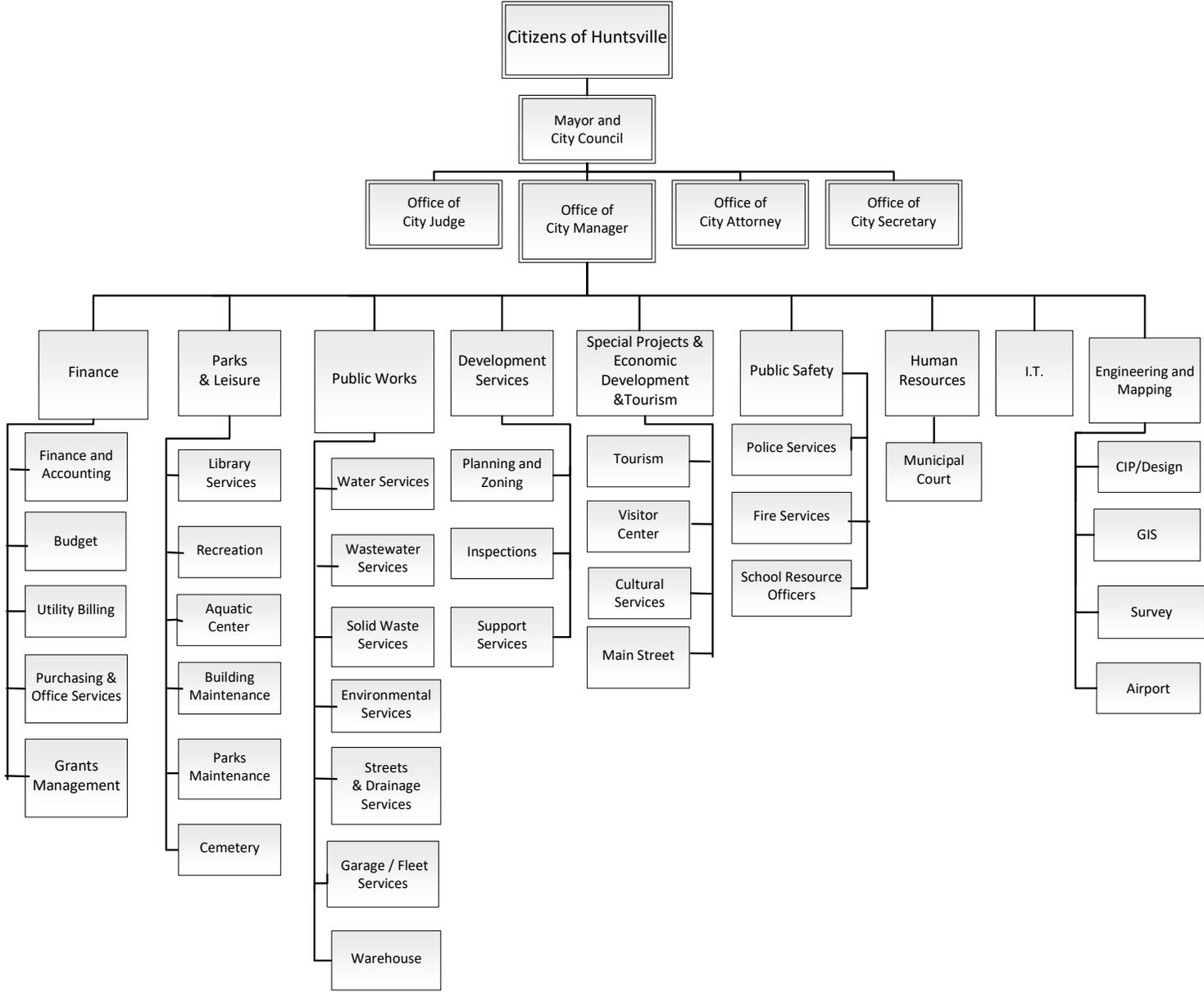
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntsville, Texas for its annual budget for the fiscal year beginning October 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

# Organizational Chart



FY 20 - 2021



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### **VISION**

The City of Huntsville is a community that is beautiful, historic, culturally diverse, affordable, safe, and well-planned, with great opportunity for our citizens.

### **MISSION**

In order to maintain and enhance the quality of life and the achievement of our vision, the City of Huntsville provides, facilitates and regulates services, facilities and infrastructure for citizens, customers, visitors, businesses and state agencies, in a friendly, efficient, fair, honest and competent manner with quality and forethought.

### **VALUES STATEMENT**

Public service is our business and our goal. We believe in commitment - not just to our job, but to our faith, our beliefs, and our family. Our pride in our work and the organization compels us to a high degree of professionalism.

**H**onesty in all our actions;

**U**nited in our commitment to ensure a safe work environment, fair wages and

**N**urture an environment of cooperation between the City and its citizens,

**T**eamwork depending on one another to improve the quality of life;

**S**ervice excellence provided at every level in an efficient and economical manner;

**V**ision of an enriched future enhanced by encouraging skills, talents, and potential of our employees through training, opportunity, and recognition;

**I**ntegrity demonstrated in the treatment of our coworkers and those we serve and protect;

**L**eadership through communication in a responsive manner while maintaining a high

**L**oyalty to our faith, our beliefs and our families;

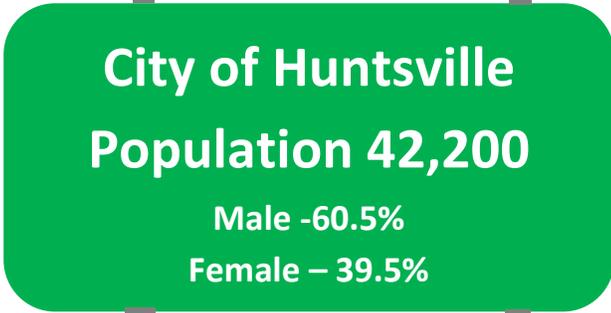
**E**mbrace the diversity of our employees as a strength of our organization



**Community Profile**

Form of Government ..... Council/Manager  
 Date of Incorporation ..... January 30, 1845  
 Total Square Miles... ..... 36  
 Public Safety-Certified Police officers.....59  
 Fire and Rescue-Fulltime Fire Fighters..... 19

**Population**



**County – 75,949**

**Cultural Diversity**

White .....49.9%  
 Black or African American .....27.4%  
 Hispanic or Latino.....19.3%  
 Asian.....2.1%  
 Some Other Race.....0.70%  
 American Indian & Alaska Native .....0.6%

**Taxes**

City Property Tax..... .3062  
 Walker County Property Tax..... .4808  
 Huntsville ISD Property Tax ..... 1.0378  
 Hospital District Property Tax ..... .1136  
 Total Property Tax Rate ..... 1.9384

**Labor Force**

Civilian labor force .....24,961  
 Employed.....24,035  
 Unemployed.....926  
 Unemployment Rate ..... 3.7%

**Income and Benefits**

Total households .....10,953  
 Less than \$10,000 .....2,677  
 \$10,000 to \$24,999.....2,392  
 \$25,000 to \$49,999.....2,913  
 \$50,000 to \$99,999.....2,204  
 \$100,000 to \$199,999.....659  
 \$200,000 or more ..... 108  
 Per capita income (\$) .....26,840  
 Median household income (\$) .....32,137

**Estimated Mean Housing Prices**

All housing units .....\$117,448  
 Detached homes .....\$162,500  
 Townhomes/other attached units .....\$109,526

**Sporting and Cultural Amenities**

**Historic Sites and Museums**

- Wynne Home Arts Center
- Gibbs- Powell House Museum
- Sam Houston Memorial Museum
- Texas Prison Museum
- Veterans Museum of Texas
- Sam Houston’s Gravesite

**Sports Sites**

- Kate Barr Ross
- Thomas Henry Ballpark

**Recreation**

Acres of Open Space ..... 13  
 Public and Private Golf Courses.....2  
 Parks.....20  
 Trail Miles .....2.73



# About the City of Huntsville

## Education

### No. of Schools

Pre-K .....	4
Elementary Schools .....	4
Intermediate Schools.....	4
Middle Schools .....	4
High Schools .....	4
Total Enrollment .....	6,276

### Higher Education Institutions

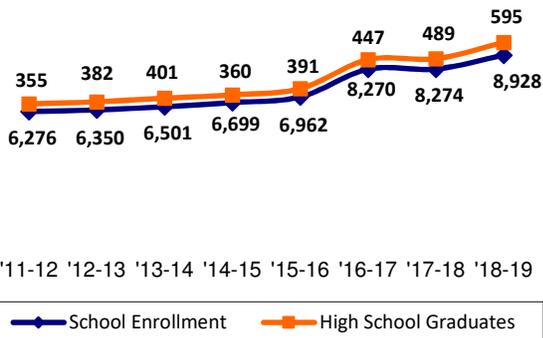
#### Enrollment

Sam Houston State University .....	21,917
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### Educational Attainment

High school graduates (age 25+) .....	78.9%
Bachelor's degree or higher (age 25+).....	18.7%
Graduate or professional degree (age 25+) ....	6.7%

High School Graduates and School Enrollment



### Top Ten Employers

#### # of Employees

Texas Department of Criminal Justice .....	7,000
Sam Houston State University .....	3,941
Huntsville ISD .....	1486
Huntsville Memorial Hospital .....	522
Wal-Mart.....	405
Walker County.....	296
City of Huntsville.....	279
Weatherford Completion Service .....	255
Region VI Educational Service Center.....	200
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## Top Ten Taxpayers

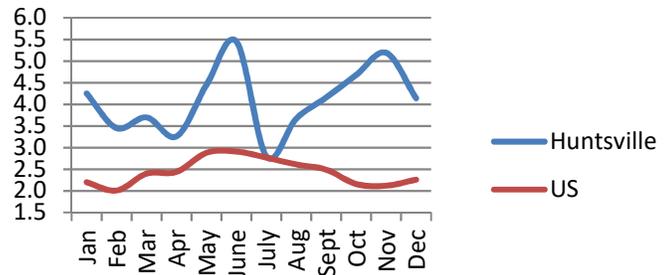
### 2020 Taxable Assessed Valuation

PEP – SHSU LLC.....	\$36,307,850
(DBA The Exchange)	
C150 1300 Smither Drive LLC .....	\$35,216,720
(DBA Republic at Sam Houston)	
Breckenridge Group Huntsville TX LP....	\$31,607,290
(DBA Aspen Heights)	
American Campus Community.....	\$30,149,230
(DBA Villas on Sycamore)	
WayPoint Sam Houston Owner LLC.....	\$25,776,335
(DBA 1879)	
THP The Forum LLC. ....	\$25,348,920
(DBA Forum at Sam Houston)	
SFG Huntsville LLC.....	\$25,285,630
(DBA The Armory)	
Weatherford US LP.....	\$24,772,570
Campus Crest at Huntsville I LP .....	\$22,326,690
(DBA The Groves Apartments)	
Entergy Texas INC .....	\$20,694,160

## Climate

Average Temperature.....	67°F
Average Minimum Temperature.....	57°F
Average Maximum Temperature.....	77°F
Highest Recorded Temperature .....	108°F
Lowest Recorded Temperature .....	2°F
Average Monthly Precipitation.....	4.1"
Average Number of Rainy Days.....	76.8

## Precipitation



## Transportation

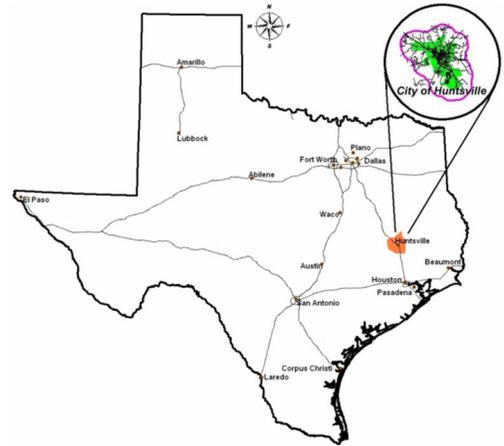
The Bruce Brothers/Huntsville Regional Airport

\*Information provided by Texas Workforce Commission, U.S. Census Bureau, Huntsville ISD, and Walker County Appraisal District



# Huntsville, Texas Community Profile

The City of Huntsville, the seat of Walker County, is located in the piney woods and rolling hills of East Texas, approximately 70 miles north of Houston and 170 miles south of Dallas on Interstate 45. It is also conveniently located at the intersection of Texas Highway 30 (west to Bryan-College Station) and Highway 190 (east to Livingston). Founded in 1835 by Pleasant and Ephraim Gray as an Indian trading post, the community was named for Huntsville, Alabama, former home of the Gray family.



## Home of Sam Houston



Huntsville takes great pride in having been the home of Sam Houston - Congressman and Governor of Tennessee, Commander of the Texas Army that defeated General Santa Anna at the Battle of San Jacinto, twice President of the Republic of Texas, United States Senator and Governor of Texas. Sam Houston's legacy continues to influence the spirit and enthusiasm of the people of Huntsville.

The Sam Houston Memorial Museum is an education institution dedicated to preserving the memory and ideals of Sam Houston. Located on the grounds of the original Houston Homestead, it offers visitors the opportunity to tour the Memorial Museum, visit Sam Houston's Woodland Home, his law office, and the Steamboat House where he died.



Oakwood Cemetery, designated as a Historic Texas Cemetery by the Texas Historical Commission, is the final resting place for many people of historical prominence, including General Sam Houston, Henderson Yoakum, Judge James A. Baker, Joshua Houston, and many others important to the history of Huntsville, Walker County, and the State of Texas. Pleasant Gray, the founder of Huntsville, deeded the land for this cemetery to the City of Huntsville in 1847.

The Sam Houston Statue, "A Tribute to Courage," located on Interstate 45, was designed and constructed by well known artist and sculptor David Adickes. It is the world's tallest statue of an American Hero at 67 feet tall on a 10 foot sunset granite base. Year round the statue visitor's center welcomes tourists from all over the world to Huntsville and the many opportunities available in the area.



## Headquarters of the Texas Prison System



The Texas Prison System has been headquartered in Huntsville since 1848 and is the only state agency with headquarters outside of Austin. Soon after Texas became a state, the legislature chose Huntsville as the site of the first permanent penitentiary. The Huntsville Unit “The Walls” was the first building. Today, the Texas Department of Criminal Justice is one of the two largest penal systems in the free world. The total system houses approximately 152,000 offenders in 111 units. Five units are in the city of Huntsville.

The Texas Prison Museum, located in Huntsville, features numerous exhibits detailing the history of the Texas prison system, both from the point of view of the inmates as well as the men and women who worked within the prison walls. Among the most popular exhibits is the Capital Punishment exhibit featuring “Old Sparky”, the Texas electric chair.



## Sam Houston State University



Since 1879, Huntsville has been home to Sam Houston State University which boasts a beautiful 316 acre main campus. There are seven colleges within the university – Fine Arts and Mass Communications, Sciences, Business Administration, Criminal Justice, Education, Humanities and Social Sciences, and Health Sciences - with 80+ undergraduate degree programs, 50+ masters programs, and 10 doctoral programs. Fall 2015 enrollment reached 21,000.

## Historic Downtown Huntsville

In downtown Huntsville, around the Walker County Courthouse, shopping, history, and entertainment combine with over 40 retail shops and restaurants, a restored log cabin visitor center, and over 20 designated historic sites. Gibbs Brothers and Company, established in 1841, is the oldest business under the same ownership in Texas. Huntsville is a registered Texas Main Street City and is committed to the promotion of our historic and vibrant downtown district.



## Wynne Home Arts Center



The Wynne Home structure is a nineteenth-century mansion operated by the City of Huntsville as a center for the arts. The Wynne Home Arts Center offers a wide variety of arts and cultural programs, exhibits, and hosts field trips tailored to the interests and needs of our diverse community.

## Parks and Recreation

Citizens and visitors to the City of Huntsville enjoy an array of parks and recreational opportunities. The City currently has 23 parks comprised of over 240 acres including community parks, neighborhood parks, “mini” parks, walking trails, natural areas, and beautiful open spaces.



Huntsville’s aquatic center facility features a zero-depth recreational leisure pool with a tube slide and other play elements, an eight-lane competition pool, and a picnic area.

Huntsville State Park is a 2,083-acre recreational area located just outside the Huntsville City Limits. The heavily-wooded park adjoins the Sam Houston National Forest and encloses the 210-acre Lake Raven. The park offers camping, hiking, biking, boating, guided horseback trail rides, fishing, swimming, and nature study.



## Huntsville Public Library



The Huntsville Public Library provides a wide variety of services to the citizens of Huntsville and Walker County. The Library promotes the development of independent, self-confident, and literate citizens by providing a balanced collection of educational, recreational and intellectually stimulating information products; programming that encourages reading, learning and cultural enrichment; and exemplary services relevant to our community. The Huntsville Public Library has an extensive genealogy collection which includes local history and archival materials. The Library also offers a literacy program designed to teach adults to read and to aid those who want to learn to speak, read and write English.

## Excellent Public Utilities

The City of Huntsville is committed to providing high quality public utilities to the citizens and businesses of Huntsville. The City operates and maintains three public utilities including Water Services, Wastewater Services, and Solid Waste Services. The water distributed by the City of Huntsville exceeds all the standards set by the Texas Commission on Environmental Quality (TCEQ) and has been awarded the Superior Water Systems rating by the TCEQ. The activities of all three utilities are conducted within the guidelines of the TCEQ, the Environmental Protection Agency (EPA), and local ordinances.



## Police and Fire Services



The Huntsville Police and Fire Departments provide law enforcement, public safety services, and emergency response services to the citizens of Huntsville. Public Safety is a high priority of the City of Huntsville. The Police Department employs a staff of 67 including 59 certified officers. The Fire Department employs 16 full-time employees and has 40 volunteer firefighters.

## Well-Maintained Streets

The City of Huntsville maintains over 138 miles of public streets. Each year the City of Huntsville's Street Services Department targets, on a rotating basis, approximately 14 miles of street for annual maintenance. Streets Services is responsible for the construction of new street infrastructure, sidewalks, and parking lots and for the maintenance of roadway signage, pavement markings, traffic control devices, curbs, gutters, public right-of-ways, and the Municipal Airport.



## Inspection Services



The City of Huntsville's Central and Health Inspection Services provide inspections of private and public improvement development as well as food service establishments to protect the safety and health of residents and visitors to Huntsville. Central Inspections ensures that citizens occupy properties and buildings that are constructed and maintained as directed by the codes, laws, and good engineering practices adopted by the State of Texas and the City of Huntsville. Health Inspections ensures that citizens eat and purchase meals and food products that are produced and sold under the State and local laws.

## Well-Managed City

The City operates under a Council/Manager form of government, where the Mayor and eight Council members are elected for staggered two-year terms. The City Council formulates operating policy for the City while the City Manager is the chief administrative officer. The City of Huntsville is committed to providing our citizens with a fiscally responsible, efficient organization that provides high quality essential services while maintaining affordable tax and utility rates. The City Council and staff strives every day to manage the City's revenue and rates in an effective manner and provide the citizens of Huntsville with excellent services.



# Reader's Guide

The primary purpose of this document is to plan both the operating and capital improvement expenditures in accordance with the policies of the City of Huntsville. By adoption of this budget, the City Council establishes the level of services to be provided, the amount of taxes and utility rates to be charged, and the various programs and activities to be provided.

The **Budget Overview** section includes the City Manager's budget message with operating expenses of major funds, tax rate information, and updates on various programs within the City. This section also includes the basis of budgeting, budget structure, the budget calendar, and the budget control and amendment process. The operating budget summary provides readers with a broad overview of information regarding revenues and expenses by classification, including governmental and business related activities. Governmental activities include most of the City's basic services (general government, public safety, community services, and public works). Business-type activities include the City's water and sewer systems. Also included in the Budget Overview section is an overview of revenues and expenditures by fund.

Look in **Budget Overview** for information regarding the tax rate, basis of budgeting, and the budget structure.

Additional schedules presented in the **Revenue** section are revenues for property taxes, sales taxes, water and wastewater service charges, as well as other fees and charges. Charts, graphs, and tables are also presented to show prior year revenue comparisons as well as comparisons to other cities of the City's tax rate and valuations.

The **Fund Overview** provides a description of the various funds used by the City and projected ending fund balances of the City's governmental funds, as well as enterprise funds. Governmental funds include the General Fund and General Debt Service Fund. Enterprise funds include the Utility fund and Solid Waste Fund. Additionally, there are 15 special revenue funds, including Court Security and Court Technology Funds, Airport Fund, Library Fund, Police Forfeiture Fund, School Resource Officer Fund, Public Safety Grants Fund, Visitor and Arts Center Fund, and Hotel/Motel Tax Fund. Internal Service Funds are the Medical Insurance Fund and Equipment Replacement and Computer Replacement Funds. The City also has two permanent funds, the Cemetery Endowment Fund and the Library Endowment Fund. This section also includes a summary of revenues by fund, a summary of expenses by fund, and charts with revenue and expense information for each fund.

**Department Overview** contains each department's purpose, description of services, goals and accomplishments, and additional information regarding expenses and organizational structure.

The next section, **Department Overview**, includes our goals and effectiveness, a summary of expenses by department and a summary of expenses by category. Each department's purpose, description of services, goals and accomplishments, resources, workloads, and measures are also included, along with a summary of their current budgeted expenses and

expenses for the three prior years. An organizational chart for each department depicting the department structure is also included.

The **Debt** section contains a description of debt, a summary of total municipal debt by use, debt service requirements, and the computation of the legal debt margin. A summary of general obligation and utility fund debt is also included, as well as the summary schedules and payment schedules for each of these funds.

Capital projects are summarized in the **Capital** section, showing the original budget, remaining budget, any new additions, deletions, and the total budget. Each capital project is outlined with the title of the project, description and status, project impact, and five year budget plan. The City's five-year capital improvement plan is also included.

Information regarding the property tax rates, a ten-year operating budget history, and employee history, pay scale, and schedule of fees and charges can be found in the **Supplemental Section**. Fiscal and budgetary polices, budget and tax ordinances.

Looking for information regarding personnel, policies, and ordinances? Look in the **Supplemental Section**.

The **Glossary** includes budget terminology and acronyms used within the document.

# *Budget Overview*

*FY 2020-21*

Return to  
Readers Guide

City of  
Huntsville



# CITY OF Huntsville

Incorporated in 1845 under the Republic of Texas

August 14, 2020

The Honorable Mayor and City Council  
City of Huntsville, Texas

Following this letter is the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021. Although the fund balance was used in a couple of instances, each fund is balanced in this budget per the requirements of the City Charter and the adopted fiscal policies and procedures. This document reflects the hard work of the City staff in assembling a sound financial plan to meet the goal of providing a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

This proposed budget also considers the current pandemic related to COVID-19. Although the City was not significantly impacted by a decline in sales tax revenue as anticipated in the current fiscal year, other sources of revenue including court fines and hotel/motel taxes had a significant decline. The concerns about the future impact of the pandemic resulted in conservative revenue projections. Mixed beverage tax, municipal court fines and hotel/motel tax revenues are all projected lower than in the current budget. Sales tax budgeted for the fiscal year 20-21 is less than what we will actually receive in the current year. Furthermore, because of the heightened uncertainty due to COVID-19, there are a couple of items that were included in the strategic plan that were not included in the proposed budget. This includes participation in the Presidential Heads Park and the construction of public restrooms in the downtown district.

This year's budget shows total revenues of \$72,591,574 and total expenditures of \$75,478,483. When compared with last year's adopted budget, the revenues are up by 3.5%, and expenses, including one time use of unallocated reserves, are up by 1.6%. The fund balances remain healthy and above the 25% minimum as required per policy in the general, utility, and solid waste funds. The projected balance in the general fund at the end of the 19-20 fiscal year is approximately \$11.7 million, \$4.2 million more than the 25% reserve requirement. This healthy fund balance has proven beneficial in the issuance of debt for the completion of our 2016 bond proposition projects. The utility fund is projected to have an \$8.2 million balance, \$706,000 over the \$7.5 million required reserve. The solid waste fund is expected to end the year with a reserve fund of \$2.3 million which is in excess of the policy minimum requirement of \$1 million.

There are a few underlying themes which helped guide the staff in preparation of this year's budget. The first is to continue to fund and address the objectives outlined in the Council's adopted Strategic Plan. The second is to continue to provide the best level of service to Huntsville's citizens and guests in a fiscally sound manner.

**Our vision for the City of Huntsville is a community that is beautiful, historic, culturally diverse, affordable, safe, and well planned with great opportunity for our citizens.**

First and foremost, this budget addresses several items outlined in the 2020 Strategic Plan as adopted by Council. Items identified in the strategic plan that are covered in additional detail later in this letter include the continuation of design and construction for the 2016 Bond Projects, the continuation of competitive pay and compensation, improvements to our parks system as identified in the Parks Master Plan, additional upgrades to our Airport, and continued improvements to infrastructure. As Proposition 3 projects near completion, and Proposition 1 projects under construction (with a scheduled completion date of January 2021), the completion of design and beginning of construction for Proposition 2 projects will be in this fiscal year. To continue aggressive street maintenance, \$1.5 million is allocated in this budget, and significant funding is allocated to on-going sanitary sewer repairs to reduce inflow and infiltration (I&I) thereby reducing the possibility of sewer overflows. Finally, there are funds allocated to water line repairs to replace a many of the older lines that leaked after completion of the water pressure improvements in the Prop 3 projects.

The Council outlined additional capital needs during the strategic planning process. The total capital budget for 2020-2021 is almost \$9.5 million with \$5.6 million from City funds and the remainder from grants or reimbursements. The grants include \$2 million for the West Greenbriar and River Oaks drainage projects, \$1.8 million for Huntsville Municipal Airport, and \$1.4 million for IH 45 utility relocations. Not only does the CIP identify projects for funding in FY 20-21, but it also serves as a planning tool for future capital needs for infrastructure.

Finally, in order to provide the expected level of service in the most cost-effective manner, this budget adds several projects, replaces or adds equipment, and includes additional employees. The projects and equipment are discussed in more detail in the appropriate section, but I want to briefly describe the new positions here. This budget includes funding for an additional fire fighter. As directed by the Council, staff submitted a SAFER grant application for four (4) additional firefighters. Under this program, the grant absorbs 75% of the cost this year for the firefighters with the City responsible for the remainder. As of the date of this letter, we are not aware of the status of the grant. Should the grant not be funded, staff intends to use the additional funds to hire one additional firefighter this year and apply for grant funding for the additional three firefighters next year. In addition to the firefighter, the general fund included an additional custodial position for half the year. This position is needed with the new police and fire stations coming on-line about midway through next fiscal year. The Utility Fund budget includes funding for an additional street sweeper operator. This position will lessen the amount of debris entering the City's storm water collection system.

### **General Fund**

General fund revenues are projected to increase by \$177,000 (or 1%) over the current year adopted budget. The primary drivers in the general fund are as follows:

- Sales Tax – This segment of the general fund revenue is the single largest component of revenue for the fund, comprising almost one-third of the total. This budget recommends an 5%, or

\$440,000, increase over the current year adopted sales tax estimate. Current year's sales taxes are just over 8% over the projected budget. Even though the current fiscal year's revenue has remained strong, we continue to budget conservatively for future sales tax revenue, especially in the upcoming fiscal year as COVID-19 carries with it unprecedented uncertainty.

- Property Tax – This segment of the General Fund revenue is the second largest component of the fund composing approximately 20% of the revenue. This budget recommends a property tax rate of \$0.3062, which is equivalent to the no new revenue rate (previously known as the effective rate) of \$.3062. The proposed rate is a 2.5% reduction in the current rate of \$.3148. The recommended tax rate carries with it about \$130,000 in additional property tax revenue, all of which is from new property added to the tax rolls.
- Permits – The general fund contains several line items related to various types of permits. As we expect construction to remain strong, those line items, collectively, are estimated to have a slight increase as compared to the current budget year.
- Municipal Court Fines – This portion of General Fund revenue is estimated to decrease by \$64,000 or 6.9% as compared to the prior year adopted budget. This reduction is a reflection of decreased fines due to COVID-19 as discussed above.
- Paid Parking – This portion of the General Fund revenue is estimated to remain flat when compared to the prior year adopted budget. This recommended budget estimates total collections of \$175,000, which is equivalent to the amount projected to be collected this year. The COVID-19 pandemic may have a large effect on this revenue source in the FY 2021.
- Franchise Fees - This portion of General Fund revenue was increased by \$78,000.

General Fund expenditures are estimated to decrease by \$513,000 (or 1.8%) when compared to the current year adopted budget. Funding for local non-profits remains flat in this proposed budget at \$104,500. In addition to a \$860,000 transfer to capital projects, there are several major components associated with the recommended expenditures in the General Fund as outlined below. The first four are on-going operational expenditures while the last four are one-time expenditures funded through unallocated reserves, or debt.

1. Continued enactment of the Council's goal to maintain existing streets in a satisfactory condition; \$1,500,000 is allocated to this endeavor.
2. The addition of one firefighter for public safety. The City Council approved the addition of four additional firefighters through the approved application of a SAFER grant. Under this grant, we are partially funded for additional public safety staff over the course of three years with the City responsible for all the cost at the end of this period. The City's portion of the grant is estimated at \$77,000 the first year including personnel and equipment. Should the City not receive the grant, we recommend using these funds for one additional firefighter with the intention to apply for a grant for the other three next fiscal year.
3. An equipment replacement schedule for the firefighters' air-packs was created in the fiscal year 2020 with \$50,000 designated annually for equipment replacement as needed. We have also funded \$47,000 for a new pickup truck with accessories for the fire inspector.

4. A market adjustment was funded for nine months in the amount of \$256,237 to enable the City to remain competitive in the job market. The market adjustment is scheduled to go into effect on January 1, 2021 but can be delayed if fiscal conditions warrant doing so.
5. A replacement microwave ring in the amount of \$133,000 for central dispatch and \$25,200 for a new thermoplastic applicator for pavement markings to assist with street maintenance.
6. 4G modem upgrades were funded for downtown lighting in the amount of \$14,000 and \$18,000 for upgrading the school zones.
7. Continued funding of the step increases and the vacation buyback policy. This amounts to \$250,525 in one-time operational expenses funded using unallocated reserves.
8. Capital projects to include:
  - a. Funds for fixture, furniture and equipment (FFE) related to City Hall and the Service Center bond projects in the amount of \$460,000.
  - b. Improvements to our park's facilities include \$75,000 for a skate park and \$75,000 for lighting in Eastham-Thompson Park.
  - c. Sidewalk improvements in the amount of \$50,000.

### **Utility Fund**

Utility fund revenues are projected to increase by 6.2% or about \$1,750,875 in the proposed budget. Water sales are relatively flat, but the raw water charge increase per our contract with Tenaska will bring in the majority of the new revenue from the water side of the utility fund. The continued use of the annual rate increases from the 2011 rate study will impact the average residential customer about 24 cents (\$0.24) on their monthly bill. Wastewater revenues are expected to increase approximately \$459,000 primarily due to a 5% increase on the base and volumetric rates. This increase is the second increase on the wastewater side of the utility bill after a 5% increase in last year's budget. These increases were the first increases to the wastewater charges in over 10 years.

Utility fund expenditures increased in the proposed budget by \$84,000 dollars, less than 1% of the fund's budget. This increase in expenditures is attributed to an addition in the transfer to capital expenditures. A very large portion of the funds for the capital expenditures in the upcoming year can be attributed to an increase in the size and scope of capital projects. The most notable elements of the utility fund expenditures include:

1. The addition of one position for a street sweeper operator to aid in the removal of debris from city streets in the amount of \$53,106. An additional \$35,000 is proposed to aid in the replacement of the backup street sweeper in the future.
2. Mill and overlay of Palm Street water plant at \$25,000.
3. Chlorine Contact Chamber gate replacement in the amount of \$40,000.
4. Repairs at Robinson Creek Wastewater Treatment Plant include:
  - a. Aeration Basin 1 Grit Removal at \$50,000,
  - b. Centrifuge Controller Replacement at \$80,000 and

- c. Clarifiers Splitter Box weir gate replacement in the amount of \$80,000.
- 5. A market adjustment was funded for nine months in the amount of \$55,217 to enable the City to remain competitive in the job market. Again, the market adjustment is scheduled to go into effect on January 1, 2021 but can be delayed if fiscal conditions warrant doing so.
- 6. Continued funding of the step increases and the vacation buyback policy. This amounts to \$49,538 in one-time operational expenses funded using unallocated reserves.
- 7. The total transfer to capital projects from the utility fund is approximately \$4.7 million. Capital projects include the following:
  - a. Funds for fixture, furniture and equipment (FFE) related to City Hall and the Service Center bond projects in the amount of \$7700,000. The total cost for the Utility Fund is \$1,540,000; we will budget half this year and the remaining half in the FY 2022 budget.
  - b. Miscellaneous water projects to replace failing and undersized lines.
  - c. Multiple sanitary sewer projects to rehab existing collection lines, manholes, and lift stations.
  - d. Rehabilitation planning and design of the N.B. Davidson Wastewater Treatment Plant.

### **Solid Waste Fund**

Revenues in the Solid Waste fund are projected to increase 1% while expenditures are showing a slight decrease. There are no proposed rate increases for the Solid Waste Fund. This budget proposes a reclass of the Solid Waste supervisor to a Solid Waste Assistant Superintendent.

This budget includes a one-time expenditure funded through unallocated reserves in the amount of \$203,085 for the mill and overlay of the remaining asphalt paving at the transfer station.

### **Hotel Occupancy Tax Fund/Arts Fund**

The Hotel Occupancy Tax (HOT) fund is predicting a 26% decrease in revenues due to the national pandemic of COVID-19. The effects of the pandemic have reduced room stays this year and we expect those to remain strained during the FY 2021. Expenditures in the fund have also decreased by 1.5%. The HOT fund has \$83,852 expenditures over revenues with the planned use of \$17,884 in Unallocated Reserves. The proposed budget will use a healthy unallocated reserve of \$673,295 to offset the difference in revenues versus expenditures for this fiscal year leaving an ending balance of just under \$590,000. Although there is no policy minimum for the HOT tourism and visitor center fund, the \$590,000 projected ending balance is 94% of one-year's operating expenses.

The hotel/motel revenue dedicated for the Arts fund has decreased by 27% or \$32,000 due to the current pandemic COVID-19 and the prediction of loss of revenue due to reduced room stays in the FY 2021. Expenses in the Arts fund have decreased by 10% or about \$22,000.

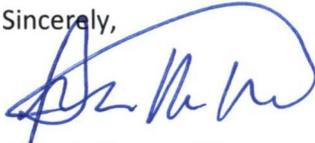
**Health Insurance Fund**

The health insurance fund as proposed shows expenditures about \$316,000 more than anticipated revenues. We feel comfortable in proposing this deviation because the fund balance in the Health Insurance Fund is adequate with enough reserves to cover around nine months of claims. This year's budget excludes the health clinic that was accessible to all employees three days a week at the City Service Center. We have not seen the direct cost savings as anticipated equal to the annual clinic cost of \$75,000, and the cost per actual visit makes the clinic not fiscally feasible. The employee contributions will increase in accordance with year four of the 5-year funding plan for insurance and there will be no significant changes to employee or retiree benefits.

As City Manager, I believe in the City's Vision statement: The City of Huntsville is a community that is beautiful, historic, culturally diverse, affordable, safe, and well planned with great opportunity for our citizens. Through the difficult process of budget planning and management, we provide a stronger and more reliable financial system to realize this vision. It is through the budget process, more so than anything else we do, that we make this a vision a reality and set the standards for performance excellence high in the City of Huntsville.

I would like to close by thanking the Council for their input and guidance throughout this budget process. I also want to reiterate my thanks to the staff. Without their hard work, putting together this document and implementation of the budget would not be possible. I believe great things lie ahead for Huntsville in FY 2020-2021.

Sincerely,



Aron Kulhavy, AICP

City Manager, City of Huntsville

# Budget Summary

## **Basis of Budgeting**

Operating budgets are adopted on a basis consistent with generally accepted accounting principles as provided by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, un-matured interest on long-term debt is recognized when due, and debt principal is budgeted in the year it is to be paid.

## **Budget Structure**

The accounts of the City are organized on the basis of funds and account groups, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as a small business. The operations of each fund are maintained using a set of self-balancing accounts which comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are budgeted to the individual funds, by account, and are controlled within the individual fund. The Fiscal and Budgetary Policies, adopted as part of this budget, require that a budget be prepared for each of the following funds.

### **General Governmental Funds**

General Fund  
General Debt Service Fund

### **Special Revenue Funds**

Court Security Fund  
Court Technology Fund  
Airport Fund  
Library Fund  
Police Forfeiture Fund  
School Resource Officers Fund  
Public Safety Grants Fund  
Police Federal Equitable Sharing Fund  
TIRZ # 1  
Arts & Visitor Center Fund  
Hotel/Motel Tax Fund

### **Enterprise Funds**

Utility Fund (Water & Wastewater)  
Solid Waste Fund

### **Internal Service Funds**

Medical Insurance Fund  
Capital Equipment Fund  
Computer Equipment Fund

### **Permanent Funds**

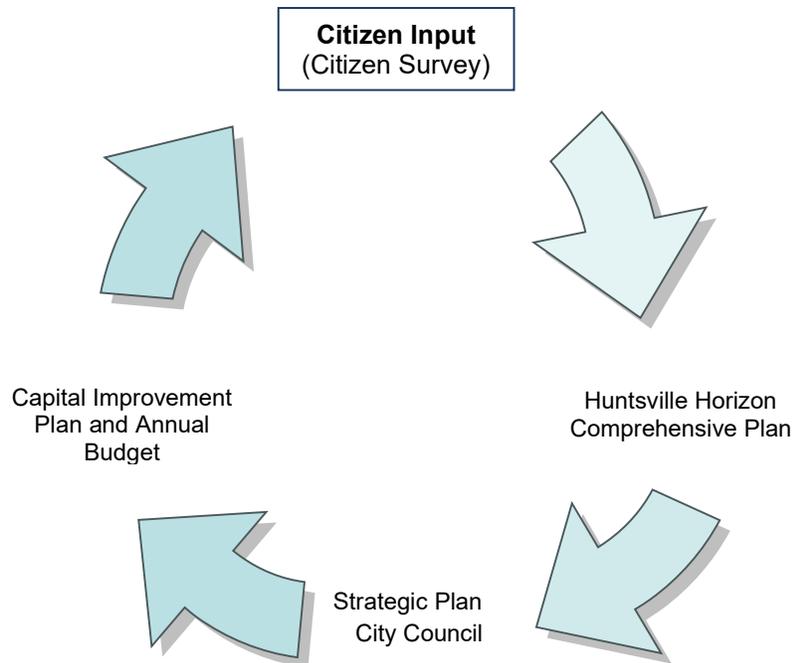
Library Endowment Fund  
Cemetery Endowment Fund

### **Capital Project Funds**

General Capital Projects  
Water Capital Projects  
Wastewater Capital Projects  
Solid Waste Capital Projects

# Planning and Budget Preparation

The City of Huntsville's budgeting process begins with citizen input and involves extensive planning, goal setting, and prioritizing by the City Council and staff. The below graph demonstrates how citizen input and City planning processes impact the preparation of the Annual Budget:



## Comprehensive Plan

In 2006, the Huntsville community developed a comprehensive plan. The comprehensive planning process provided citizens a forum to express their vision for the future of Huntsville. The Huntsville Horizon Plan, the first comprehensive plan for the City of Huntsville, is designed as a framework for the future development of the City and its two-mile planning jurisdiction over the next 20 years and beyond. It is intended to guide the community's decisions regarding its future physical, economic, and social development. The Comprehensive Plan plays a significant role in the development of goals and guides the Council's strategic planning process.

## Strategic Plan

The City Council's Strategic Plan is a strategy to move our community from its current state to where the citizens and City Council desire the community to be in the future. The strategic planning process is an annual process that provides the City Council the opportunity to determine their vision for the long-term future of Huntsville and set goals to accomplish that vision. The City periodically conducts a citizen's survey to allow the Council to focus on our citizen's priorities and interests. Equipped with the results of the citizen survey and the Comprehensive Plan, the City Council and senior staff engage in yearly strategic planning sessions in order to develop the

Strategic Plan for the future of Huntsville. The plans and goals that result from these sessions guide the development of the Capital Improvement Plan and Annual Budget.

## **Capital Improvement Plan**

The Capital Improvement Plan is developed through a joint effort between City Council and City staff in order to respond to the City's infrastructure needs. On an annual basis, City professional staff with consideration of citizen input recommends appropriate projects to the City Council. Capital improvement projects are expenditures of a non-recurring nature related to the acquisition, construction, expansion, or major rehabilitation of an element of Huntsville's infrastructure. Capital improvement projects can include such things as parks, buildings, water and wastewater lines, streets, and sidewalks. After reviewing each project's purpose, impact, and cost, the City Council must prioritize projects and align those projects with the resources available for funding. Based on priorities, goals, and issues, a five-year plan is developed for each area of the capital program. The projects in the first year of the program are considered for funding through the annual budgeting process.

## **Annual Budget**

The annual budgeting process begins with a kick-off presentation to City Council providing information as to where the City stands in the current fiscal year and a "best estimate" as to where the City will stand at the end of the fiscal year. Also, various challenges and opportunities for budgeting for the upcoming fiscal year are provided to Council for their consideration in this initial kick-off session. There is also a kick-off session to provide City staff members with instructions and directions for budget request preparation. In accordance with the goals and priorities that resulted from this strategic planning session, City staff then prepare their departmental budget requests. Each City department prepares a base budget request and a supplemental budget request for each of their divisions.

The base budget is the portion of the budget that provides for the continuation of operations at the current service level taking into account the updated costs required to provide these services. The supplemental budget is the portion of the budget that includes new programs and personnel, new equipment, and any changes to the present level of service. Each department of the City prepares a budget that seeks to fulfill the City Council's strategic plan and long-term vision for the future of our community through every service they perform, both in daily operations and special projects and programs. Because of Huntsville's limited resources, not every budget request can be funded.

The City Manager reviews department budget requests and weighs them against available funding and other requests. The City Manager then presents a proposed budget to the City Council that includes recommended supplemental requests for new or expanded programs, additional personnel, new equipment, and proposed projects. The City Council holds several budget sessions to review the proposed budget and supplemental requests. Council consideration is also given requests presented by the public, Council members, and other Council appointed committees. A public hearing was held in August and September and final adoption of the annual budget occurred in September. The budget calendar for FY 2020-21 is provided on the following page:

# Budget Calendar

# 2020

April 6<sup>th</sup>

- Budget Software open to departments to begin entering their data

April 7<sup>th</sup> & 8<sup>th</sup>

- Train Departments on Budget Software (if needed)

April 17<sup>th</sup>

- Special Projects due to Building Maintenance and New CIP Projects to Engineering

April 21<sup>st</sup>

- Department fee schedules due

May 8<sup>th</sup>

- Dept. goals, measures, accomplishments due

May 15<sup>th</sup>

- Departmental expenditure and revenue estimates due

May 29<sup>th</sup>

- Draft Budget Book due to City Manager

June 15<sup>th</sup>-June 19<sup>th</sup>

- Departmental budget hearings with City Manager and Finance Department

July 7<sup>th</sup>

City Council Policy Workshop

- Projected Unallocated Reserves Balances
- 2019 Assumptions
- 2020 Considerations and Challenges by Fund

July 21<sup>st</sup>

- Workshop Presentation with City council -CIP 5 year Plan

August 4<sup>th</sup>

- City Council -intention to adopt maximum tax rate

August 14<sup>th</sup>

- City Manager's recommended budget to City Council

August 18<sup>th</sup>

- 1<sup>st</sup> Public Hearing -Property Tax rate

September 1<sup>st</sup>

City Council meeting

- Discussion of Decision Packages and discussion of adoption process

September 14<sup>th</sup>

City Council Meeting

- Budget Public Hearing

September 15<sup>th</sup>

- Budget Public Hearing
- Ordinance to adopt Budget
- Ordinance to adopt Property Tax Rate

JANUARY							FEBRUARY							MARCH							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	15	16	17	18	19	20	21	
26	27	28	29	30	31	23	24	25	26	27	28	29	22	23	24	25	26	27	28		
														29	30	31					

APRIL							MAY							JUNE								
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JULY							AUGUST							SEPTEMBER							
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OCTOBER							NOVEMBER							DECEMBER						
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				1	2	3														
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18	19	20	21	22	23	24	15	16	17	18	19	20	21	13	14	15	16	17	18	19
25	26	27	28	29	30	31	22	23	24	25	26	27	28	20	21	22	23	24	25	26
							29	30	27	28	29	30	31							

# *Budget Control & Amendment*

The City of Huntsville's Annual Budget is adopted by division within the individual funds. The budget, as adopted by Council, is subject to change or amendment by formal action of the City Council. The City has a number of levels of detail in the operating budgets - the fund, the department, the division, the classification, and the line item. The below example shows the relationship between the different levels of budget detail:

<b>Fund:</b>	General Fund
<b>Department:</b>	Public Safety
<b>Division:</b>	Police
<b>Classification:</b>	Salaries/Other Pay/Benefits
<b>Line Item:</b>	Salaries - Full Time

The level at which management, without prior Council approval, loses the ability to reapply budgeted resources from one use to another is known as the budget's "legal level of control". The division level is the legal level of control for the City of Huntsville. The City Manager may, without prior City Council approval, authorize transfers between budget line items within a fund. The City Manager may authorize transfers of \$50,000 or less from the budgeted Reserve for Future Allocation. For authorizations of \$25,000 or less, the City Manager will report the use of Reserve for Future Allocation as an informational item. For authorizations between \$25,001 and \$50,000, the City Manager shall provide written notice to the Council of his/her intent to authorize a transfer of Reserve for Future Allocation in excess of \$25,000 (but not more than \$50,000), and allow seven (7) business days to pass without a request by a Councilmember to place the proposed expenditure on a City Council meeting agenda for full City Council consideration. Adjustments between funds or increased budget allocations not coming from transfers from other budgeted accounts or from the future appropriations account require Council approval.

During the fiscal year, budgetary control is maintained through monthly review of budget statements. The responsibility for budgetary control lies with the Department Head. A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Public Safety Department, Public Works Department). Divisions are the smallest organizational unit budgeted and are grouped together under departments to demonstrate a broader responsibility. For example, the Public Safety Department is comprised of Public Safety Administration Division, Police Division, Fire Division, and School Resource Officer Division. Department Heads may not approve expenditures that exceed monies available at the classification code level within their divisions without prior approval. Appropriations not expended by departments at the end of the fiscal year will lapse. Therefore, funds that were budgeted but not used during the fiscal year are not available for use in the next fiscal year unless they are appropriated again by City Council.

The Finance Department routinely reviews budget items through the payable and purchase order process. The City Manager approves amendments with this authority on an ongoing daily basis. The City Council Finance Committee reviews amendments on a monthly basis before approval by the City Council.

The table on the following page shows the relationship between the City of Huntsville's funds and divisions and indicates the department responsible for budgetary control of each division:

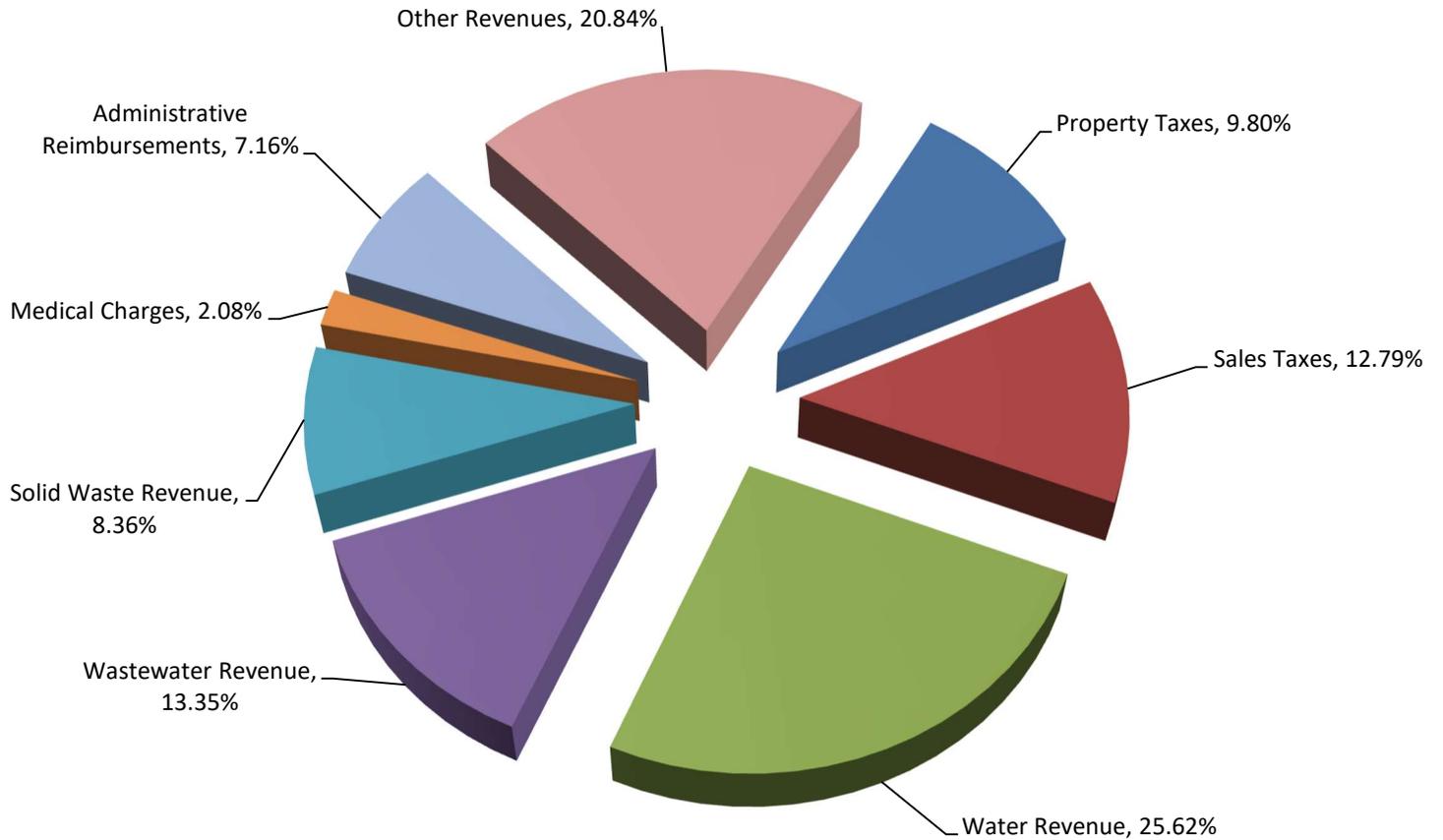
**City of Huntsville**  
**Departments, Divisions, and Funds by Function**

	General Fund 101	Utility Fund 220	Solid Waste Fund- 224	Other Special Revenue Funds
<b>Charter Offices</b>				
City Council	✓			
Office of City Manager	✓			
Office of City Attorney	✓			
Office of City Secretary	✓			
Office of City Judge	✓			
<b>Financial Services</b>				
Finance	✓			
Purchasing	✓			
Office Services	✓			
Utility Billing		✓		
Grants Management	✓			
<b>Human Resources</b>				
Human Resources	✓			
Municipal Court	✓			
<b>Information Technology</b>				
Information Technology	✓			
<b>Public Works</b>				
Public Works Administration	✓			
Streets	✓			
Garage	✓			
Warehouse	✓			
Surface Water Plant		✓		
Water Production		✓		
Water Distribution		✓		
Meter Reading		✓		
Wastewater Collection		✓		
AJ Brown WWTP		✓		
NB Davidson WWTP		✓		
Robinson Creek WWTP		✓		
Environmental Services		✓		
Street Sweeping		✓		
Drainage Maintenance		✓		
Commercial Collection			✓	
Solid Waste Disposal			✓	
Residential Collection			✓	
Recycling			✓	
<b>Development Services</b>				
Planning	✓			
Customer Service - Service Center	✓			
Central Inspection	✓			
Health Inspection	✓			
<b>Engineering</b>				
Airport				✓
Engineering	✓			
Surveying	✓			
GIS	✓			
<b>Parks &amp; Leisure</b>				
Parks & Leisure Administration	✓			
Recreation	✓			
Parks Maintenance	✓			
Aquatic Center Operations	✓			
Library	✓			
Cemetery	✓			
Building Maintenance	✓			
<b>Public Safety</b>				
Public Safety Administration	✓			
Police	✓			
Fire	✓			
School Resource Officers				✓
Court Security				✓
<b>Economic Development &amp; Tourism</b>				
Economic Development	✓			
Main Street	✓			
Tourism				✓
Visitors Center				✓
Arts & Visitor Center				✓

## Operating Budget Summary

**Total Revenue \$72,257,974**

### Where the Money Comes From...



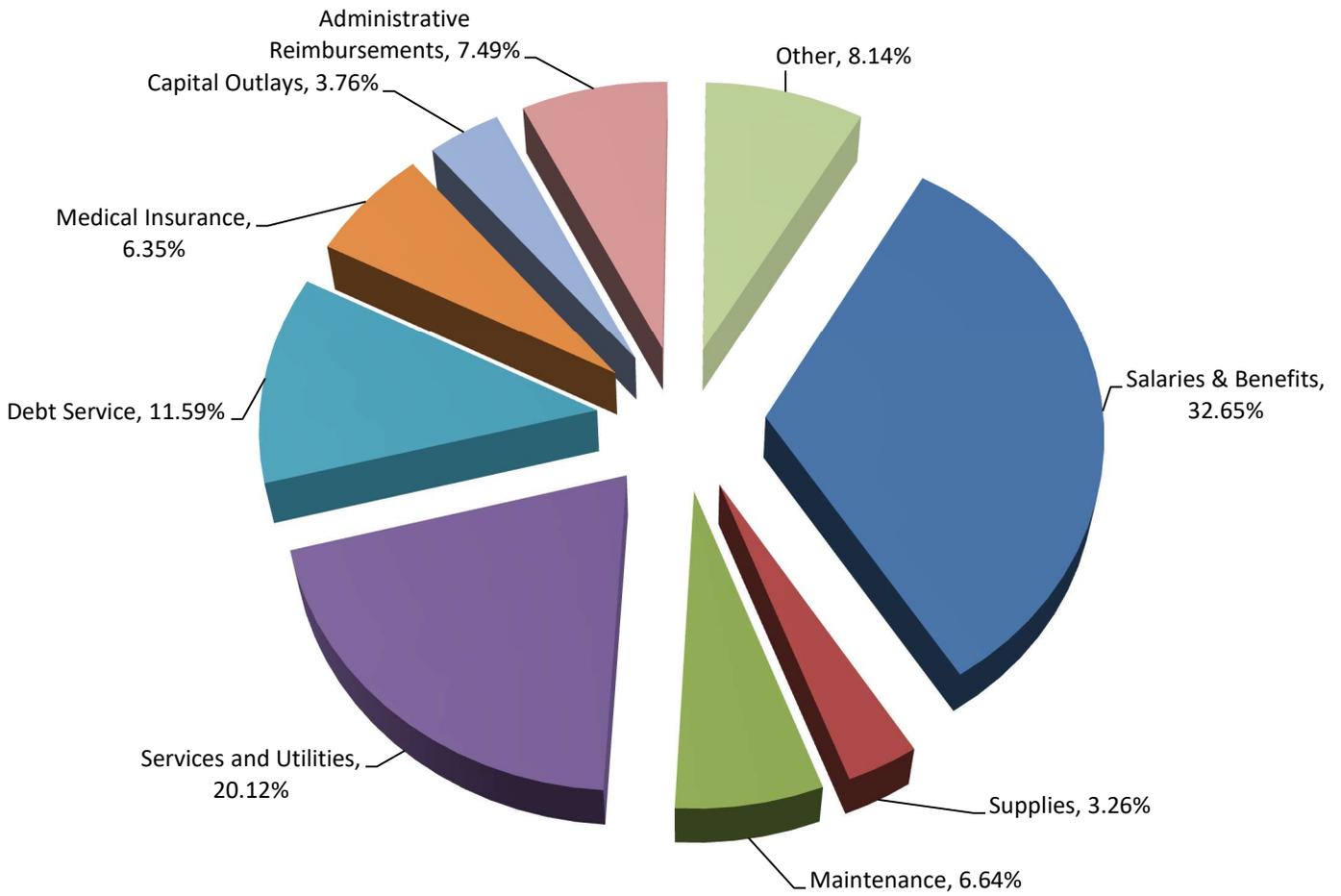
**Other Revenues include:**

Permits/Licenses/Development Fees	0.92%
Municipal Court Fines	1.44%
Fees/Charges/Sales	0.93%
Other Taxes	0.16%
Inter Governmental	1.16%
Interest Earnings	0.38%
Other Revenues	6.14%
Grants/Reimbursements/Contributions	0.45%
Utility Franchise Fees	2.94%
Hotel/Motel Taxes	0.81%
Transfers In	5.51%

## Operating Budget Summary

**Total Expenditures \$75,143,419**

### Where the Money Goes...



**Other Expenses Include:**

Insurance/Sundry/Elections	1.83%
Programs/Projects	0.27%
Future Appropriations/Bad Debt	0.38%
Right-of-Way Charges	1.98%
Transfers Out	3.68%

# Operating Budget Summary

	General Fund	Debt Service Fund	Utility Fund	Solid Waste Fund
<b>Beginning Fund Balance Oct. 1, 2020</b>	<b>11,783,000</b>	<b>220,220</b>	<b>8,283,500</b>	<b>2,386,400</b>
<b>Sources of Funds</b>				
<b>Revenues</b>				
Property Taxes	5,297,000	1,494,550	-	-
Sales Taxes	9,242,600	-	-	-
Other Taxes	114,000	-	-	-
Permits/Licenses/Development Fees	668,249	-	-	-
Municipal Court Fines	987,650	-	-	-
Fees/Charges/Sales	432,800	-	439,000	5,000
Inter Governmental	246,492	-	-	-
Interest Earnings	100,000	3,000	50,000	25,000
Grants/Reimbursements/Contributions	163,000	-	31,364	-
Other Revenues	87,000	-	1,418,400	71,066
Water Revenues	-	-	18,512,781	-
Wastewater Revenues	-	-	9,647,000	-
Solid Waste Revenues	-	-	-	6,040,000
Health Insurance Payments	-	-	-	-
Utility Franchise Fees	2,125,000	-	-	-
Hotel/Motel Taxes	-	-	-	-
<b>Total Revenues</b>	<b>19,463,791</b>	<b>1,497,550</b>	<b>30,098,545</b>	<b>6,141,066</b>
<b>Administrative Reimbursements</b>	<b>5,126,128</b>	<b>-</b>	<b>45,982</b>	<b>-</b>
<b>Right-of-Way Maintenance Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Transfers In</b>	<b>1,431,099</b>	<b>1,079,250</b>	<b>-</b>	<b>-</b>
<b>Total Sources of Funds</b>	<b>26,021,018</b>	<b>2,576,800</b>	<b>30,144,527</b>	<b>6,141,066</b>
<b>Uses of Resources</b>				
<b>Expenditures</b>				
<b>Operating Expenses</b>				
Salaries/Other Pay/Benefits	16,893,721	-	3,612,115	1,187,561
Supplies	947,663	-	724,853	296,653
Maintenance of Structures	1,779,462	-	1,694,664	216,585
Maintenance of Equipment	349,672	-	245,300	187,905
Services and Utilities	3,903,160	-	7,225,709	2,366,577
Insurance/Sundry/Elections	756,271	-	200,643	146,662
Programs/Projects	102,350	-	-	2,000
Debt Service	-	2,549,342	5,295,997	209,600
Capital Outlays	302,966	-	46,666	-
Future Appropriations/Bad Debt	114,453	-	100,000	50,000
Medical Insurance	-	-	-	-
<b>Total Operating Expenses</b>	<b>25,149,718</b>	<b>2,549,342</b>	<b>19,145,947</b>	<b>4,663,543</b>
<b>Administrative Reimbursements</b>	<b>-</b>	<b>-</b>	<b>4,372,057</b>	<b>759,673</b>
<b>Right-of-Way Charges</b>	<b>-</b>	<b>-</b>	<b>1,134,256</b>	<b>245,643</b>
<b>Total Expenditures</b>	<b>25,149,718</b>	<b>2,549,342</b>	<b>24,652,260</b>	<b>5,668,859</b>
<b>Operating Transfers Out</b>	<b>1,077,025</b>	<b>-</b>	<b>1,075,748</b>	<b>379,349</b>
<b>Total Uses of Resources</b>	<b>26,226,743</b>	<b>2,549,342</b>	<b>25,728,008</b>	<b>6,048,208</b>
<b>Ending Fund Balance Sept. 30, 2021</b>	<b>11,577,275</b>	<b>247,678</b>	<b>12,700,019</b>	<b>2,479,258</b>
<b>less Transfer to Capital FY 20-21</b>	<b>860,000</b>	<b>-</b>	<b>4,764,264</b>	<b>-</b>
<b>Projected Reserve as of 9/30/2021</b>	<b>10,717,275</b>	<b>247,678</b>	<b>7,935,755</b>	<b>2,479,258</b>

# Operating Budget

	Other Special Revenue Funds	Internal Service Funds	Permanent Funds	Total Operating Budget
<b>Beginning Fund Balance Oct. 1, 2020</b>	<b>1,633,258</b>	<b>7,957,617</b>	<b>4,619,437</b>	<b>\$ 36,883,432</b>
<b>Sources of Funds</b>				
<b>Revenues</b>				
Property Taxes	286,700	-	-	7,078,250
Sales Taxes	-	-	-	9,242,600
Other Taxes	-	-	-	114,000
Permits/Licenses/Development Fees	-	-	-	668,249
Municipal Court Fines	62,750	-	-	1,050,400
Fees/Charges/Sales	62,650	-	-	939,450
Inter Governmental	594,502	-	-	840,994
Interest Earnings	6,125	36,000	52,400	272,525
Grants/Reimbursements/Contributions	130,600	-	-	324,964
Other Revenues	-	2,587,368	-	4,163,834
Water Revenues	-	-	-	18,512,781
Wastewater Revenues	-	-	-	9,647,000
Solid Waste Revenues	-	-	-	6,040,000
Health Insurance Payments	-	1,499,542	-	1,499,542
Utility Franchise Fees	-	-	-	2,125,000
Hotel/Motel Taxes	588,000	-	-	588,000
<b>Total Revenues</b>	<b>1,731,327</b>	<b>4,122,910</b>	<b>52,400</b>	<b>63,107,589</b>
<b>Administrative Reimbursements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,172,110</b>
<b>Right-of-Way Maintenance Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Transfers In</b>	<b>246,954</b>	<b>1,220,972</b>	<b>-</b>	<b>3,978,275</b>
<b>Total Sources of Funds</b>	<b>1,978,281</b>	<b>5,343,882</b>	<b>52,400</b>	<b>72,257,974</b>
<b>Uses of Resources</b>				
<b>Expenditures</b>				
<b>Operating Expenses</b>				
Salaries/Other Pay/Benefits	1,001,765	-	-	22,695,162
Supplies	198,382	97,800	-	2,265,351
Maintenance of Structures	132,200	-	-	3,822,911
Maintenance of Equipment	12,450	-	-	795,327
Services and Utilities	492,823	-	-	13,988,269
Insurance/Sundry/Elections	167,831	-	-	1,271,407
Programs/Projects	59,300	-	20,000	183,650
Debt Service	-	-	-	8,054,939
Capital Outlays	81,641	2,182,753	-	2,614,026
Future Appropriations/Bad Debt	-	-	-	264,453
Medical Insurance	-	4,413,276	-	4,413,276
<b>Total Operating Expenses</b>	<b>2,146,392</b>	<b>6,693,829</b>	<b>20,000</b>	<b>60,368,771</b>
<b>Administrative Reimbursements</b>	<b>78,109</b>	<b>-</b>	<b>-</b>	<b>5,209,839</b>
<b>Right-of-Way Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,379,899</b>
<b>Total Expenditures</b>	<b>2,224,501</b>	<b>6,693,829</b>	<b>20,000</b>	<b>66,958,509</b>
<b>Operating Transfers Out</b>	<b>26,524</b>	<b>-</b>	<b>2,000</b>	<b>2,560,646</b>
<b>Total Uses of Resources</b>	<b>2,251,025</b>	<b>6,693,829</b>	<b>22,000</b>	<b>69,519,155</b>
<b>Ending Fund Balance Sept. 30, 2021</b>	<b>1,360,514</b>	<b>6,607,670</b>	<b>4,649,837</b>	<b>\$ 39,622,251</b>
<b>less Transfer to Capital FY 20-21</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 5,624,264</b>
<b>Projected Reserve as of 9/30/2021</b>	<b>1,360,514</b>	<b>6,607,670</b>	<b>4,649,837</b>	<b>\$ 33,997,987</b>

*City of Huntsville*  
**Operating Budget Summary**  
**Five Year Historical**



Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Revenues</b>					
Property Taxes	\$ 6,274,316	\$ 6,543,045	\$ 6,770,800	\$ 6,892,104	\$ 7,078,250
Sales Taxes	\$ 8,973,222	\$ 9,537,152	\$ 8,802,500	\$ 9,615,836	\$ 9,242,600
Utility Franchise Fees	\$ 3,296,117	\$ 3,327,989	\$ 3,425,151	\$ 4,072,734	\$ 3,504,899
Hotel/Motel Taxes	\$ 887,148	\$ 859,836	\$ 816,000	\$ 773,210	\$ 588,000
Water Service Charges	\$ 17,869,127	\$ 17,738,644	\$ 18,526,804	\$ 18,514,019	\$ 18,512,781
Wastewater Service Charges	\$ 8,623,267	\$ 8,731,790	\$ 9,187,500	\$ 9,365,324	\$ 9,647,000
Water/Wastewater Taps	\$ 175,276	\$ 185,976	\$ 160,000	\$ 231,684	\$ 165,000
Collection Charges	\$ 3,781,625	\$ 3,823,331	\$ 4,015,000	\$ 3,980,535	\$ 3,990,000
Solid Waste Disposal	\$ 1,935,057	\$ 1,993,386	\$ 1,935,000	\$ 2,161,276	\$ 2,050,000
Late Payment Penalties	\$ 161,517	\$ 140,024	\$ 160,000	\$ 82,769	\$ 155,000
Other Taxes	\$ 108,100	\$ 111,802	\$ 114,000	\$ 98,552	\$ 114,000
Permits/Development Fees	\$ 22,125	\$ 23,101	\$ 17,100	\$ 33,340	\$ 22,545
Permits and Licenses	\$ 827,581	\$ 782,654	\$ 590,000	\$ 822,144	\$ 645,704
Municipal Court Fines	\$ 1,097,673	\$ 1,104,049	\$ 1,121,700	\$ 804,988	\$ 1,050,400
Fees/Charges/Sales	\$ 1,034,716	\$ 943,814	\$ 690,348	\$ 873,266	\$ 671,450
Inter Governmental	\$ 722,244	\$ 767,840	\$ 799,846	\$ 799,846	\$ 821,663
Administrative Reimbursements	\$ 4,928,343	\$ 5,491,717	\$ 5,544,862	\$ 5,544,862	\$ 5,126,128
Interest Earnings	\$ 549,755	\$ 1,415,775	\$ 368,350	\$ 618,645	\$ 272,525
Grants/Reimbursements/Contributions	\$ 450,487	\$ 238,622	\$ 175,890	\$ 394,182	\$ 322,964
Other Revenues	\$ 7,207,837	\$ 8,187,850	\$ 6,894,342	\$ 10,429,592	\$ 8,277,065
<b>Total Revenues</b>	<b>\$ 68,925,533</b>	<b>\$ 71,948,390</b>	<b>\$ 70,115,193</b>	<b>\$ 76,108,434</b>	<b>\$ 72,257,974</b>
<b>Expenditures</b>					
Salaries/Other Pay/Benefits	\$ 19,429,184	\$ 20,213,734	\$ 22,026,815	\$ 21,101,364	\$ 22,695,162
Supplies	\$ 1,939,163	\$ 1,898,880	\$ 2,529,903	\$ 2,012,151	\$ 2,297,351
Maintenance of Structures	\$ 2,665,552	\$ 2,982,802	\$ 3,451,351	\$ 2,977,322	\$ 3,822,911
Maintenance of Equipment	\$ 812,832	\$ 733,172	\$ 976,647	\$ 764,764	\$ 795,327
Services and Utilities	\$ 6,177,645	\$ 6,944,918	\$ 8,169,713	\$ 7,711,109	\$ 8,325,690
Insurance/Sundry/Elections	\$ 1,444,078	\$ 1,771,802	\$ 1,139,722	\$ 1,025,799	\$ 1,271,407
Programs/Projects	\$ 3,600,342	\$ 3,868,333	\$ 4,191,458	\$ 3,768,835	\$ 4,595,426
Capital Outlays	\$ 1,238,904	\$ 1,639,231	\$ 2,330,676	\$ 2,600,614	\$ 2,614,026
TRA Water Plant	\$ 4,202,012	\$ 4,288,570	\$ 4,366,778	\$ 3,240,235	\$ 5,630,579
TRA Water Debt Payments	\$ 3,859,452	\$ 5,985,005	\$ 6,212,480	\$ 5,253,464	\$ 4,835,713
Debt Service	\$ 3,221,121	\$ 2,814,645	\$ 2,833,809	\$ 6,092,028	\$ 3,219,226
Future Appropriations/Bad Debt/Depreciation	\$ 5,109,488	\$ 5,096,277	\$ 318,190	\$ -	\$ 264,453
Administrative Reimbursements Out	\$ 6,146,510	\$ 6,721,463	\$ 6,975,661	\$ 6,975,661	\$ 6,552,008
Interfund Charges/Transfers Out	\$ 3,062,445	\$ 2,492,407	\$ 2,063,186	\$ 2,218,267	\$ 1,469,926
Transfer to Capital	\$ 10,228,819	\$ 5,575,991	\$ 6,667,853	\$ 6,986,612	\$ 6,752,714
Improvements	\$ 702	\$ 882	\$ 2,000	\$ 1,246	\$ 1,500
<b>Operating Expenditures</b>	<b>\$ 73,138,249</b>	<b>\$ 73,028,112</b>	<b>\$ 74,256,242</b>	<b>\$ 72,729,471</b>	<b>\$ 75,143,419</b>

# *Revenues*

*FY 2020-21*

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Readers Guide

City of  
Huntsville

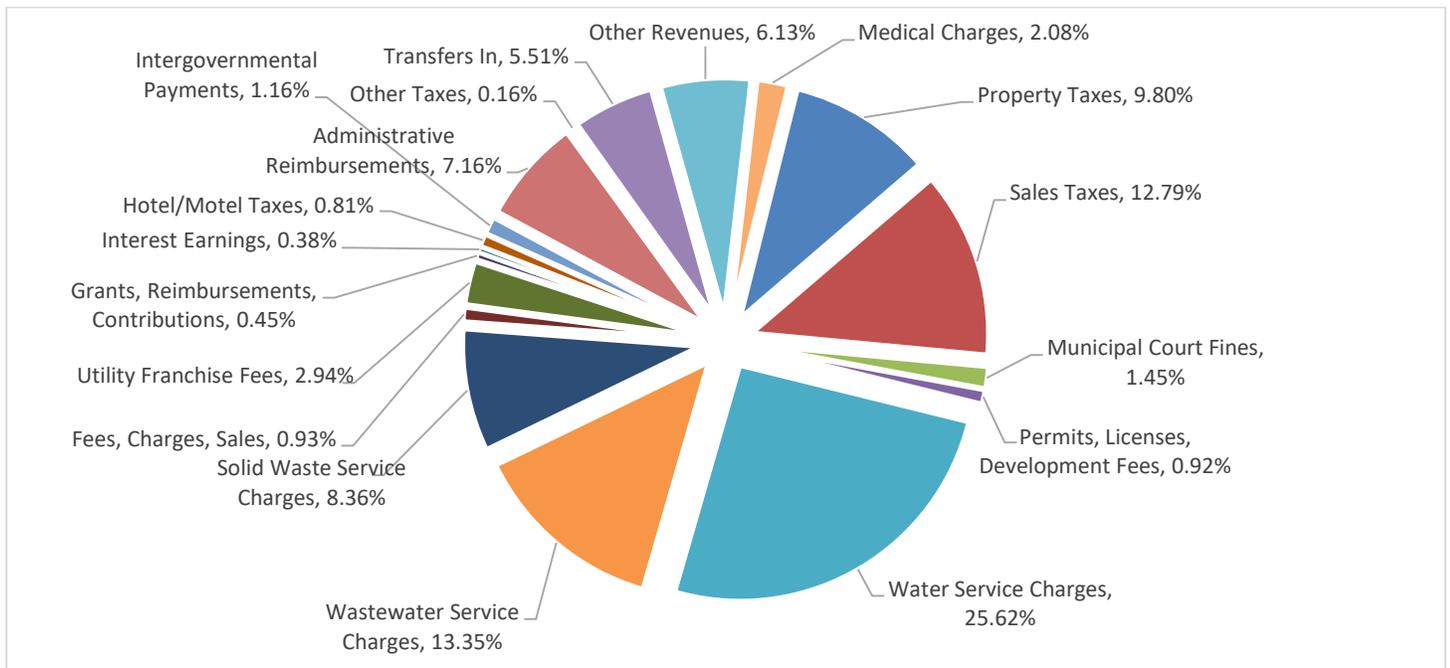
## Revenues

The cornerstone of the City of Huntsville's annual budget is the projection of revenue expected for the coming fiscal year. Accurate revenue projections are an important element in budgeting because decisions on spending must be made within the limits of available funds. Revenues received by the City support the various services provided to the citizens of Huntsville. Accurate revenue projections allow sound management of our resources. The City of Huntsville practices a conservative approach to budgeting.

As depicted in the following chart, the City uses various forecasting methods to ensure the most accurate revenue projections possible.

	%	Historical/Time Series Trend	Informed/Expert Judgment	Activity Estimates	Contract Terms
Property Taxes	9.80%	✓	✓		
Sales Taxes	12.79%	✓	✓	✓	
Municipal Court Fines	1.45%	✓	✓	✓	
Permits, Licenses, Development Fees	0.92%	✓	✓	✓	
Water Service Charges	25.62%	✓	✓	✓	✓
Wastewater Service Charges	13.35%	✓	✓	✓	
Solid Waste Service Charges	8.36%	✓	✓	✓	✓
Fees, Charges, Sales	0.93%	✓	✓	✓	
Utility Franchise Fees	2.94%	✓	✓	✓	✓
Grants, Reimbursements, Contributions	0.45%	✓	✓	✓	
Interest Earnings	0.38%	✓	✓	✓	
Hotel/Motel Taxes	0.81%	✓	✓	✓	
Intergovernmental Payments	1.16%				✓
Administrative Reimbursements	7.16%			✓	

The City of Huntsville receives revenue from several different sources. The following graph shows the sources of income for the City for fiscal year 20-21 as budgeted:



## Property Taxes

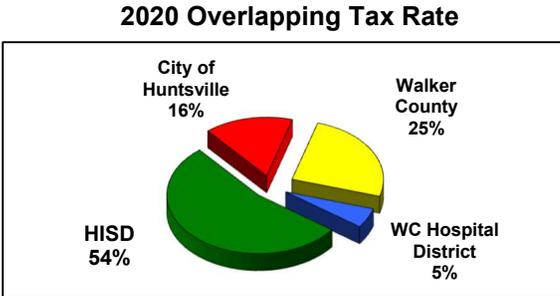
When excluding administrative allocations and transfers, revenues from property taxes account for 9.80% of overall City revenues. Taxes are assessed on all property in the city except for certain property that is eligible for exemption, such as state-owned property. All exemptions from property tax are governed by Federal and State law. The Walker County Appraisal District assesses the value of property in Huntsville and processes applications for exemptions. Based on the total property valuation certified by the Appraisal District, the Huntsville City Council sets a tax rate that will provide sufficient revenue to support public safety services such as police and fire protection and community services such as parks, recreation, and library. The total tax rate set by Council includes a rate for debt service payments as well as a rate for general day-to-day maintenance and operations.

**The City Council adopted the tax rate of \$0.3062 per \$100 valuation.**

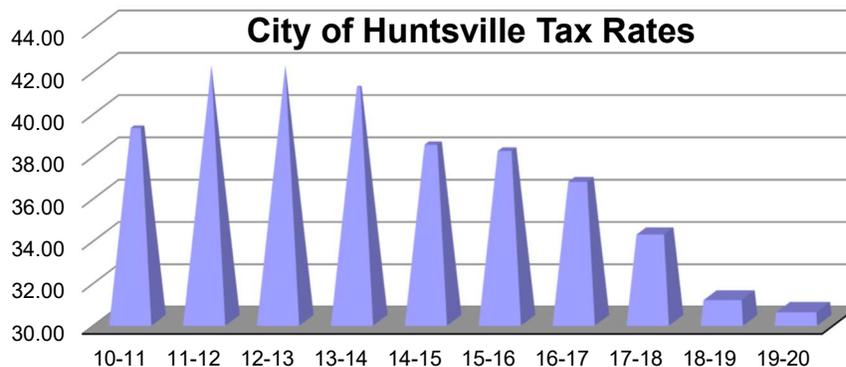
For fiscal year 20-21, the City Council approved a rate of \$0.3062. The No-New Revenue tax rate is the tax rate that provides the City with the same amount of tax revenue as the prior year from existing property plus additional tax revenue from any new property.

The City of Huntsville contracts with the Walker County Appraisal District for property tax billing and collections. Because property taxes are paid per one hundred dollars of assessed property value, the amount of property tax levied by the City is calculated by dividing the total appraised value of property by one hundred and then multiplying by the adopted tax rate. For example, property with an assessed value of \$100,000 would pay city taxes of approximately \$306.20 ( $\$100,000/100 * 0.3062$ ).

The City is not the only jurisdiction that taxes property located in Huntsville. Other entities including Walker County, Huntsville Independent School District, and the Walker County Hospital District also levy a property tax. Most citizens of Huntsville pay only 16% of their total property tax bill to the City. The other 84% is collected by the other taxing jurisdictions.



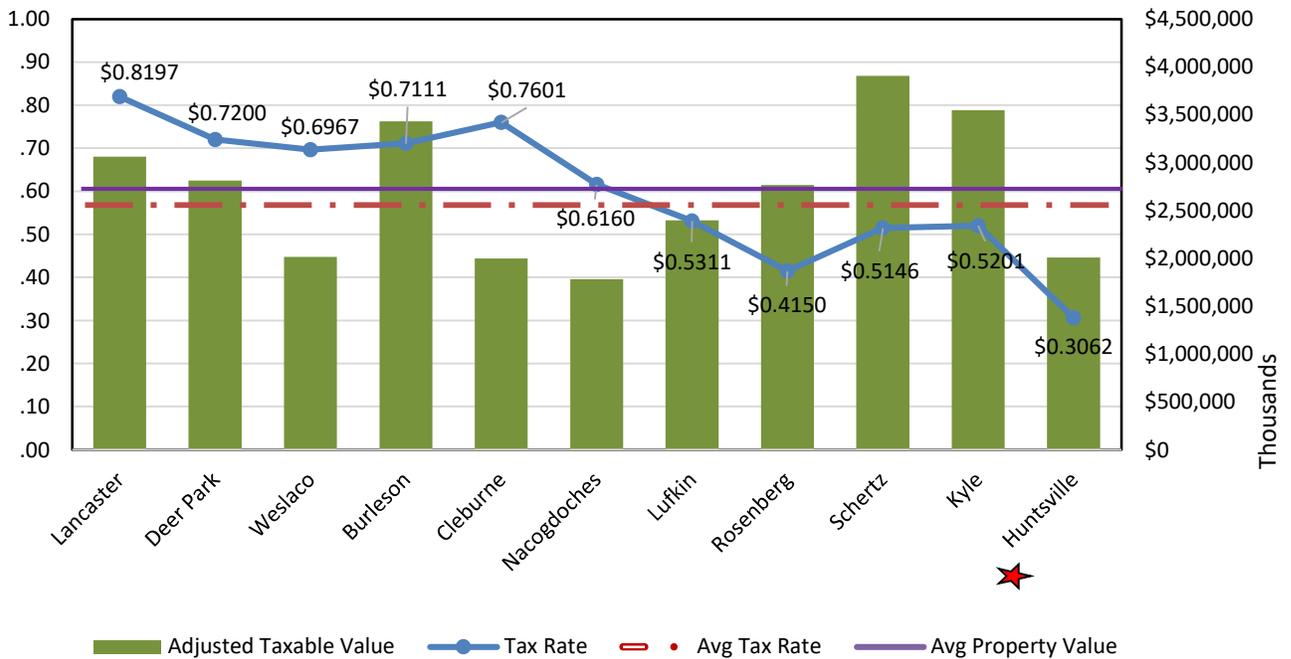
The following graph compares the current tax rate with the tax rates of the last ten years:



The City Council has been able keep the tax rate steady while continuing to provide excellent essential services to the citizens of Huntsville all while facing unique challenges in property tax management. Because several state institutions are located in Huntsville, including the Texas Department of Criminal Justice and Sam Houston State University, the total value of property subject to property tax is much lower in Huntsville than in other communities with comparable populations. The City of Huntsville is still able to maintain one of the lowest property tax rates of all Texas cities with populations between 30,000 and 50,000 even though Huntsville has one of the lowest taxable valuations within that group.

Although Huntsville's tax base is 26% below the average, the Council has been able to maintain one of the lowest tax rates among Texas cities our size. Huntsville's tax rate is 49% below the average.

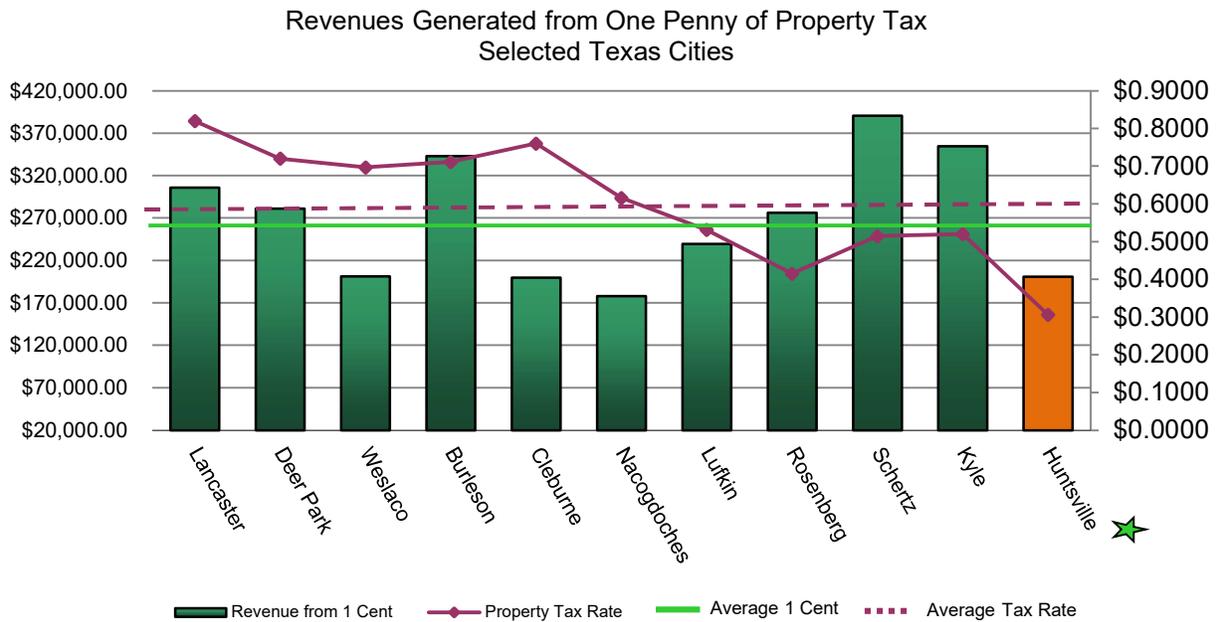
The following graph shows the taxable valuations and the tax rates of selected Texas cities with populations between 30,000 and 50,000:



One penny of the property tax rate generates \$200,872 of actual property tax revenue for Huntsville – 26% below the average.

Huntsville's total adjusted taxable property valuation of \$2,008,715,726 is 26% below the average valuation of these cities, but Huntsville's tax rate is over 49% below the average tax rate. Because taxes are collected based on property value and Huntsville's total taxable property value is so low, Huntsville collects significantly less in tax revenue per penny of the tax rate than most other Texas cities of comparable size. Each penny on Huntsville's tax rate generates approximately \$200,872 in revenue for City services (excluding uncollectible allowance). In contrast, each penny on Lufkin's tax rate generates approximately \$239,612 in revenue for their city services (excluding an uncollectible allowance). So, even though Lufkin's tax rate is 73% higher than Huntsville's, Lufkin collects 19% more in property tax revenue than does Huntsville.

The following graph shows the tax revenue generated from one penny on the property tax rate of selected Texas cities with populations between 30,000 and 50,000:



Because of relatively low taxable property value, Huntsville faces a challenge in keeping the property tax rate low and quality of essential services high. With sound management of our resources and strategic, long-range planning, this task can be accomplished.

The preparation of our budget for property tax revenue begins with the receipt of the certified tax roll from the Walker County Appraisal District. Information about Huntsville’s total existing and new property value eligible for taxation is included in the documentation received from the Appraisal District. The Appraisal District also calculates the no-new-revenue rate (in prior years was called the effective tax rate) that will provide the City with the same amount of tax revenue as the prior year from existing property plus additional tax revenue from any new property.

The Huntsville City Council is committed to keeping the property tax rates in Huntsville affordable and in recent years, every effort has been made to reduce the tax rate to the effective rate. In accordance with this effort, our budget for property tax revenue is derived by applying the no-new revenue rate to the certified taxable property valuation. Based on our historical trends, a provision is made for property tax that is owed but not paid on time, or not paid at all. The actual collection rate is traditionally fairly high and we expect to collect at least 98.5% of what is owed. Additionally, the City Council passed an ordinance in 2004 that freezes tax payments to the amount of taxes paid in fiscal year 04-05 for citizens who are at least 65 or disabled. The Appraisal District calculates this tax freeze and its influence on the no-new revenue tax rate.

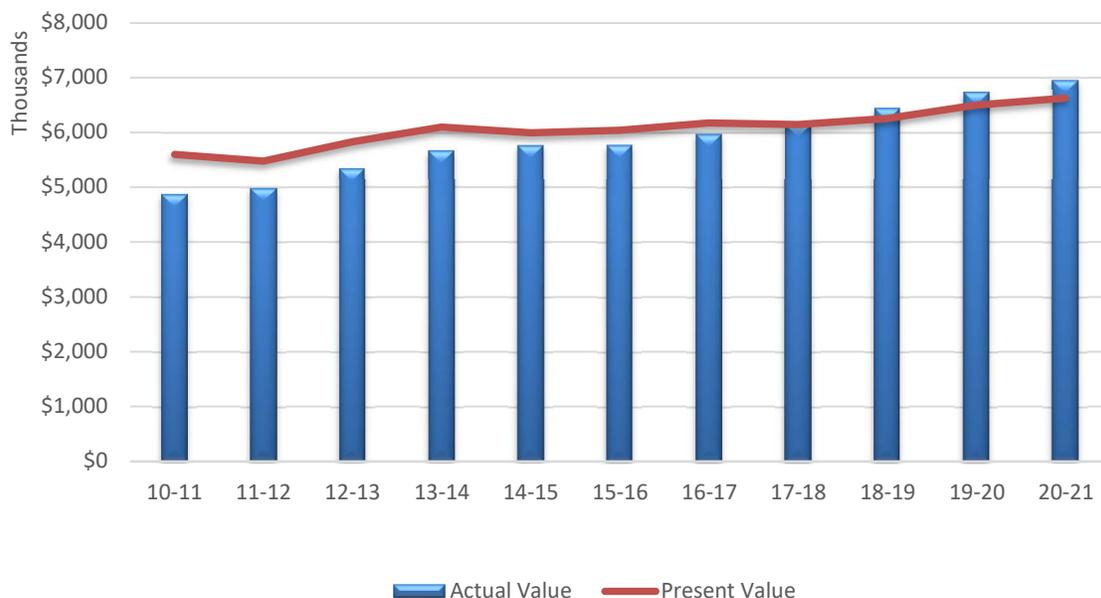
The City Council adopted the effective tax rate in fiscal years 05-06, 06-07, 07-08, and 08-09. However, for FY 09-10 and 10-11 the City Council adopted a tax rate below the effective rate. In FY 11-12 the effective rate was adopted. For fiscal year 12-13, the City levied a three-cent tax increase over the prior year, which was four cents over the effective rate. For fiscal year 13-14 the tax rate remained at the previous FY 12-13 rate of \$0.4206. City Council was able to drop the FY 14-15 rate by 1 cent to \$0.4106 which was \$0.003 less than the effective rate of \$0.4136. The City Council adopted the effective rate of

\$0.3838 for FY 15-16 and the effective rate of \$0.3809 for the FY 16-17. Again, for the 17-18 Budget the effective rate of \$0.3666 was adopted. In FY 18-19 the City Council adopted the tax rate of \$0.3422, which is ½ of a cent over the effective rate. For the FY 19-20 the City Council adopted a tax rate of \$0.3148; which is 1 cent over the effective rate and in FY 20-21 the City Council adopted a tax rate of \$0.3062, which is the no-new-revenue rate.

Inflation and the rising cost of doing business affects city government just as it does businesses and individuals. The Municipal Cost Index shows that the average cost of providing city services has risen by 4% over the past three years. Huntsville has been able to absorb these ever-rising costs while still collecting the same amount of tax revenue from existing properties as it did in fiscal year 14-15. This has been possible in some part through additional property tax revenues from new property and in large part from increasing revenues from sales tax.

The following graph shows the actual property tax revenue received by the City of Huntsville over the past ten years and the revenue projected for fiscal year 20-21:

**City of Huntsville Property Tax Revenues  
10 Year Period and 20-21**



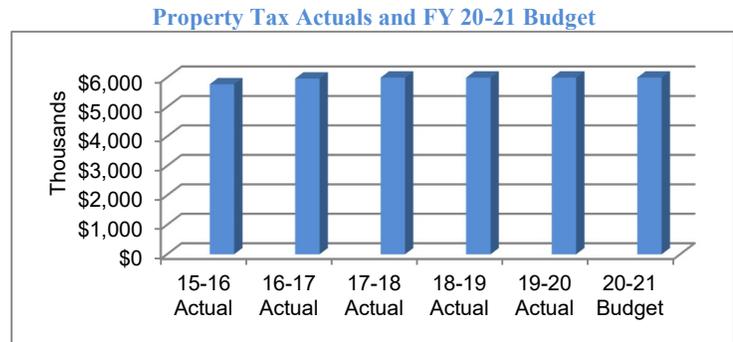
Note: Inflation for all graphs calculated based on Municipal Cost Index

The average annual increase in property tax revenue in fiscal years 14-15 through 18-19 was 2.45%. The property tax budget for M&O and debt service for FY 19-20 was increased 4.7%.

When the effective rate, now known as the “no-new-revenue” rate, is adopted, the same amount of revenue is collected as in the prior year from existing property. In that case, the additional revenue needed to support the inflated cost of providing city services at current levels must be obtained either through growth and the addition of new taxable property in the community, or from increases in other revenue sources such as sales tax.

With the cost of utilities, construction materials, healthcare, and many other increasing expenses, one hundred dollars does not have the same purchasing power today as it did last year. In order to evaluate the effect inflation has on Huntsville’s ability to provide excellent city services using our limited resources; we must consider the purchasing power of the property tax revenues we received in recent history in terms of today’s dollar values.

Property tax revenue the City received in various years in the last nine years has just kept pace with inflation as the chart to the right demonstrates. Even with stagnant purchasing power, the City of Huntsville continues to provide quality services at sustained or increasing levels year after year. The City of Huntsville is providing improved basic service quality and quantity with essentially equal Property Tax resources of prior years. The City Council and staff strives every day to manage the property tax revenue and rates in an effective manner and provide the citizens of Huntsville with excellent service.



The following table shows total property tax revenue received in prior years and property tax revenue budgeted for fiscal year 20-21 for the General Fund, Debt Service Fund and TIRZ fund:

**Property Tax Revenue**

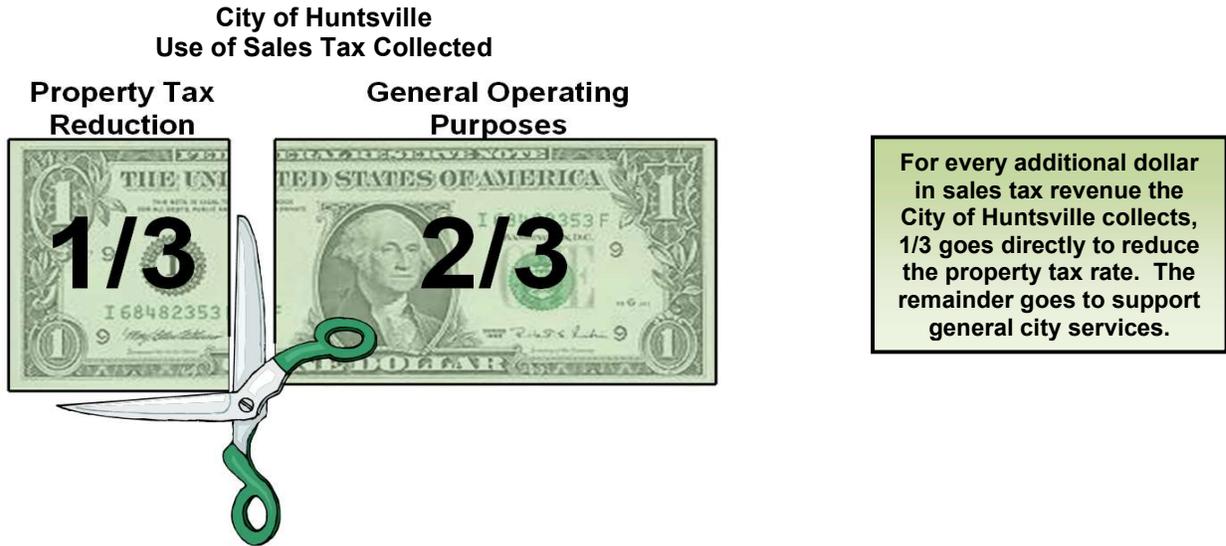
	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Current	5,706,387	5,878,998	6,058,847	6,310,586	6,559,000	6,859,050
Delinquent	64,408	36,806	55,306	63,329	47,000	47,000
Penalty & Interest	51,864	54,830	56,569	72,251	47,000	45,000
<b>Total</b>	<b>5,822,659</b>	<b>5,970,634</b>	<b>6,170,723</b>	<b>6,446,167</b>	<b>6,653,000</b>	<b>6,951,050</b>

**Sales Taxes**

The sales tax is used for general operating purposes. Revenues from sales taxes account for 12.79% of overall city revenues. All taxable sales in Huntsville are taxed at a rate of 8.25%. The City’s rate is 1.5%, the State of Texas rate is 6.25%, and Walker County’s rate is 0.5%. The Texas Legislature gave voters in Texas cities the option of increasing local sales taxes from one cent to one and one-half cents in order to provide property tax relief. Voters in Huntsville approved the sales tax option in August 1987 and the additional one-half cent sales tax began to be collected in January 1988. As a result of this additional half cent, property tax rates for FY 2020-21 were able to be kept lower by approximately \$0.1534 per \$100 valuation (\$153 on a \$100,000 home). Every dollar of sales tax revenue the city receives is used to support general operating services such as police and fire protection, streets, parks, recreation, and library services.

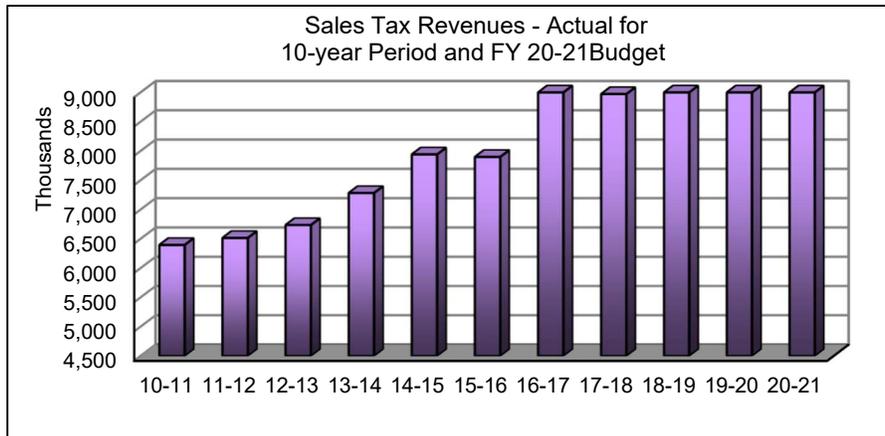
Revenue received from sales tax increased an average of 4% during the past 5 years.

The following graph demonstrates the City of Huntsville's use of sales tax revenue:



The preparation of our budget for sales tax revenue begins with a review of Huntsville's historical sales tax revenue collection trends. Because sales tax revenue is somewhat volatile in nature and is dependent on the general economic conditions of the region and nation, the City of Huntsville has traditionally budgeted sales tax revenue conservatively. Historical projections are computed using rolling year trends, trend line graphs, and compared to expert forecasts from two services. The City receives quarterly reports on sales tax collections by sales categories.

The average annual increase in sales tax revenue over the past five years was 4%. A spike in the FY 16-17 actual resulted from 3 years of prior period taxes from a local entity collecting and remitting sale tax. The fiscal year 19-20 sales tax revenue budget was increased by 8.7%. For FY 2020 an additional



**Sales tax revenue is closely associated with the general economy. Huntsville's sales tax receipts increase sharply in months following traditionally active retail seasons.**

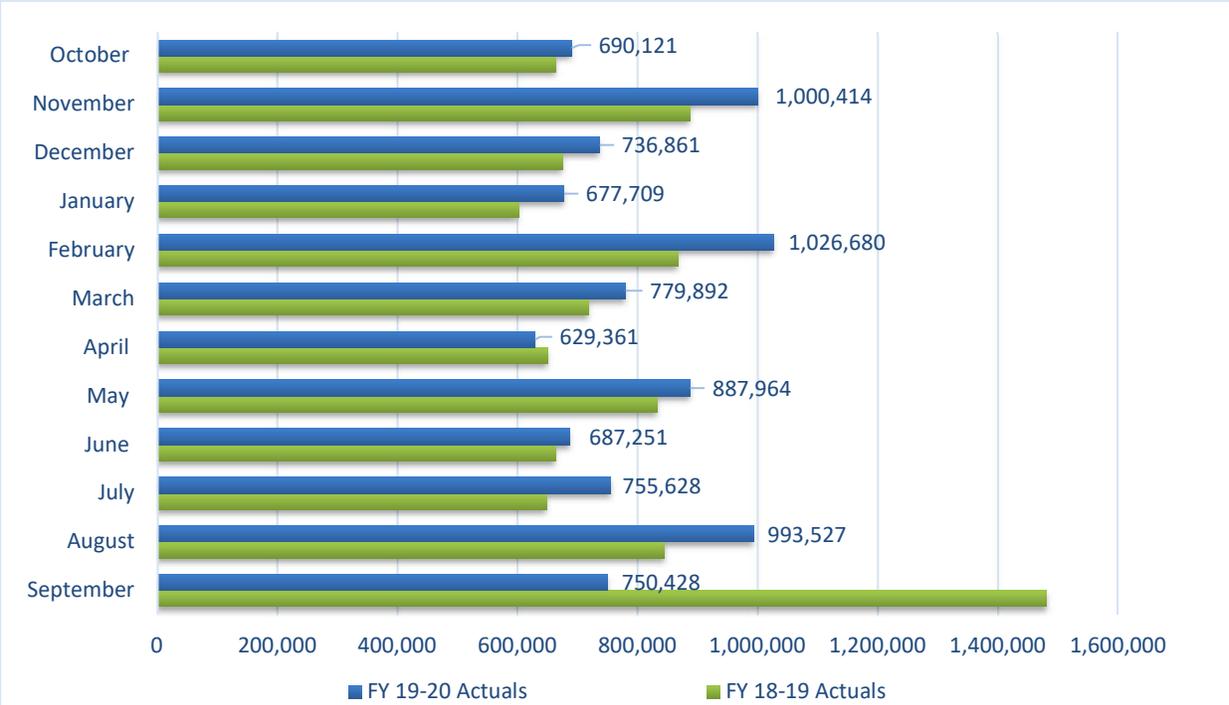
\$450,000 was included in the budget for Sales Tax revenue due to the expiration of an economic development agreement. Without the infusion of this extra amount (that will continue in the future), the sales tax revenue budget percentage increase would have been a modest 3.1%.

The fact that sales tax revenue is closely associated with the general economy is easily observed when examining the monthly sales tax revenue collection trends. Sales tax revenue receipts climb sharply in months following traditionally active retail seasons such as Christmas, Easter, back-to-school, and the start of summer travel.

The first half of the year of FY 2020 was a continuation of growth and prosperity. In March, a change took place due to the arrival of COVID-19. Uncertainty began to emerge as a statewide stay at home order was implemented. The City of Huntsville was in a unique situation, which favored the City of Huntsville sales tax. The majority of the City of Huntsville is populated with State run institutions (the Texas Department of Corrections and Sam Houston State University- two of the top ten employers) and the City did not feel the dramatic decrease in sales taxes but finished the FY 2020 on a high. The financial impact of COVID-19 revenue sources are still unknown but, the City continues to watch our finances closely and budgeted conservatively for the FY 2021.

The following graph demonstrates the cyclic nature of sales tax and its close association with the general economy. (Note: The City of Huntsville’s receipt of sales tax revenue runs approximately two months behind the date of actual sale.)

**City of Huntsville  
Monthly Sales Tax Receipt Cycle**



Sales tax is an extremely important source of revenue for the City of Huntsville. Huntsville’s relatively low property tax base, the rising cost of providing city services due to inflation, and the adoption of the effective tax rate (now called the no-new-revenue tax rate) in past years made the sales tax revenue stream an essential component to keep the property tax rates in Huntsville among the lowest in Texas. Inflation causes each revenue dollar Huntsville receives to lose more purchasing power year after year. In order for the City of Huntsville to continue to provide city services at current levels, collecting the same amount of revenue as in the prior year is not sufficient. Enough additional sales tax revenue must be generated in order to keep pace with the inflated cost of providing services to Huntsville citizens and must supplement the loss of purchasing power of static property tax revenue when the effective rate is adopted.

The City of Huntsville desires to encourage business that will enhance City sales tax revenues and increase employment opportunities to locate, maintain or expand a place of business within the City.

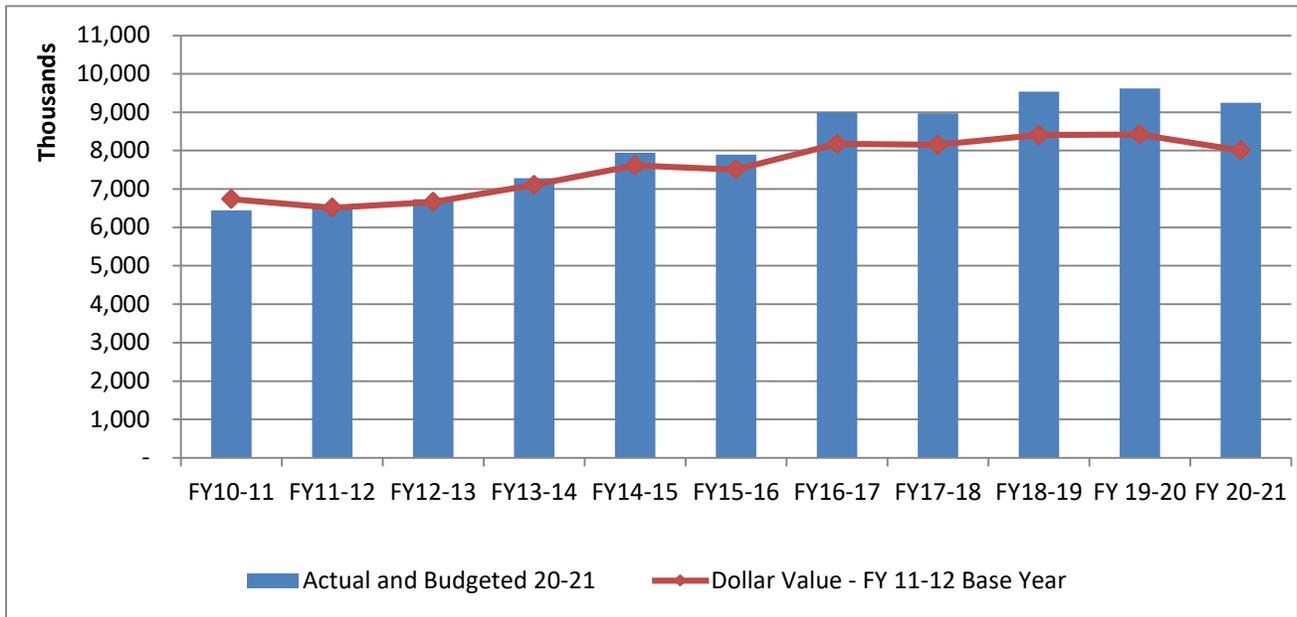
Section 380.001 of the Texas Local Government Code authorizes cities to establish one or more programs to promote local economic development and to stimulate business and commercial activity in the City. The City established a 380 Economic Development Program pursuant to Chapter 380, of the Texas Local Government Code in 2004.

The first development agreement signed under the 380 development program was signed in 2007 and terminated on June 12, 2019 which will allow the city to retain the additional sales tax that was due to the developer as previously discussed.

To evaluate whether Huntsville’s sales tax revenue is able to keep pace with the effect of inflation, the net gain or loss of the purchasing power of Huntsville’s sales tax revenues must be considered.

**For the most part, Huntsville’s sales tax revenue has been able to keep pace with inflation and cover any purchasing power loss.**

The following graph shows Sales Tax revenue compared using actual dollar amounts received and compared using FY 11-12 as a base year for the value of a dollar. As the reader can see, for the most part Huntsville’s Sales Tax revenue has been able to keep pace with inflation.



The following table shows total sales tax revenue received in prior years and sales tax revenue budgeted for fiscal year 20-21 for General Fund:

**Sales Tax Revenue**

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Sales Tax	7,899,538	9,001,502 <sup>(1)</sup>	8,973,222	9,537,152	9,615,836	9,242,600

(1) The City received a payment of \$660,000 of Sales Tax in FY 16-17 that was for 3 prior years that "spiked" the Sales Tax revenue for this fiscal year

## Mixed Drink Taxes

Revenues from mixed drink taxes are a minor part of overall city revenues. A tax is assessed on all mixed drinks sold within the city limits of Huntsville. The mixed drink tax revenue budget is prepared based on Huntsville’s historical collection trends.

The following table shows total mixed drink tax revenue received in prior years and mixed drink tax revenue budgeted for fiscal year 20-21 for General Fund:

### Mixed Drink Tax Revenue

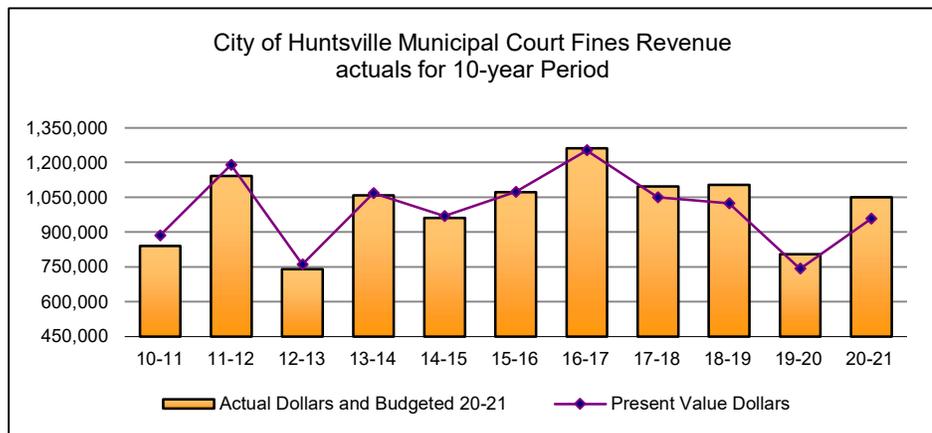
	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Budget 20-21
Mixed Drink Tax	107,745	103,603	103,736	107,312	94,963	110,000

## Municipal Court Fines

Revenues from municipal court fines account for 1.45% of overall city revenues. The City of Huntsville Municipal Court is presided over by the City Judge, who is appointed by the City Council. The Municipal Court handles violations in accordance with State law and City ordinances and collects fines that are established by the City Judge. The City contracts with a commercial collection agency to trace and collect fines that are uncollectible by the Municipal Court.

To prepare our budget for municipal court fines revenues, we begin with a review of Huntsville’s historical court revenue collection trends. Revenue from municipal court fines is volatile and many factors affect the amount of revenue collected each year by the Court. Staffing levels and vacancies in the police department and prosecutor’s office affect the number of cases filed and prosecuted each year. Judgments entered and defendants’ compliance with court orders also has an effect.

State law allows Texas cities the option of collecting an additional five dollar fine on each conviction in order to offset the cost of salary expense for a juvenile case coordinator position. Beginning in fiscal year 06-07, the Huntsville City Council chose to enact the new



fine and approved the addition of a juvenile case coordinator position to oversee and maintain case files, court procedures, parent notification and contact for juvenile cases. COVID-19 and the national stay at home order that began in March of 2020 has caused this revenue source to not meet budgeted goals in the FY 2020.

The following table shows total municipal court fine revenues received in prior years and revenue budgeted for fiscal year 20-21 for General, Court Security, and Court Technology Funds:

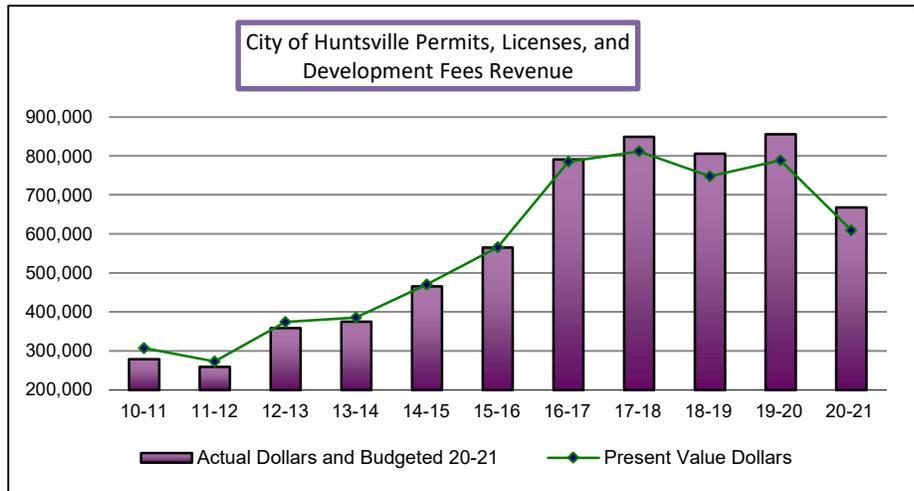
### Municipal Court Fine Revenue

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Municipal Court Fines	1,023,919	1,197,977	1,033,018	1,040,989	759,530	987,650
Court Security Fines	20,947	27,313	27,710	27,026	22,250	27,000
Court Technology Fines	27,929	36,417	36,946	36,034	23,207	35,750
<b>Total</b>	<b>1,072,795</b>	<b>1,261,707</b>	<b>1,097,673</b>	<b>1,104,049</b>	<b>804,987</b>	<b>1,050,400</b>

### Permits, Licenses, Development Fees

Revenues from City administered permits, licenses, and development fees account for 0.92% of overall city revenues. Permits issued by the City include building, electrical, refrigeration, plumbing, wrecker, taxi, food establishment, and public improvement. Licenses monitored by the City include electrical, sign contractors, construction trade, liquor, beer and wine. The permits, licenses, and development fee revenue budget is prepared based on Huntsville’s historical revenue trends and activity estimates from the City’s Community and Economic Development department staff.

The average annual increase in revenue from these sources for the last 4 fiscal years has been 12%. Fiscal year 18-19 saw a slight decrease in revenues received from permits, licenses, and development fees. Construction has remained strong in the last 3 fiscal years. There has been significant construction activity related to housing for college students and in the west central part of the City where a major retail development opened back in 2009.



The following table shows total permits, licenses, and development fee revenue received in prior years and revenue budgeted for fiscal year 20-21 for the General Fund:

### Permits, Licenses, Development Fee Revenue

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Licenses	31,049	11,320	23,980	17,850	14,700	15,000
Permits	520,031	760,406	803,601	764,804	807,444	630,704
Development Fees	14,350	19,675	22,125	23,101	33,340	22,545
<b>Total</b>	<b>565,430</b>	<b>791,401</b>	<b>849,706</b>	<b>805,755</b>	<b>855,484</b>	<b>668,249</b>

## Water Service Charges

Revenues from water service charges account for 25.62% of overall city revenues. The City of Huntsville provides treatment and distribution of water to the residents, businesses, and visitors of Huntsville as well as to Texas Department of Criminal Justice facilities, Sam Houston State University facilities, and industrial users such as Tenaska. Except for contractual customers, both residential and commercial customers are charged a water rate based on their meter size and amount of water used. There is a minimum bill based on meter size and a volume charge for water used in excess of 3,000 gallons per month. In fiscal year 09-10, the City Council elected to lower the base water rate for residential customers by \$2.

### Water Financial Plan

In 2011, the City contracted a water rate study by an independent firm. The study was a financial plan providing for routine water line and well improvements, and an option for surface water plant expansion. Modeled to ensure adequate working capital and fund balances, the plan forecasted revenue, expenses, and balances through 2030. Pursuant to the plan, water rates were raised in fiscal year 11-12 and 12-13 to accommodate reserve and operation requirements and in accordance with funding an annual \$600,000 capital program to replace and renovate existing infrastructure and to accommodate debt service for financing a major water plant upgrade and expansion. For fiscal year 14-15 the increase in rates based on the FY 10-11 water study calculates to about a 5.3% increase from FY 13-14 or \$0.96 per month for a customer using 7,000 gallons of water. For the next four fiscal years, 15-16, 16-17, 17-18 and 18-19 the average increase for water usage over 3,000 gallons was 1.3% or about \$0.32 per month on 7,000 gallons usage. For the FY 19-20 and 20-21 the increase for water usage is \$0.06 for 3,000 to 7,000 gallons and \$0.06 for 7,001 gallons to 13,000 gallons and \$0.08 for over 13,000 gallons of water usage.

The rate structure for Tenaska, an electric cogenerating plant, is established by contract. Tenaska pays the City the amount of annual debt service payments on improvements at the surface water treatment plant that are required in order to provide the quantity of water used by Tenaska. In addition, Tenaska pays a fixed payment of \$450,000 plus the cost of the purchase and treatment of the actual amount of water used.

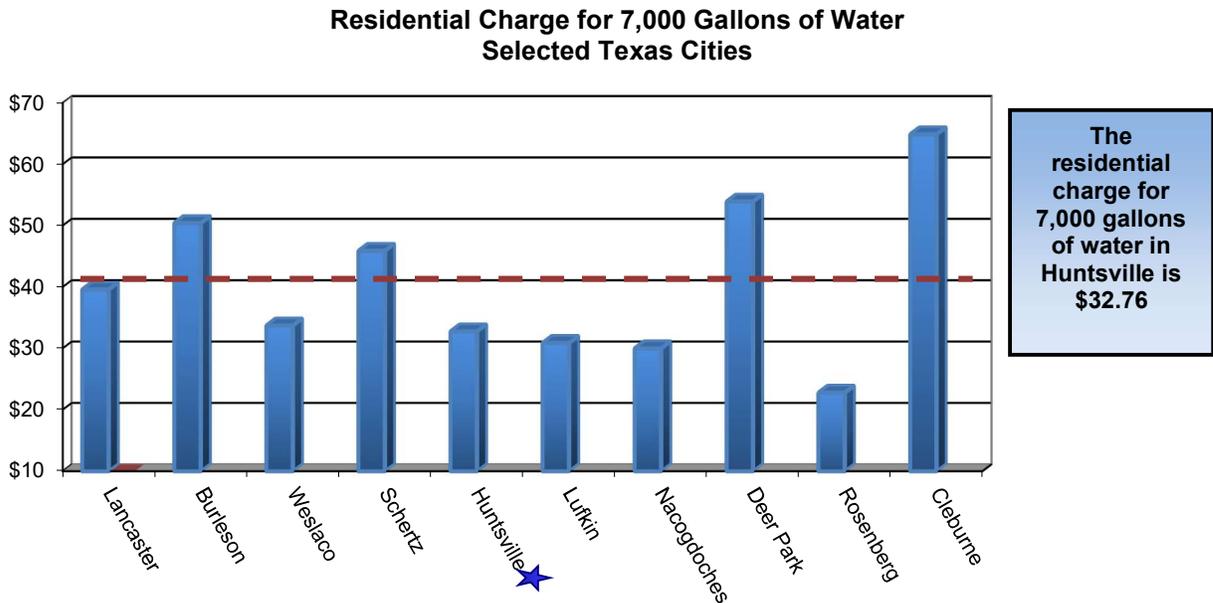
The following table shows the rate schedule for City of Huntsville water service for FY 20-21:

<b>City of Huntsville Water Rates</b>			
<b><i>Minimum Bill</i></b>		<b><i>Usage Charges</i></b>	
<b>Based on meter size</b>		<b>Based on gallons used</b>	
<u>Meter Size</u>	<u>Rate Charged</u>	<b><u>Single Family Residential</u></b>	
		<u>Gallons Used</u>	<u>Rate Charged</u>
0.75	\$ 13.00*	Under 3,000	See Minimum Bill
1.00	19.00	3,000 - 7,000	\$4.94 per 1,000 gallons
1.50	25.00	7,001 - 13,000	\$5.43 per 1,000 gallons
2.00	41.50	Over 13,000	\$6.18 per 1,000 gallons
3.00	163.00		
4.00	208.00		
6.00	313.00		
8.00	433.00		
		<b><u>Commercial</u></b>	
		<u>Gallons Used</u>	<u>Rate Charged</u>
		Under 3,000	See Minimum Bill
		Over 3,000	\$6.18 per 1,000 gallons

\* \$2.00 reduction in FY 09-10

The City Council and City staff have worked diligently to keep water rates in Huntsville affordable, quantity of water sufficient, and quality of water and service high. Water distributed by the City of Huntsville exceeds all the standards set by the Texas Commission on Environmental Quality (TCEQ) and has been awarded the Superior Water Systems rating by the TCEQ. The City of Huntsville is able to maintain among the lowest water rates in Texas cities similar in population to Huntsville while providing an excellent quality of water and service to Huntsville water customers.

The following graph shows the residential costs for 7,000 gallons of water in selected Texas cities with populations between 30,000 and 50,000:



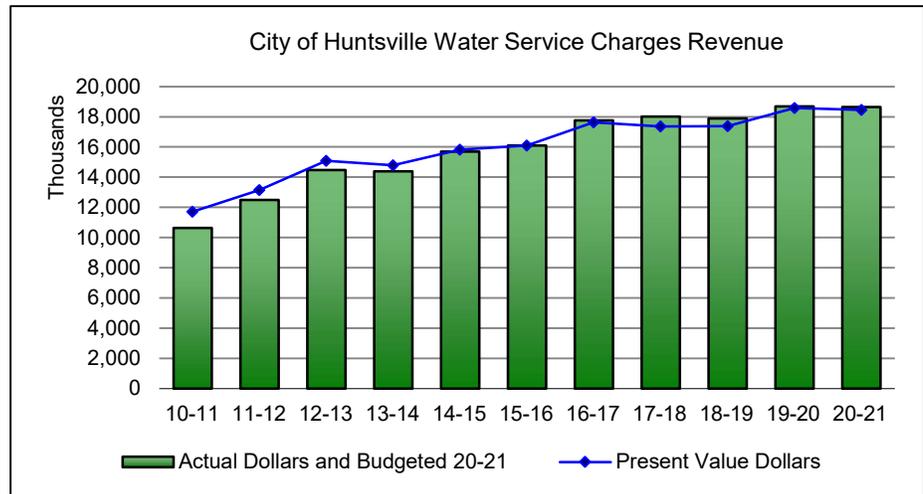
Compared to other Texas cities similar in size, Huntsville’s water rates are extremely competitive. The cost for 7,000 gallons of water to a residential customer in Huntsville is \$32.76. Huntsville remains below the average and currently charges a rate 19% lower than the FY 20-21 year’s average. The City of Huntsville is able to provide outstanding water service to its customers while maintaining affordable water rates.

The preparation of our budget for water service revenue begins with a review of Huntsville’s historical water service revenue collection trends. Because charges for water service are comprised of two components - a minimum base charge and a consumption charge - the water service revenues received by the City of Huntsville are affected not only by the total number of current water customers but also by the amount of water consumed by those customers. As the population of Huntsville grows, so does the demand for and usage of water. But population growth is not the only factor that affects how much water is consumed in Huntsville. The water systems in Huntsville supplies water not only to those who live in our city, but also to those who conduct business, attend school, or travel through Huntsville.

Weather conditions also affect consumption patterns. During years when rainfall is scarce and temperatures are high, both water consumption and revenue climb. During years when rainfall is more plentiful, consumption is not as high and less revenue is collected. Because weather conditions are largely unpredictable, the City of Huntsville budgets water revenue conservatively. The average annual increase in water service revenue over the past three years was 3.5%. Revenue growth in FY 11-12 and 12-13

reflect rate increases. After a wet spring the summer for FY 14-15 was very dry and higher revenues are seen for the year. For FY 16-17 the City had a contract with a state agency that expired which was renegotiated which resulted in approximately \$2,000,000 of additional water revenue. Since FY 16-17 water revenues have been essentially been flat with a modest 1.5% increase in FY 17-18 and a slight drop of 1.1% for FY 18-19.

Inflation affects the purchasing power of water service revenue just as it does property tax, sales tax, and all sources of revenue for the City of Huntsville. As inflation rises, the purchasing power of water service revenue falls. The City Council and City staff of Huntsville endeavor to ensure the delivery of high quality



water while maintaining low water rates, all while battling against the rising cost of providing service.

On March 13, 2020 the City issued a Mayoral Proclamation declaring a state of disaster for the City of Huntsville due to COVID-19. The City Council approved relief for citizens by suspending utility disconnects for non-payment during the extent of the disaster declaration and a waiver of late fees and penalties for March and April utility services.

The following table shows total water service revenue received in prior years and budgeted for fiscal year 20-21 for Water Services:

### Water Service Revenue

	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Budget 20-21
Water Sales	15,960,770	17,603,207	17,865,417	17,738,644	18,514,019	18,512,781
Water Taps	72,770	100,805	100,253	114,492	161,205	95,000
Late Payment Penalties	61,486	57,684	60,519	50,066	29,783	55,000
<b>Total</b>	<b>16,095,026</b>	<b>17,761,696</b>	<b>18,029,899</b>	<b>17,903,202</b>	<b>18,705,007</b>	<b>18,662,781</b>

### Wastewater Service Charges

Revenues from wastewater service charges account for 13.35% of overall city revenues. The City of Huntsville provides the collection and treatment of wastewater for the residents, businesses, and visitors of Huntsville as well as for Texas Department of Criminal Justice facilities and Sam Houston State University facilities. Because wastewater usage is not metered for most customers, charges for wastewater service are based on water usage. Water that is flushed and drained enters the City of Huntsville's wastewater system and is treated in one of Huntsville's wastewater treatment plants. Both

residential and commercial customers are charged a wastewater rate that includes a minimum base bill and a consumption charge for amount of water used. For residential customers, the consumption charge is based on the average volume of water used in the winter months of November, December, January, and February in order to adjust for seasonal water usage for outdoor irrigation purposes. For commercial customers, the consumption charge is based on actual volume of water used each month.

The following table shows the rate schedule for City of Huntsville wastewater service:

### **City of Huntsville Wastewater Rates**

#### *Minimum Bill*

<u>Customer Type</u>	<u>Rate Charged</u>
Residential	\$14.33
Commercial	16.54

#### *Usage Charges*

*Based on Gallons of Water Used*

#### **Single Family Residential and Commercial**

<u>Gallons Used</u>	<u>Rate Charged</u>
Under 2,000	See Minimum Bill
Over 2,000	\$5.36 per 1,000 gallons

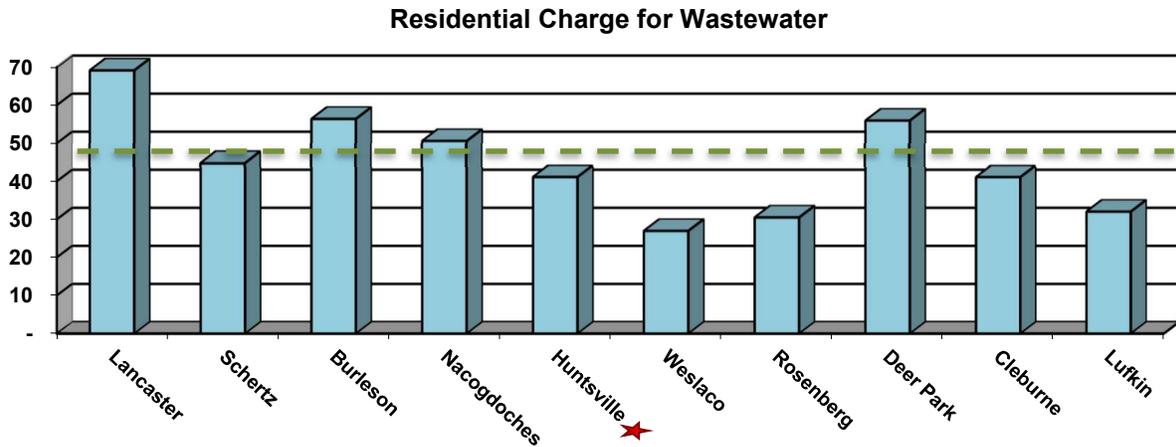
The Huntsville City Council is committed to providing high quality service to its citizens at the lowest possible cost. As such, for fiscal year 09-10, the City Council agreed to decrease the base rate for residential customers from \$15 to \$13. Huntsville's beautiful topography of seven hills and seven streams creates a stunning natural setting enjoyed by those who call Huntsville home, but it also causes wastewater service in Huntsville to be more expensive than most other similarly populated cities in Texas. Wastewater collection systems consist of buried pipelines that transport sewage to a wastewater treatment plant where it is treated to reduce the level of contaminants it contains. Whenever possible, wastewater systems employ the force of gravity to transport sewage from homes and businesses to centralized treatment plants, but gravity cannot cause sewage to flow uphill. When a wastewater line reaches the base of a hill, a lift station must be installed to "lift" sewage to a higher elevation where it can then continue to flow by gravity to the treatment plant.

The topography of a community is a major factor in determining the number of lift stations that must be used. Communities with many hills, such as Huntsville, require many lift stations to be operated as part of the wastewater collection system and as a result the cost of wastewater service is higher. The City of Huntsville operates 26 lift stations as part of the wastewater collection system, but the average number of lift stations operated by Texas cities similar in population is only 17. The number of wastewater treatment plant facilities a city must operate also affects wastewater service costs. When a treatment facility nears its daily flow capacity, a city must construct another treatment facility or expand an existing facility.

The debt resulting from expansion of treatment capacity contributes to higher wastewater service costs. Along with infrastructure considerations, many additional factors must be taken into account when comparing the costs of wastewater service among cities. Methods of calculating sewer charges vary from

city to city and caution must be used to ensure the comparison is not skewed. Minimum base costs, gallons included in minimum base charges, consumption charges per gallon, and whether or not a city practices winter averaging, as Huntsville does, must be considered when performing a comparison.

The following graph shows the residential costs for wastewater service in selected Texas cities with populations similar to Huntsville. Because using a winter averaging method typically reduces the amount of gallons of wastewater a Huntsville customer is billed for on an annual basis to at least 80% of actual annual water consumption, the cities who use actual water consumption are based on 7,000 gallons of water usage and cities who use a winter averaging method are based on 80% of that volume.

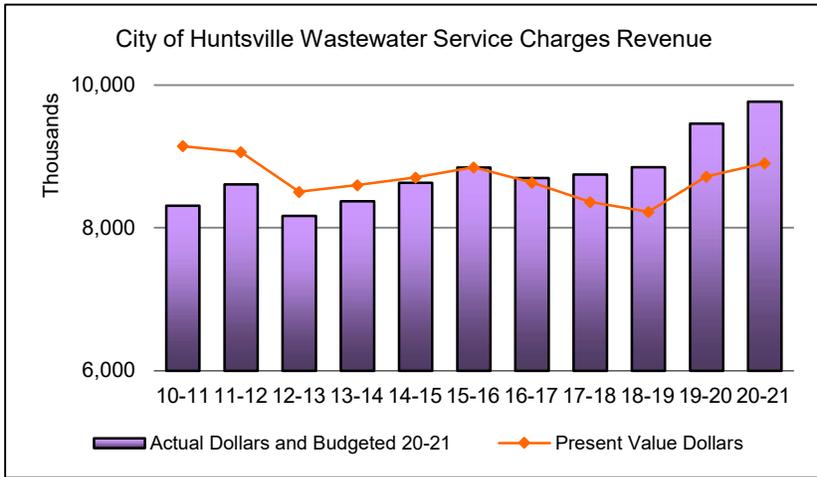


The preparation of our budget for wastewater service revenue begins with a review of Huntsville’s historical wastewater service revenue collection trends. Charges for wastewater service are comprised of two components - a minimum charge and a consumption charge based on the amount of water used. For most customers, wastewater consumption is calculated from water usage. Wastewater service revenue, like water service revenue, is affected by total current wastewater customers and also by amount of water consumed by those customers. Although wastewater revenue trends and water revenue trends are related, significant differences do exist between them.

**Huntsville sewer rates are 8.3% below average of comparison cities**

Not all City of Huntsville water customers are also served by our wastewater system. Additionally, residential customers are charged a wastewater rate based on average winter water usage, so hot and dry weather conditions have a lesser impact on wastewater revenues than they do on water revenues.

Wastewater service revenue has been consistent over the last 5 years. The wastewater service revenue for fiscal years 17-18 and 18-19 increased slightly with FY 17-18 increasing by 0.6% and FY 18-19 increasing by 1.1%



Any increases in wastewater service revenue over of the past several years have been outpaced by inflation and the rising costs of providing municipal services. Since fiscal year 09-10, the purchasing power of wastewater revenue has declined as inflation has risen, but the City Council and City staff continues to provide excellent service with fewer resources.

On March 13, 2020 the City issued a Mayoral Proclamation declaring a state of disaster for the City of Huntsville due to COVID-19. The City Council approved relief for citizens by suspending utility disconnects for non-payment during the extent of the disaster declaration and a waiver of late fees and penalties for March and April utility services.

The following table shows total wastewater service charges revenue received in prior years and revenue budgeted for fiscal year 20-21 for the Wastewater Fund:

### Wastewater Service Charges Revenue

	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Budget 20-21
Wastewater Charges	8,717,848	8,567,899	8,623,267	8,731,790	9,363,254	9,647,000
Wastewater Taps	75,282	81,320	75,023	71,484	70,478	70,000
Late Payment Penalties	53,713	48,989	50,466	44,074	24,517	50,000
<b>Total</b>	<b>8,846,843</b>	<b>8,698,208</b>	<b>8,748,737</b>	<b>8,847,348</b>	<b>9,458,249</b>	<b>9,767,000</b>

### Solid Waste Service Charges

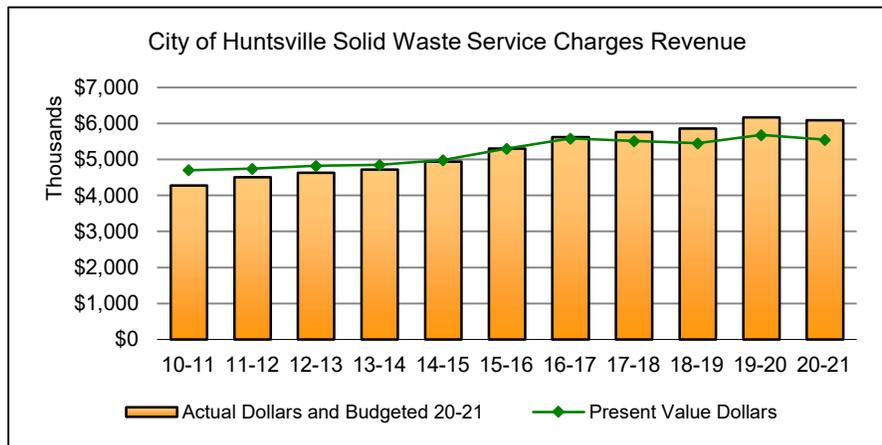
Revenues from solid waste service charges account for 8.36% of overall city revenues. The City of Huntsville provides the collection and disposal of solid waste for the residents and businesses of Huntsville. Residential customers in single family dwellings are charged \$22.70 per month for these services, and they have their waste collected twice per week (once for regular garbage and once for recyclables only). Commercial rates are based on the size of the container and number of times waste is collected each month. In addition to Huntsville residents and businesses, the City also provides the disposal of solid waste for the Texas Department of Criminal Justice, Sam Houston State University, and areas throughout Walker County. The City of Huntsville charges a disposal fee based on tonnage of waste brought to the transfer facility. The City of Huntsville owns the transfer station. The operations of the transfer station are leased to a third-party, who operates the transfer station facility and transfers the solid waste material to a landfill for final disposal. The leasing of the transfer station began as of August 2018. As part of the contract, the third-party leased certain city equipment which in turn provided additional revenue to the Solid Waste Fund. In the FY 18-19 the city equipment was sold to the leasing company which continues to operate the City's transfer station.

**In FY 09-10, a recycling pilot program was initiated and has expanded to all areas of the City.**

In September 2008, the City of Huntsville implemented a new automated system of residential collection in place of the manual collection system. Automation is a more efficient way to collect garbage and is safer for the employees of Solid Waste Services. In FY 09-10, a pilot recycling program was initiated. With the program’s success, the program has expanded to other areas and all areas of the City were included in the recycling program in FY 13-14.

Each year, the City of Huntsville evaluates its utility revenues and costs of utility service provision to determine if the utility rates being charged are still sufficient to cover the cost of providing the service. The analysis accounts for costs associated with operations and maintenance as well as crucial capital investments. Associated costs include employee services (labor and benefits), services and utilities (electricity, waste disposal, etc.), chemicals, fuel, equipment (vehicles, containers, tools, etc.), and debt service. With budget demands for capital equipment and the need for a new Solid Waste Transfer Station a rate study was budgeted for and completed in FY 14-15. The rate study indicated the need for increased rates for various services. For FY 15 – 16 a \$25 fee for heavy trash pickup for residential was implemented (the City had not been charging for this previously). There was also a 3% increase to all Commercial Services and a 25% increase on charges for “institutional” (Texas Department of Criminal Justice and Sam Houston State University) and “out of city” waste was approved. These increases were estimated to bring in an additional \$300,000 annually to pay debt service on debt issued for the new Transfer Station and fund new equipment purchases. For budgeting for the 16 – 17 fiscal year the fee for Residential Service was increased \$.50 per month from \$21 to \$21.50 and there was a 5% increase to Commercial services. For the FY 19-20 the Residential Service was increased to \$22.70 due to the increase of recycling services. An increase of \$5.00 for Heavy Trash pickup was planned in the FY 19-20 budget making the total cost of heavy trash pickup \$30.00.

The preparation of our budget for solid waste service revenue begins with a review of Huntsville’s historical solid waste service revenue collection trends. The average annual increase in solid waste service revenue over the past five years was 4.55%.



On March 13, 2020 the City issued a Mayoral Proclamation declaring a state of disaster for the City of Huntsville due to COVID-19. The City Council approved relief for citizens by suspending utility disconnects for non-payment during the extent of the disaster declaration and a waiver of late fees and penalties for March and April utility services.

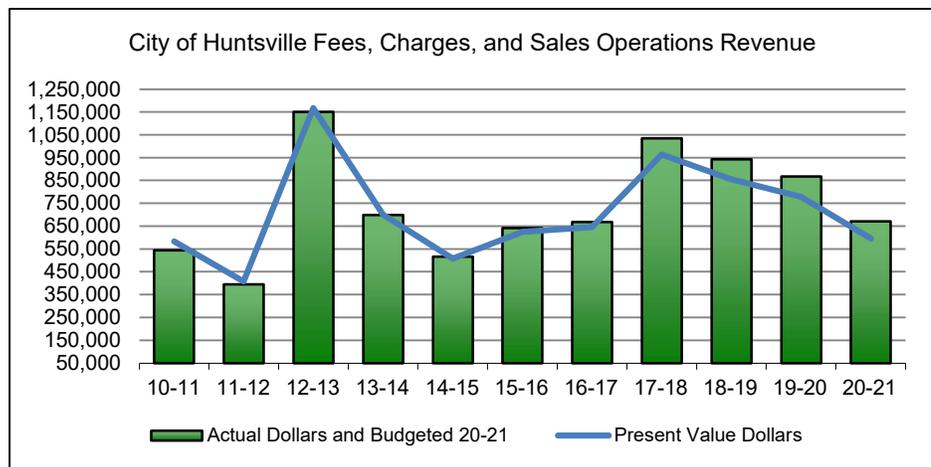
The following table shows total solid waste service charges revenue received in prior years and revenue budgeted for fiscal year 20-21 for the Solid Waste Fund:

### Solid Waste Service Charges Revenue

	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Budget 20-21
Residential Collections	1,818,227	1,887,949	1,935,538	1,907,201	1,995,410	2,000,000
Commercial Collections	1,694,756	1,803,686	1,846,087	1,916,130	1,985,125	1,990,000
Rolloffs	688,454	827,069	812,366	877,465	932,895	900,000
Disposal Fees	1,050,174	1,054,739	1,122,691	1,115,920	1,226,630	1,150,000
Late Payment Penalties	50,503	51,033	50,551	45,883	28,469	50,000
<b>Total</b>	<b>5,303,114</b>	<b>5,624,475</b>	<b>5,767,233</b>	<b>5,862,599</b>	<b>6,168,530</b>	<b>6,090,000</b>

### Fees, Charges, Sales Operations

Revenues from fees, charges, and other sales account for .93% of overall city revenues. The City collects fees and charges for certain services in order to partially offset the cost of providing and administering these services. These fees and charges include park rental fees,



recreation program and aquatic center fees, library fees, returned check charges, and utility service connection and reconnection charges. The fees, charges, and sales revenue budget is prepared based on Huntsville's historical collection trends and activity estimates from City staff. The average annual increase in revenue from fees, charges, and sales over the past 4 years was 10.5%.

The following table shows total fees, charges, and sales operation revenue received in prior years and revenue budgeted for fiscal year 19-20 for the General, Special Revenue, and Enterprise Funds. The City added an on-street paid parking fee in FY 16-17 for certain areas of the City which accounts for \$86,603 in FY 16-17, \$154,401 in the FY 17-18, \$218,554 in the FY 18-19, and \$179,428 in the FY 2020 of actual revenue for the General Fund. The first half of the year of FY 2020 was a continuation of growth and prosperity. In March, a change took place due to the arrival of COVID-19. Uncertainty began to emerge as a statewide stay at home order was implemented.

The City also added a card processing fee for customers paying for fees and utilities with a credit or debit card and this fee added \$24,000 to the revenue budgeted for the General Fund and \$65,000 to the revenue budgeted for the Enterprise Funds in the FY 19-20. FY 19-20 budgeted revenues for Fees, Charges, Sales operations for General Fund were reduced for a scaling back of the Visitors Center Gift Shop sales due to limiting products to be sold. FY 19-20 budgeted revenues for Fees, Charges and Sales from the Solid Waste Fund were reduced for equipment lease revenue due to the equipment that had been being

lease were sold to the lease company. The financial impact of COVID-19 revenue sources are still unknown but the City continues to watch our finances closely and budgeted conservatively for the FY 2021.

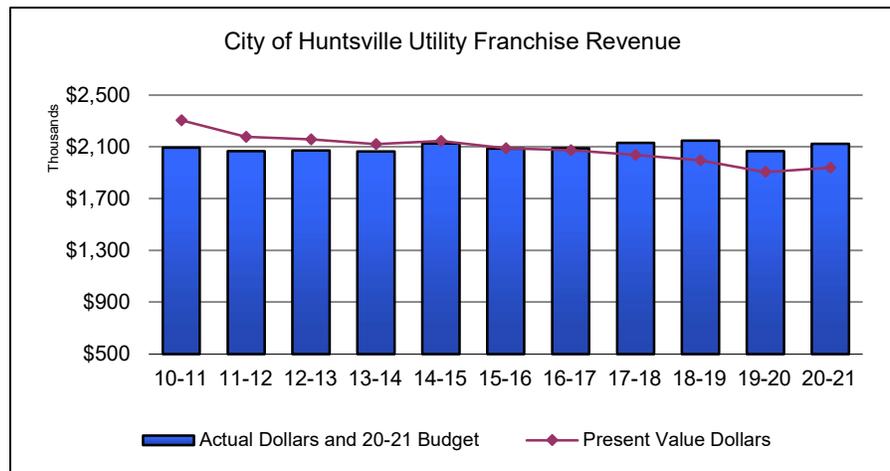
### Fees, Charges, Sales Operations Revenue

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actuals 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
General Fund	374,096	437,487	592,531	584,680	428,741	432,800
Special Revenue Funds	136,350	55,409	275,012	178,091	278,693	69,650
Utility Fund	N/A	N/A	167,173	181,043	159,921	169,000
Water Fund	130,704	172,038	N/A	N/A	N/A	N/A
Wastewater Fund			N/A	N/A	N/A	N/A

Note –In FY 17-18 the City sold property in the amount of \$76,023, which accounts for the increase in the General Fund.

### Utility Franchise Fees

Revenues from utility franchise fees account for 2.94% of overall city revenues. The City of Huntsville collects franchise fees from utility companies (electrical providers, gas providers, and tele-cable providers) and allows them to place facilities (i.e. poles and wires) on public property (i.e. right-of-ways/easements). The



The preparation of our budget for utility franchise fee revenue begins with a review of Huntsville’s historical franchise fee revenue collection trends. Utility Franchise Fee revenue in the last four years has fluctuated up and down slightly. State Legislative law changes to franchise fees caused a loss of revenue for the City.

The following table shows total utility franchise fee revenue received in prior years and revenue budgeted for fiscal year 20-21. The table demonstrates the revenue source has remained essentially flat in the last 5 years:

### Utility Franchise Fees Revenue

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Electric	1,406,789	1,386,131	1,447,015	1,472,438	1,460,239	1,500,00
Telephone	195,936	214,854	181,772	174,252	181,128	180,000
Gas	142,781	145,875	181,498	185,583	173,742	180,000
Tele-cable	342,062	341,895	320,486	310,307	251,799	265,000
<b>Total</b>	<b>2,088,108</b>	<b>2,088,755</b>	<b>2,130,771</b>	<b>2,142,581</b>	<b>2,,066,908</b>	<b>2,125,000</b>

## Right-of-way Maintenance

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The City of Huntsville’s Utility Fund (Water and Wastewater) and Solid Waste Funds pay the General Fund this Right-of-way Maintenance fee based on 4% of their operational revenues in order to offset the General Fund’s cost of maintaining the public streets and right-of-ways for use in operating the Water, Wastewater, and Solid Waste utilities. The City’s water and wastewater transmission lines are located under City streets and in right-of-ways and it is important that they be maintained in a manner that ensures the City’s infrastructure investment is protected and can be accessed for maintenance, repair, and replacement when needed. Well-maintained streets and right-of-ways also ensure that City staff is able to provide high quality service to citizens and utility customers.

The following table shows total right-of-way maintenance revenue received in prior years and revenue budgeted for fiscal year 20-21:

### Right-of-Way Maintenance Revenue

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Budget 19-20</b>	<b>Budget 20-21</b>
Charge to Utility Fund	N/A	N/A	962,603	975,520	1,135,746	1,1379,899
Charge to Water Fund	548,623	547,897	N/A	N/A	N/A	N/A
Charge to Wastewater Fund	300,326	317,969	N/A	N/A	N/A	N/A
Charge to Solid Waste Fund	170,853	184,673	202,743	202,889	242,405	245,643
<b>Total</b>	<b>1,019,802</b>	<b>1,050,539</b>	<b>1,165,346</b>	<b>1,178,409</b>	<b>1,378,151</b>	<b>1,379,899</b>

Note – Beginning FY 17-18 the Water Fund and Wastewater Fund were combined into the “Utility Fund”

## Grants, Reimbursements, Contributions

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Revenues from grants, reimbursements, and contributions account for 0.45% of overall city revenues. The City of Huntsville receives grants and contributions from various sources, for various purposes, and in various amounts. The reimbursement and contribution revenue budget is prepared conservatively based on Huntsville’s historical collection trends and estimates from City staff. The grant revenue budget is prepared based on grants awarded to the City, grants applied for by the City, and City staff’s knowledge of any upcoming grants for which the City may apply. Every effort is made to include all grants that can reasonably be anticipated, but given the nature of grant announcements and cycles, the budget must occasionally be amended during the year to provide for grants that are sought or received that were not included in the original budget. In fiscal year 09-10, the City added a grant coordinator to significantly contribute to grant programs and revenues related to public safety and public utilities. Hurricane Harvey caused damages to the City of Huntsville in August of 2017 and the city received monies for Hurricane Harvey disaster relief in FY 2018.

The FY 20-21 budget includes grant funding for the following:

- Airport \$ 119,000
- Victim Services \$ 101,490

The following table shows total grants, reimbursements, and contributions revenue received in prior years and revenue budgeted for fiscal year 20-21 for all operating funds:

**Grants, Reimbursements, and Contributions Revenue\***

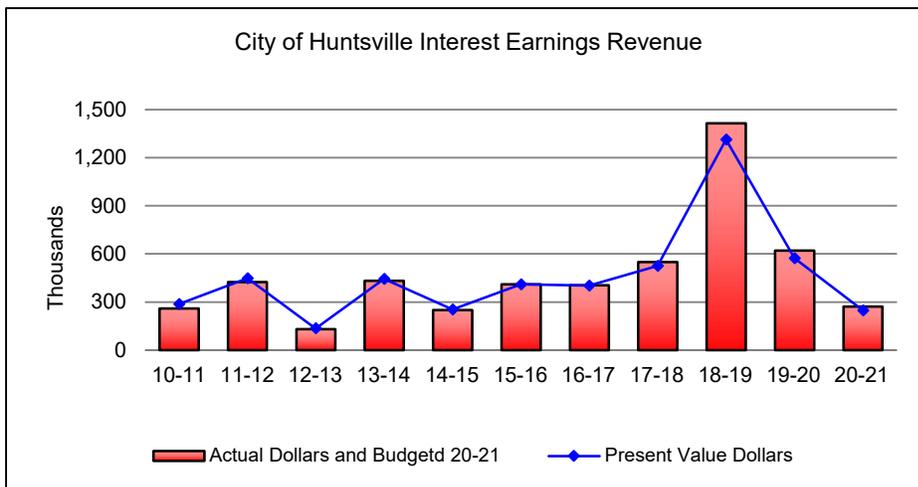
	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Grants	562,671	182,858	417,665	190,285	313,519	310,364
Contributions	33,846	27,177	40,058	32,913	80,684	14,600
<b>Total</b>	<b>596,517</b>	<b>210,036</b>	<b>457,723</b>	<b>223,198</b>	<b>394,203</b>	<b>324,964</b>

\* Grants for capital projects are not included in this table.

**Interest Earnings**

Revenues from interest earnings account for 0.38% of overall city revenues. The City of Huntsville earns interest on invested funds. The City of Huntsville must invest funds according to the Texas Public Funds Investment Act. The interest earnings revenue budget is prepared based on City financial staff and advisor analysis of interest rates, historical trends, and projection of amount of funds to be invested. The City has aggressively diversified its portfolio into secured money funds, CD's, short-term bonds backed by government revenue, and state and local government bonds. Interest earnings for FY 18-19 are somewhat elevated due to bond proceeds for Utility projects being invested for a significant part of the year.

The City's portfolio earns approximately 1.3% on average overall.



The table to the left shows total interest earnings revenue received in the previous 10 years.

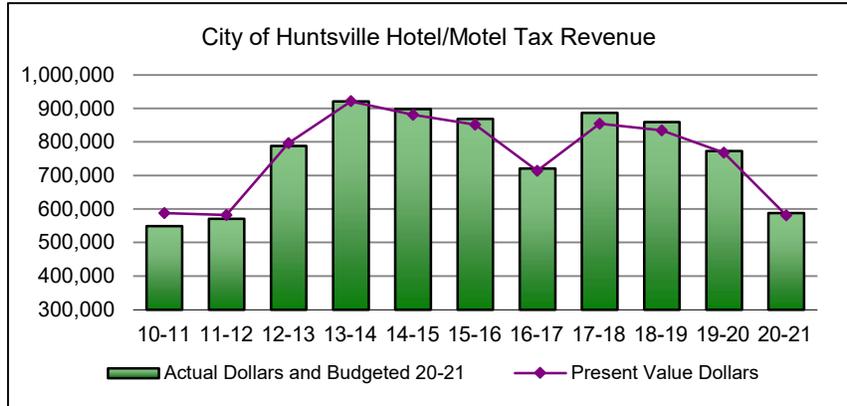
**Interest Earnings Revenue**

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Interest Earnings	410,765	404,990	549,755	1,415,775	620,628	272,525
<b>Total</b>	<b>410,765</b>	<b>404,990</b>	<b>549,755</b>	<b>1,415,775</b>	<b>620,628</b>	<b>272,525</b>

## Hotel/Motel Taxes

Revenues from hotel/motel taxes account for .81% of overall City revenues. Per State statute, the City imposes a 7% occupancy tax on the price of a hotel or motel room. Unlike the local sales tax, the hotel occupancy tax is optional and can be imposed without the approval of voters. Under the law, local government proceeds from this tax must be earmarked for certain specified purposes, including the advertising and promotion of the city and surrounding areas to attract tourism, arts and cultural activities, historical restoration and preservation activities, registration of convention delegates, operation of visitor information centers, the construction of civic centers and auditoriums, and sporting events.

State statute defines how hotel occupancy taxes may be spent. The hotel occupancy tax cannot be used for general revenue purposes, such as economic development, or to pay for expenses that are not directly related to the promotion of tourism.



The hotel/motel tax revenue budget is prepared based on Huntsville's historical collection trends and activity estimates from the City staff and financial consultants. In accordance with historical average and with emphasis on most recent historical activity construction of new lodging facilities, hotel/motel tax revenue for current fiscal years have been fairly flat. It is expected that revenues will level out around the FY 15-16 actuals mark. The financial impact of COVID-19 Hotel/Motel tax revenue sources are still unknown but the City continues to watch our finances closely and budgeted conservatively for the FY 2021.

The following table shows total hotel/motel tax revenue received in prior years and revenue budgeted for fiscal year 20-21 for the Hotel/Motel and Arts & Visitor Center Funds:

### Hotel/Motel Tax Revenue

	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Budget 20-21
H/M Tax – Arts & Visitor Ctr.	124,123	103,357	126,736	122,976	110,460	84,000
H/M Tax - Tourism	372,368	308,884	380,206	368,429	331,375	252,000
H/M Tax - Visitors Center	372,368	308,884	380,206	368,429	331,375	252,000
<b>Total</b>	<b>868,859</b>	<b>721,126</b>	<b>887,148</b>	<b>859,836</b>	<b>773,210</b>	<b>588,000</b>

## Intergovernmental Payments

Revenues from intergovernmental payments received account for 1.16% of overall City revenues. The City of Huntsville receives payments from Walker County and Huntsville Independent School District for public safety related services. Walker County contracts with the City for fire protection services and the Huntsville Independent School District contracts with the City for the operation of the School Resource

Officer program. The intergovernmental payments revenue budget is prepared based on Huntsville's payment amount agreements included in the respective contracts.

The following table shows total intergovernmental payments revenue received in prior years and revenue budgeted for fiscal year 20-21 for the General Fund and the School Resource Officer Fund:

### Intergovernmental Payments Revenue

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Actual 19-20</b>	<b>Budget 20-21</b>
Walker County Payments	246,567	246,492	246,492	246,487	246,492	246,492
HISD Payments (SRO)	442,797	453,358	475,752	521,353	553,354	575,171
<b>Total</b>	<b>689,364</b>	<b>699,850</b>	<b>722,244</b>	<b>767,840</b>	<b>799,846</b>	<b>821,663</b>

### Health Insurance Payments

Revenues to the Insurance Fund from City and employee health insurance payments account for 2.08% (\$4,050,910) of overall city revenues and transfers. \$3,124,668 consists of payments from City funds for the City's portion of the cost of providing city employee and retiree health insurance which includes medical and dental insurance. Payments from city employees and retirees for their portion of the cost of their health insurance amounts to \$962,242. Payment amounts for employees and retirees are based on the coverage option they choose. A wellness plan has been budgeted during the past three years.

The City made changes for FY 13-14 to its self-insured Health Insurance Plan shifting more of the costs to employees. This was done in order to move employer and employee costs more in line with other local government plans.

For the FY 15-16 Budget the City changed its policy on medical insurance benefits for new hires effective January 1, 2016. The policy changes provide that employees in employment with the City before January 1, 2016 would still be eligible for medical insurance benefits from the City when they retire if they have 20 consecutive years of service with the City. Employee's hired on or after January 1, 2016 will be required (as a condition of employment) to contribute 2% of their salary per month (or an amount not to exceed \$100/month) into a retiree healthcare savings account; these funds can be used for medical premiums or expenses when the employee is no longer employed at the City of Huntsville. Employees in this group will pay the full cost of health premiums at the time of retirement. For the FY 16 – 17 Budget there were additional policy changes and the City changed its funding rate from \$750 per month to \$850 per month. Also, the rates the employees and retirees paid were increased anywhere from \$9 to \$20 per month depending on the coverage selected. In FY 19-20 the rates the employees and retirees pay was increased anywhere from \$18 to \$23 per month.

Additional policy changes were made in the FY 17-18 that eliminates healthcare subsidies for pre-65 retirement healthcare effective 01/01/2028. For current active employees, anyone retiring after 01/01/2018 will be eligible for pre-65 subsidized retirement healthcare only until 01/01/2028 or age 65 (whichever comes first). Beginning 01/01/2018, active employees and employees retiring from the City of Huntsville will receive 67% of their remaining sick leave balance in a Retirement Health Savings Program through ICMA-RC, if they are under the age of 65 on the effective date of retirement.

The following table shows total health insurance payments revenue received in prior years and revenue budgeted for fiscal year 20-21 for the Medical Insurance Fund:

**Health Insurance Payments Revenue**

	<b>Actual 15-16</b>	<b>Actual 16-17</b>	<b>Actual 17-18</b>	<b>Actual 18-19</b>	<b>Budget 19-20</b>	<b>Budget 20-21</b>
City Fund Payments	2,441,914	2,959,315	2,873,104	2,902,451	2,989,068	3,124,668
Employee/Retiree Payments	616,330	667,331	722,342	788,513	832,356	962,242
<b>Total</b>	<b>3,058,244</b>	<b>3,626,646</b>	<b>3,595,446</b>	<b>3,690,964</b>	<b>3,821,426</b>	<b>4,086,910</b>

## **Administrative Reimbursements**

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Revenues from administrative reimbursements account for 7.16% of overall city revenues. Water, Wastewater, and Solid Waste reimburse the General Fund for their portion of the administrative costs. Administrative service costs are budgeted in the General Fund but provide management and administrative services for each of these other funds as well. The costs of providing these services are divided among the funds that utilize them. The method of calculation for the allocation of costs is dependent on the nature of the service being provided.

The following table shows the different methods of allocation:

### **FY 2020-21 Administrative Reimbursements**

#### **General Fund**

##### **General Administrative Reimbursements**

The allocations for the below divisions are based on percent of total adjusted budget in each fund.

- City Council
- Office of City Manager
- Office of City Secretary
- City Attorney
- Finance
- Office Services
- Purchasing
- Building Services

##### **Human Resources Reimbursements**

The allocation for the below division is based on number of employees in each fund.

- Human Resources

##### **Public Works Administrative Reimbursements**

The allocations for the below divisions are based on the insured value of fleet belonging to each fund respectively.

- Garage Services

The allocation for the below division is based on percent of utility budget supervised in each fund.

- Public Works Administration

##### **Information Technology Administrative Reimbursements**

The allocation for Information Technology administration is based on percent of total adjusted budget in each fund.

The allocation of Information Technology software maintenance is based on the costs of the software and computer applications used by each fund.

##### **Development Services Administrative Reimbursements**

Allocations for the below divisions are based on estimates of personnel time or project budget usage in each fund.

- Planning
- Engineering
- Surveying
- Central Inspection
- Health Inspection
- Customer Service – Service Center

## Water, Wastewater, and Solid Waste

### Utility Reimbursements

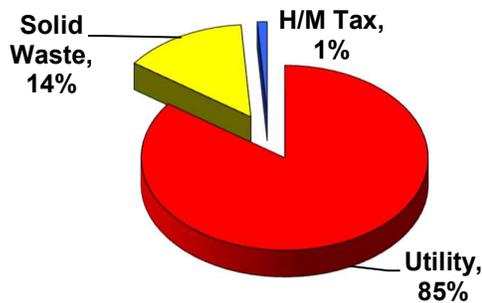
Allocation based on percentage of budget:  
Utility Billing - allocated to Solid Waste (10%)

### Right-of-Way Reimbursements

4.0% of revenue budgets for Utility and Solid Waste Funds.

The following graph shows the portion of General Fund administrative costs paid by each fund in fiscal year 20-21:

**City of Huntsville Administrative Costs Paid by Each Fund  
FY 20-21**



Each fund pays a portion of the costs necessary for the successful management and administration of the services the City of Huntsville provides.

In addition to reimbursements to the General Fund, the Utility Fund receives reimbursement for certain services. The Utility Fund is reimbursed by the Solid Waste Fund for utility billing services.

Actual revenue for each fiscal year will equal estimated, as reimbursements are made according to the budget as projected. Reimbursement for water and wastewater for particular divisions and services are decreased or increased by the exact amount budgeted for those services or divisions.

The following table shows total administrative reimbursements revenue received in prior years and revenue budgeted for fiscal year 20-21 for the General and Utility:

### Administrative Reimbursement Revenue

	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Budget 20-21
Reimbursements - General	4,590,438	4,928,342	5,491,717	5,544,862	5,126,128
Reimbursements – Utility	N/A	52,821	51,336	52,648	45,982
Reimbursements - Water	406,535	N/A	N/A	N/A	N/A
Reimbursements - Wastewater	82,126	N/A	N/A	N/A	N/A
<b>Total</b>	<b>5,079,109</b>	<b>4,981,163</b>	<b>5,543,053</b>	<b>5,597,510</b>	<b>5,172,110</b>

Note – Water and Wastewater Funds were combined to the Utility Fund beginning FY 17-18

# *Fund Overview*

*FY 2020-21*

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City of  
Huntsville

# *Description of Funds*

## **Fund Balance – Unallocated Reserves**

Fund Balance – Unallocated Reserves is defined as unreserved and unassigned current assets less inventory and on-going receivables (ex. utility billing, sales tax) minus current liabilities payable from these assets. An adequate Unallocated Reserve of Fund Balance is necessary to pay expenditures caused by unforeseen emergencies or for shortfalls caused by revenue declines and to eliminate any short-term borrowing for cash flow purposes. In accordance with the City of Huntsville's Fiscal and Budgetary Policies, the fund balance reserve for all funds, excluding certain funds such as Special Revenue Funds, Internal Service Funds, and Capital Projects Funds, must be maintained at a minimum amount of 25% of the annual budget (excluding transfers to capital projects) for each fund. Fund balances in excess of the Unallocated Reserve requirements, by policy, are not used to support on-going operating expenditures but may be used for one-time type expenditures (example – Capital Project funding).

## **General Fund**

The General Fund is the City's primary operating fund. The General Fund is used to account for all financial transactions of the general government except for those required to be accounted for in another fund. The principal sources of revenue of the General Fund are property taxes, sales taxes, municipal court fines, and administrative cost reimbursements from other funds. Expenditures in the General Fund are for general government, public safety, public services, streets, parks and recreation, and other community services.

The FY 2020-21 total General Fund budget for expenditures excluding transfers to capital projects and one-time use of Fund Balance is \$25,161,018. The General Fund has a projected ending fund balance for FY 2020-21 of \$10,717,275 when \$1,065,725 of budgeted one-time use of fund balance expenditures and transfers to capital projects of \$860,000 are included.

## **General Debt Service Fund**

The General Debt Service Fund accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from taxes levied by the City.

The FY 2020-21 total General Debt Service Fund budget excluding transfers is \$2,549,342. The General Debt Service Fund has a projected ending fund balance for FY 2020-21 of \$247,678. The reserves of the Debt Service Fund may only be used for the payment of debt.

## **Utility Fund<sup>1</sup>**

The Utility Fund is an enterprise fund used to account for the cost of providing water service and wastewater collection and treatment service to the community. The primary source of revenue for the Utility Fund is water and wastewater service charges. Water operations consist of production, distribution, and utility billing. Wastewater operations consist of collection, treatment, and environmental services.

The FY 2020-21 total Utility Fund budget excluding transfers to capital projects and one-time use of equity is \$24,633,470. The Utility Fund has a projected ending fund balance for FY 2020-21 of \$7,935,755 after \$1,094,538 of one-time use of equity and transfers to capital projects of \$4,764,264.

Water utilization rates were increased to provide for ongoing operation, stabilization of the funds available for capital, and water line replacement.

## **Solid Waste Fund**

The Solid Waste Fund is an enterprise fund to account for the cost of providing solid waste collection and disposal service to the community. The City of Huntsville operates a transfer station facility and contracts out the transfers of solid waste for final disposal. The primary source of revenue for the Solid Waste Fund is solid waste user fees. Solid Waste operations consist of collection, disposal, and recycling.

The FY 2020-21 total Solid Waste Fund budget excluding one-time use of equity is \$5,827,884. The Solid Waste Fund has a projected ending fund balance for FY 2020-21 of \$2,479,258 after \$220,324 of one-time use of equity.

## **Other Special Revenue Funds**

Special Revenue Funds are used to account for revenues either legally obligated for a special purpose, conditions of a grant, or funds designated by Council to be used for a specific purpose. The use of special revenue funds allows for a clearer picture of dedicated or special purpose revenues.

The **Court Security and Court Technology Special Revenue Funds** are used to account for the municipal court security and technology fees authorized by the Texas Code of Criminal Procedures. The code authorizes a municipality to require a defendant convicted of a misdemeanor offense in the municipal court, to pay a \$3.00 security fee and up to a \$4.00 technology fee as a cost of court. The revenue from these fees can only be used for purposes outlined in Articles 102.017 and 102.0172 of the Texas Code of Criminal Procedure.

The **Airport Special Revenue Fund** is used to account for the costs of airport maintenance and projects with grant funds and with revenue collected from the operator of the airport whose contract requires a fee be paid based on total square feet at the airport. Any difference between budgeted expenditures and expected revenues is funded through a transfer from the General Fund.

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<sup>1</sup> The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018

The **Library Special Revenue Fund** is used to account for grants and donations received for library related purposes.

The **Police Forfeiture and Police Federal Equitable Sharing Special Revenue Funds** retain funds received for police participation in drug arrests to be used for law enforcement purposes.

The **School Resource Officer Special Revenue Fund** is used to account for police security services provided by the Huntsville Police Department to Huntsville Independent School District (HISD) with revenues received through a contract with HISD.

The **Public Safety Grants Special Revenue Fund** is used to account for state and federal grants received for public safety related purposes usually for the purchase of equipment.

The **Arts Center Special Revenue Fund** is used to account for the operation and programs of the Visitors Center and Wynne Home Arts Center with revenue received from the arts portion (1/7<sup>th</sup> of the 7% tax rate) of the hotel/motel tax and transfers from General Fund.

The **H/M Tax Tourism & Visitors Center Fund** is used to account for the expenditures for tourism operations and operating the Visitors Center. Revenues are generated from the 7% hotel/motel occupancy tax; of which 3% is designated for tourism and 3% is designated for operations of a visitor center; these designations are per State statutes.

### **Internal Service Funds**

Internal service funds account for services furnished by a designated program to other programs within the City. The City of Huntsville uses Internal Service Funds (ISF) to accumulate funds for the replacement of equipment and to account for the cost of providing medical insurance coverage to City departments.

The **Medical Insurance Internal Service Fund** is used to account for the City of Huntsville's self funded medical insurance program. Other operating funds pay into the fund for coverage for full-time employees. Dependent coverage is provided at a cost to the employee. The Medical Insurance Fund pays for claims and administration fees for health, dental, and vision insurance.

The **Equipment Replacement Fund and Computer Replacement Fund** provide fleet, capital equipment, and computer equipment replacements for the City of Huntsville. User divisions are charged an annual lease fee, based on the useful life and anticipated replacement cost for assets assigned to the division. The replacement Funds then purchase replacement equipment as scheduled and/or as conditions warrant.

### **Permanent Funds**

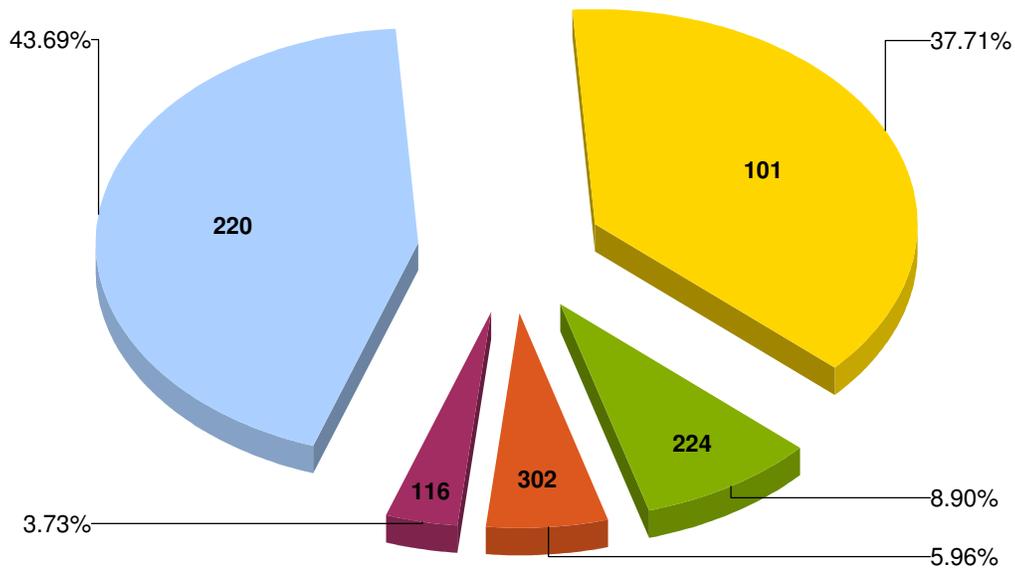
Permanent funds are used to report resources that are legally restricted to the extent that only interest earnings, not principal, may be used for purposes that support City programs. The City of Huntsville has two permanent funds, the **Cemetery Endowment Fund** and the **Library Endowment Fund**.

## **Capital Project Funds**

Capital improvement projects are budgeted for the length of the project. All City revenue sources are funded at the time of budget passage. General capital projects include parks, general government facilities, fire stations, and the aquatic center. Street projects are accounted for as general capital projects. Enterprise Fund projects are accounted for separately but are accounted for in the City's annual report (CAFR) in their respective enterprise funds: water, wastewater, or solid waste.

*City of Huntsville*  
**Summary of Adopted Revenues by FUND**  
**FY 2020-21**

**Percent of Budget -Top 5 Funds**



Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
101	General Fund	\$ 25,049,092	\$ 27,412,574	\$ 25,843,684	\$ 27,805,169	\$ 26,021,018
116	Debt Service Fund	\$ 1,864,190	\$ 1,863,287	\$ 1,948,850	\$ 5,007,836	\$ 2,576,800
220	Utility Fund	\$ 27,779,753	\$ 27,698,631	\$ 28,393,652	\$ 28,789,824	\$ 30,144,527
224	Solid Waste Fund	\$ 6,008,825	\$ 6,065,145	\$ 6,060,119	\$ 6,264,537	\$ 6,141,066
302	Medical Insurance Fund	\$ 3,626,386	\$ 3,921,172	\$ 3,871,695	\$ 3,855,250	\$ 4,111,910
306	Capital Equipment Fund	\$ 1,775,950	\$ 2,209,570	\$ 1,582,524	\$ 1,808,258	\$ 978,566
309	Computer Equip. Replacement Fund	\$ 290,655	\$ 503,261	\$ 225,010	\$ 246,628	\$ 253,406
402	PEB Trust - Medical Fund	\$ 266,692	\$ 150,300	\$ 43,000	\$ 0	\$ 50,000
418	Library Endowment Fund	\$ 2,097	\$ 2,740	\$ 750	\$ 915	\$ 400
461	Oakwood Cemetery Endowment Fund	\$ 3,514	\$ 17,106	\$ 3,000	\$ 6,462	\$ 2,000
601	Court Security SRF	\$ 28,459	\$ 28,035	\$ 30,000	\$ 22,587	\$ 27,000
602	Court Technology SRF	\$ 39,689	\$ 39,635	\$ 40,000	\$ 24,408	\$ 35,750
609	Airport SRF	\$ 23,480	\$ 69,068	\$ 82,200	\$ 57,306	\$ 137,250
610	Library SRF	\$ 18,182	\$ 19,998	\$ 36,000	\$ 78,938	\$ 9,900
6101	Library Grants SRF	\$ 0	\$ 0	\$ 15,000	\$ 0	\$ 0
611	Police Seizure & Forfeiture SRF	\$ 168,702	\$ 15,843	\$ 0	\$ 78,101	\$ 1,000
612	PD School Resource Officer SRF	\$ 630,589	\$ 684,628	\$ 720,297	\$ 722,699	\$ 747,002
613	PD Fed Equitable Sharing Fds SRF	\$ 2,747	\$ 1,948	\$ 0	\$ 146	\$ 175
614	Police Grants SRF	\$ 102,155	\$ 14,371	\$ 0	\$ 136,176	\$ 0
618	Arts & Visitor Center SRF	\$ 235,235	\$ 212,610	\$ 211,912	\$ 204,873	\$ 184,054

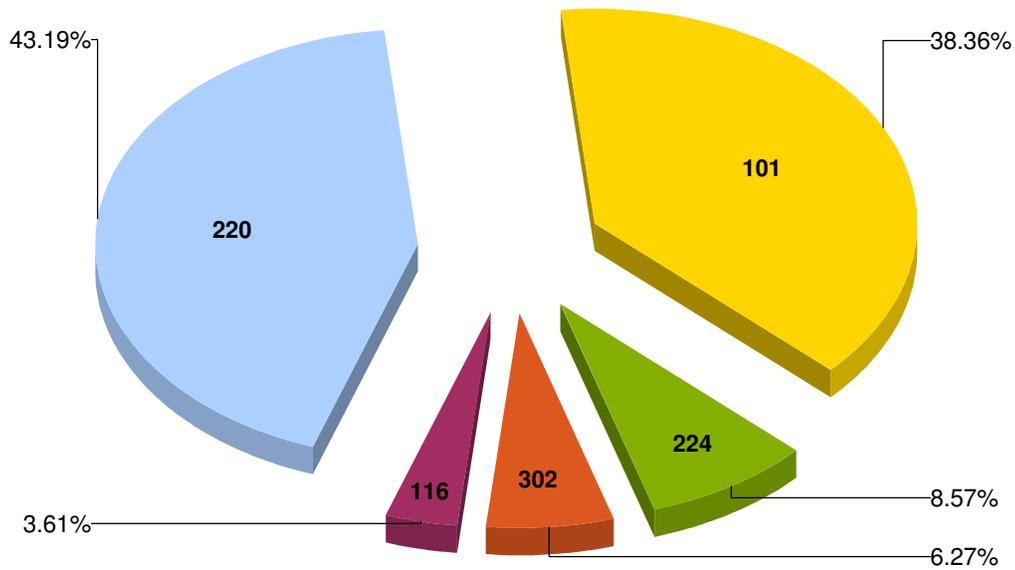
Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018  
The Library SRF's (610, 615, and 616) were all combined in FY 18-19 under Fund 610

<b>Account</b>	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
619 LEOSE SRF	\$ 4,483	\$ 4,630	\$ 0	\$ 4,112	\$ 200
620 HOME & NSP Grants SRF	\$ 1,083	\$ 1,416	\$ 0	\$ 472	\$ 0
625 Huntsville Beautification/KHB	\$ 422	\$ 542	\$ 400	\$ 158	\$ 100
630 TIRZ #1 Fund	\$ 234,740	\$ 252,345	\$ 265,100	\$ 282,411	\$ 286,850
663 H/M Tax- Tourism & Visitors Cntr	\$ 766,391	\$ 757,012	\$ 740,000	\$ 709,792	\$ 546,500
665 Hotel/Motel Tax - Statue Contrib	\$ 3,106	\$ 3,940	\$ 2,000	\$ 1,850	\$ 2,500
<b>Total Revenues of all Funds</b>	<b>\$ 68,926,617</b>	<b>\$ 71,949,806</b>	<b>\$ 66,612,465</b>	<b>\$ 76,108,907</b>	<b>\$ 72,257,974</b>

Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018  
The Library SRF's (610, 615, and 616) were all combined in FY 18-19 under Fund 610

*City of Huntsville*  
**Summary of Adopted Expenses by FUND**  
**FY 2020-21**

**Percent of Budget -Top 5 Funds**



Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
101	General Fund	\$ 23,661,356	\$ 26,652,603	\$ 27,599,890	\$ 27,104,587	\$ 27,086,743
116	Debt Service Fund	\$ 1,838,059	\$ 1,840,119	\$ 2,126,160	\$ 5,114,278	\$ 2,549,342
220	Utility Fund	\$ 34,003,172	\$ 30,209,391	\$ 30,408,413	\$ 27,641,161	\$ 30,492,272
224	Solid Waste Fund	\$ 5,671,011	\$ 5,802,745	\$ 6,078,315	\$ 5,736,236	\$ 6,048,208
302	Medical Insurance Fund	\$ 3,451,503	\$ 3,729,532	\$ 4,074,088	\$ 3,643,287	\$ 4,428,276
306	Capital Equipment Fund	\$ 2,379,148	\$ 2,517,612	\$ 1,613,256	\$ 1,598,241	\$ 1,955,633
309	Computer Equip. Replacement Fund	\$ 377,868	\$ 242,077	\$ 68,977	\$ 170,471	\$ 309,920
402	PEB Trust - Medical Fund	\$ 41,533	\$ 57,304	\$ 20,000	\$ 32,351	\$ 20,000
461	Oakwood Cemetery Endowment Fund	\$ 300	\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000
601	Court Security SRF	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110
602	Court Technology SRF	\$ 21,595	\$ 34,940	\$ 98,049	\$ 90,409	\$ 47,000
609	Airport SRF	\$ 25,515	\$ 195,381	\$ 82,200	\$ 28,879	\$ 133,150
610	Library SRF	\$ 12,597	\$ 2,687	\$ 38,000	\$ 2,427	\$ 0
6101	Library Grants SRF	\$ 0	\$ 0	\$ 15,000	\$ 0	\$ 0
611	Police Seizure & Forfeiture SRF	\$ 5,280	\$ 107,705	\$ 101,836	\$ 4,320	\$ 96,076
612	PD School Resource Officer SRF	\$ 599,256	\$ 637,725	\$ 729,254	\$ 710,177	\$ 753,581
613	PD Fed Equitable Sharing Fds SRF	\$ 68,866	\$ 5,017	\$ 60,035	\$ 0	\$ 60,035
614	Police Grants SRF	\$ 101,879	\$ 61,233	\$ 0	\$ 69,379	\$ 0
618	Arts & Visitor Center SRF	\$ 254,065	\$ 251,906	\$ 213,451	\$ 170,322	\$ 191,221
619	LEOSE SRF	\$ 5,288	\$ 5,060	\$ 0	\$ 0	\$ 26,000

Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018  
The Library SRF's (610, 615, and 616) were all combined in FY 18-19 under Fund 610

<b>Account</b>	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
625 Huntsville Beautification/KHB	\$ 1,008	\$ 2,433	\$ 3,000	\$ 2,195	\$ 0
630 TIRZ #1 Fund	\$ 0	\$ 0	\$ 265,100	\$ 0	\$ 286,700
663 H/M Tax- Tourism & Visitors Cntr	\$ 591,094	\$ 650,805	\$ 640,169	\$ 590,033	\$ 630,352
665 Hotel/Motel Tax - Statue Contrib	\$ 467	\$ 722	\$ 800	\$ 471	\$ 800
<b>Total Expenses of all Funds</b>	<b>\$ 73,128,855</b>	<b>\$ 73,028,112</b>	<b>\$ 51,825,088</b>	<b>\$ 72,729,471</b>	<b>\$ 75,143,419</b>

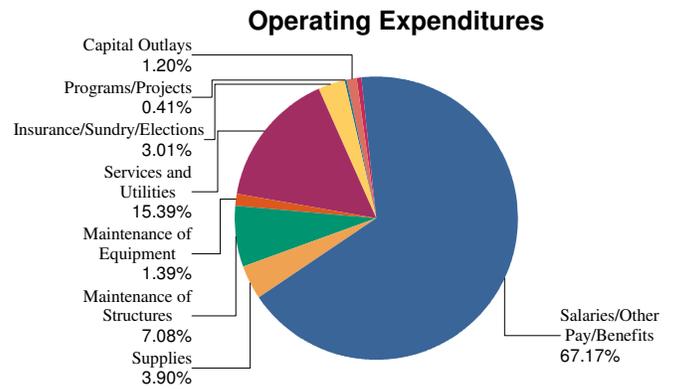
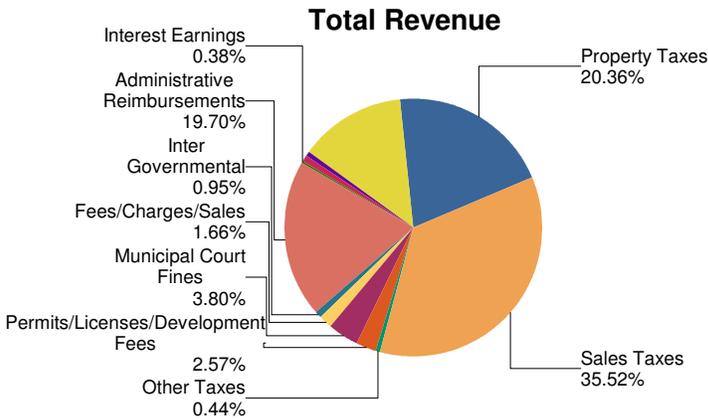
Note: The Wastewater Fund was combined with Water operations to create the Utility Fund (220) in FY 2018  
The Library SRF's (610, 615, and 616) were all combined in FY 18-19 under Fund 610

City of Huntsville  
Fund Revenues, Expenditures and Projected Balances  
FY 2020 - 2021

Fund	Fund Name	Estimated 09/30/20 Unallocated Reserve	Revenues	Admin Reimb In	Trans In	Total Revenue	Expenditures	Admin Reimb Out	Trans Out	Transfer to Cap	Exp	One Time Equity	Total Exp	Estimated 09/30/21 Unallocated Reserve
<b>Fund Name</b>														
101	General Fund	11,783,000	19,463,791	5,126,128	1,431,099	26,021,018	24,083,993		1,077,025	860,000	26,021,018	1,065,725	27,086,743	10,717,275
<b>Debt Service</b>														
116	Debt Service Fund	220,220	1,497,550	-	1,079,250	2,576,800	2,549,342	-	-	-	2,549,342	-	2,549,342	247,678
<b>Enterprise</b>														
220	Utility Fund	8,283,500	30,098,545	45,982	-	30,144,527	18,051,408	4,360,437	2,221,625	4,764,264	29,397,734	1,094,538	30,492,272	7,935,755
224	Solid Waste Fund	2,386,400	6,141,066	-	-	6,141,066	4,443,219	759,673	624,992	-	5,827,884	220,324	6,048,208	2,479,258
<b>Internal Service</b>														
302	Medical Insurance Fund	2,609,934	4,111,910	-	-	4,111,910	4,428,276	-	-	-	4,428,276	-	4,428,276	2,293,568
306	Capital Equipment Fund	4,858,518	10,000	-	968,566	978,566	1,955,633	-	-	-	1,955,633	-	1,955,633	3,881,451
309	Computer Equip. Replacement Fund	489,165	1,000	-	252,406	253,406	309,920	-	-	-	309,920	-	309,920	432,651
<b>Special Revenue</b>														
601	Court Security SRF	58,202	27,000	-	-	27,000	-	-	26,110	-	26,110	-	26,110	59,092
602	Court Technology SRF	101,484	35,750	-	-	35,750	47,000	-	-	-	47,000	-	47,000	90,234
609	Airport SRF	31,379	137,250	-	-	137,250	133,150	-	-	-	133,150	-	133,150	35,479
610	Library SRF	94,476	9,900	-	-	9,900	-	-	-	-	-	-	-	104,376
611	Police Seizure & Forfeiture SRF	169,066	1,000	-	-	1,000	96,076	-	-	-	96,076	-	96,076	73,990
612	PD School Resource Officer SRF	171,428	595,002	-	152,000	747,002	724,243	-	19,331	-	743,574	10,007	753,581	164,849
613	PD Fed Equitable Sharing Fds SRF	79,275	175	-	-	175	60,035	-	-	-	60,035	-	60,035	19,415
614	Police Grants SRF	31,755	-	-	-	-	-	-	-	-	-	-	-	31,755
619	LEOSE SRF	30,630	200	-	-	200	26,000	-	-	-	26,000	-	26,000	4,830
625	Huntsville Beautification/KHB	18,912	100	-	-	100	-	-	-	-	-	-	-	19,012
630	TIRZ #1 Fund	40,882	286,850	-	-	286,850	286,700	-	-	-	286,700	-	286,700	41,032
665	Hotel/Motel Tax - Statue Contrib	69,328	2,500	-	-	2,500	800	-	-	-	800	-	800	71,028
<b>Grants</b>														
6101	Library Grants SRF	5,353	-	-	-	-	-	-	-	-	-	-	-	5,353
<b>Hotel/Motel Tax</b>														
618	Arts & Visitor Center SRF	93,146	89,100	-	94,954	184,054	189,581	-	-	-	189,581	1,640	191,221	85,979
663	H/M Tax- Tourism & Visitors Cntr	673,295	546,500	-	-	546,500	553,276	51,999	7,193	-	612,468	17,884	630,352	589,443
<b>Endowment</b>														
402	PEB Trust - Medical Fund	4,115,869	50,000	-	-	50,000	20,000	-	-	-	20,000	-	20,000	4,145,869
418	Library Endowment Fund	118,415	400	-	-	400	-	-	-	-	-	-	-	118,815
461	Oakwood Cemetery Endowment Fund	385,153	2,000	-	-	2,000	-	-	2,000	-	2,000	-	2,000	385,153
		<b>36,918,785</b>	<b>63,107,589</b>	<b>5,172,110</b>	<b>3,978,275</b>	<b>72,257,974</b>	<b>57,958,652</b>	<b>5,172,109</b>	<b>3,978,276</b>	<b>5,624,264</b>	<b>72,733,301</b>	<b>2,410,118</b>	<b>75,143,419</b>	



**Adopted Budget  
FY 2020-21  
101 General Fund**

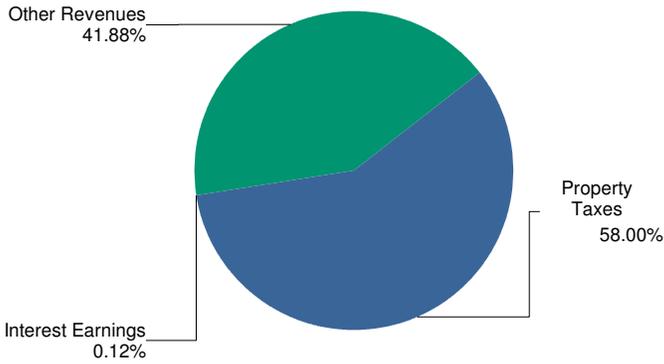


<b>Beginning Fund Balance : \$ 11,783,000</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Property Taxes	\$ 4,520,792	\$ 4,781,561	\$ 5,182,700	\$ 5,251,629	\$ 5,297,000
Sales Taxes	\$ 8,973,222	\$ 9,537,152	\$ 8,802,500	\$ 9,615,836	\$ 9,242,600
Other Taxes	\$ 108,100	\$ 111,802	\$ 114,000	\$ 98,552	\$ 114,000
Permits/Licenses/Development Fees	\$ 849,706	\$ 805,755	\$ 607,100	\$ 855,484	\$ 668,249
Municipal Court Fines	\$ 1,033,018	\$ 1,040,989	\$ 1,051,700	\$ 759,530	\$ 987,650
Fees/Charges/Sales	\$ 592,531	\$ 584,530	\$ 456,350	\$ 434,652	\$ 432,800
Inter Governmental	\$ 246,492	\$ 246,487	\$ 246,492	\$ 246,492	\$ 246,492
Administrative Reimbursements	\$ 4,928,343	\$ 5,491,717	\$ 5,544,862	\$ 5,544,862	\$ 5,126,128
Interest Earnings	\$ 138,495	\$ 591,586	\$ 170,000	\$ 272,192	\$ 100,000
Grants/Reimbursements/Contributions	\$ 213,069	\$ 161,391	\$ 104,490	\$ 222,408	\$ 163,000
Other Revenues	\$ 149,205	\$ 731,616	\$ 138,339	\$ 430,799	\$ 138,200
Utility Franchise Fees	\$ 3,296,117	\$ 3,327,989	\$ 3,425,151	\$ 4,072,734	\$ 3,504,899
<b>Total Revenues</b>	<b>\$ 25,049,092</b>	<b>\$ 27,412,574</b>	<b>\$ 25,843,684</b>	<b>\$ 27,805,169</b>	<b>\$ 26,021,018</b>
Salaries/Other Pay/Benefits	\$ 14,004,030	\$ 15,017,660	\$ 16,360,638	\$ 15,618,343	\$ 16,893,721
Supplies	\$ 893,800	\$ 922,970	\$ 1,275,891	\$ 996,253	\$ 979,663
Maintenance of Structures	\$ 1,386,930	\$ 1,777,520	\$ 1,897,351	\$ 1,601,577	\$ 1,779,462
Maintenance of Equipment	\$ 294,889	\$ 289,468	\$ 339,972	\$ 347,135	\$ 349,672
Services and Utilities	\$ 3,346,083	\$ 3,358,552	\$ 3,804,418	\$ 4,180,156	\$ 3,871,160
Insurance/Sundry/Elections	\$ 1,037,843	\$ 1,356,662	\$ 652,028	\$ 584,984	\$ 756,271
Programs/Projects	\$ 66,455	\$ 79,769	\$ 103,070	\$ 89,726	\$ 102,350
Capital Outlays	\$ 125,219	\$ 158,024	\$ 383,932	\$ 401,695	\$ 302,966
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ 309,904	\$ 177,587	\$ 270,102	\$ 114,453
<b>Operating Expenditures</b>	<b>\$ 21,155,248</b>	<b>\$ 23,270,530</b>	<b>\$ 24,994,887</b>	<b>\$ 24,089,970</b>	<b>\$ 25,149,718</b>
Transfers	\$ 2,506,108	\$ 3,382,072	\$ 2,605,003	\$ 3,014,617	\$ 1,937,025
<b>Transfers</b>	<b>\$ 2,506,108</b>	<b>\$ 3,382,072</b>	<b>\$ 2,605,003</b>	<b>\$ 3,014,617</b>	<b>\$ 1,937,025</b>
<b>Total Expenditures</b>	<b>\$ 23,661,356</b>	<b>\$ 26,652,603</b>	<b>\$ 27,599,890</b>	<b>\$ 27,104,587</b>	<b>\$ 27,086,743</b>
<b>Revenues Less Expenses</b>					<b>\$ (1,065,725)</b>
<b>Ending Fund Balance:</b>					<b>\$ 10,717,275</b>

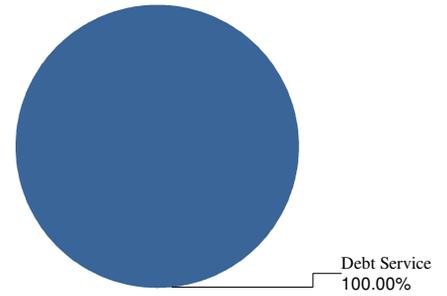


**Adopted Budget  
FY 2020-21  
116 Debt Service Fund**

**Total Revenue**



**Operating Expenditures**

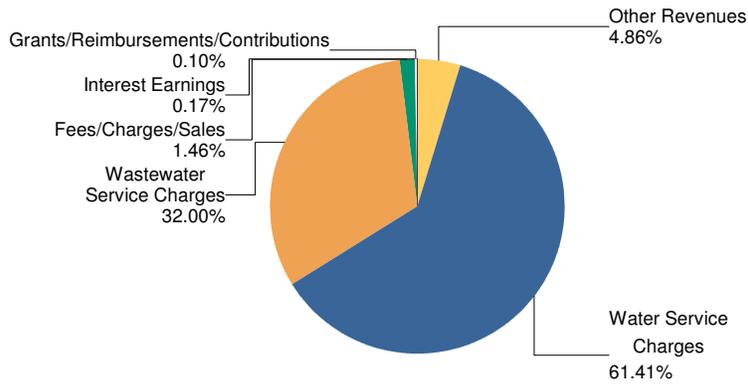


<b>Beginning Fund Balance : \$ 220,220</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Property Taxes	\$ 1,519,383	\$ 1,510,512	\$ 1,323,000	\$ 1,358,372	\$ 1,494,550
Interest Earnings	\$ 14,305	\$ 22,273	\$ 4,000	\$ 6,953	\$ 3,000
Other Revenues	\$ 330,502	\$ 330,502	\$ 621,850	\$ 3,642,511	\$ 1,079,250
<b>Total Revenues</b>	<b>\$ 1,864,190</b>	<b>\$ 1,863,287</b>	<b>\$ 1,948,850</b>	<b>\$ 5,007,836</b>	<b>\$ 2,576,800</b>
Debt Service	\$ 1,838,059	\$ 1,840,119	\$ 2,126,160	\$ 5,114,278	\$ 2,549,342
<b>Operating Expenditures</b>	<b>\$ 1,838,059</b>	<b>\$ 1,840,119</b>	<b>\$ 2,126,160</b>	<b>\$ 5,114,278</b>	<b>\$ 2,549,342</b>
<b>Total Expenditures</b>	<b>\$ 1,838,059</b>	<b>\$ 1,840,119</b>	<b>\$ 2,126,160</b>	<b>\$ 5,114,278</b>	<b>\$ 2,549,342</b>
<b>Revenues Less Expenses</b>					<b>\$ 27,458</b>
<b>Ending Fund Balance: \$</b>					<b>247,678</b>

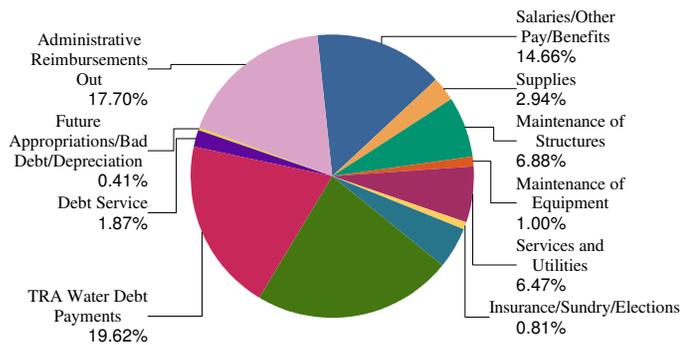


**Adopted Budget  
FY 2020-21  
220 Utility Fund**

**Total Revenue**



**Operating Expenditures**

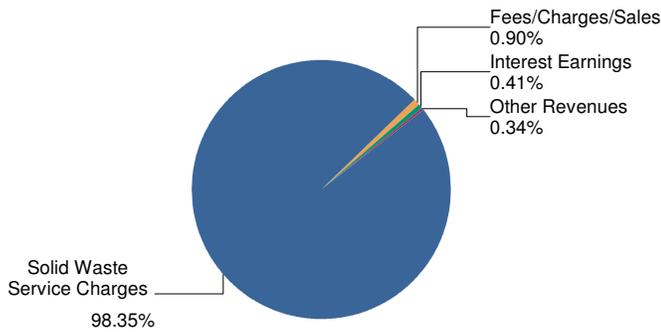


<b>Beginning Fund Balance : \$ 8,283,500</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Water Service Charges	\$ 17,869,127	\$ 17,738,644	\$ 18,526,804	\$ 18,514,019	\$ 18,512,781
Wastewater Service Charges	\$ 8,623,267	\$ 8,731,790	\$ 9,187,500	\$ 9,365,324	\$ 9,647,000
Fees/Charges/Sales	\$ 453,414	\$ 461,159	\$ 426,700	\$ 445,905	\$ 439,000
Interest Earnings	\$ 159,640	\$ 305,588	\$ 100,000	\$ 193,093	\$ 50,000
Grants/Reimbursements/Contributions	\$ 100,025	\$ -	\$ -	\$ -	\$ 31,364
Other Revenues	\$ 574,279	\$ 461,450	\$ 152,648	\$ 271,484	\$ 1,464,382
<b>Total Revenues</b>	<b>\$ 27,779,753</b>	<b>\$ 27,698,631</b>	<b>\$ 28,393,652</b>	<b>\$ 28,789,824</b>	<b>\$ 30,144,527</b>
Salaries/Other Pay/Benefits	\$ 3,195,344	\$ 3,305,599	\$ 3,542,128	\$ 3,369,716	\$ 3,612,115
Supplies	\$ 469,932	\$ 528,906	\$ 604,871	\$ 538,128	\$ 724,853
Maintenance of Structures	\$ 1,173,370	\$ 1,066,458	\$ 1,460,300	\$ 1,337,494	\$ 1,694,664
Maintenance of Equipment	\$ 220,950	\$ 240,230	\$ 424,725	\$ 224,428	\$ 245,300
Services and Utilities	\$ 1,203,392	\$ 1,226,129	\$ 1,468,104	\$ 1,246,453	\$ 1,595,130
Insurance/Sundry/Elections	\$ 147,975	\$ 155,082	\$ 170,310	\$ 160,540	\$ 200,643
Right-of-Way Maintenance	\$ 962,603	\$ 975,520	\$ 1,135,746	\$ 1,135,746	\$ 1,134,256
Capital Outlays	\$ -	\$ 7,831	\$ 234,820	\$ 412,495	\$ 46,666
TRA Water Plant	\$ 4,202,012	\$ 4,288,570	\$ 4,366,778	\$ 3,240,235	\$ 5,630,579
TRA Water Debt Payments	\$ 3,859,452	\$ 5,985,005	\$ 6,212,480	\$ 5,253,464	\$ 4,835,713
Debt Service	\$ 475,765	\$ 467,665	\$ 499,599	\$ 499,598	\$ 460,284
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 97,563	\$ -	\$ 100,000
Administrative Reimbursements Out	\$ 4,111,516	\$ 4,697,317	\$ 4,718,493	\$ 4,718,493	\$ 4,360,437
<b>Operating Expenditures</b>	<b>\$ 20,022,310</b>	<b>\$ 22,944,311</b>	<b>\$ 24,935,917</b>	<b>\$ 22,136,790</b>	<b>\$ 24,640,640</b>
Transfers	\$ 13,270,950	\$ 7,265,080	\$ 5,472,496	\$ 5,504,371	\$ 5,851,632
<b>Transfers</b>	<b>\$ 13,270,950</b>	<b>\$ 7,265,080</b>	<b>\$ 5,472,496</b>	<b>\$ 5,504,371</b>	<b>\$ 5,851,632</b>
<b>Total Expenditures</b>	<b>\$ 33,293,260</b>	<b>\$ 30,209,391</b>	<b>\$ 30,408,413</b>	<b>\$ 27,641,161</b>	<b>\$ 30,492,272</b>
<b>Revenues Less Expenses</b>					<b>\$ (347,745)</b>
<b>Ending Fund Balance: \$ 7,935,755</b>					

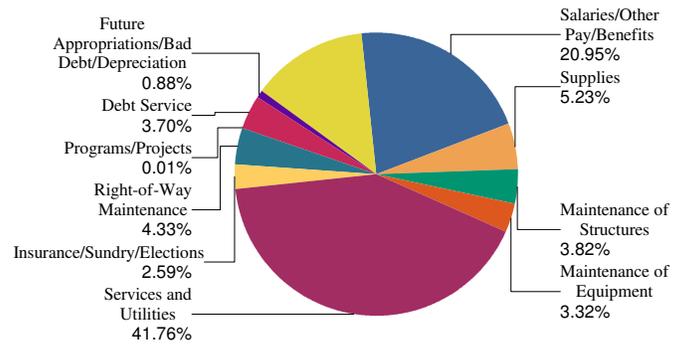


**Adopted Budget  
FY 2020-21  
224 Solid Waste Fund**

**Total Revenue**



**Operating Expenditures**



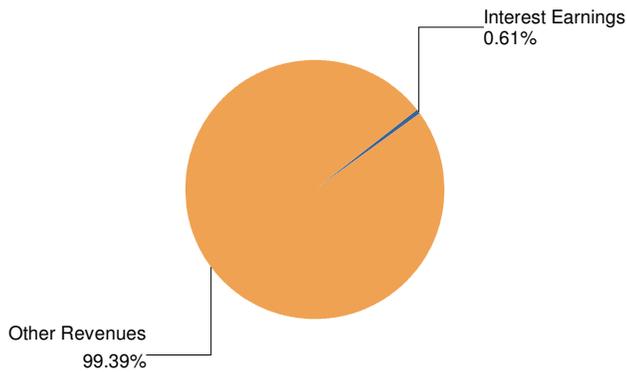
<b>Beginning Fund Balance : \$ 2,386,400</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Solid Waste Service Charges	\$ 5,716,682	\$ 5,816,717	\$ 5,950,000	\$ 6,141,811	\$ 6,040,000
Fees/Charges/Sales	\$ 78,402	\$ 96,205	\$ 59,000	\$ 36,216	\$ 55,000
Interest Earnings	\$ 53,373	\$ 115,910	\$ 30,000	\$ 48,420	\$ 25,000
Grants/Reimbursements/Contributions	\$ 16,042	\$ 3,414	\$ -	\$ -	\$ -
Other Revenues	\$ 144,325	\$ 32,900	\$ 21,119	\$ 38,090	\$ 21,066
<b>Total Revenues</b>	<b>\$ 6,008,825</b>	<b>\$ 6,065,145</b>	<b>\$ 6,060,119</b>	<b>\$ 6,264,537</b>	<b>\$ 6,141,066</b>
Salaries/Other Pay/Benefits	\$ 1,368,345	\$ 984,474	\$ 1,176,141	\$ 1,172,026	\$ 1,187,561
Supplies	\$ 339,964	\$ 278,835	\$ 296,567	\$ 267,910	\$ 296,653
Maintenance of Structures	\$ 17,143	\$ 12,482	\$ 13,500	\$ 10,426	\$ 216,585
Maintenance of Equipment	\$ 288,261	\$ 189,515	\$ 184,500	\$ 182,635	\$ 187,905
Services and Utilities	\$ 1,498,447	\$ 2,188,145	\$ 2,368,353	\$ 2,078,178	\$ 2,366,577
Insurance/Sundry/Elections	\$ 140,419	\$ 133,153	\$ 153,563	\$ 142,852	\$ 146,662
Right-of-Way Maintenance	\$ 202,743	\$ 202,889	\$ 242,405	\$ 242,405	\$ 245,643
Programs/Projects	\$ -	\$ 191	\$ 2,000	\$ 1,091	\$ 500
Capital Outlays	\$ -	\$ -	\$ -	\$ 41,222	\$ -
Debt Service	\$ 197,385	\$ 196,957	\$ 208,050	\$ 208,050	\$ 209,600
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 43,040	\$ -	\$ 50,000
Administrative Reimbursements Out	\$ 765,823	\$ 732,808	\$ 752,994	\$ 752,994	\$ 713,691
Improvements	\$ 702	\$ 882	\$ 2,000	\$ 1,246	\$ 1,500
<b>Operating Expenditures</b>	<b>\$ 4,819,233</b>	<b>\$ 4,920,331</b>	<b>\$ 5,443,113</b>	<b>\$ 5,101,034</b>	<b>\$ 5,622,877</b>
Administrative Reimbursements Out	\$ 52,821	\$ 51,336	\$ 52,648	\$ 52,648	\$ 45,982
Transfers	\$ 798,957	\$ 831,078	\$ 582,554	\$ 582,554	\$ 379,349
<b>Transfers</b>	<b>\$ 851,778</b>	<b>\$ 882,414</b>	<b>\$ 635,202</b>	<b>\$ 635,202</b>	<b>\$ 425,331</b>
<b>Total Expenditures</b>	<b>\$ 5,671,011</b>	<b>\$ 5,802,745</b>	<b>\$ 6,078,315</b>	<b>\$ 5,736,236</b>	<b>\$ 6,048,208</b>
<b>Revenues Less Expenses</b>					<b>\$ 92,858</b>
<b>Ending Fund Balance: \$</b>					<b>2,479,258</b>



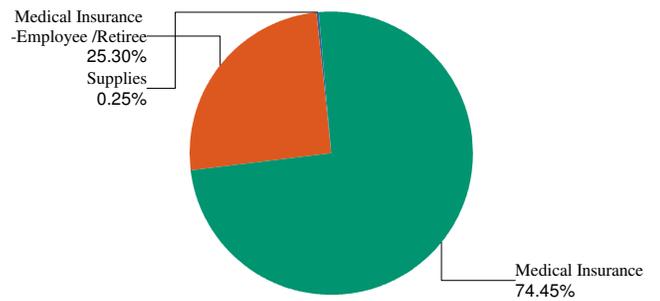
Adopted Budget  
FY 2020-21

302 Medical Insurance Fund

Total Revenue



Operating Expenditures

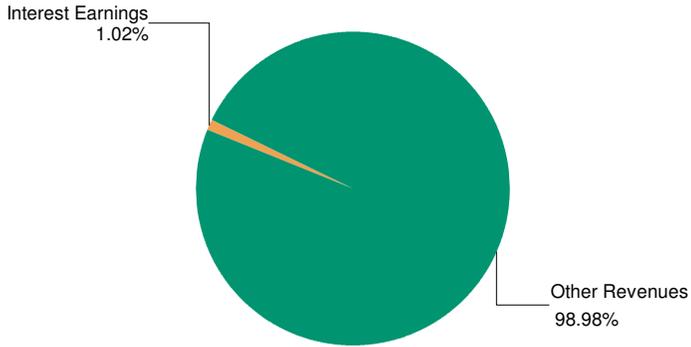


<b>Beginning Fund Balance : \$ 2,609,934</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Interest Earnings	\$ 30,564	\$ 63,758	\$ 10,000	\$ 33,422	\$ 25,000
Other Revenues	\$ 3,595,822	\$ 3,857,414	\$ 3,861,695	\$ 3,821,828	\$ 4,086,910
<b>Total Revenues</b>	<b>\$ 3,626,386</b>	<b>\$ 3,921,172</b>	<b>\$ 3,871,695</b>	<b>\$ 3,855,250</b>	<b>\$ 4,111,910</b>
Supplies	\$ 4,166	\$ 8,850	\$ 15,000	\$ 1,956	\$ 15,000
Services and Utilities	\$ -	\$ 48,144	\$ 75,000	\$ 76,523	\$ -
Medical Insurance	\$ 3,447,337	\$ 3,672,539	\$ 3,984,088	\$ 3,564,808	\$ 4,413,276
<b>Operating Expenditures</b>	<b>\$ 3,451,503</b>	<b>\$ 3,729,532</b>	<b>\$ 4,074,088</b>	<b>\$ 3,643,287</b>	<b>\$ 4,428,276</b>
<b>Total Expenditures</b>	<b>\$ 3,451,503</b>	<b>\$ 3,729,532</b>	<b>\$ 4,074,088</b>	<b>\$ 3,643,287</b>	<b>\$ 4,428,276</b>
<b>Revenues Less Expenses</b>					<b>\$ (316,366)</b>
<b>Ending Fund Balance: \$</b>					<b>2,293,568</b>

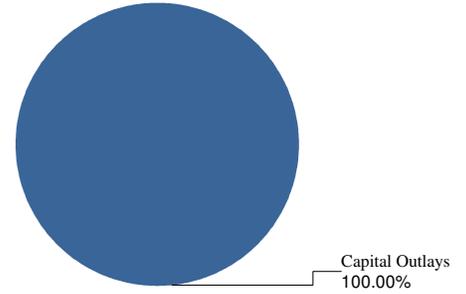


306 Capital Equipment Fund

Total Revenue



Operating Expenditures

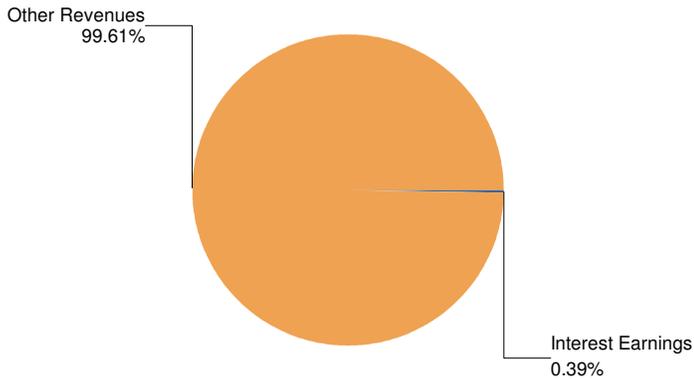


<b>Beginning Fund Balance : \$ 4,858,518</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Fees/Charges/Sales	\$ 48,950	\$ 99,850	\$ -	\$ 132,873	\$ -
Interest Earnings	\$ 59,217	\$ 101,969	\$ 7,000	\$ 42,152	\$ 10,000
Other Revenues	\$ 1,667,783	\$ 2,007,751	\$ 1,575,524	\$ 1,633,233	\$ 968,566
<b>Total Revenues</b>	<b>\$ 1,775,950</b>	<b>\$ 2,209,570</b>	<b>\$ 1,582,524</b>	<b>\$ 1,808,258</b>	<b>\$ 978,566</b>
Capital Outlays	\$ 920,730	\$ 1,283,007	\$ 1,613,256	\$ 1,598,241	\$ 1,955,633
<b>Operating Expenditures</b>	<b>\$ 920,730</b>	<b>\$ 1,283,007</b>	<b>\$ 1,613,256</b>	<b>\$ 1,598,241</b>	<b>\$ 1,955,633</b>
Transfers	\$ 1,467,812	\$ 1,234,605	\$ -	\$ -	\$ -
<b>Transfers</b>	<b>\$ 1,467,812</b>	<b>\$ 1,234,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 2,388,542</b>	<b>\$ 2,517,612</b>	<b>\$ 1,613,256</b>	<b>\$ 1,598,241</b>	<b>\$ 1,955,633</b>
<b>Revenues Less Expenses</b>					<b>\$ (977,067)</b>
<b>Ending Fund Balance: \$</b>					<b>3,881,451</b>

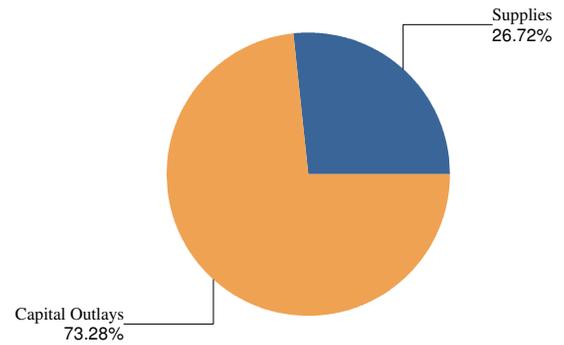


309 Computer Equip. Replacement Fund

Total Revenue



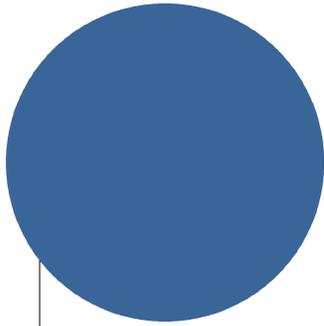
Operating Expenditures



						Beginning Fund Balance : \$	489,165
	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted		
Interest Earnings	\$ 3,648	\$ 6,778	\$ -	\$ 3,238	\$ 1,000		
Other Revenues	\$ 287,007	\$ 496,483	\$ 225,010	\$ 243,390	\$ 252,406		
<b>Total Revenues</b>	<b>\$ 290,655</b>	<b>\$ 503,261</b>	<b>\$ 225,010</b>	<b>\$ 246,628</b>	<b>\$ 253,406</b>		
Supplies	\$ 101,494	\$ 76,283	\$ 52,975	\$ 52,693	\$ 82,800		
Capital Outlays	\$ 184,360	\$ 70,182	\$ 16,002	\$ 117,778	\$ 227,120		
<b>Operating Expenditures</b>	<b>\$ 285,855</b>	<b>\$ 146,466</b>	<b>\$ 68,977</b>	<b>\$ 170,471</b>	<b>\$ 309,920</b>		
Transfers	\$ 92,013	\$ 95,611	\$ -	\$ -	\$ -		
<b>Transfers</b>	<b>\$ 92,013</b>	<b>\$ 95,611</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Total Expenditures</b>	<b>\$ 377,868</b>	<b>\$ 242,077</b>	<b>\$ 68,977</b>	<b>\$ 170,471</b>	<b>\$ 309,920</b>		
<b>Revenues Less Expenses</b>						<b>\$</b>	<b>(56,514)</b>
						<b>Ending Fund Balance: \$</b>	<b>432,651</b>

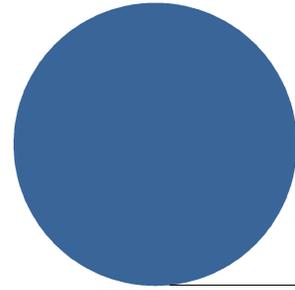


Total Revenue



Interest Earnings  
100.00%

Operating Expenditures



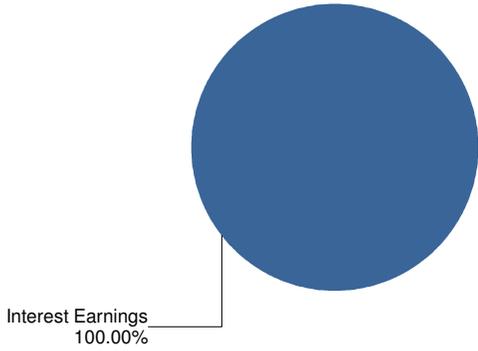
Medical Insurance  
100.00%

<b>Beginning Fund Balance : \$ 4,115,869</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Interest Earnings	\$ 56,529	\$ 150,300	\$ 43,000	\$ -	\$ 50,000
Other Revenues	\$ 210,164	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 266,692</b>	<b>\$ 150,300</b>	<b>\$ 43,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>
Medical Insurance	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
<b>Operating Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>
Transfers	\$ 41,533	\$ 57,304	\$ -	\$ 32,351	\$ -
<b>Transfers</b>	<b>\$ 41,533</b>	<b>\$ 57,304</b>	<b>\$ -</b>	<b>\$ 32,351</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 41,533</b>	<b>\$ 57,304</b>	<b>\$ 20,000</b>	<b>\$ 32,351</b>	<b>\$ 20,000</b>
<b>Revenues Less Expenses</b>					<b>\$ 30,000</b>
<b>Ending Fund Balance: \$ 4,145,869</b>					

*City of Huntsville*  
**Adopted Budget**  
**FY 2020-21**  
**418 Library Endowment Fund**



**Total Revenue**

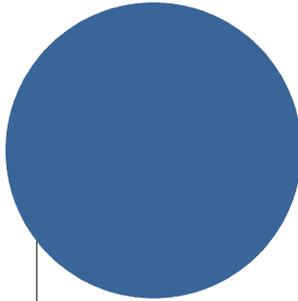


<b>Beginning Fund Balance : \$ 118,415</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Interest Earnings	\$ 2,097	\$ 2,740	\$ 750	\$ 915	\$ 400
<b>Total Revenues</b>	<b>\$ 2,097</b>	<b>\$ 2,740</b>	<b>\$ 750</b>	<b>\$ 915</b>	<b>\$ 400</b>
<b>Revenues Less Expenses</b>					<b>\$ 400</b>
<b>Ending Fund Balance: \$ 118,815</b>					



461 Oakwood Cemetery Endowment Fund

Total Revenue

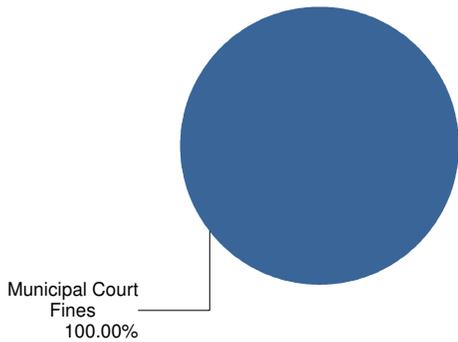


Interest Earnings  
100.00%

						<b>Beginning Fund Balance : \$ 385,153</b>
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>	
Interest Earnings	\$ 3,514	\$ 17,106	\$ 3,000	\$ 6,462	\$ 2,000	
<b>Total Revenues</b>	<b>\$ 3,514</b>	<b>\$ 17,106</b>	<b>\$ 3,000</b>	<b>\$ 6,462</b>	<b>\$ 2,000</b>	
Transfers	\$ 300	\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000	
<b>Transfers</b>	<b>\$ 300</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 2,000</b>	
<b>Total Expenditures</b>	<b>\$ 300</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 2,000</b>	
<b>Revenues Less Expenses</b>					<b>\$ -</b>	
						<b>Ending Fund Balance: \$ 385,153</b>



Total Revenue

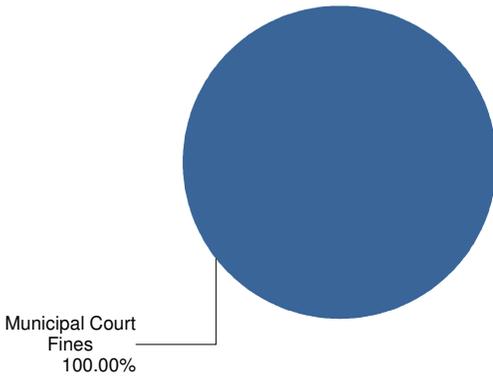


					<b>Beginning Fund Balance : \$</b>	<b>58,202</b>
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>	
Municipal Court Fines	\$ 27,710	\$ 27,026	\$ 30,000	\$ 22,250	\$ 27,000	
Interest Earnings	\$ 749	\$ 1,009	\$ -	\$ 337	\$ -	
<b>Total Revenues</b>	<b>\$ 28,459</b>	<b>\$ 28,035</b>	<b>\$ 30,000</b>	<b>\$ 22,587</b>	<b>\$ 27,000</b>	
Transfers	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110	
<b>Transfers</b>	<b>\$ 17,994</b>	<b>\$ 20,117</b>	<b>\$ 17,249</b>	<b>\$ 17,249</b>	<b>\$ 26,110</b>	
<b>Total Expenditures</b>	<b>\$ 17,994</b>	<b>\$ 20,117</b>	<b>\$ 17,249</b>	<b>\$ 17,249</b>	<b>\$ 26,110</b>	
<b>Revenues Less Expenses</b>					<b>\$</b>	<b>890</b>
					<b>Ending Fund Balance: \$</b>	<b>59,092</b>

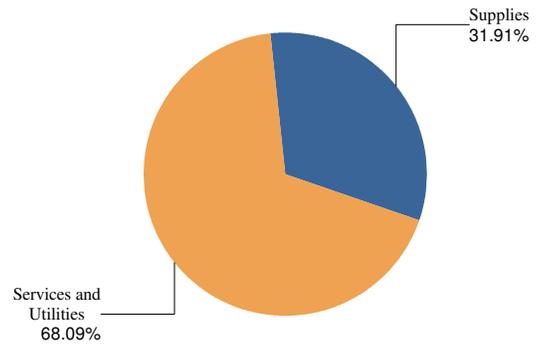
*City of Huntsville*  
**Adopted Budget**  
**FY 2020-21**  
**602 Court Technology SRF**



**Total Revenue**



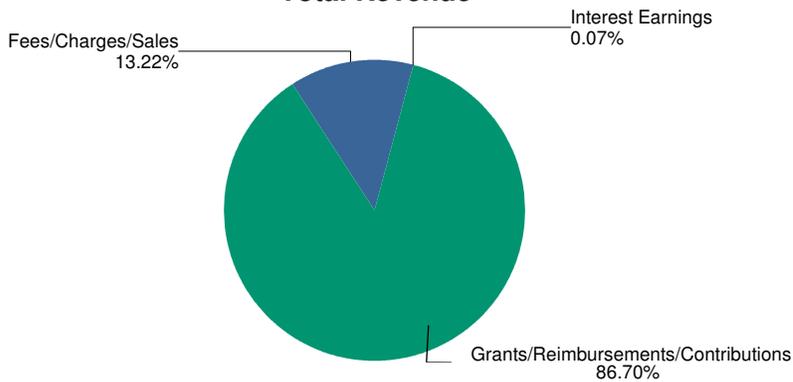
**Operating Expenditures**



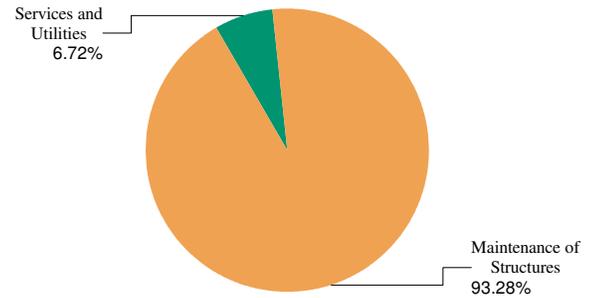
<b>Beginning Fund Balance : \$ 101,484</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Municipal Court Fines	\$ 36,946	\$ 36,035	\$ 40,000	\$ 23,207	\$ 35,750
Interest Earnings	\$ 2,743	\$ 3,600	\$ -	\$ 1,201	\$ -
<b>Total Revenues</b>	<b>\$ 39,689</b>	<b>\$ 39,635</b>	<b>\$ 40,000</b>	<b>\$ 24,408</b>	<b>\$ 35,750</b>
Supplies	\$ 2,297	\$ 13,717	\$ 74,049	\$ 62,865	\$ 15,000
Services and Utilities	\$ 19,298	\$ 21,223	\$ 24,000	\$ 27,544	\$ 32,000
<b>Operating Expenditures</b>	<b>\$ 21,595</b>	<b>\$ 34,940</b>	<b>\$ 98,049</b>	<b>\$ 90,409</b>	<b>\$ 47,000</b>
<b>Total Expenditures</b>	<b>\$ 21,595</b>	<b>\$ 34,940</b>	<b>\$ 98,049</b>	<b>\$ 90,409</b>	<b>\$ 47,000</b>
<b>Revenues Less Expenses</b>					<b>\$ (11,250)</b>
<b>Ending Fund Balance: \$</b>					<b>90,234</b>



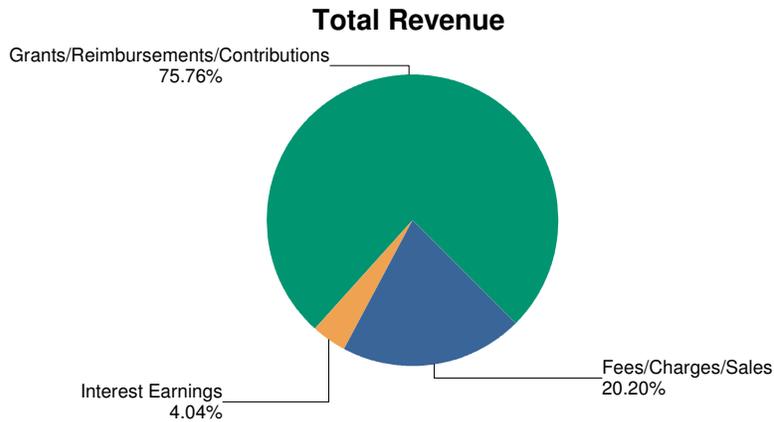
**Total Revenue**



**Operating Expenditures**



<b>Beginning Fund Balance : \$ 31,379</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Fees/Charges/Sales	\$ 18,150	\$ 6,600	\$ 18,150	\$ 18,150	\$ 18,150
Interest Earnings	\$ 3,008	\$ 3,418	\$ -	\$ 106	\$ 100
Grants/Reimbursements/Contributions	\$ 2,322	\$ 32,500	\$ 25,000	\$ -	\$ 119,000
Other Revenues	\$ -	\$ 26,550	\$ 39,050	\$ 39,050	\$ -
<b>Total Revenues</b>	<b>\$ 23,480</b>	<b>\$ 69,068</b>	<b>\$ 82,200</b>	<b>\$ 57,306</b>	<b>\$ 137,250</b>
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance of Structures	\$ 19,769	\$ 83,796	\$ 74,200	\$ 22,941	\$ 124,200
Services and Utilities	\$ 5,746	\$ 5,085	\$ 8,000	\$ 5,938	\$ 8,950
<b>Operating Expenditures</b>	<b>\$ 25,515</b>	<b>\$ 88,881</b>	<b>\$ 82,200</b>	<b>\$ 28,879</b>	<b>\$ 133,150</b>
Transfers	\$ -	\$ 106,500	\$ -	\$ -	\$ -
<b>Transfers</b>	<b>\$ -</b>	<b>\$ 106,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 25,515</b>	<b>\$ 195,381</b>	<b>\$ 82,200</b>	<b>\$ 28,879</b>	<b>\$ 133,150</b>
<b>Revenues Less Expenses</b>					<b>\$ 4,100</b>
<b>Ending Fund Balance: \$</b>					<b>35,479</b>



**Operating Expenditures**

<b>Beginning Fund Balance : \$ 94,476</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Fees/Charges/Sales	\$ 7,236	\$ 269	\$ 7,000	\$ 21	\$ 2,000
Interest Earnings	\$ 1,378	\$ 1,825	\$ 100	\$ 622	\$ 400
Grants/Reimbursements/Contributions	\$ 9,568	\$ 17,905	\$ 28,900	\$ 76,620	\$ 7,500
Other Revenues	\$ -	\$ -	\$ -	\$ 1,676	\$ -
<b>Total Revenues</b>	<b>\$ 18,182</b>	<b>\$ 19,998</b>	<b>\$ 36,000</b>	<b>\$ 78,938</b>	<b>\$ 9,900</b>
Supplies	\$ 5,653	\$ -	\$ 5,500	\$ 92	\$ -
Maintenance of Equipment	\$ 2,180	\$ 27	\$ 15,000	\$ 288	\$ -
Services and Utilities	\$ 806	\$ -	\$ 500	\$ -	\$ -
Programs/Projects	\$ 3,958	\$ 2,660	\$ 17,000	\$ 2,047	\$ -
<b>Operating Expenditures</b>	<b>\$ 12,597</b>	<b>\$ 2,687</b>	<b>\$ 38,000</b>	<b>\$ 2,427</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 12,597</b>	<b>\$ 2,687</b>	<b>\$ 38,000</b>	<b>\$ 2,427</b>	<b>\$ -</b>
<b>Revenues Less Expenses</b>					<b>\$ 9,900</b>
<b>Ending Fund Balance: \$</b>					<b>104,376</b>

*City of Huntsville*  
**Adopted Budget**  
**FY 2020-21**  
**6101 Library Grants SRF**



**Total Revenue**

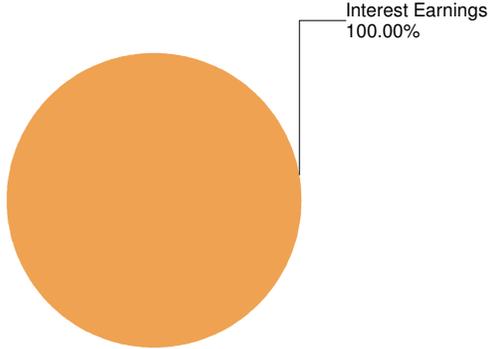
**Operating Expenditures**

<b>Beginning Fund Balance : \$</b>										<b>5,353</b>
	<b>17-18</b>		<b>18-19</b>		<b>19-20</b>		<b>19-20</b>		<b>20-21</b>	
	<b>Actuals</b>		<b>Actuals</b>		<b>Budget</b>		<b>Actuals</b>		<b>Adopted</b>	
Grants/Reimbursements/Contributions	\$ -	\$	-	\$	15,000	\$	-	\$	-	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
Supplies	\$ -	\$	-	\$	5,000	\$	-	\$	-	
Services and Utilities	\$ -	\$	-	\$	5,000	\$	-	\$	-	
Programs/Projects	\$ -	\$	-	\$	5,000	\$	-	\$	-	
<b>Operating Expenditures</b>	<b>\$ -</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>15,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	
<b>Revenues Less Expenses</b>									<b>\$</b>	<b>-</b>
<b>Ending Fund Balance: \$</b>										<b>5,353</b>

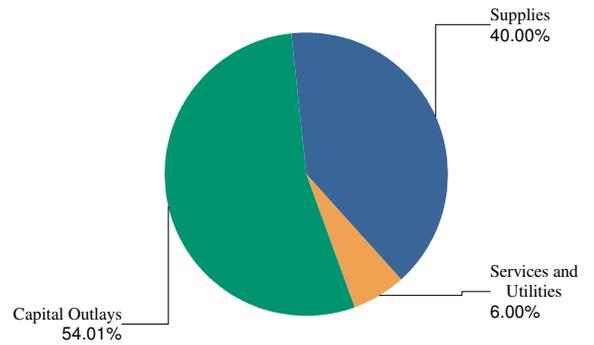


611 Police Seizure & Forfeiture SRF

Total Revenue



Operating Expenditures

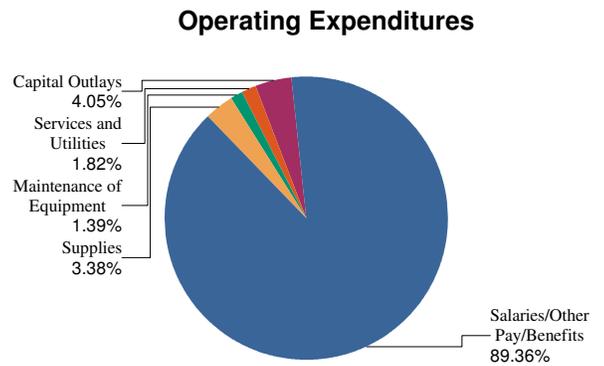
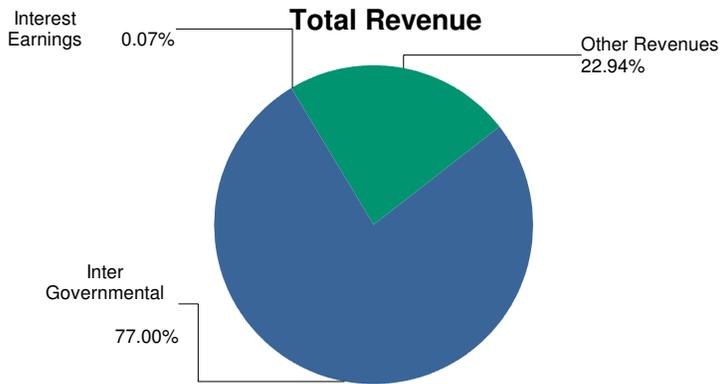


						Beginning Fund Balance : \$	169,066
	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted		
Fees/Charges/Sales	\$ 163,769	\$ 10,066	\$ -	\$ 76,523	\$ -		
Interest Earnings	\$ 4,933	\$ 5,777	\$ -	\$ 1,578	\$ 1,000		
<b>Total Revenues</b>	<b>\$ 168,702</b>	<b>\$ 15,843</b>	<b>\$ -</b>	<b>\$ 78,101</b>	<b>\$ 1,000</b>		
Supplies	\$ -	\$ 2,905	\$ 44,190	\$ -	\$ 38,430		
Services and Utilities	\$ 5,280	\$ 4,800	\$ 5,760	\$ 4,320	\$ 5,760		
Capital Outlays	\$ -	\$ 100,000	\$ 51,886	\$ -	\$ 51,886		
<b>Operating Expenditures</b>	<b>\$ 5,280</b>	<b>\$ 107,705</b>	<b>\$ 101,836</b>	<b>\$ 4,320</b>	<b>\$ 96,076</b>		
<b>Total Expenditures</b>	<b>\$ 5,280</b>	<b>\$ 107,705</b>	<b>\$ 101,836</b>	<b>\$ 4,320</b>	<b>\$ 96,076</b>		
<b>Revenues Less Expenses</b>						<b>\$</b>	<b>(95,076)</b>
						<b>Ending Fund Balance: \$</b>	<b>73,990</b>



Adopted Budget  
FY 2020-21

612 PD School Resource Officer SRF

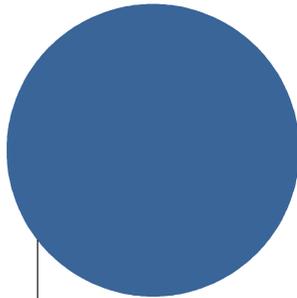


<b>Beginning Fund Balance : \$ 171,428</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Inter Governmental	\$ 475,752	\$ 521,353	\$ 553,354	\$ 553,354	\$ 575,171
Interest Earnings	\$ 2,349	\$ 2,992	\$ 100	\$ 1,053	\$ 500
Other Revenues	\$ 152,488	\$ 160,283	\$ 166,843	\$ 168,293	\$ 171,331
<b>Total Revenues</b>	<b>\$ 630,589</b>	<b>\$ 684,628</b>	<b>\$ 720,297</b>	<b>\$ 722,699</b>	<b>\$ 747,002</b>
Salaries/Other Pay/Benefits	\$ 519,279	\$ 556,747	\$ 609,567	\$ 607,112	\$ 656,117
Supplies	\$ 21,295	\$ 21,804	\$ 28,500	\$ 19,241	\$ 24,792
Maintenance of Equipment	\$ 5,618	\$ 2,836	\$ 10,200	\$ 9,011	\$ 10,200
Services and Utilities	\$ 10,060	\$ 6,207	\$ 13,252	\$ 7,125	\$ 13,386
Capital Outlays	\$ 8,594	\$ 20,186	\$ 29,230	\$ 29,183	\$ 29,755
<b>Operating Expenditures</b>	<b>\$ 564,846</b>	<b>\$ 607,780</b>	<b>\$ 690,749</b>	<b>\$ 671,672</b>	<b>\$ 734,250</b>
Transfers	\$ 34,410	\$ 29,945	\$ 38,505	\$ 38,505	\$ 19,331
<b>Transfers</b>	<b>\$ 34,410</b>	<b>\$ 29,945</b>	<b>\$ 38,505</b>	<b>\$ 38,505</b>	<b>\$ 19,331</b>
<b>Total Expenditures</b>	<b>\$ 599,256</b>	<b>\$ 637,725</b>	<b>\$ 729,254</b>	<b>\$ 710,177</b>	<b>\$ 753,581</b>
<b>Revenues Less Expenses</b>					<b>\$ (6,579)</b>
<b>Ending Fund Balance: \$</b>					<b>164,849</b>



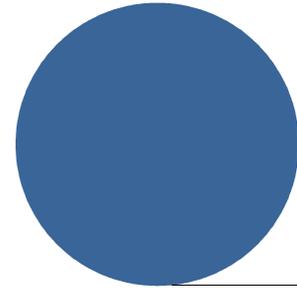
613 PD Fed Equitable Sharing Fds SRF

Total Revenue



Interest Earnings  
100.00%

Operating Expenditures



Supplies  
100.00%

					<b>Beginning Fund Balance : \$</b>	<b>79,275</b>
	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>	<b>19-20</b>	<b>20-21</b>	
	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Adopted</b>	
Interest Earnings	\$ 2,397	\$ 1,948	\$ -	\$ 146	\$ 175	
Other Revenues	\$ 349	\$ -	\$ -	\$ -	\$ -	
<b>Total Revenues</b>	<b>\$ 2,747</b>	<b>\$ 1,948</b>	<b>\$ -</b>	<b>\$ 146</b>	<b>\$ 175</b>	
Supplies	\$ 68,866	\$ 5,017	\$ 60,035	\$ -	\$ 60,035	
<b>Operating Expenditures</b>	<b>\$ 68,866</b>	<b>\$ 5,017</b>	<b>\$ 60,035</b>	<b>\$ -</b>	<b>\$ 60,035</b>	
<b>Total Expenditures</b>	<b>\$ 68,866</b>	<b>\$ 5,017</b>	<b>\$ 60,035</b>	<b>\$ -</b>	<b>\$ 60,035</b>	
<b>Revenues Less Expenses</b>					<b>\$ (59,860)</b>	
					<b>Ending Fund Balance: \$</b>	<b>19,415</b>



Adopted Budget  
FY 2020-21  
614 Police Grants SRF

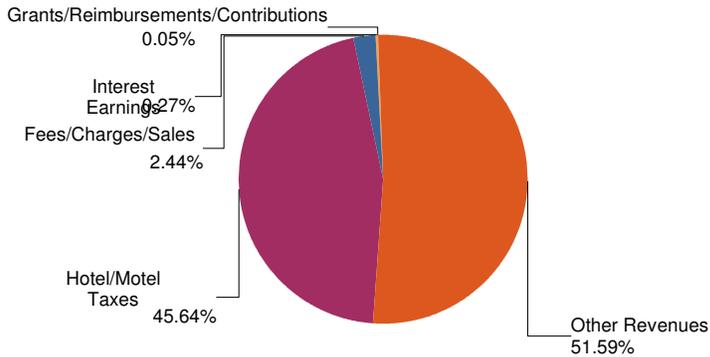
Total Revenue

Operating Expenditures

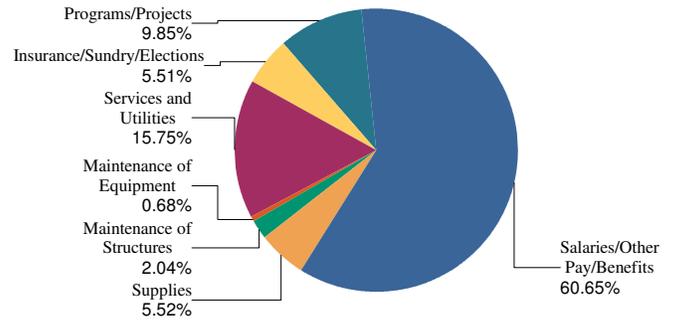
<b>Beginning Fund Balance : \$</b>						<b>31,755</b>
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>	
Interest Earnings	\$ 276	\$ 35	\$ -	\$ 15	\$ -	-
Grants/Reimbursements/Contributions	\$ 101,879	\$ 14,336	\$ -	\$ 89,187	\$ -	-
Other Revenues	\$ -	\$ -	\$ -	\$ 46,975	\$ -	-
<b>Total Revenues</b>	<b>\$ 102,155</b>	<b>\$ 14,371</b>	<b>\$ -</b>	<b>\$ 136,176</b>	<b>\$ -</b>	<b>-</b>
Programs/Projects	\$ 33,881	\$ 61,233	\$ -	\$ 69,379	\$ -	-
<b>Operating Expenditures</b>	<b>\$ 33,881</b>	<b>\$ 61,233</b>	<b>\$ -</b>	<b>\$ 69,379</b>	<b>\$ -</b>	<b>-</b>
Transfers	\$ 67,998	\$ -	\$ -	\$ -	\$ -	-
<b>Transfers</b>	<b>\$ 67,998</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Total Expenditures</b>	<b>\$ 101,879</b>	<b>\$ 61,233</b>	<b>\$ -</b>	<b>\$ 69,379</b>	<b>\$ -</b>	<b>-</b>
<b>Revenues Less Expenses</b>					<b>\$</b>	<b>-</b>
<b>Ending Fund Balance: \$</b>						<b>31,755</b>



**Total Revenue**



**Operating Expenditures**

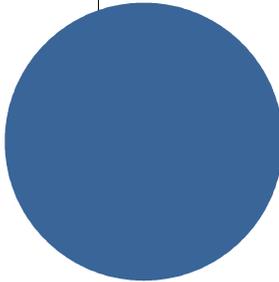


<b>Beginning Fund Balance : \$ 93,146</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Fees/Charges/Sales	\$ 9,056	\$ 8,692	\$ 3,148	\$ 811	\$ 4,500
Interest Earnings	\$ 2,514	\$ 3,349	\$ -	\$ 807	\$ 500
Grants/Reimbursements/Contributions	\$ 1,016	\$ 1,990	\$ 500	\$ 532	\$ 100
Other Revenues	\$ 95,913	\$ 75,601	\$ 92,264	\$ 92,264	\$ 94,954
Hotel/Motel Taxes	\$ 126,736	\$ 122,978	\$ 116,000	\$ 110,459	\$ 84,000
<b>Total Revenues</b>	<b>\$ 235,235</b>	<b>\$ 212,610</b>	<b>\$ 211,912</b>	<b>\$ 204,873</b>	<b>\$ 184,054</b>
Salaries/Other Pay/Benefits	\$ 112,685	\$ 110,183	\$ 88,161	\$ 86,153	\$ 89,290
Supplies	\$ 6,655	\$ 9,514	\$ 8,325	\$ 8,229	\$ 8,125
Maintenance of Structures	\$ 63,950	\$ 42,270	\$ 1,000	\$ 897	\$ 3,000
Maintenance of Equipment	\$ 901	\$ 10,957	\$ 1,000	\$ -	\$ 1,000
Services and Utilities	\$ 17,516	\$ 23,166	\$ 46,966	\$ 26,075	\$ 23,191
Insurance/Sundry/Elections	\$ 3,072	\$ 2,996	\$ 3,165	\$ 2,321	\$ 8,115
Programs/Projects	\$ 16,005	\$ 10,189	\$ 15,500	\$ 9,947	\$ 14,500
Miscellaneous Projects	\$ 32,239	\$ 41,031	\$ 44,000	\$ 31,367	\$ 44,000
<b>Operating Expenditures</b>	<b>\$ 253,024</b>	<b>\$ 250,306</b>	<b>\$ 208,117</b>	<b>\$ 164,988</b>	<b>\$ 191,221</b>
Transfers	\$ 1,041	\$ 1,600	\$ 5,334	\$ 5,334	\$ -
<b>Transfers</b>	<b>\$ 1,041</b>	<b>\$ 1,600</b>	<b>\$ 5,334</b>	<b>\$ 5,334</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 254,065</b>	<b>\$ 251,906</b>	<b>\$ 213,451</b>	<b>\$ 170,322</b>	<b>\$ 191,221</b>
<b>Revenues Less Expenses</b>					<b>\$ (7,167)</b>
<b>Ending Fund Balance: \$</b>					<b>85,979</b>



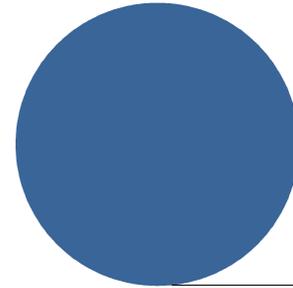
**Total Revenue**

Interest Earnings  
100.00%



**Operating Expenditures**

Services and  
Utilities  
100.00%



					<b>Beginning Fund Balance : \$</b>	<b>30,630</b>
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>	
Interest Earnings	\$ 485	\$ 634	\$ -	\$ 204	\$ 200	
Grants/Reimbursements/Contributions	\$ 3,998	\$ 3,996	\$ -	\$ 3,908	\$ -	
<b>Total Revenues</b>	<b>\$ 4,483</b>	<b>\$ 4,630</b>	<b>\$ -</b>	<b>\$ 4,112</b>	<b>\$ 200</b>	
Services and Utilities	\$ 5,288	\$ 5,060	\$ -	\$ -	\$ 26,000	
<b>Operating Expenditures</b>	<b>\$ 5,288</b>	<b>\$ 5,060</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,000</b>	
<b>Total Expenditures</b>	<b>\$ 5,288</b>	<b>\$ 5,060</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,000</b>	
<b>Revenues Less Expenses</b>					<b>\$ (25,800)</b>	
					<b>Ending Fund Balance: \$</b>	<b>4,830</b>

*City of Huntsville*  
**Adopted Budget**  
**FY 2020-21**  
**620 HOME & NSP Grants SRF**



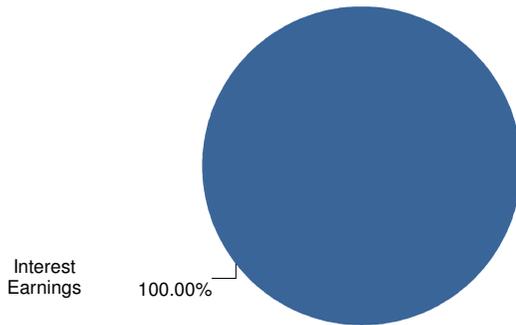
**Total Revenue**

Beginning Fund Balance :					
	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Interest Earnings	\$ 1,083	\$ 1,416	\$ -	\$ 472	\$ -
<b>Total Revenues</b>	<b>\$ 1,083</b>	<b>\$ 1,416</b>	<b>\$ -</b>	<b>\$ 472</b>	<b>\$ -</b>
<b>Revenues Less Expenses</b>					<b>\$ -</b>
<b>Ending Fund Balance: \$</b>					<b>-</b>



625 Huntsville Beautification/KHB

Total Revenue



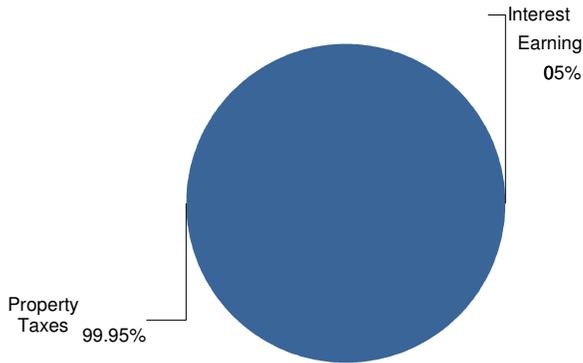
Operating Expenditures

						Beginning Fund Balance : \$	18,912
	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted		
Interest Earnings	\$ 422	\$ 542	\$ 400	\$ 158	\$ 100		
<b>Total Revenues</b>	<b>\$ 422</b>	<b>\$ 542</b>	<b>\$ 400</b>	<b>\$ 158</b>	<b>\$ 100</b>		
Supplies	\$ 1,008	\$ 2,433	\$ 3,000	\$ 2,195	\$ -		
<b>Operating Expenditures</b>	<b>\$ 1,008</b>	<b>\$ 2,433</b>	<b>\$ 3,000</b>	<b>\$ 2,195</b>	<b>\$ -</b>		
<b>Total Expenditures</b>	<b>\$ 1,008</b>	<b>\$ 2,433</b>	<b>\$ 3,000</b>	<b>\$ 2,195</b>	<b>\$ -</b>		
<b>Revenues Less Expenses</b>					<b>\$ 100</b>		
						<b>Ending Fund Balance: \$</b>	<b>19,012</b>

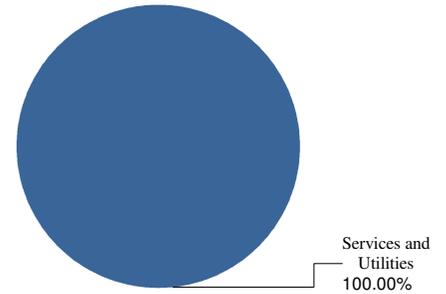


**Adopted Budget  
FY 2020-21  
630 TIRZ #1 Fund**

**Total Revenue**



**Operating Expenditures**

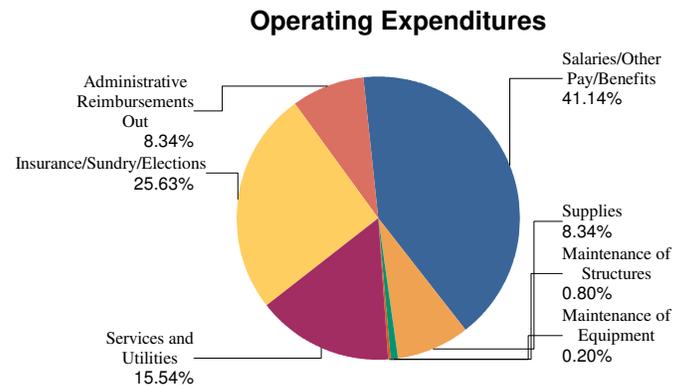
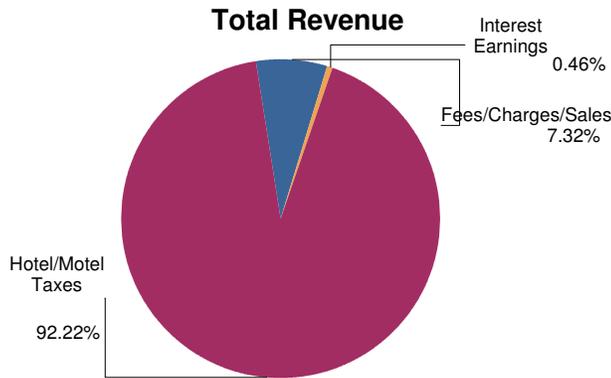


<b>Beginning Fund Balance : \$ 40,882</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Property Taxes	\$ 234,141	\$ 250,973	\$ 265,100	\$ 282,103	\$ 286,700
Interest Earnings	\$ 600	\$ 1,372	\$ -	\$ 308	\$ 150
<b>Total Revenues</b>	<b>\$ 234,740</b>	<b>\$ 252,345</b>	<b>\$ 265,100</b>	<b>\$ 282,411</b>	<b>\$ 286,850</b>
Services and Utilities	\$ -	\$ -	\$ 265,100	\$ -	\$ 286,700
<b>Operating Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 265,100</b>	<b>\$ -</b>	<b>\$ 286,700</b>
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 265,100</b>	<b>\$ -</b>	<b>\$ 286,700</b>
<b>Revenues Less Expenses</b>					<b>\$ 150</b>
<b>Ending Fund Balance: \$</b>					<b>41,032</b>



Adopted Budget  
FY 2020-21

663 H/M Tax- Tourism & Visitors Cntr

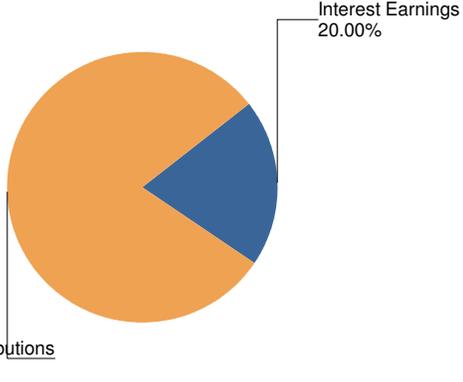


<b>Beginning Fund Balance : \$ 673,295</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Fees/Charges/Sales	\$ -	\$ 2,443	\$ 40,000	\$ 42,570	\$ 40,000
Interest Earnings	\$ 5,480	\$ 9,912	\$ -	\$ 4,342	\$ 2,500
Grants/Reimbursements/Contributions	\$ 500	\$ 500	\$ -	\$ 130	\$ -
Other Revenues	\$ -	\$ 7,300	\$ -	\$ -	\$ -
Hotel/Motel Taxes	\$ 760,412	\$ 736,858	\$ 700,000	\$ 662,751	\$ 504,000
<b>Total Revenues</b>	<b>\$ 766,391</b>	<b>\$ 757,012</b>	<b>\$ 740,000</b>	<b>\$ 709,792</b>	<b>\$ 546,500</b>
Salaries/Other Pay/Benefits	\$ 229,501	\$ 239,071	\$ 250,180	\$ 248,014	\$ 256,358
Supplies	\$ 24,033	\$ 27,645	\$ 56,000	\$ 62,590	\$ 52,000
Maintenance of Structures	\$ 4,390	\$ 277	\$ 5,000	\$ 3,988	\$ 5,000
Maintenance of Equipment	\$ 33	\$ 139	\$ 1,250	\$ 1,268	\$ 1,250
Services and Utilities	\$ 65,728	\$ 58,408	\$ 85,260	\$ 58,798	\$ 96,836
Insurance/Sundry/Elections	\$ 114,770	\$ 123,909	\$ 160,656	\$ 135,102	\$ 159,716
Capital Outlays	\$ -	\$ -	\$ 1,550	\$ -	\$ -
Administrative Reimbursements Out	\$ 51,004	\$ 61,593	\$ 73,375	\$ 73,375	\$ 51,999
<b>Operating Expenditures</b>	<b>\$ 489,459</b>	<b>\$ 511,042</b>	<b>\$ 633,271</b>	<b>\$ 583,135</b>	<b>\$ 623,159</b>
Transfers	\$ 101,635	\$ 139,763	\$ 6,898	\$ 6,898	\$ 7,193
<b>Transfers</b>	<b>\$ 101,635</b>	<b>\$ 139,763</b>	<b>\$ 6,898</b>	<b>\$ 6,898</b>	<b>\$ 7,193</b>
<b>Total Expenditures</b>	<b>\$ 591,094</b>	<b>\$ 650,805</b>	<b>\$ 640,169</b>	<b>\$ 590,033</b>	<b>\$ 630,352</b>
<b>Revenues Less Expenses</b>					<b>\$ (83,852)</b>
<b>Ending Fund Balance: \$</b>					<b>589,443</b>

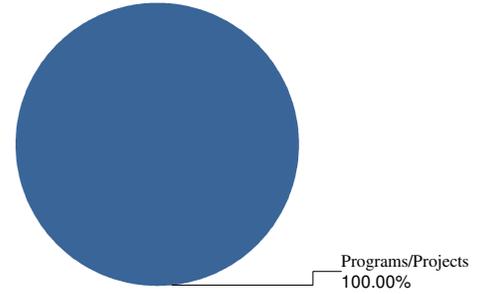


665 Hotel/Motel Tax - Statue Contrib

Total Revenue



Operating Expenditures



<b>Beginning Fund Balance : \$ 69,328</b>					
	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
Interest Earnings	\$ 1,038	\$ 1,356	\$ -	\$ 453	\$ 500
Grants/Reimbursements/Contributions	\$ 2,068	\$ 2,584	\$ 2,000	\$ 1,397	\$ 2,000
<b>Total Revenues</b>	<b>\$ 3,106</b>	<b>\$ 3,940</b>	<b>\$ 2,000</b>	<b>\$ 1,850</b>	<b>\$ 2,500</b>
Programs/Projects	\$ 467	\$ 722	\$ 800	\$ 471	\$ 800
<b>Operating Expenditures</b>	<b>\$ 467</b>	<b>\$ 722</b>	<b>\$ 800</b>	<b>\$ 471</b>	<b>\$ 800</b>
<b>Total Expenditures</b>	<b>\$ 467</b>	<b>\$ 722</b>	<b>\$ 800</b>	<b>\$ 471</b>	<b>\$ 800</b>
<b>Revenues Less Expenses</b>					<b>\$ 1,700</b>
<b>Ending Fund Balance: \$</b>					<b>71,028</b>

# *Department Overview*

*FY 2020-21*

Return to  
Readers Guide

City of  
Huntsville



## ***Our Goals and Effectiveness***

The City of Huntsville's leadership is intensely committed to our community and exercises great diligence in planning for the future of Huntsville. The Huntsville Horizon Plan, the first comprehensive plan for the City of Huntsville, was completed in fiscal year 2006-2007. The Comprehensive Plan is designed as a framework for the future development of the City and its two-mile planning jurisdiction over the next 20 years and beyond. It is intended to guide the community's decisions regarding its future physical, economic, and social development. The Comprehensive Plan plays a significant role in the development of goals and guided the Council's ongoing strategic planning process.

The strategic planning process provides the City Council the opportunity to determine their vision for the long-term future of Huntsville and set goals to accomplish that vision. The City periodically conducts a citizen's survey to allow the Council to focus on our citizen's priorities and interests. Equipped with the results of the citizen survey and the Comprehensive Plan, the City Council and senior staff engage in yearly strategic planning sessions in order to plan for the future of Huntsville. The plans and goals that result from these sessions guide the entire organization not only in decisions pertaining to special projects and programs, but also in daily operations.

Each department of the City seeks to fulfill the City Council's strategic plan and the Huntsville Horizon Comprehensive Plan through every service they perform. Each City department has outlined their major function and purpose and has aligned themselves with the Council goals over which they have especially significant and vital influence. In order to succeed in the fulfillment of these goals, department staff has identified intermediate operational objectives for the coming year. Department staff has also identified key measures to determine the effectiveness of their services in achieving their purposes, goals, and objectives. When coupled with prior year accomplishments, these objectives and measures help us mark our progress toward the achievement of the City Council's vision for the future of our City and our pursuit of excellence in service.



## **City Council Strategic Plan Goals**

City Appearance – Provide policies, amenities, and all events that enhance the City's already beautiful and historic natural environment.

Communications – Provide public information outreach efforts that inform the public of City operations, accomplishments and policies and allows for citizens input on matter of Council policy.

Economic Development – Promote and enhance a strong and diverse economy.

Infrastructure – Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Resource Development – Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.

Finance – Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.

Public Safety – Provide safety and security for all citizens

Long Range Planning – Match available long-range financing capacity with projects to improve and sustain the quality of life of the citizens of Huntsville.

## Establishing our Long-term Goals and Short-term Objectives

### Long-term Goal

*City Appearance - Provide policies, amenities, and events that enhance the City's already beautiful and historic natural environment.*

### FY 2020-21 Short –term Objective

- Receive presentation from staff about means to increase code enforcement efforts through additional code enforcement officers, procedures for compliance and a review of existing ordinances to include a review of the number of zoning districts.
- Demolish and/or cause repair to abandoned buildings on SH 75, 30 and US 190
- Consider during the budget process the participation in the presidential heads park
- As part of the approval plans for IH45 landscaping, explore opportunities to place gateway signs along the Interstate.

### Long-term Goal

*Communications - Provide public information outreach efforts that inform the public of City operations, accomplishments and policies and allows for citizens input on matters of Council policy.*

### FY 2020-21 Short –term Objective

- Promote 2020 census by hosting information on the City's digital sign and website
- Promote the National Night Out by rescheduling the Council meeting to remove conflict with planned activities or through some other means.
- Increase participation and attendance at the State of the City to 200 citizens
- Complete an update to the City of Huntsville website and associated pages

### Long-term Goal

*Economic Development – Promote and enhance a strong and diverse economy.*

### FY 2020-21 Short –term Objective

- Consider the Huntsville Economic Development Work Plan when complete
- Consider the Huntsville Municipal Airport Master Plan when complete
- Determine the feasibility of hosting a minor league sports team.

## Long-term Goal

*Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.*

### FY 2020-21 Short-term Objective

- Complete all Bond Proposition 3 projects
- Review the cost of placing power lines underground in the 1200 Block of 12th Street as part of the downtown sidewalk project
- Identify short-term projects as outlined in the transportation master plan to incorporate during the budget process
- Complete design of Proposition 2 projects
- Provide to Council a report on the possibility and cost of providing a public transportation (bus routes) system
- Complete the next pavement condition assessment and continue to fund street maintenance in excess of \$1million annually
- Provide additional lighting around the trails/walkways at Eastham Thomason park

## Long-term Goal

*Resource Development - Enhance the quality of life for citizens, businesses and visitors by leveraging the human and fiscal resources available to the community.*

### FY 2020-21 Short-term Objective

- Complete the public input phase and preliminary architecture for the MLK Community center improvements
- Consider during the budget process funds for the construction of a Skate park
- Review, and apply for if available, HOME program funds to construct single family residential structures for low-income residents.
- Consider and adopt legislative priorities for the 2021 legislative session
- Consider during the budget process the construction of public restrooms in the downtown district

## Long-term Goal

*Finance - Provide a sustainable, efficient and fiscally sound government through conservative fiscal practices and resource management.*

### FY 2020-21 Short-term Objective

- Contract with an outside firm to audit the Hotel/Motel tax revenues
- Maintain competitive compensation for City employees through the annual budget process

## Long-term Goal

*Public Safety - Provide safety and security for all citizens.*

### **FY 2020-21 Short-term Objective**

- **Reach 90% completion on Proposition 1 projects**
- **Enter into an agreement with a provider for animal shelter services**
- **Continue to budget matching funds for SAFER grant application/hire additional fire personnel**



# Measuring our Effectiveness

## Human Resources Department

### Human Resources



- % of Eligible Employees Enrolled in Benefit Program
- % of New Hires that Successfully Complete Probation
- % Positions posted within two business days of final receipt in HR office
- % of employees satisfied with HR services based on survey
- Address employee relations claims within five business days
- Risk response to all call-out incidents within one hour

### Municipal Court



- Average fine & costs collected per case disposed
- Clearance rate

## Information Technology Department

### Information Technology



- Average Time to Resolve Help Desk Requests

## Finance Department

### Finance



- % of Monthly Financial Reports Released On-Schedule
- GFOA's Distinguished Budget Presentation Award Received
- GFOA's Excellence in Financial Reporting Award Received
- Unqualified Audit Opinion Received
- City of Huntsville's General Obligation Bond Rating
- City of Huntsville's Waterworks and Sewer System Bond Rating

### Purchasing



- External Satisfaction Survey
- Internal Satisfaction Survey

### Utility Billing



- % of Monthly Bills Posted to Customer Accounts On-Time
- Number of Billing Adjustments to Correct Meter Reading and/or Billing Errors
- % of Utility Accounts With Balances More Than 30 Days Past Due
- Uncollectible Account Charge-Offs as a % of Total Dollars Billed

## Parks & Leisure Department

### Parks Maintenance



- % of Parks Maintenance Completed On-Schedule
- % Hours Spent Assisting Other Departments with Special Projects
- % of Time Spent on Special Projects (not maintenance related)
- % of Citizens Rating Parks Maintenance Services as Good or Excellent

### Aquatic Center



- Average Cost Per Participant Per Day in Aquatic Center Activities
- % of Citizens Rating Aquatic Services as Good or Excellent

### Building Services



- % of Non-Emergency Service Calls Responded to Within 3 Days
- Customer Satisfaction
- % of Emergency Service Calls Responded to Within 24 Hours

### Library



- Rate of Collection Turnover
- % of Collection Less than 5 Years Old
- Circulation Per Capita
- % Increase (Decrease) in Literacy Program Student Hours
- % Increase (Decrease) in Adult Program Attendance
- % Increase (Decrease) in Children's Program Attendance



# Measuring our Effectiveness

## Public Works Department

### Water Services



- Number of fire Hydrants maintained
- Number of "Required Action" results received from TCEQ Water Plant Inspections
- % of Total water loss in distribution system

### Wastewater Services



- Service Complaints as a % of total Customer Accounts
- Number of Sanitary Sewer Overflows
- Miles of sewer lines Inspected by CCTV

### Solid Waste Services



- Service Complaints as a % of total Customer Accounts
- Ratio of Tons of Waste Transferred to Tons of Waste Recycled
- % of Citizens Rating Solid Waste Services as Good or Excellent

### Environmental Services



- % of Bacteriological Proficiency Tests Performed with Acceptable Scores of 90% or better with no false negatives
- % of Discharge Monitoring Report Quality Assurance Proficiency Tests for Wastewater Analysis Performed with Acceptable Scores
- Number of "Required Action" Result Received from EPA and TCEQ laboratory and pretreatment program audits and inspections

### Street Services/Drainage



- % of Annual Lane Mile Scheduled Maintenance Completed
- % of Emergency Calls Responded to Within 4 Hours

### Garage Operations



- % of Preventative Maintenance work orders completed

## Engineering Department

### GIS



- Number of Mapping Requests Completed
- % of Time Spent on Special Projects

### Engineering



- % of Utility Permits reviewed within 10 days
- % of CIP projects completed Within Budget
- % of CIP projects completed on schedule
- % on Inter-Departmental programs completed

## Development Services Department

### Support Services



- % of customers service work orders requests routed within 2 hours of receipt
- % of email correspondence responded to within 2 hours of receipt

### Planning and Zoning



- % of Development Permit Applications Completed in 5-7 Business Days
- % of Plats Returned with Staff Comments with in 10 Business Days

### Central Inspection



- % of Inspections Performed Within 24 hours of Request
- % of Complaints Investigated Within 24 hours of Receipt
- % of Plan review Comments Provided within 7 Business Days

### Health Inspection



- % of Complaints investigated within 24 hours of request
- % of total food establishments receiving a minimum of two inspections
- Number of reinspections required as a % of total food establishments



# Measuring our Effectiveness

## Public Safety Department

### Fire Services



- Number of Buildings Inspected as a % of Total Buildings
- Average number of Training Hours by each Firefighter (Both paid & volunteer)
- Average Number of drills attended by Full time and Part Time firefighters

## Economic Development & Tourism Services

### Tourism, Visitor Center & Main Street



- % Increase (Decrease) in Visitors to Visitor Center

### Cultural Services



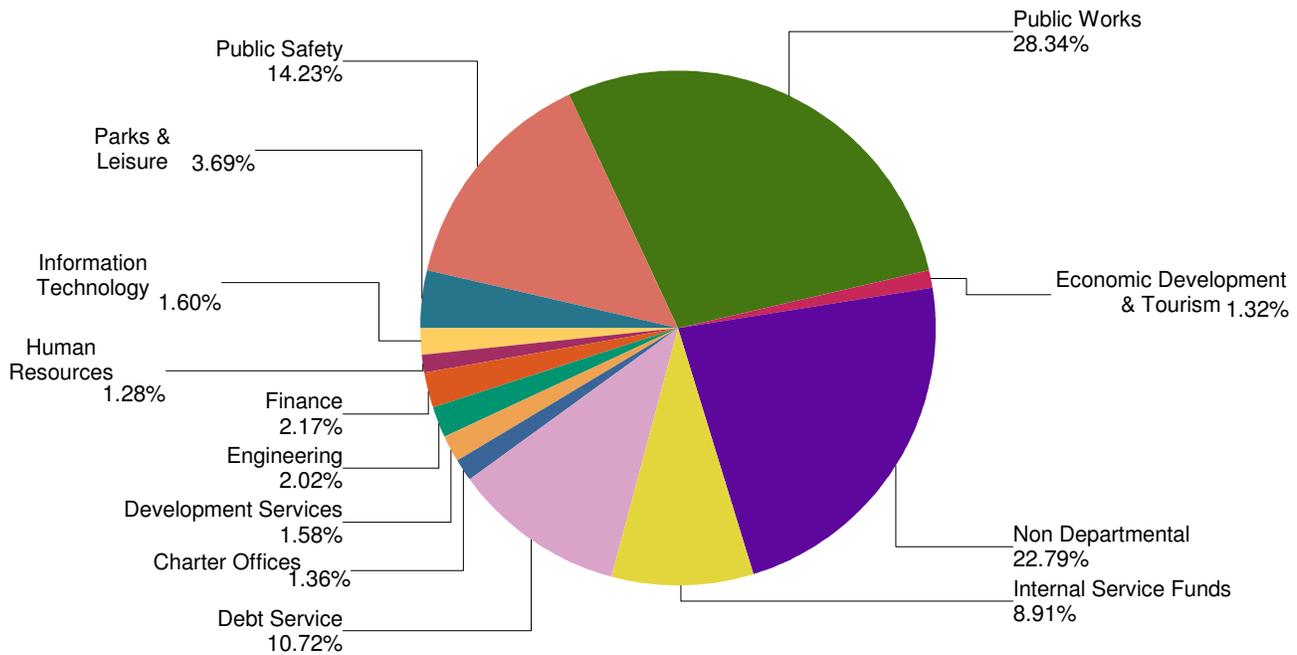
- % Increase (Decrease) in Visitors to Wynne Home
- % Increase (Decrease) in Attendance at Art/Cultural Events (Arts Contracts)
- % Increase (Decrease) in Number of Events/Activities Held (offered by Wynne Home)
- % Increase (Decrease) in Number of Community Activities/Rentals

### Main Street



- % of Occupancy in the Downtown District
- % of Increase (Decrease) in Social Media Reach
- % of Increase (Decrease) in Participants in Main Street Events/Programs

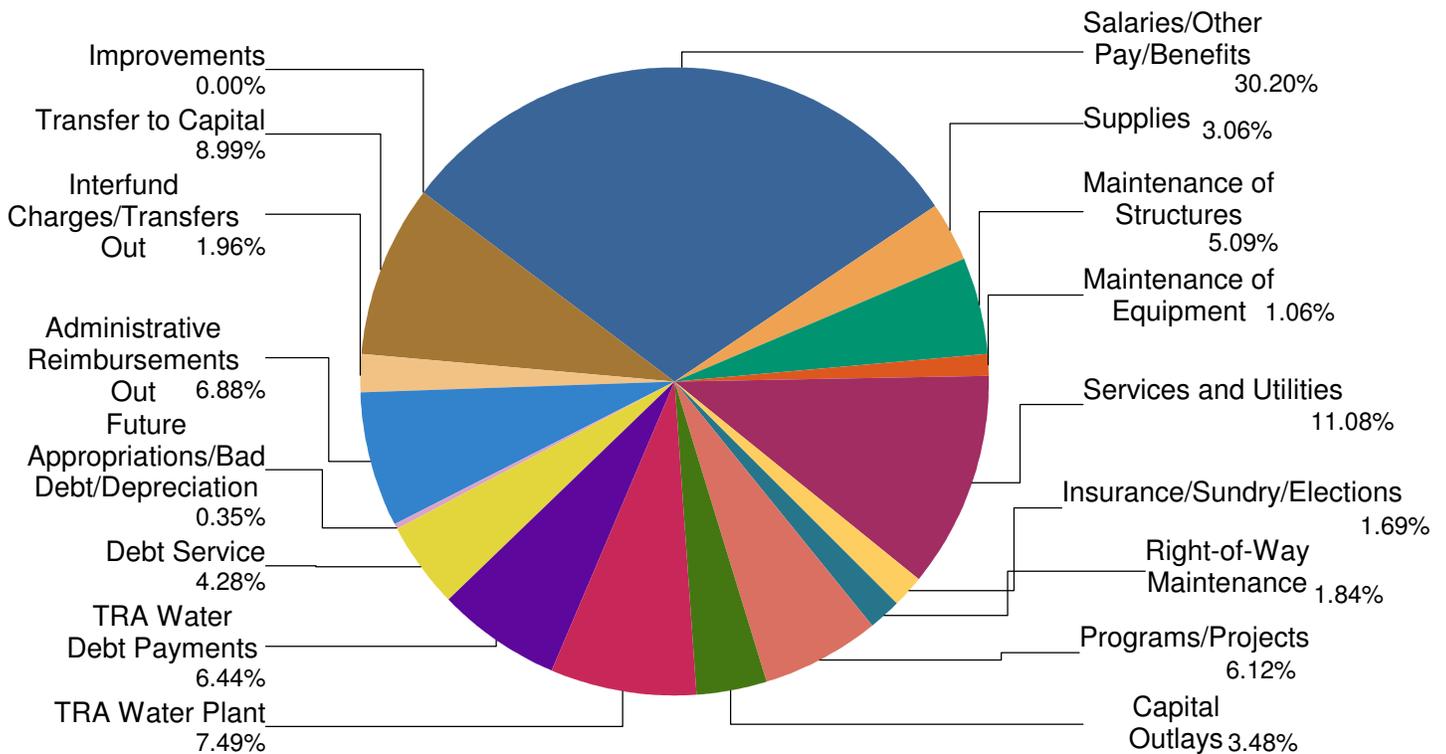
*City of Huntsville*  
**Summary of Adopted Expenses by Department**  
**FY 2020-21**



Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Charter Offices</b>	\$ 956,874	\$ 1,127,779	\$ 986,739	\$ 1,402,914	\$ 1,023,151
<b>Development Services</b>	\$ 1,044,697	\$ 1,308,787	\$ 1,173,279	\$ 1,146,945	\$ 1,185,865
<b>Engineering</b>	\$ 1,052,787	\$ 1,318,745	\$ 1,444,446	\$ 1,362,529	\$ 1,516,145
<b>Finance</b>	\$ 1,870,088	\$ 1,669,532	\$ 1,718,344	\$ 1,628,439	\$ 1,632,006
<b>Human Resources</b>	\$ 919,940	\$ 924,257	\$ 940,632	\$ 880,981	\$ 959,545
<b>Information Technology</b>	\$ 968,009	\$ 1,014,449	\$ 1,162,670	\$ 1,134,103	\$ 1,202,021
<b>Parks &amp; Leisure</b>	\$ 2,508,760	\$ 2,618,770	\$ 2,935,578	\$ 2,385,151	\$ 2,770,713
<b>Public Safety</b>	\$ 8,829,413	\$ 9,437,367	\$10,566,316	\$ 10,284,172	\$ 10,693,636
<b>Public Works</b>	\$16,566,853	\$ 17,564,016	\$19,839,591	\$ 17,385,507	\$ 21,294,198
<b>Economic Development &amp; Tourism</b>	\$ 955,015	\$ 1,007,972	\$ 1,065,560	\$ 1,314,076	\$ 989,311
<b>Non Departmental</b>	\$26,437,065	\$ 21,387,687	\$17,620,477	\$ 17,317,266	\$ 17,128,060
<b>Internal Service Funds</b>	\$ 4,658,088	\$ 5,159,005	\$ 5,756,321	\$ 5,411,998	\$ 6,693,829
<b>Debt Service</b>	\$ 6,370,660	\$ 8,489,746	\$ 9,046,289	\$ 11,075,389	\$ 8,054,939
<b>Total Expenses of all Departments</b>	<b>\$ 73,138,249</b>	<b>\$ 73,028,112</b>	<b>\$74,256,242</b>	<b>\$ 72,729,471</b>	<b>\$ 75,143,419</b>

*City of Huntsville*  
**Summary of Adopted Expenditures by Category**  
**FY 2020-21**

## Percent of Budget



Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Salaries/Other Pay/Benefits	\$ 19,429,184	\$ 20,213,734	\$ 22,026,815	\$ 21,101,364	\$ 22,695,162
Supplies	\$ 1,939,163	\$ 1,898,880	\$ 2,529,903	\$ 2,012,151	\$ 2,297,351
Maintenance of Structures	\$ 2,665,552	\$ 2,982,802	\$ 3,451,351	\$ 2,977,322	\$ 3,822,911
Maintenance of Equipment	\$ 812,832	\$ 733,172	\$ 976,647	\$ 764,764	\$ 795,327
Services and Utilities	\$ 6,177,645	\$ 6,944,918	\$ 8,169,713	\$ 7,711,109	\$ 8,325,690
Insurance/Sundry/Elections	\$ 1,444,078	\$ 1,771,802	\$ 1,139,722	\$ 1,025,799	\$ 1,271,407
Right-of-Way Maintenance	\$ 1,165,346	\$ 1,178,409	\$ 1,378,151	\$ 1,378,151	\$ 1,379,899
Programs/Projects	\$ 3,600,342	\$ 3,868,333	\$ 4,191,458	\$ 3,768,835	\$ 4,595,426
Capital Outlays	\$ 1,238,904	\$ 1,639,231	\$ 2,330,676	\$ 2,600,614	\$ 2,614,026
TRA Water Plant	\$ 4,202,012	\$ 4,288,570	\$ 4,366,778	\$ 3,240,235	\$ 5,630,579
TRA Water Debt Payments	\$ 3,859,452	\$ 5,985,005	\$ 6,212,480	\$ 5,253,464	\$ 4,835,713
Debt Service	\$ 3,211,726	\$ 2,814,645	\$ 2,833,809	\$ 6,092,028	\$ 3,219,226
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 318,190	\$ -	\$ 264,453
Administrative Reimbursements Out	\$ 4,981,164	\$ 5,543,054	\$ 5,597,510	\$ 5,597,510	\$ 5,172,109
Interfund Charges/Transfers Out	\$ 7,411,933	\$ 7,588,684	\$ 2,063,186	\$ 2,218,267	\$ 1,469,926
Transfer to Capital	\$ 10,988,819	\$ 5,575,991	\$ 6,667,853	\$ 6,986,612	\$ 6,752,714
Improvements	\$ 702	\$ 882	\$ 2,000	\$ 1,246	\$ 1,500
<b>Total</b>	<b>\$ 73,128,855</b>	<b>\$ 73,028,112</b>	<b>\$ 74,256,242</b>	<b>\$ 72,729,471</b>	<b>\$ 75,143,419</b>

City of Huntsville

Adopted Budget  
FY 2020-21



1000 - Charter Offices

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>112 City Council</b>					
Salaries/Other Pay/Benefits	\$ 1,596	\$ 2,181	\$ 2,580	\$ 2,268	\$ 2,613
Supplies	\$ 4,700	\$ 7,007	\$ 6,650	\$ 6,757	\$ 7,050
Services and Utilities	\$ 116,492	\$ 141,311	\$ 123,235	\$ 199,121	\$ 122,735
<b>Total City Council</b>	<b>\$ 122,788</b>	<b>\$ 150,499</b>	<b>\$ 132,465</b>	<b>\$ 208,145</b>	<b>\$ 132,398</b>
<b>113 Office of City Manager</b>					
Salaries/Other Pay/Benefits	\$ 329,823	\$ 309,945	\$ 305,123	\$ 321,080	\$ 315,364
Supplies	\$ 5,597	\$ 6,389	\$ 4,500	\$ 4,207	\$ 4,500
Services and Utilities	\$ 69,270	\$ 118,521	\$ 91,990	\$ 207,837	\$ 91,990
<b>Total Office of City Manager</b>	<b>\$ 404,689</b>	<b>\$ 434,855</b>	<b>\$ 401,613</b>	<b>\$ 533,123</b>	<b>\$ 411,854</b>
<b>114 Office of City Secretary</b>					
Salaries/Other Pay/Benefits	\$ 160,972	\$ 156,132	\$ 149,616	\$ 104,066	\$ 152,947
Supplies	\$ 1,649	\$ 536	\$ 700	\$ 514	\$ 700
Services and Utilities	\$ 14,297	\$ 35,102	\$ 19,200	\$ 11,393	\$ 20,450
Insurance/Sundry/Elections	\$ 10,028	\$ 62,436	\$ 17,000	\$ 15,957	\$ 22,000
<b>Total Office of City Secretary</b>	<b>\$ 186,947</b>	<b>\$ 254,205</b>	<b>\$ 186,516</b>	<b>\$ 131,930</b>	<b>\$ 196,097</b>
<b>115 Office of City Attorney</b>					
Services and Utilities	\$ 176,878	\$ 222,101	\$ 200,000	\$ 462,246	\$ 214,601
<b>Total Office of City Attorney</b>	<b>\$ 176,878</b>	<b>\$ 222,101</b>	<b>\$ 200,000</b>	<b>\$ 462,246</b>	<b>\$ 214,601</b>
<b>117 Office of City Judge</b>					
Salaries/Other Pay/Benefits	\$ 64,050	\$ 64,492	\$ 64,095	\$ 66,335	\$ 65,831
Services and Utilities	\$ 1,522	\$ 1,628	\$ 2,050	\$ 1,007	\$ 2,370
<b>Total Office of City Judge</b>	<b>\$ 65,572</b>	<b>\$ 66,120</b>	<b>\$ 66,145</b>	<b>\$ 67,343</b>	<b>\$ 68,201</b>
<b>1000 - Charter Offices Totals</b>	<b>\$ 956,874</b>	<b>\$ 1,127,779</b>	<b>\$ 986,739</b>	<b>\$ 1,402,787</b>	<b>\$ 1,023,151</b>

**Our Purpose**

The purpose of the Office of City Manager is to provide plans, controls, direction, and coordination to the activities and functions of all City departments, resources, personnel, capital and projects of the City on behalf of the City Council, employees of the City and the citizens of Huntsville so they can be informed, provide and receive needed services and enjoy a safe and productive place to live and work.

**Description of our Services**

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees, and the citizens of Huntsville. As the City's Chief Executive Officer, the City Manager helps develop the City's mission, implements policies, and oversees legislative processes. The City Manager also formulates, reviews, and submits the annual budget to the City Council for adoption. This office helps to preserve and enhance the quality of life for the Citizens of Huntsville by actively seeking economic and community development opportunities and by observing the City's guiding principles. The City Manager also performs other duties as assigned by the City Council.

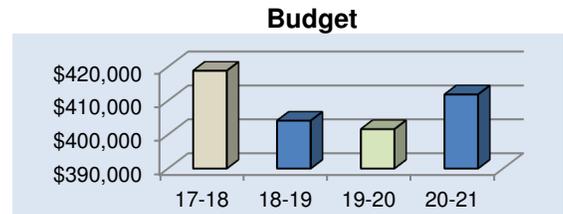
**FY 19-20 Accomplishments**

- Adopted the Transportation Plan
- Kept Council update-to-date on Strategic Plan
- Provided Council with a FY 19-20 balanced budget

**FY 20-21 Objectives**

- Provide solutions for the Council to consider for public transportation and an animal shelter
- Implement the 2020 Strategic Plan
- Provide Council with a balanced FY 20-21 budget

Division	17-18	18-19	19-20	20-21
Office of City Manager	2.00	2.00	2.0	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimated	20-21 Target
Council Meetings Attended	24	24	24	24
Training Events Attended	2	6	4	4
Regular Reports to Council	50	54	50	50

**Our Purpose**

The purpose of the Office of City Secretary is to provide support, assistance, and information to the City Council so that they have the resources they need to conduct the City's business; to preserve City documents so that the City Council, City employees, and citizens of Huntsville have timely and convenient access to City records and may stay informed; and to provide election services to voters and candidates so that they may be involved in the decision-making process.

The Office of City Secretary is responsible for agendas and minutes for City Council meetings, and for ensuring compliance with the Texas Open Meetings Act.

The City Secretary maintains the official records of the City including minutes, contracts, agreements, ordinances, resolutions, and deeds, and handles all Public Information Requests in compliance with the Texas Public Information Act.

**Description of our Services**

The Office of the City Secretary's areas of responsibility include:

- City Council support – Councilmembers/meetings/minutes;
- elections - integrity and voter education;
- citizen services and Public Information Requests;
- media communications, including social media, press releases, City publications, and digital signs;
- records management – retention, preservation, destruction;
- City boards, committee, and commissions management;
- liquor licensing;
- participation in emergency management;
- Citywide training in records retention and public information;
- development and training for the City Secretary personnel.

**FY 19-20 Accomplishments**

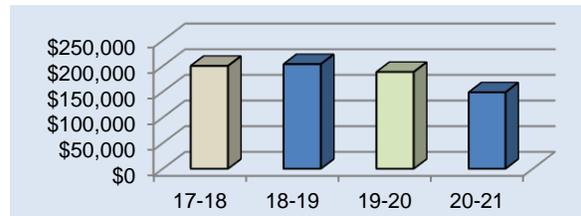
- ✓ Continued cooperation with Walker County to implement new election processes
- ✓ Continued Texas Municipal Clerks Certification Program
- ✓ Continued efforts to improve communications through social media, website and print newsletters
- ✓ Continued outstanding service to public and efficient handling of Public Information Requests

**FY 20-21 Objectives**

- ✓ Begin transitioning City Council to complete digital use and knowledge for all materials
- ✓ Finalize digitalizing records, both historical and general, by maximizing services available
- ✓ Continued outstanding service to public and efficient handling of Public Information Requests, investigate platforms that provide these services
- ✓ Improve citywide training of personnel in regard to media relations, records management and public information requests

Division	17-18	18-19	19-20	20-21
Office of City Secretary	2.00	2.00	2.00	2.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimated (Anticipated)	20-21 Budget (Estimated)
Municipal elections held	1	1	1	1
City Council & Council Committee agendas/notices prepared and/or posted	42	45	48	48
Public Information Requests processed (HPD & Court not included)	274	320	175	200
Newsletters published	12	13	6	12
Press releases; media/social media posts; digital signage	1292	1500	2000	2500
Ordinances processed for & adopted by City Council	29	53	40	40
Resolutions processed for & adopted by City Council	17	37	40	35
Board & Commission agendas prepared and/or posted	78	80	60	80
Liquor permits issued (most licenses/permits are two-year)	97	100	100	105
Proclamations prepared	41	45	35	40

**Our Purpose**

The purpose of the Office of City Judge is to administer effective and impartial justice for citizens in matters related to Class “C” offenses filed within the city limits of the City of Huntsville in order to provide due process and enhance public safety.

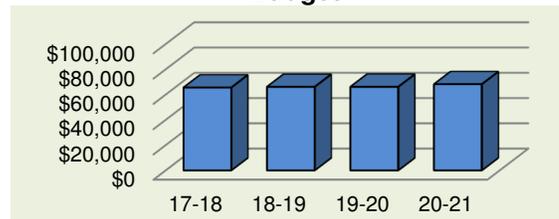
**Description of our Services**

The City Judge presides over the City of Huntsville’s municipal court proceedings. The City Judge conducts trials for Class “C” Misdemeanors which include: traffic violations, Class “C” Penal violations, parking violations, City Ordinance violations, Texas Alcoholic Beverage Code violations, Texas Health & Safety Code violations and Texas Education Code violations.

**Personnel**

Division	17-18	18-19	19-20	20-21
City Judge	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of cases scheduled for court appearance	10,795	10,876	9,500	11,400
Number of cases filed <sup>1</sup>	15,904	14,913	11,000	15,500
Number of cases adjudicated/closed	14,950	13,967	9,500	14,600
Number of cases appealed	18	6	5	5
Number of warrants issued	4,983	5,259	3,300	5,500

1- Includes traffic, parking, state law, and city ordinance violations

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Total Cases Appealed <sup>2</sup>	.12%	.04%	.05%	.03%

2- Calculated as a % of total cases adjudicated/closed

City of Huntsville

Adopted Budget

FY 2020-21



1500 - Development Services

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>715 Support Services</b>					
Salaries/Other Pay/Benefits	\$ 206,342	\$ 137,950	\$ 130,419	\$ 163,575	\$ 167,703
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 32,343	\$ -	\$ -
Supplies	\$ 5,368	\$ 3,691	\$ 5,850	\$ 2,760	\$ 5,850
Services and Utilities	\$ 3,265	\$ 742	\$ 3,785	\$ 1,265	\$ 4,185
<b>Total Support Services</b>	<b>\$ 214,975</b>	<b>\$ 142,383</b>	<b>\$ 172,397</b>	<b>\$ 167,599</b>	<b>\$ 177,738</b>
<b>716 Planning</b>					
Salaries/Other Pay/Benefits	\$ 160,170	\$ 175,532	\$ 185,316	\$ 189,283	\$ 191,112
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 588	\$ -	\$ -
Supplies	\$ 4,586	\$ 4,547	\$ 5,200	\$ 3,668	\$ 5,200
Services and Utilities	\$ 15,922	\$ 8,508	\$ 9,435	\$ 8,838	\$ 9,435
Insurance/Sundry/Elections	\$ 734	\$ 1,261	\$ 1,500	\$ 332	\$ 1,500
<b>Total Planning</b>	<b>\$ 181,413</b>	<b>\$ 189,849</b>	<b>\$ 202,039</b>	<b>\$ 202,122</b>	<b>\$ 207,247</b>
<b>724 Inspections</b>					
Salaries/Other Pay/Benefits	\$ 443,257	\$ 514,155	\$ 564,825	\$ 576,910	\$ 577,921
Supplies	\$ 12,706	\$ 13,109	\$ 13,750	\$ 10,411	\$ 12,951
Maintenance of Equipment	\$ 2,834	\$ 1,299	\$ 3,110	\$ 2,902	\$ 3,110
Services and Utilities	\$ 14,451	\$ 18,140	\$ 33,822	\$ 19,794	\$ 33,822
Programs/Projects	\$ 38,510	\$ 39,880	\$ 40,000	\$ 43,970	\$ 40,000
Interfund Charges/Transfers Out	\$ -	\$ 250,000	\$ -	\$ -	\$ -
<b>Total Inspections</b>	<b>\$ 511,758</b>	<b>\$ 836,584</b>	<b>\$ 655,507</b>	<b>\$ 653,986</b>	<b>\$ 667,804</b>
<b>725 Health</b>					
Salaries/Other Pay/Benefits	\$ 128,465	\$ 131,388	\$ 131,117	\$ 115,665	\$ 120,963
Supplies	\$ 3,638	\$ 5,637	\$ 7,000	\$ 2,910	\$ 6,894
Maintenance of Equipment	\$ 190	\$ 192	\$ 1,200	\$ 50	\$ 1,200
Services and Utilities	\$ 4,258	\$ 2,755	\$ 4,019	\$ 979	\$ 4,019
<b>Total Health</b>	<b>\$ 136,551</b>	<b>\$ 139,972</b>	<b>\$ 143,336</b>	<b>\$ 119,604</b>	<b>\$ 133,076</b>
<b>1500 - Development Services Totals</b>	<b>\$ 1,044,697</b>	<b>\$ 1,308,787</b>	<b>\$ 1,173,279</b>	<b>\$ 1,143,312</b>	<b>\$ 1,185,865</b>

**Our Purpose**

The Support Services Division/Call Center is the gateway to the City of Huntsville as we are committed to achieving the highest level of customer satisfaction. Our mission is to exceed customer expectations by providing accurate information that is communicated in an efficient and effective manner through the integration of people and technology.

**Description of our Services**

The Support Service Division offers readily accessible customer service professionals who are focused on providing quality customer service through phone, electronic, and personal interactions. The division provides "one-stop-shop" opportunities for those who live, work, and visit the City of Huntsville with easy access to all City services and information.

By calling central numbers, citizens can talk to customer service representatives who process requests for services, provide information and respond to citizen complaints for water line damage, water meter problems, wastewater line problems, solid waste dump request, potholes in streets, sidewalk problems, drainage problems, permitting, planning and zoning, illegal dumping, junk vehicles, substandard housing issues, vacant lot clean-up, building inspection requests, food service establishment complaints, street lighting and signage, etc. Additionally, the Support Services Division serves as a collection site for revenues including fees for building permits, trade permits, planning and zoning, contractor licensing, food establishments, daycare facilities, swimming pools/spa, water and wastewater taps, driveway culverts, recreation programs, cemetery lot sales, etc.

**FY 19-20 Accomplishments**

- ✓ Completed the implementation process to accept electronic submission.
- ✓ Assisting with the implementation of the upgrade software to facilitate the interdepartmental review process.
- ✓ Implement improvements to our customer service strategies while broadening the public's access to our services via electronic methods.

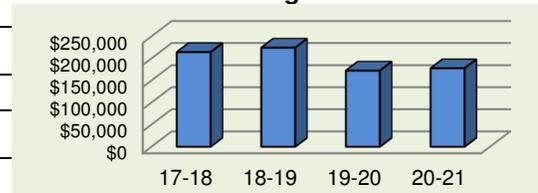
**FY 20-21 Objectives**

- ✓ Enhance the use the departmental website to improve public relations, while providing for the exchange of useful, accessible information with the public.
- ✓ Continue to assist with the implementation of the upgrade software to facilitate the interdepartmental review process.
- ✓ Educate contractors and citizens in the process of electronic permit submittals.

**Personnel**

Division	17-18	18-19	19-20	20-21
Support Services	3.5	3.5	3.5	3.0
<b>Total</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.0</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Service Requests/Inspection Requests Generated	7,749	7,785	7404	7608
Permits Processed	3,045	3,290	3012	3250
Number of Incoming/Outgoing Calls	21,011/20,328	22,450/21,500	19,960/21,088	19,960/21,088
Dollar Value of Revenue Collected	1,142,219	1,230,100	1,266,972	1,286,852
Number of Financial Transactions Processed	5,217	5,600	5,320	5,524

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of customer service work order requests routed within 2 hours of receipt.	98%	98%	98%	100%
% of email correspondence responded to within 2 hours of receipt.	97%	98%	98%	100%

### Our Purpose

The purpose of the Planning Division is to implement the Comprehensive Plan and ensuring development activities are in compliance with local and state laws.

The Planning Division also helps coordinate all economic development and pre-construction activities for new builders. The Division attempts to facilitate development by being a “one stop shop” for all development and permitting coordination. The staff has also worked within the Harnessing Huntsville’s Potential plan to understand rural development strategies to incorporate within the City.

### Description of our Services

The Planning Division is responsible for guiding customers through the development process; reviews development plans and issues Certificates of Compliance; ensures that plats meet the minimum requirements; processes zoning change requests, zoning verification requests, annexation requests, variance requests, and amendments to the Huntsville *Development Code* and other ordinances and plans.

The Planning Division is responsible for providing support to the Planning Commission (PC) and the Board of Adjustment (BOA).

### FY 19-20 Accomplishments

- Competed the RFQ process to engage a consultant to start the update of the Comprehensive Plan
- Continue to update and revise the Development Code and the Development Code Website as needed.
- Exploring an appropriate Land Use Plan as part of the Comprehensive Plan update process.
- Reviewing expansion of Development Districts as part of Comprehensive Plan update process
- Provided technical recommendations to the MainStreet Advisory Board and the Cultural District Advisory Committee

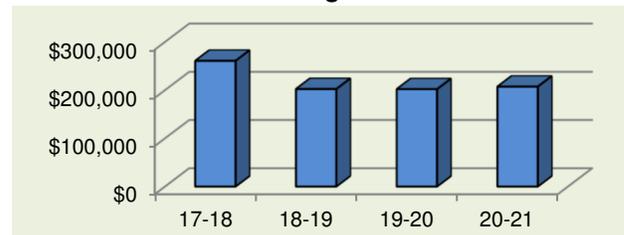
### FY 20-21 Objectives

- Complete the update of the Comprehensive Plan
- Update and revise the Development Code and the Development Code Website as needed.
- Begin implementing Land Use Plan if recommended in the updated Comprehensive Plan.
- Provide training opportunities for Planning Commission
- Provide technical recommendations to the MainStreet Advisory Board and the Cultural District Advisory Committee, upon request

### Personnel

Division	17-18	18-19	19-20	20-21
Planning	2.5	2.5	2.5	2.5
<b>Total</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>

### Budget



### Our Workload

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Certificate of Compliances Issued	350	410	340	410
Number of Plats Received	45	45	76	80
Number of Variance Requests heard by PC and BOA	25	20	22	25
Number of Zone Change & Conditional Use Permit Requests	5	4	7	8
Number of Plans or Ordinances Created/Amended	3	13	4	4

### Measuring our Effectiveness

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Development Permit Applications Completed in 5-7 Business Days	90%	90%	95%	95%
% of Plats Returned with Staff Comments Within 10 Business Days	90%	90%	95%	95%

**Our Purpose**

The purpose of Central Inspections is to provide inspection services of private development and code enforcement of existing buildings and property to the citizens developers, contractors, property owners, and visitors of Huntsville so they can occupy properties and buildings that are constructed and maintained for the health and life safety of occupants as directed by the codes, laws, and good engineering practices adopted by the State of Texas and the City of Huntsville.

**Description of our Services**

Central Inspections is responsible for the administration of building permits as well as the inspection of private construction development. Central Inspections is also responsible for code enforcement and for investigating code enforcement complaints. Central Inspections reviews plans for private and public improvements, inspects and permits all public swimming pools and on-site sewer facilities in the city limits of Huntsville.

**FY 19-20 Accomplishments**

- ✓ Completed 50% of the implementation of the land management software to facilitate inspection documentation and reporting.
- ✓ Assisted our customers to transition to an electronic permit submission process.
- ✓ Increased code enforcement efforts to abate junk vehicles and dilapidated structures.

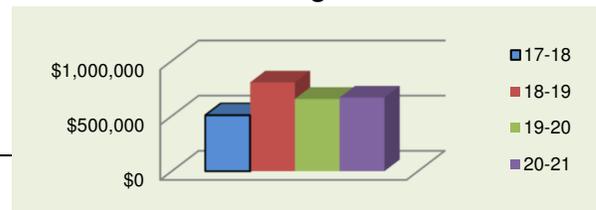
**FY 20-21 Objectives**

- ✓ Finalize the implementation of the land management software to facilitate inspection documentation and reporting.
- ✓ Increase beautification efforts along the main corridors with elevated code enforcement efforts.
- ✓ Elevate communications with contactors to resolve code issues before the building process.

**Personnel**

Division	17-18	18-19	19-20	20-21
Central Inspections	5.00	5.5	6.5	6.5
<b>Total Personnel</b>	<b>5.00</b>	<b>5.5</b>	<b>6.5</b>	<b>6.5</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Permits Issued	2,975	3,150	3012	3250
Number of Inspections Performed	5,918	6,110	6028	6228
Number of Code Enforcement Cases Investigated	546	550	444	606

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Inspections Performed Within 24 hours of Request	100%	100%	99%	100%
% of Complaints Investigated Within 24 hours of Receipt	100%	100%	100%	100%
% of Plan Review Comments Provided Within 7 Business Days	100%	100%	100%	100%

**Our Purpose**

The purpose of Health Inspections is to provide health inspection services of all food service establishments to the citizens and visitors of Huntsville so they can eat and purchase meals and food products that are produced and sold under the State and local laws designed to protect the health and life safety of the public.

**Description of our Services**

Health Inspections is responsible for the inspection in accordance with State law of all Huntsville food service establishments such as restaurants, schools, groceries, convenience stores, mobile food units and bakeries. Health Inspections investigates all health related complaints and provides training and education for food service personnel.

**FY 19-20 Accomplishments**

- ✓ Maintained a minimum of 2 establishment inspections per year.
- ✓ Increased informational efforts to reducing the number of food establishment re-inspections.
- ✓ Assisted in inspections conducted by the building inspection division for the purpose of cross-training inspectors.
- ✓ Provided educational information to food establishments promoting food safety.

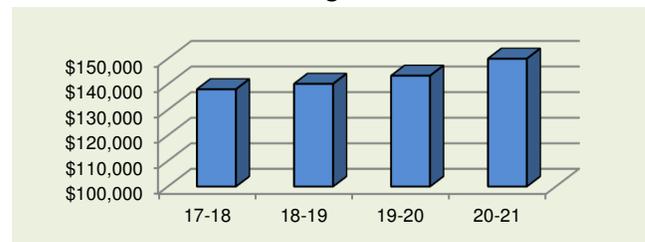
**FY 20-21 Objectives**

- ✓ Continue to educate food service owners and staff of food safety standards to reduce the number of complaints.
- ✓ Continue effort to reducing the number of food establishment re-inspections.
- ✓ Broaden department diversity by cross-training with code enforcement inspectors.
- ✓ Educate business on standards to maintain an increased health score.

**Personnel**

Division	17-18	18-19	19-20	20-21
Health Inspection	2.00	2.0	2.0	2.0
<b>Total Personnel</b>	<b>2.00</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actuals	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Establishment Inspections Performed	658	663	542	665
Number of Re-Inspections Performed	14	20	7	18
Number of Complaints Investigated	63	61	10	47
Number of Courtesy Warnings Issued	28	13	3	9
Number of Court Citations Issued	0	1	0	1

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Complaints investigated within 24 hours of request	100%	100%	100%	100%
% of total food establishments receiving a minimum of two inspections	100%	100%	100%	100%
Number of re-inspections required as a % of total food establishments	10%	3%	2%	2%

City of Huntsville

Adopted Budget  
FY 2020-21



7500 - Engineering

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>395 RAMP Grant</b>					
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance of Structures	\$ 4,644	\$ 65,317	\$ 50,000	\$ 3,527	\$ 100,000
Services and Utilities	\$ -	\$ -	\$ 1,500	\$ -	\$ 2,250
<b>Total RAMP Grant</b>	<b>\$ 4,644</b>	<b>\$ 65,317</b>	<b>\$ 51,500</b>	<b>\$ 3,527</b>	<b>\$ 102,250</b>
<b>399 Airport SRF</b>					
Maintenance of Structures	\$ 15,125	\$ 18,478	\$ 24,200	\$ 19,414	\$ 24,200
Services and Utilities	\$ 5,746	\$ 5,085	\$ 6,500	\$ 5,938	\$ 6,700
<b>Total Airport SRF</b>	<b>\$ 20,871</b>	<b>\$ 23,563</b>	<b>\$ 30,700</b>	<b>\$ 25,352</b>	<b>\$ 30,900</b>
<b>642 GIS</b>					
Salaries/Other Pay/Benefits	\$ 193,801	\$ 218,263	\$ 223,836	\$ 230,488	\$ 230,958
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 2,119	\$ -	\$ -
Supplies	\$ 6,094	\$ 5,461	\$ 11,250	\$ 4,812	\$ 12,250
Services and Utilities	\$ 750	\$ 4,674	\$ 11,302	\$ 5,012	\$ 11,302
Capital Outlays	\$ 15,034	\$ -	\$ -	\$ -	\$ -
<b>Total GIS</b>	<b>\$ 215,678</b>	<b>\$ 228,397</b>	<b>\$ 248,507</b>	<b>\$ 240,312</b>	<b>\$ 254,510</b>
<b>717 Engineering and Mapping</b>					
Salaries/Other Pay/Benefits	\$ 597,273	\$ 742,677	\$ 774,861	\$ 783,280	\$ 802,213
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 5,041	\$ -	\$ -
Supplies	\$ 12,356	\$ 17,534	\$ 17,600	\$ 14,157	\$ 15,983
Maintenance of Equipment	\$ 1,628	\$ 1,723	\$ 2,000	\$ 3,232	\$ 3,500
Services and Utilities	\$ 8,749	\$ 10,138	\$ 42,091	\$ 23,029	\$ 42,127
Capital Outlays	\$ -	\$ -	\$ 4,200	\$ -	\$ -
Interfund Charges/Transfers Out	\$ 4,955	\$ -	\$ -	\$ -	\$ -
<b>Total Engineering and Mapping</b>	<b>\$ 624,961</b>	<b>\$ 772,073</b>	<b>\$ 845,793</b>	<b>\$ 823,698</b>	<b>\$ 863,823</b>
<b>719 Survey</b>					
Salaries/Other Pay/Benefits	\$ 173,800	\$ 213,529	\$ 239,231	\$ 245,187	\$ 241,111
Supplies	\$ 7,058	\$ 8,462	\$ 12,500	\$ 4,151	\$ 11,324
Maintenance of Equipment	\$ 1,122	\$ 959	\$ 3,200	\$ 1,420	\$ 3,200
Services and Utilities	\$ 4,653	\$ 6,445	\$ 8,815	\$ 5,933	\$ 9,027
Capital Outlays	\$ -	\$ -	\$ 4,200	\$ 11,981	\$ -
<b>Total Survey</b>	<b>\$ 186,633</b>	<b>\$ 229,394</b>	<b>\$ 267,946</b>	<b>\$ 268,671</b>	<b>\$ 264,662</b>
<b>7500 - Engineering Totals</b>	<b>\$ 1,052,787</b>	<b>\$ 1,318,745</b>	<b>\$ 1,444,446</b>	<b>\$ 1,361,561</b>	<b>\$ 1,516,145</b>

**Our Purpose**

The purpose of the GIS Division is to manage the City of Huntsville's Geographic Information System (GIS) to best serve our citizens, utility customers, staff, and developers so they have the data they need to make informed decisions. The GIS Division provides leadership, strategic planning, coordination, and support of GIS technology for all departments and entities within the City. The GIS Division facilitates data creation, develops new applications, integrates existing applications, and maintains critical data and processes.

**Description of Services**

Geographic Information System (GIS) is a tool for relating and displaying graphic spatial data with tabular data. The data is an amalgamation of spatial information such as political boundaries, transportation networks, utilities, addresses, property, etc. with attribution. This relationship between graphic and attribute allows the user to view what details are contained within a given point, line, or polygon. From this integration the user can manipulate, store, query, and analyze information using statistics, formulas, and algorithms to best view the results spatially within a mapping environment. This visualization of the data in relation to spatial objects enhances our understanding of the data in a way that would be difficult to see using only tabular data. Some examples include mapping crime and fire trends, managing utility usage and utilizing it to visualize and develop street maintenance plans.

**FY 19-20 Accomplishments**

- ✓ Implemented web-based mapping (Story Map) for public awareness concerning on-going or completed bond, commercial, residential, and CIP projects: [www.huntsvilletx.gov/projects](http://www.huntsvilletx.gov/projects)
- ✓ Implemented web-based Economic Development portal.
- ✓ Survey As-built to GIS integration backlog complete and current, with continued present efforts.
- ✓ Upgraded both GIS servers with full transfer/connect.
- ✓ Implemented web-based City of Huntsville Demographics Map.
- ✓ Developed custom GIS desktop and web applications.
- ✓ Provided GIS data and maps to departments, contractors, and public as needed.
- ✓ Provided support for property/deed research, addressing, easements, and right-of-way acquisition.

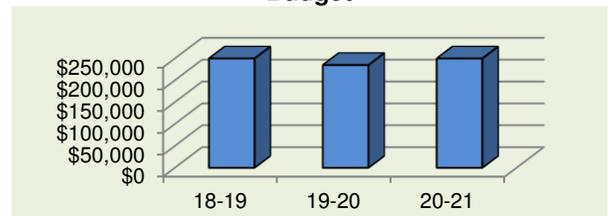
**FY 20-21 Objectives**

- ✓ Continual development of data portal for engineers and consultants to download source GIS data for projects and contract work from [www.huntsvillegis.com](http://www.huntsvillegis.com)
- ✓ Add GIS server for storage and transfer all GIS data from Engineering's "P" Drive increasing "P" Drive storage.
- ✓ Continue to develop a comprehensive GIS utility dataset in coordination with the Surveying Division
- ✓ Continue supporting CityWorks and forthcoming CityView.
- ✓ Continue supporting HPD's GIS web application.
- ✓ Develop custom GIS web application for HFD.
- ✓ Provide on-going support for property/deed research, addressing, easements, and right-of-way acquisition
- ✓ Recurrent assistance to IT and other departments/divisions regarding GIS software collaboration and consultation.

**Personnel**

Division	17-18	18-19	19-20	20-21
GIS	3.00	3.00	3.00	3.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	3.00

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Mapping/GIS Data Requests	183	160	100	100
Number of Survey Points Entered	971	1,312	1,000	1,000
Number of Addresses Assigned	142	227	100	100
Number of New Data Requests	600	650	100	100

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
Number of Mapping/GIS Data Requests Completed	200	200	200	100
% of Time Spent on Special Projects	95%	95%	95%	95%

**Our Purpose**

The purpose of Engineering and Surveying divisions of the Engineering Department is to provide comprehensive Engineering design and construction administration services for Capital Improvement Program (CIP) projects, bond projects and identified special projects. The divisions also provide floodplain administration and traffic engineering services. The divisions ensure proper, safe, and high-quality infrastructure improvements that are designed and constructed by the private development sector. Divisions make every effort to provide timely response to private development community. Greater importance will be given to oversee, inspect and ensure design and construction compliance with local/state/federal rules and regulations to achieve the overall Comprehensive Plan and Program of the City of Huntsville. Finally, resolve all citizen inquiries and complaints in an effective and timely manner.

**Description of our Services**

These divisions are responsible for the survey data, plan review, design, contract administration, construction, inspection, and as-built data of public infrastructure improvements. As a collective team, these divisions work together to ensure a well-planned and constructed infrastructure system for the City. All public infrastructure improvement projects are designed/reviewed, inspected, and as-built to ensure compliance with the project design and specifications. Develop and prioritize projects to include in capital improvement program (CIP) for implementation in the future years. Develop design, prepare easement acquisition documents, negotiate and acquire easements and rights-of-ways, administer construction contracts, provide daily inspections, and develop as-builts for all funded projects.

**FY 19-20 Accomplishments**

- ✓ Continue towards achieving efficient and expedited delivery of design and construction of Capital Improvement Program (CIP) Project.
- ✓ Continue to administer 2016 Bond Proposition No. 3 – Water & Sewer Projects to a timely completion.
- ✓ Provide timely support to private development projects by providing guidance on the need for improvements to the City’s water, sewer, street and drainage infrastructure.
- ✓ Continue to provide services on inter-departmental tasks that include finance, traffic, drainage, solid waste, water and wastewater and Parks.

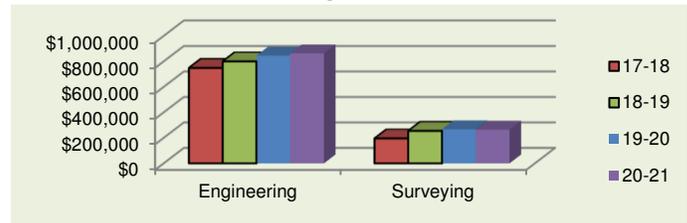
**FY 20-21 Objectives**

- ✓ Continue towards achieving efficient and expedited delivery of design and construction of Capital Improvement Program (CIP) Project.
- ✓ Administer 2016 Bond Proposition No. 1 – Police Department Building & Fire Station No. 2 Building Project construction to a timely completion.
- ✓ Administer 2016 Bond Proposition No. 2 – City Hall & Service Center Buildings Design Project to completion and progress to construction.
- ✓ Provide timely support to private development projects by providing guidance on the need for improvements to the City’s water, sewer, street and drainage infrastructure.
- ✓ Effective citizens’ issues timely and effectively.

**Personnel**

Division	17-18	18-19	19-20	20-21
Engineering	6.00	8.00	8.00	8.00
Surveying	3.00	2.00	3.00	3.00
<b>Total</b>	<b>9.00</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Utility placement permits administered	15	15	20	15
Number of CIP projects administered	30	38	30	35
Number of Development projects administered	65	65	70	70
Number of Inter-Department task/ project assistance	40	40	50	55

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Utility Permits reviewed within 10 Business Days	95%	95%	95%	90%
% of CIP projects completed Within Budget	100%	100%	100%	100%
% of CIP projects completed on schedule	100%	100%	100%	95%
% on Inter-Departmental programs completed	100%	100%	95%	100%

City of Huntsville

Adopted Budget

FY 2020-21

2000 - Finance



Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>210 Finance</b>					
Salaries/Other Pay/Benefits	\$ 681,445	\$ 563,499	\$ 570,124	\$ 610,932	\$ 582,342
Supplies	\$ 5,137	\$ 5,870	\$ 9,250	\$ 7,705	\$ 9,450
Services and Utilities	\$ 241,239	\$ 245,215	\$ 315,260	\$ 282,973	\$ 275,537
<b>Total Finance</b>	<b>\$ 927,820</b>	<b>\$ 814,585</b>	<b>\$ 894,634</b>	<b>\$ 901,610</b>	<b>\$ 867,329</b>
<b>212 Utility Billing</b>					
Salaries/Other Pay/Benefits	\$ 406,068	\$ 410,083	\$ 369,753	\$ 337,611	\$ 316,646
Supplies	\$ 52,621	\$ 56,064	\$ 58,200	\$ 49,439	\$ 56,000
Maintenance of Equipment	\$ -	\$ 507	\$ 500	\$ -	\$ 500
Services and Utilities	\$ 78,418	\$ 73,982	\$ 89,300	\$ 52,141	\$ 83,850
<b>Total Utility Billing</b>	<b>\$ 537,107</b>	<b>\$ 540,635</b>	<b>\$ 517,753</b>	<b>\$ 439,190</b>	<b>\$ 456,996</b>
<b>216 Office Services</b>					
Supplies	\$ 31,064	\$ 21,848	\$ 35,100	\$ 27,107	\$ 31,400
Services and Utilities	\$ 46,679	\$ 44,852	\$ 60,900	\$ 53,771	\$ 62,100
<b>Total Office Services</b>	<b>\$ 77,742</b>	<b>\$ 66,700</b>	<b>\$ 96,000</b>	<b>\$ 80,878</b>	<b>\$ 93,500</b>
<b>234 Purchasing</b>					
Salaries/Other Pay/Benefits	\$ 151,031	\$ 101,749	\$ 103,000	\$ 105,038	\$ 106,075
Supplies	\$ 362	\$ -	\$ 400	\$ 196	\$ 300
Services and Utilities	\$ 1,717	\$ 311	\$ 2,490	\$ 1,837	\$ 350
Insurance/Sundry/Elections	\$ 2,083	\$ 3,616	\$ 4,000	\$ 1,298	\$ 4,000
<b>Total Purchasing</b>	<b>\$ 155,194</b>	<b>\$ 105,676</b>	<b>\$ 109,890</b>	<b>\$ 108,369</b>	<b>\$ 110,725</b>
<b>718 Grants Management</b>					
Salaries/Other Pay/Benefits	\$ 153,467	\$ 117,915	\$ 89,892	\$ 91,944	\$ 92,506
Supplies	\$ 1,315	\$ 1,873	\$ 1,575	\$ 669	\$ 1,450
Services and Utilities	\$ 16,876	\$ 21,639	\$ 7,100	\$ 4,860	\$ 8,000
Insurance/Sundry/Elections	\$ 566	\$ 509	\$ 1,500	\$ 879	\$ 1,500
<b>Total Grants Management</b>	<b>\$ 172,225</b>	<b>\$ 141,936</b>	<b>\$ 100,067</b>	<b>\$ 98,352</b>	<b>\$ 103,456</b>
<b>2000 - Finance Totals</b>	<b>\$ 1,870,088</b>	<b>\$ 1,669,532</b>	<b>\$ 1,718,344</b>	<b>\$ 1,628,399</b>	<b>\$ 1,632,006</b>

**Our Purpose**

The purpose of the Finance Division is to provide financial reporting and analysis, assurance of internal controls, employee and vendor payments, and timely and accurate information to the City Council, City Staff, Vendors, and Citizens of Huntsville so that they may manage their resources, effectively administer their programs and projects, and make informed decisions.

**Description of our Services**

The Finance Division is responsible for the administration and supervision of all financial affairs of the City, the accurate and timely recording of the collection of City funds, the disbursement of City funds, and purchasing, recording and reporting in accordance with State laws, City policies, and Generally Accepted Accounting Principles (GAAP). The Finance Division advises the City Manager and departments regarding proper procedures and internal controls to other City departments in order to ensure accurate fiscal management. The Finance Division also conducts internal auditing as needed. The department consists of Accounting, Budget, Treasury, Utility Billing, Purchasing, and Grant Management.

**FY 19-20 Accomplishments**

- ✓ Obtain 45<sup>th</sup> Comprehensive Annual Financial Report Award from the GFOA
- ✓ Obtain 33<sup>rd</sup> Distinguished Budget Presentation Award from the GFOA
- ✓ Continue investment portfolio operation so that earnings are equal to or greater than the 2 year Treasury Note rate
- ✓ Ensure that proceeds from debt issuance for Public Safety facilities is invested for best interest earnings that can be obtained but also so that monies are available as needed for payment of engineering and construction costs

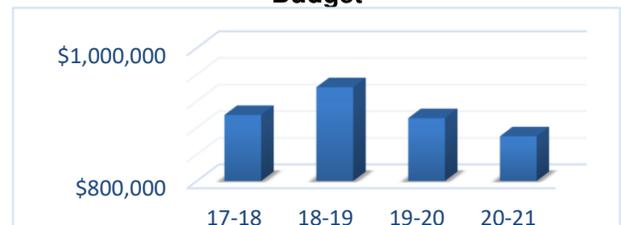
**FY 20-21 Objectives**

- ✓ Obtain 46<sup>th</sup> Comprehensive Annual Financial Report Award from the GFOA
- ✓ Obtain 34<sup>th</sup> Distinguished Budget Presentation Award from the GFOA
- ✓ Continue investment portfolio operation so that earnings are equal to or greater than the 2 year Treasury Note rate
- ✓ Ensure that proceeds from debt issuance for Public Safety facilities is invested for best interest earnings that can be obtained but also so that monies are available as needed for payment of engineering and construction costs

**Personnel**

Division	16-17	17-18	18-19	19-20
Finance	7.00	7.00	7.00	6.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Invoices Processed	11,072	11,350	11,500	11,000
Number of Vendor Payments Issued	4,918	5,000	5,100	5,000
Number of Employee Payments Issued	9,610	9,600	9,700	9,600
Number of Purchasing Card Transactions	3,462	3,500	3,600	3,500
Number of Monthly Financial Reports Released	12	12	12	12
Number of Receivable Invoices Mailed	140	145	140	86
Number of Official Budget Documents Prepared	1	1	1	1
Number of Comprehensive Annual Financial Reports Prepared	1	1	1	1

**Measuring our Effectiveness**

<b>Performance Measure</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Estimate</b>	<b>20-21 Target</b>
% of Monthly Financial Reports Released On-Schedule	100%	100%	100%	100%
GFOA's Distinguished Budget Presentation Award Received	31 <sup>st</sup>	32 <sup>nd</sup>	33 <sup>rd</sup>	34 <sup>th</sup>
GFOA's Excellence in Financial Reporting Award Received	43 <sup>rd</sup>	44 <sup>th</sup>	45 <sup>th</sup>	46 <sup>th</sup>
Unqualified Audit Opinion Received	✓	✓	TBD	TBD
City of Huntsville's General Obligation Bond Rating -				
Standard & Poor's	AA-	AA-	AA-	AA-
Fitch	AA	AA	AA	AA
City of Huntsville WW and SS Revenue Bonds Rating -				
Standard & Poor's	AA-	AA-	AA-	AA-
Fitch	AA	AA	AA	AA

**Our Purpose**

The purpose of Purchasing Services is to provide a systematic and efficient procurement and surplus disposition for all City operations so that City employees can have the equipment and supplies they need to be as efficient as possible in their service to the citizens of Huntsville.

**Description of our Services**

Purchasing Services provides procurement assistance to City departments for goods and services through bidding and contracts and works to ensure the best possible combination of price, quality and timeliness while maintaining a reputation of fairness and integrity. Purchasing Services also manages the City's disposal of surplus property. Along with managing shared departmental core administrative purchases.

**FY 19-20 Accomplishments**

- ✓ Researched processes to gain efficiency in City Purchasing, specifically in coordinating with IT to develop a Laserfiche workflow for the current purchase order process; and subsequently to adjust NWS user profiles to allow department personnel to enter their POs with corresponding approval by Purchasing staff (and Director/CM level when necessitated by dollar amount).
- ✓ Provided training to City departments on Purchasing statutory requirements and City policy and procedures, and NWS processes which will be related to the item above.

**FY 20-21 Objectives**

Research and implement processes to gain efficiency in City Purchasing, specifically in coordinating with IT to develop a Laserfiche workflow for the current purchase order process; and subsequently to adjust NWS user profiles to allow department personnel to enter their POs with corresponding approval by Purchasing staff (and Director/CM level when necessitated by dollar amount).

Continue to provide training to City departments on Purchasing statutory requirements and City policy and procedures, and NWS processes which will be related to the item above.

Conduct customer survey.

**Personnel**

Division	17-18	18-19	19-20	20-21
Purchasing	1.00	1.00	1.00	1.00
Office Services				
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Active Annual Contracts	160	157	150	125
Purchase Orders Issued	553	553	565	575
Formal Bids Issued	28	28	30	30

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
External Satisfaction Survey	90%	N/A*	N/A*	90%
Internal Satisfaction Survey	98%	N/A*	N/A*	98%

\*Not conducted due to staff change.

**Our Purpose**

The purpose of the Grants Management Division is to develop and coordinate grant-funded programs to supplement local annual budget allocations. The Division is responsible to assist in the mission of the City of Huntsville’s goal of maintaining and improving the social and economic well-being of its citizens, and the sustainability of the community.

**Description of Services**

The Grants Management Division works with other city departments to determine the projects that might be fundable through alternate means (i.e. - grants and/or contributions). Once a funding source is identified, the Division staff discusses program requirements with administrative personnel and confers with personnel to develop program goals and objectives. The Division develops and submits grant proposals with Council approval. The Division works with other departments to ensure that all local, state and federal grant guidelines, policies, and reporting is maintained.

**Functional Responsibilities**

The Grants Management Division is responsible for writing, directing, and coordinating the evaluation or monitoring of grant funded programs. The Division also writes the specifications for evaluation or monitoring of programs by outside agencies. Staff, with the assistance of other City Department personnel, writes and submits periodic reports to comply with grant requirements. Staff maintains master files for grants and monitors paperwork connected with grant-funded programs. The Division establishes and adheres to procedures required by funding agencies. The Division maintains the budgets of the funded projects and submits the reimbursement requests to the funding agencies. The Division coordinates community outreach activities associated with grants and other special projects and investigate special projects as assigned by the City Manager.

**FY 19-20 Accomplishments**

- ✓ To secure a minimum of \$1,000,000 in outside funding
- ✓ Funded at least 60% of Grant applications submitted

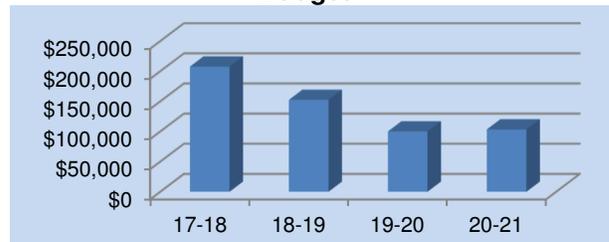
**FY 20-21 Objectives**

- ✓ To secure a minimum of \$1,200,000 in outside funding
- ✓ To fund at least 60% of Grant applications submitted
- ✓ To hold 1 Community Outreach Workshop

**Personnel**

Division	17-18	18-19	19-20	20-21
Grants Management	2.00	2.00	1.00	1.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
# of Grants Submitted	12	10	12	12
# of Grants Received	8	5	8	8
# of Active Grant Projects	***	9	12	8
# of Completed Grant Projects (by fiscal year end)	***	4	5	3

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Grants Awarded	50%	50%	60%	60%
Amount of Grant Funds Awarded	\$350,000	\$500,000	\$1,000,000	\$1,200,000

\*\*\* Accurate data is unavailable during these fiscal periods.

**Our Purpose**

The purpose of Utility Billing is to provide billing and revenue collection services to both City utility customers and other City departments in order to provide excellent service to our utility customers and accurately record and receipt revenues for the City of Huntsville.

**Description of our Services**

Utility Billing ensures that utility customers are billed in accordance with the rate structure established by City Council and are treated equitably in compliance with ordinances and policies. Utility Billing performs a wide variety of functions including billing and collection; customer requests for connects, disconnects, and transfers of service; bad debt and non-payment issues; assisting customers with payment options and arrangements; and answering questions regarding billing and services. The division also acts as a central collection point for monies received by other City departments.

**FY 19-20 Accomplishments**

- ✓ Continue efforts to minimize utility account charge-offs with a target of less than .5% of dollars billed
- ✓ Target utility account receivables for 99% current
- ✓ Implement new water rates
- ✓ Explore the possibility of receiving customers' online bank payments electronically from banks other than City's depository bank

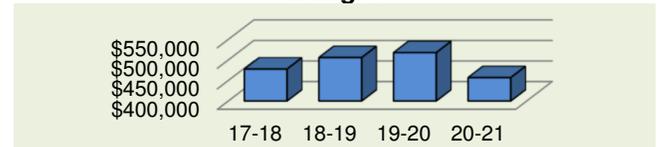
**FY 20-21 Objectives**

- ✓ Continue efforts to minimize account charge-offs with a target off less than .5% of dollars billed.
- ✓ Target utility accounts receivables for 99% current
- ✓ Implement new water rates
- ✓ Explore the possibility of receiving customers' online bank payments electronically from banks other than City's depository bank

**Personnel**

Division	17-18	18-19	19-20	20-21
Utility Billing	5.50	5.50	5.50	5.50
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Utility Account Bills Generated	114,059	114,182	114,600	114,600
Number of Utility Payments Received	105,162	106,507	107,000	107,000
Number of Other Cash Collections Received	39,242	37,210	38,000	38,000
Meter Reading Service Orders Generated	10,272	10,136	10,200	10,200
Number of Penalties Processed	16,294	15,455	16,300	16,300
Number of Billing Adjustments Made <sup>1</sup>	30	33	30	30
Number of Other Adjustments Made <sup>2</sup>	8,703	7,763	7,500	7,500

1- Billing Adjustments are adjustments made to utility accounts and consumption data because of meter misreads or other billing errors.

2- Other Adjustments include adjustments made to utility accounts because of leaks, waiving of penalties, service fees, reinstate fees, tamper fees, etc. No adjustment is made to consumption data.

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Monthly Bills Posted to Customer Accounts On-Time	100%	100%	100%	100%
Number of Billing Adjustments to Correct Meter Reading and/or Billing Errors	.03%	.02%	.02%	.02%
% of Utility Accounts With Balances More Than 30 Days Past Due	.49%	.50%	.50%	.50%
Uncollectible Account Charge-Offs as a % of Total Dollars Billed	.12%	.15%	.10%	.10%

City of Huntsville

Adopted Budget

FY 2020-21



3000 - Human Resources

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>150 Human Resources</b>					
Salaries/Other Pay/Benefits	\$ 389,965	\$ 411,293	\$ 412,164	\$ 420,820	\$ 428,479
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 2,337	\$ -	\$ -
Supplies	\$ 33,401	\$ 38,750	\$ 40,939	\$ 36,461	\$ 40,380
Services and Utilities	\$ 87,032	\$ 37,745	\$ 39,214	\$ 31,721	\$ 43,850
Insurance/Sundry/Elections	\$ 18,836	\$ 22,852	\$ 28,000	\$ 6,354	\$ 22,000
Interfund Charges/Transfers Out	\$ 5,000	\$ 10,500	\$ -	\$ -	\$ -
<b>Total Human Resources</b>	<b>\$ 534,235</b>	<b>\$ 521,139</b>	<b>\$ 522,654</b>	<b>\$ 495,356</b>	<b>\$ 534,709</b>
<b>231 Municipal Court</b>					
Salaries/Other Pay/Benefits	\$ 333,261	\$ 348,699	\$ 353,898	\$ 334,176	\$ 358,391
Supplies	\$ 6,748	\$ 7,769	\$ 9,260	\$ 7,943	\$ 8,784
Services and Utilities	\$ 26,399	\$ 25,426	\$ 30,820	\$ 15,883	\$ 25,661
<b>Total Municipal Court</b>	<b>\$ 366,408</b>	<b>\$ 381,894</b>	<b>\$ 393,978</b>	<b>\$ 358,003</b>	<b>\$ 392,836</b>
<b>433 Court Technology Division</b>					
Services and Utilities	\$ 19,298	\$ 21,223	\$ 24,000	\$ 27,544	\$ 32,000
<b>Total Court Technology Division</b>	<b>\$ 19,298</b>	<b>\$ 21,223</b>	<b>\$ 24,000</b>	<b>\$ 27,544</b>	<b>\$ 32,000</b>
<b>3000 - Human Resources Totals</b>	<b>\$ 919,940</b>	<b>\$ 924,257</b>	<b>\$ 940,632</b>	<b>\$ 880,903</b>	<b>\$ 959,545</b>

**Our Purpose**

The purpose of the Human Resources (HR) Department is to recruit and retain a high-performing workforce, and to create an environment for employees to become life-long learners, while promoting performance of duties in a safe manner. This is done through innovation and continuous improvement efforts to provide outstanding customer service to our employees, leading to a high level of service to our citizens.

**Description of our Services**

The City of Huntsville seeks to attract and develop a diverse group of talented people who share a commitment to our core values of professionalism, respect, results, teamwork and partnerships and who will provide the highest quality of service to our citizens. The Human Resources Department provides support to city departments in human resource planning, recruitment, and selection, and acts as a consultant to the departments on a variety of HR issues.

Human Resources also works to ensure all personnel policies are administered in a consistent manner and is responsible for advising the department supervisors regarding legal compliance, as well as resolving all employee relations concerns. Human Resources is responsible for all functions related to Risk Management to include worker's compensation, liability insurance and claims, and safety training. The department also conducts job analysis and administers and maintains the city's classification, compensation and pay plan system. Human Resources is responsible for management of both retirement and benefits programs. Human Resources ensures equal employment to all individuals without regard to race, color, religion, sex, national origin, age or disability and strives to provide every employee the opportunity to advance and realize their maximum potential, by providing professional development opportunities to all employees.

**FY 19-20 Accomplishments**

- ✓ Complete updating job descriptions
- ✓ Update Emergency Management training requirements
- ✓ Revise Performance Evaluation document
- ✓ Update Personnel Policies
- ✓ Explore innovative recruiting strategies
- ✓ Implement Phase II of compensation plan
- ✓ Review options for retiree health insurance
- ✓ Review options for greater access to health care services

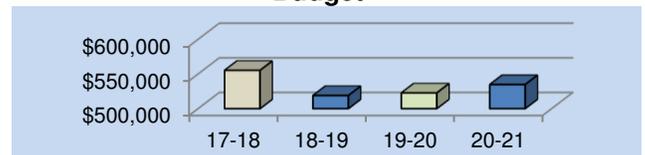
**FY 20-21 Objectives**

- ✓ Complete RFP process for health insurance
- ✓ Implement retiree health insurance changes
- ✓ Implement apprentice and other recruiting programs
- ✓ Streamline open enrollment process
- ✓ Streamline HR/Payroll process
- ✓ Develop and conduct new supervisor training
- ✓ Enhance Risk/Safety training in the Departments

**Personnel**

Division	17-18	18-19	19-20	20-21
Human Resources	4.0	4.0	4.0	4.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Applications Received	2652	2500	2500	2063
Average Number of Applicants per Recruitment	54	93	30	33
Employee Turnover Rate	19%	22%	18%	13%
Total Contact Training Hours by HR	662	725	700	395*
Number of Benefit Outreach Sessions Offered	11	17	12	9
Total Contact Safety Training Hours by HR (Risk)	1000	1700	1200	1200

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Eligible Employees Enrolled in Benefit Program	95%	95%	95%	95%
% of New Hires that Successfully Complete Probation	86%	88%	90%	98%
% Positions posted within two business days of final receipt in HR Office	100%	100%	100%	100%
% of employees satisfied with HR services based on survey	90%	N/A	N/A	N/A
Address employee relations claims within five business days	100%	100%	100%	100%
Risk response to all call-out incidents within one hour	100%	100%	100%	100%

\*Training hours were reduced due to COVID-19 social distancing restrictions.

**Our Purpose**

The purpose of the Municipal Court is to provide a forum for citizens to be heard in a professional and courteous environment in matters related to Class “C” misdemeanor offenses filed within the city limits of the City of Huntsville so that the law may be administered in a fair and efficient manner.

**Description of our Services**

The Municipal Court provides administrative support for the City of Huntsville’s municipal court proceedings. The Municipal Court is responsible for the collection of fines, fees, and State costs: filing citations/complaints; court scheduling; issuing, tracking, and clearing warrants; updating and maintaining court records; and reporting collections, convictions, and statistical data to the appropriate State agencies.

**FY 19-20 Accomplishments**

- ✓ Implemented the use of electronic notifications to Defendants
- ✓ Successfully implement changes in the law brought about by the 86<sup>th</sup> Texas Legislative Session, including court costs and fees as well as Family Violence case disposition reporting

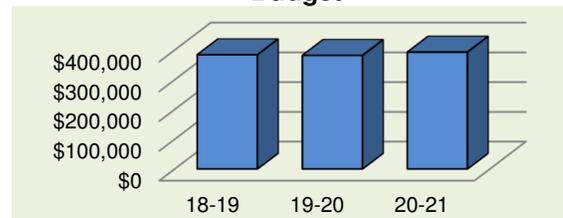
**FY 20-21 Objectives**

- ✓ Expand use of electronic notifications to Defendants
- ✓ Update web pages to improve functionality and information

**Personnel**

Division	17-18	18-19	19-20	20-21
Municipal Court	4.50	5.50	5.50	5.50
<b>Total</b>	<b>4.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of cases filed (includes juveniles and minors)	15,904	14,913	11,000	15,500
Number of juvenile and minor cases filed	191	143	90	150
Number of cases scheduled for court appearance	10,795	10,876	9,500	11,400
Number of cases adjudicated/closed	14,950	13,967	9,500	14,600
Number of warrants issued	4,983	5,259	3,300	5,500
Number of warrants cleared	4,586	4,211	3,000	4,400
Number of translations of Spanish speaking persons	792	885	650	900

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
Average fine & costs collected per case disposed	\$102	\$110	\$120	\$135
Clearance Rate	98%	100%	90%	98%



**3500 - Information Technology**

<b>Account</b>	<b>17-18 Actuals</b>	<b>18-19 Actuals</b>	<b>19-20 Budget</b>	<b>19-20 Actuals</b>	<b>20-21 Adopted</b>
<b>640 Information Technology</b>					
Salaries/Other Pay/Benefits	\$ 388,310	\$ 401,952	\$ 413,460	\$ 433,687	\$ 434,276
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 8,231	\$ -	\$ -
Supplies	\$ 29,857	\$ 30,627	\$ 34,600	\$ 22,661	\$ 34,600
Maintenance of Equipment	\$ 124	\$ -	\$ -	\$ -	\$ -
Services and Utilities	\$ 549,718	\$ 561,945	\$ 706,379	\$ 677,755	\$ 733,145
Capital Outlays	\$ -	\$ 19,925	\$ -	\$ -	\$ -
<b>Total Information Technology</b>	<b>\$ 968,009</b>	<b>\$ 1,014,449</b>	<b>\$ 1,162,670</b>	<b>\$ 1,134,103</b>	<b>\$ 1,202,021</b>
<b>3500 - Information TechnologyTotals</b>	<b>\$ 968,009</b>	<b>\$ 1,014,449</b>	<b>\$ 1,162,670</b>	<b>\$ 1,134,103</b>	<b>\$ 1,202,021</b>

**Our Purpose**

The purpose of Information Technology is to provide technical resources, systems, and services to City staff so that they can have the systems and support they need to be as efficient as possible in their service to the citizens of Huntsville.

**Description of our Services**

Information Technology coordinates, evaluates, implements, and supports use of technologies and voice communications services within the City of Huntsville. Information Technology provides high quality and timely desktop and application support (help desk) to all City employees, manages and improves the City's technical infrastructure, and provides management and guidance to City Departments regarding technology implementations. Information Technology is also responsible for the management of the City's website.

**FY 19-20 Accomplishments**

- ✓ Police and Fire Department Network Design
- ✓ Water Plant Network Infrastructure Upgrades
- ✓ City of Huntsville Website Redesign
- ✓ Laserfiche Forms Integration
- ✓ Phone System Upgrade
- ✓ Security Camera Software and Hardware Upgrade

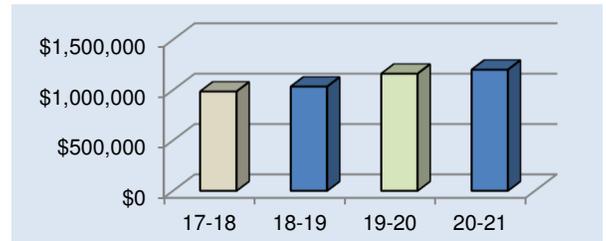
**FY 20-21 Objectives**

- ✓ Police and Fire Department Network Deployment
- ✓ Production Server Farm Upgrade
- ✓ City Fiber Loop Implementation
- ✓ Threat Prevention Upgrade
- ✓ PC Deployments

**Personnel**

Division	17-18	18-19	19-20	20-21
Information Technology	5.0	5.0	5.0	5.0
<b>Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimated	20-21 Target
Help Desk Requests Completed	1678	1771	1828	1849
Technical Projects Completed	91	113	114	108
Total IT Equipment Supported	932	944	951	960
Total Applications Supported	144	150	155	153
Help Desk Requests to IT Staff Ratio	335:1	354:1	366:1	370:1
Workstations/Equipment to IT Staff Ratio	186:1	189:1	190:1	192:1

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimated	20-21 Target
Average Time to Resolve Help Desk Requests				
High Priority - <i>Goal is to resolve within 4 hours</i>	1 hour	1.1 Hours	0.25 Hours	4 Hours
Medium Priority - <i>Goal is resolve within 1 day</i>	2.9 hours	1.3 Hours	4.3 Hours	1 Day
Low Priority - <i>Goal is to resolve within 3 business days</i>	6.6 hours	12.4 Hours	9.5 Hours	3 Days

City of Huntsville

Adopted Budget  
FY 2020-21



4000 - Parks & Leisure

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>415 Library - Children's Programs</b>					
Services and Utilities	\$ 806	\$ -	\$ 500	\$ -	\$ -
<b>Total Library - Children's Programs</b>	<b>\$ 806</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>416 Library - Friends</b>					
Supplies	\$ 5,653	\$ -	\$ 5,000	\$ 92	\$ -
<b>Total Library - Friends</b>	<b>\$ 5,653</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 92</b>	<b>\$ -</b>
<b>420 Parks &amp; Leisure Administration</b>					
Salaries/Other Pay/Benefits	\$ 200,298	\$ 247,377	\$ 209,526	\$ 180,987	\$ 197,487
Supplies	\$ 1,644	\$ 3,018	\$ 4,150	\$ 3,977	\$ 4,150
Services and Utilities	\$ 33,025	\$ 29,949	\$ 37,174	\$ 7,010	\$ 39,767
<b>Total Parks &amp; Leisure Administration</b>	<b>\$ 234,967</b>	<b>\$ 280,344</b>	<b>\$ 250,850</b>	<b>\$ 191,974</b>	<b>\$ 241,404</b>
<b>421 Recreation</b>					
Supplies	\$ 661	\$ 2,936	\$ 4,000	\$ 1,238	\$ 4,000
Services and Utilities	\$ 1,099	\$ 1,320	\$ 28,522	\$ 25,109	\$ 28,701
Programs/Projects	\$ 14,384	\$ 21,097	\$ 20,000	\$ 14,383	\$ 20,000
<b>Total Recreation</b>	<b>\$ 16,143</b>	<b>\$ 25,353</b>	<b>\$ 52,522</b>	<b>\$ 40,730</b>	<b>\$ 52,701</b>
<b>422 Parks Maintenance</b>					
Salaries/Other Pay/Benefits	\$ 651,913	\$ 667,771	\$ 703,762	\$ 657,308	\$ 695,272
Supplies	\$ 60,889	\$ 55,075	\$ 97,250	\$ 50,461	\$ 57,504
Maintenance of Structures	\$ 38,974	\$ 58,280	\$ 65,000	\$ 70,497	\$ 53,000
Maintenance of Equipment	\$ 31,534	\$ 29,713	\$ 39,500	\$ 39,543	\$ 43,500
Services and Utilities	\$ 92,780	\$ 76,435	\$ 85,530	\$ 76,954	\$ 85,978
Capital Outlays	\$ -	\$ -	\$ -	\$ 12,783	\$ 18,000
<b>Total Parks Maintenance</b>	<b>\$ 876,090</b>	<b>\$ 887,274</b>	<b>\$ 991,042</b>	<b>\$ 907,546</b>	<b>\$ 953,254</b>
<b>424 Aquatic Center Operations</b>					
Salaries/Other Pay/Benefits	\$ 179,530	\$ 195,973	\$ 187,035	\$ 118,263	\$ 174,699
Supplies	\$ 28,747	\$ 24,328	\$ 30,250	\$ 21,885	\$ 25,420
Maintenance of Structures	\$ 8,753	\$ 32,470	\$ 10,000	\$ 23,338	\$ 20,000
Maintenance of Equipment	\$ 2,181	\$ 871	\$ 2,500	\$ 764	\$ 2,500
Services and Utilities	\$ 20,994	\$ 19,476	\$ 27,845	\$ 16,244	\$ 31,219
Programs/Projects	\$ -	\$ -	\$ 200	\$ -	\$ 200
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 26,000
<b>Total Aquatic Center Operations</b>	<b>\$ 240,205</b>	<b>\$ 273,119</b>	<b>\$ 257,830</b>	<b>\$ 180,493</b>	<b>\$ 280,038</b>
<b>430 Community Service Asst. Groups</b>					
Supplies	\$ 36,646	\$ 36,224	\$ 37,800	\$ 18,491	\$ 36,411
Maintenance of Equipment	\$ 1,340	\$ 2,047	\$ 2,000	\$ 1,208	\$ 2,000
<b>Total Community Service Asst. Groups</b>	<b>\$ 37,986</b>	<b>\$ 38,271</b>	<b>\$ 39,800</b>	<b>\$ 19,699</b>	<b>\$ 38,411</b>
<b>440 Library SRF</b>					
Supplies	\$ -	\$ -	\$ 500	\$ -	\$ -

City of Huntsville

Adopted Budget  
FY 2020-21



4000 - Parks & Leisure

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Maintenance of Equipment	\$ 2,180	\$ 27	\$ 15,000	\$ 288	\$ -
Programs/Projects	\$ 3,958	\$ 2,660	\$ 17,000	\$ 2,047	\$ -
<b>Total Library SRF</b>	<b>\$ 6,138</b>	<b>\$ 2,687</b>	<b>\$ 32,500</b>	<b>\$ 2,335</b>	<b>\$ -</b>
<b>444 Building Maintenance</b>					
Salaries/Other Pay/Benefits	\$ 131,463	\$ 140,831	\$ 148,412	\$ 232,321	\$ 254,887
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 91,231	\$ -	\$ 24,155
Supplies	\$ 6,900	\$ 5,057	\$ 26,922	\$ 18,873	\$ 8,496
Maintenance of Structures	\$ 48,978	\$ 59,612	\$ 57,800	\$ 50,663	\$ 43,700
Maintenance of Equipment	\$ 26,619	\$ 28,889	\$ 31,000	\$ 39,207	\$ 32,000
Services and Utilities	\$ 206,673	\$ 218,023	\$ 152,548	\$ 107,751	\$ 148,349
Capital Outlays	\$ -	\$ -	\$ 29,000	\$ -	\$ -
Interfund Charges/Transfers Out	\$ -	\$ -	\$ -	\$ 25,500	\$ -
<b>Total Building Maintenance</b>	<b>\$ 420,634</b>	<b>\$ 452,411</b>	<b>\$ 536,913</b>	<b>\$ 474,315</b>	<b>\$ 511,587</b>
<b>460 Cemetery</b>					
Salaries/Other Pay/Benefits	\$ 67,937	\$ 68,686	\$ 69,821	\$ 64,572	\$ 70,067
Supplies	\$ 5,044	\$ 5,144	\$ 12,110	\$ 6,749	\$ 7,152
Maintenance of Structures	\$ 1,737	\$ 1,212	\$ 2,500	\$ 2,150	\$ 2,500
Maintenance of Equipment	\$ 6,039	\$ 3,009	\$ 4,750	\$ 2,786	\$ 4,700
Services and Utilities	\$ 261	\$ 731	\$ 1,440	\$ 320	\$ 984
Programs/Projects	\$ 8,210	\$ 3,820	\$ 7,500	\$ 4,800	\$ 7,500
Capital Outlays	\$ -	\$ -	\$ 18,380	\$ -	\$ -
Interfund Charges/Transfers Out	\$ -	\$ -	\$ -	\$ 18,380	\$ -
<b>Total Cemetery</b>	<b>\$ 89,228</b>	<b>\$ 82,601</b>	<b>\$ 116,501</b>	<b>\$ 99,758</b>	<b>\$ 92,903</b>
<b>61001 Library Grants</b>					
Supplies	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Services and Utilities	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Programs/Projects	\$ -	\$ -	\$ 5,000	\$ -	\$ -
<b>Total Library Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>647 Library Services</b>					
Salaries/Other Pay/Benefits	\$ 445,914	\$ 469,052	\$ 478,994	\$ 358,406	\$ 458,240
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 16,571	\$ -	\$ -
Supplies	\$ 15,395	\$ 15,758	\$ 23,810	\$ 12,610	\$ 22,890
Maintenance of Equipment	\$ 2,630	\$ 392	\$ 5,500	\$ 2,707	\$ 6,000
Services and Utilities	\$ 77,301	\$ 56,983	\$ 66,503	\$ 48,695	\$ 67,585
Programs/Projects	\$ 131	\$ 380	\$ 750	\$ -	\$ 750
Capital Outlays	\$ 39,537	\$ 34,144	\$ 44,992	\$ 25,734	\$ 44,950
<b>Total Library Services</b>	<b>\$ 580,909</b>	<b>\$ 576,710</b>	<b>\$ 637,120</b>	<b>\$ 448,151</b>	<b>\$ 600,415</b>
<b>4000 - Parks &amp; Leisure Totals</b>	<b>\$ 2,508,760</b>	<b>\$ 2,618,770</b>	<b>\$ 2,935,578</b>	<b>\$ 2,365,092</b>	<b>\$ 2,770,713</b>

**Our Purpose**

The purpose of Parks Maintenance is to provide quality maintenance of City-owned parks, cemeteries, and recreational facilities to citizens and visitors so they can enjoy and safely utilize park facilities.

**Description of our Services**

Parks Maintenance is responsible for maintaining the City parks, baseball, softball, soccer and other recreation-related facilities, such as the Aquatic Center and the Martin Luther King Center, and the Oakwood Cemetery. Major City-owned parks include Eastham-Thomason Park, Kate Barr Ross Park and Emancipation Park. Other pocket or neighborhood parks are scattered throughout the City. Parks Maintenance also provides grounds keeping services at City facilities such as City Hall, the City Service Center, the Huntsville Police Department, and the Huntsville Public Library.

**FY 19-20 Accomplishments**

- ✓ Continue to meet mowing goals
- ✓ Musco control link added to Field #5
- ✓ Updated Field #7 fence and dug outs
- ✓ CemSites cloud computing for Cemetery tracking
- ✓ Replaced Playgrounds at Kate Barr Ross Park

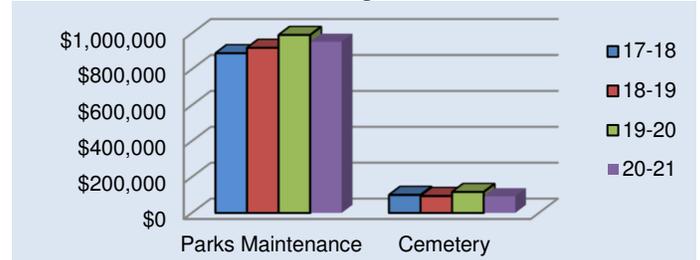
**FY 20-21 Objectives**

- ✓ MLK building remodel/rebuild
- ✓ Continue to meet mowing goals
- ✓ Improve Josey Ballfield
- ✓ Add work out station to Eastham-Thomason Park
- ✓ Repair Cemetery fencing
- ✓ Repair some of retaining walls in old Oakwood

**Personnel**

Division	17-18	18-19	19-20	20-21
Parks Maintenance	10.75	10.75	10.75	10.75
Cemetery	1.00	1.00	1.00	1.00
<b>Total</b>	<b>11.75</b>	<b>11.75</b>	<b>11.75</b>	<b>11.75</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Acres of Parks/Grounds Maintained	414	414	414	414
Number of Play Ground Safety Inspections Performed	144	144	144	144
Hours Spent Maintaining Existing Parks/Recreation Facilities	30,000	32880	30254	24440
Hours Spent Providing Improvements to Parks/Recreation Facilities	1000	2500	3200	2400
Hours Spent Assisting Other Departments with Special Projects	1500	1500	3200	2400

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Park Maintenance Completed On-Schedule	80%	80%	80%	80%
%Hours Spent Assisting Other Departments with Special Projects	15%	15%	10%	10%
% of Time Spent on Special Projects (not maintenance related)	10%	10%	10%	10%
% of Citizens Rating Parks Maintenance Services as Good or Excellent	95%	95%		95%

**Our Purpose**

Vision – Transforming Lives, Enriching Families, Building Community.

Mission -- Huntsville Public Library provides the resources, classes and connections to educate and empower our community.

The Huntsville Public Library promotes the development of independent, self-confident, and literate citizens by providing a balanced collection of educational, recreational

**Description of our Services**

and intellectually stimulating information products; programming that encourages reading, learning and cultural enrichment; and exemplary services relevant to our community. The Huntsville Public Library has an extensive genealogy collection which includes local history and archival materials. The Library also offers a literacy program designed to teach reading and basic math to adults and English as a second language.

**FY 19-20 Accomplishments**

- ✓ Develop and implement a marketing plan.
- ✓ Transition 2 PT positions into 1 FT position.
- ✓ Migrate to new ILS software.
- ✓ Engage in staff development on the foundations of library service

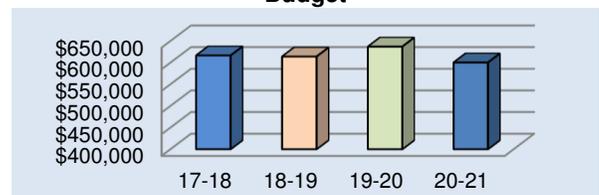
**FY 20-21 Objectives**

- Continue marketing initiative.
- Cross train new and experienced staff across departments.
- Engage in community outreach.
- Initiate new hire training procedures.

**Personnel**

Division	17-18	18-19	19-20	20-21
Library Services	9.66	9.66	9.66	9.66
<b>Total</b>	<b>9.66</b>	<b>9.66</b>	<b>9.66</b>	<b>9.66</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Pre Closure <sup>3</sup>	20-21 Budget
Number of Items Circulated	147,000	121,324	34,955	115,000
Number of Library Visitors	88,314	78,415	30,594	75,000
Library Program Attendance	12,434	11,862	4,304	9,000
Adult Program Attendance	3,490	3,230	1,083	
Teen Program Attendance	146	387	0	
Children Program Attendance	8,798	8,245	3,221	
Literacy Student Hours <sup>1</sup>	1,013	858	85.5	600
Interlibrary Loans <sup>2</sup>	958	1,118	1,103	1200

<sup>1</sup> Literacy Student Hours include time students work with a tutor and time spent on electronic literacy resources.

<sup>2</sup> Interlibrary Loans now includes items borrowed from other libraries (938) and items loaned to other libraries (180).

<sup>3</sup> Data gathered from Oct 1, 2019 through March 16, 2020

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Pre Closure <sup>4</sup>	20-21 Target
Rate of Collection Turnover <sup>1</sup>	2	1.02	*	2
% of Collection Less Than 5 Years Old <sup>2</sup>	11%	10%	11%	11%
Circulation Per Capita <sup>3</sup>	5.8	4.4	*	5
% Increase (Decrease) in Literacy Program Student Hours	(40%)	(15%)	*	5%
% Increase (Decrease) in Adult Program Attendance	5%	(7.4%)	*	5%
% Increase (Decrease) in Children's Program Attendance	9%	(6.2%)	*	5%
% Increase (Decrease) in Teen Program Attendance	265%	165%	*	5%
Value: Amount patrons saved by circulation instead of purchase <sup>4</sup>	N/A	N/A	\$438,478.76	

1 - The number of times each item would have circulated if circulation had been spread evenly throughout the entire collection.

2.- As the collection grows, it takes more new materials in the collection to keep the % of new materials up. This is also a required question which is evaluated on the Annual Report for the Texas State Library and Archive Association

3 - Calculated with the City of Huntsville's adjusted population as provided by Texas State Library. FY' population estimate, 27,032.

4- Data gathered from November 22, 2019 through March 16, 2020 due to software migration.

\*--Unable to calculate an informative number as services were interrupted due to Covid-19.

Collection Turnover: 0.35

Circulation per capita: 1.29

^--This data was not available in prior years as it is a feature of our new ILS software. This number indicates how much money our patrons saved by checking out library materials instead of purchasing them. It is difficult to estimate what the FY 20-21 numbers will be as this number is impacted by the cost of the items that patrons wish to select.

For FY 20-21, there has been speculation on how communities in Texas will react to Covid-19. The Texas State Library and Archive Commission has forecasted that it is likely people will be cautious after and during Covid-19. Services that require less contact will become more popular such as virtual programming and curbside service. Additional speculation indicates that people will be cautious about attending programs with large crowds. However, there is no concrete data at this point,

**Our Purpose**

The purpose of the Aquatics Center is to provide water-related activities to citizens and visitors so they may enjoy a safe swim experience.

**Description of our Services**

The Aquatic Center Division is responsible for the operation and maintenance of the aquatic facility. The Aquatic Center division will coordinate and provide recreation swimming time and swimming instruction to the public, and coordinate and facilitate swim practice times and meets with Huntsville Independent School District Swim Team and the Huntsville Lakers Swim Team. Other programming will be explored and provided in order to meet community needs.

**FY 19-20 Accomplishments**

- ✓ Added solar panel picnic table with phone charging station
- ✓ Repair chemical feeder system
- ✓ Renovated slide at recreation pool
- ✓ Repair ventilation system in chemical rooms
- ✓ Repair filter compression pumps

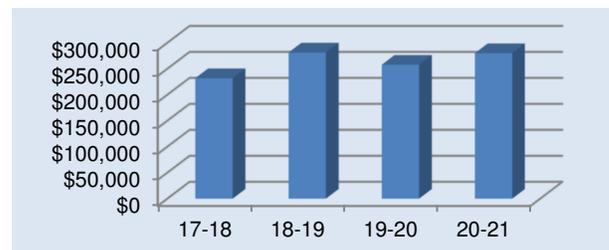
**FY 20-21 Objectives**

- ✓ Acquire heat sensitive aquatic matting for deck area.
- ✓ Repair backwash system
- ✓ Place more deck furniture around pools & splash pad.
- ✓ Parking areas are still in need of adequate safety lighting.
- ✓ Start to put together an outdoor audio & visual system for special events, and daily use.
- ✓ Integrate new maintenance software in office computer.

**Personnel**

Division	17-18	18-19	19-20	20-21
Aquatic Center	2.50	2.50	2.50	2.50
<b>Total</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Average Daily Attendance	350	350	400	400
Average Daily Attendance During Extended Season	N/A	N/A	N/A	N/A
Number of Hours Operated	1000	1000	1000	1000
Number of Swim Meets Held	6	8	7	N/A
Number of Lessons Held	12	14	12	24
Number of Programs Held	4	4	10	15

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
Average Cost Per Participant Per Day in Aquatic Center Activities	\$15	\$15	\$10	\$10
% of Citizens Rating Aquatic Services as Good or Excellent	100%	100%	100%	100%

**Our Purpose**

The purpose of Building Services is to provide safe, comfortable, and well-maintained city-owned buildings and facilities so that City employees are supplied with a safe environment that allows them to be as efficient as possible in their service to the citizens of Huntsville.

**Description of our Services**

Building Services is responsible for the maintenance, repair, and improvements to all city-owned buildings and facilities. Building Services also performs internal projects, community projects, and oversees various contractual projects.

**FY 19-20 Accomplishments**

- ✓ Renovated restrooms at Kate Barr Ross Park (Field 6&9)
- ✓ Painted Wynne Home
- ✓ Repaired damaged beams at Wynne Home
- ✓ Renovated Mainstreet office
- ✓ Replaced scale house
- ✓ Hired 2 new employees to replace janitorial contract

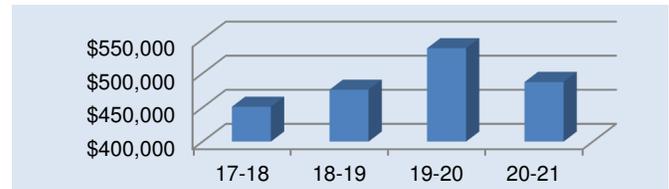
**FY 2021 Objectives**

- ✓ Hire 1.5 additional janitorial staff
- ✓ Obtain additional electrical training for staff
- ✓ Replace handrails and decking at Visitor Center
- ✓ Renovate storage building at Kate Barr Ross Park (Field 5)
- ✓ Repair lighting at Bush-Miller Park

**Personnel**

Division	17-18	18-19	19-20	20-21
Building Maintenance	2.00	2.00	4.00	5.50
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>4.00</b>	<b>5.50</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Total Square Footage of Buildings and Facilities Maintained	227,943	231,943	231,943	288,443
Number of Building and Facilities Maintained	69	70	70	77
Special Projects Completed	3	3	4	1

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Non-Emergency Service Calls Responded to Within 3 Days	95%	95%	95%	95%
Customer Satisfaction	90%	95%	95%	95%
% of Emergency Service Calls Responded to Within 24 Hours	95%	95%	95%	95%

City of Huntsville

Adopted Budget  
FY 2020-21



4500 - Public Safety

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>1614 Nondepartment Police Grants SRF</b>					
Interfund Charges/Transfers Out	\$ 67,998	\$ -	\$ -	\$ -	\$ -
<b>Total Nondepartment Police Grants SRF</b>	<b>\$ 67,998</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>550 Public Safety Administration</b>					
Salaries/Other Pay/Benefits	\$ 234,416	\$ 253,162	\$ 249,563	\$ 262,314	\$ 257,589
Supplies	\$ 1,477	\$ 370	\$ -	\$ -	\$ -
Maintenance of Equipment	\$ 52	\$ 496	\$ -	\$ -	\$ -
Services and Utilities	\$ 782,514	\$ 859,042	\$ 896,919	\$ 894,939	\$ 1,029,919
<b>Total Public Safety Administration</b>	<b>\$ 1,018,459</b>	<b>\$ 1,113,070</b>	<b>\$ 1,146,482</b>	<b>\$ 1,157,253</b>	<b>\$ 1,287,508</b>
<b>551 Police Services</b>					
Salaries/Other Pay/Benefits	\$ 4,569,844	\$ 5,059,274	\$ 5,220,753	\$ 5,505,566	\$ 5,682,280
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 351,167	\$ -	\$ -
Supplies	\$ 291,700	\$ 260,521	\$ 293,624	\$ 245,042	\$ 282,974
Maintenance of Equipment	\$ 54,975	\$ 63,211	\$ 56,700	\$ 55,736	\$ 61,700
Services and Utilities	\$ 96,105	\$ 97,569	\$ 114,037	\$ 102,637	\$ 114,229
Programs/Projects	\$ 463	\$ -	\$ 500	\$ 99	\$ 500
Capital Outlays	\$ 50,153	\$ 91,955	\$ 208,160	\$ 205,353	\$ 167,016
Interfund Charges/Transfers Out	\$ 20,680	\$ -	\$ -	\$ -	\$ -
<b>Total Police Services</b>	<b>\$ 5,083,921</b>	<b>\$ 5,572,530</b>	<b>\$ 6,244,941</b>	<b>\$ 6,114,431</b>	<b>\$ 6,308,699</b>
<b>552 Fire Services</b>					
Salaries/Other Pay/Benefits	\$ 1,510,731	\$ 1,517,590	\$ 1,609,560	\$ 1,586,221	\$ 1,688,078
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 66,561	\$ -	\$ 62,475
Supplies	\$ 98,237	\$ 164,384	\$ 347,700	\$ 304,717	\$ 127,671
Maintenance of Equipment	\$ 78,851	\$ 75,104	\$ 93,262	\$ 96,051	\$ 89,762
Services and Utilities	\$ 132,446	\$ 69,397	\$ 84,202	\$ 82,031	\$ 86,422
Programs/Projects	\$ 3,256	\$ 2,362	\$ 4,120	\$ 1,517	\$ 3,400
Capital Outlays	\$ -	\$ -	\$ -	\$ 81,347	\$ 47,000
Interfund Charges/Transfers Out	\$ 54,551	\$ 23,000	\$ -	\$ -	\$ -
<b>Total Fire Services</b>	<b>\$ 1,878,073</b>	<b>\$ 1,851,837</b>	<b>\$ 2,205,405</b>	<b>\$ 2,151,883</b>	<b>\$ 2,104,808</b>
<b>553 PD Fed Equitable Sharing SRF</b>					
Supplies	\$ 68,866	\$ 5,017	\$ 60,035	\$ -	\$ 60,035
<b>Total PD Fed Equitable Sharing SRF</b>	<b>\$ 68,866</b>	<b>\$ 5,017</b>	<b>\$ 60,035</b>	<b>\$ -</b>	<b>\$ 60,035</b>
<b>554 Police Forfeiture SRF</b>					
Supplies	\$ -	\$ 2,905	\$ 44,190	\$ -	\$ 38,430
Services and Utilities	\$ 5,280	\$ 4,800	\$ 5,760	\$ 4,320	\$ 5,760
Capital Outlays	\$ -	\$ 100,000	\$ 51,886	\$ -	\$ 51,886
<b>Total Police Forfeiture SRF</b>	<b>\$ 5,280</b>	<b>\$ 107,705</b>	<b>\$ 101,836</b>	<b>\$ 4,320</b>	<b>\$ 96,076</b>

City of Huntsville

Adopted Budget

FY 2020-21



4500 - Public Safety

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>555 School Resource Officers</b>					
Salaries/Other Pay/Benefits	\$ 519,279	\$ 556,747	\$ 573,477	\$ 607,112	\$ 635,823
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 27,133	\$ -	\$ -
Supplies	\$ 21,295	\$ 21,804	\$ 28,500	\$ 19,241	\$ 24,792
Maintenance of Equipment	\$ 5,618	\$ 2,836	\$ 10,200	\$ 9,011	\$ 10,200
Services and Utilities	\$ 10,060	\$ 6,207	\$ 13,252	\$ 6,286	\$ 13,386
Capital Outlays	\$ 8,594	\$ 20,186	\$ 29,230	\$ 29,183	\$ 29,755
Interfund Charges/Transfers Out	\$ 24,424	\$ 29,945	\$ 38,505	\$ 38,505	\$ 19,331
<b>Total School Resource Officers</b>	<b>\$ 589,270</b>	<b>\$ 637,725</b>	<b>\$ 720,297</b>	<b>\$ 709,338</b>	<b>\$ 733,287</b>
<b>556 Victim Services</b>					
Salaries/Other Pay/Benefits	\$ 57,582	\$ 59,246	\$ 60,808	\$ 61,701	\$ 63,211
Supplies	\$ 4,506	\$ 7,575	\$ 7,000	\$ 4,532	\$ 3,500
Services and Utilities	\$ 16,288	\$ 16,369	\$ 19,512	\$ 8,203	\$ 10,512
<b>Total Victim Services</b>	<b>\$ 78,377</b>	<b>\$ 83,190</b>	<b>\$ 87,320</b>	<b>\$ 74,437</b>	<b>\$ 77,223</b>
<b>558 LEOSE</b>					
Services and Utilities	\$ 5,288	\$ 5,060	\$ -	\$ -	\$ 26,000
<b>Total LEOSE</b>	<b>\$ 5,288</b>	<b>\$ 5,060</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,000</b>
<b>559 Police Grants</b>					
Programs/Projects	\$ 33,881	\$ 61,233	\$ -	\$ 69,379	\$ -
<b>Total Police Grants</b>	<b>\$ 33,881</b>	<b>\$ 61,233</b>	<b>\$ -</b>	<b>\$ 69,379</b>	<b>\$ -</b>
<b>4500 - Public Safety Totals</b>	<b>\$ 8,829,413</b>	<b>\$ 9,437,367</b>	<b>\$ 10,566,316</b>	<b>\$ 10,281,041</b>	<b>\$ 10,693,636</b>

**Our Purpose**

The purpose of the Huntsville Police Department is to provide police services, general assistance, and educational opportunities to the citizens of Huntsville so that they feel safe and well protected from crime and disorder.

**Description of our Services**

The Huntsville Police Department provides law enforcement services to the citizens of Huntsville. The Uniformed Services

Division responds to calls for service, conducts proactive preventative patrols, enforces traffic laws and investigates motor vehicle crashes. Uniformed Services also provides School Resource Officer services to all HISD Campuses. Additional services include Animal Control, Parking Enforcement and City Marshal.

The Support Services Division conducts criminal investigations, undercover narcotics investigations and manages sex offender registration programs. Support Services also provides community oriented programs, coordinates departmental training, enforces local codes and manages departmental records, information and reception services.

**FY 19-20 Accomplishments**

- ✓ Continued with design and construction of Public Safety facilities (Police/Fire) for Proposition 1
- ✓ Assisted with next phase of compensation package as a result of the compensation/classification study authorized by Council.
- ✓ Implemented State Park Police Assistance Program due to Annexation.
- ✓ Re-Established Community Services Officer position.
- ✓ Implemented Records Supervisor Position as approved.
- ✓ Appropriate personnel obtained FAA Drone licenses.
- ✓ Acquired SWAT vehicle through combined seizure funds and budgeted funds.
- ✓ Evaluated and re-aligned positions and responsibilities in PD and FD.

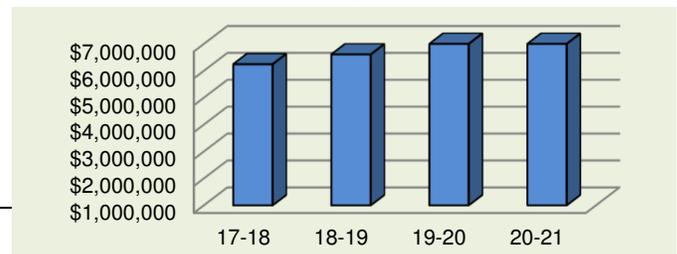
**FY 20-21 Objectives**

- ✓ Complete Construction and Move in of Public Safety Facilities (Police/Fire).
- ✓ Explore Animal Shelter options.
- ✓ Continue compliance with Texas Best Practices Recognition Program and prepare for on-site audit.
- ✓ Complete Implementation of Fire Marshal position – A FD employee who is commissioned by HPD.
- ✓ Evaluate and re-align (if appropriate) Patrol District boundaries based on call data, Post-Annexation.
- ✓ Collaborate with Walker County District Attorney in exploration of a more streamlined (possibly paperless) case submission process.

**Personnel**

Division	17-18	18-19	19-20	20-21
Sworn Police Officers	59.00	59.00	60.00	60.00
Civilian Personnel	8.00	8.00	9.00	9.00
<b>Total Personnel</b>	<b>67.00</b>	<b>67.00</b>	<b>69.00</b>	<b>69.00</b>

Budget



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Calls for Service Responded to by Police Department	59,112	61,297	69,746	73,439
Citizen Requested	22,311	25,250	27,422	30,361
Officer Initiate	36,801	36,047	42,324	43,078
Number of Arrests Made	2,436	2,723	2,966	3,253
Adult	2,318	2,563	2,844	3,079
Juvenile	118	160	132	174
Number of Traffic Contacts	26,607	26,893	29,918	30,204
Number of Citations Issued	7,714	6,995	8,102	8,821
Number of Accidents	1,008	1,108	1,315	1,415
Number of Offenses/Incidents Reported	2,455	1,539	1,982	2,425
Number of Offenses Cleared by Investigation	1,730	448	794	1,140
Number of Calls Responded to by School Resource Officers	2,000	2,199	2,194	2,393
Number of Complaints Investigated by Animal Control Officer	1,194	1,075	1,082	1,201
Number of Community Service Programs Conducted	203	98	108	118

**Our Purpose**

The purpose of the Huntsville Fire Department is to provide fire suppression, prevention, and educational services to the citizens of Huntsville and Walker County so they can live and work in a safe environment where loss of life and property due to fire is reduced.

**Description of our Services**

The Huntsville Fire Department protects the citizens of Huntsville and their property through fire control and suppression activities, hazardous material incident response, and through support of on-scene emergency medical services (EMS) operations. The Department also enhances the quality of life of our citizens through a comprehensive program of educational services directed toward fire prevention and public awareness.

**FY 19-20 Accomplishments**

- ✓ Continue Hazardous Materials Certifications contingent on grant
- ✓ Move forward Fire Marshal Office with inspections, Investigations and prevention programs and increase inspections by 5%
- ✓ Explore options for TIFMAS
- ✓ Fund addition 12 hour shift daily to staff with volunteers

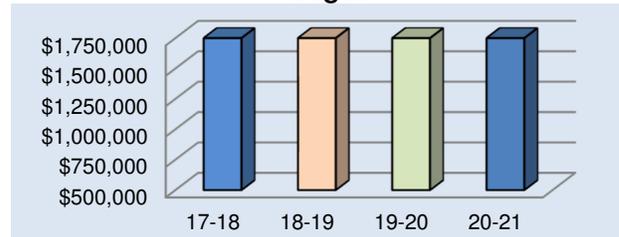
**FY 20-21 Objectives**

- Hire Administrative Coordinator
- Complete training prop behind Station 4
- Continue to build of fire investigative ability and improve inspections
- Continue to seek ways to improve volunteer participation and response
- Improve hazardous material team readiness

**Personnel**

Division	17-18	18-19	19-20	19-20
Fire Department <sup>1</sup>	16.00	17.00	18.00	19.00
<b>Total</b>	<b>16.00</b>	<b>17.00</b>	<b>18.00</b>	<b>19.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Calls responded to by Fire Department	1,480	1,498	1,515	1530
Inside City Limits	1,161	1,195	1,230	1265
Outside City Limits	319	303	300	300
Number in West District	55	51	51	51
Number of Main Alarms Answered	220	196	220	220
Inside City Limits	129	108	115	120
Outside City Limits	90	88	86	86
Number in West District	10	13	17	22
Number of Burning Permits Issued	640	500	600	600
Number of Inspections Conducted	124	136	120	120
Number of Re-inspections Conducted	42	73	50	N/A
Number of Presentations Made	133	56	60	60

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Average Number of drills attended by part time firefighters	27%	30%	42%	47%
Average number of drills attended by full time firefighters	Not Available	38%	39%	40%
Percent of Main Alarm incidents responded to be Volunteers	20%	23%	25%	25%

City of Huntsville

Adopted Budget  
FY 2020-21



5000 - Public Works

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>320 Public Works Administration</b>					
Salaries/Other Pay/Benefits	\$ 183,156	\$ 344,813	\$ 354,802	\$ 364,373	\$ 363,595
Supplies	\$ 7,655	\$ 3,187	\$ 2,384	\$ 1,917	\$ 2,420
Services and Utilities	\$ 40,902	\$ 12,443	\$ 14,468	\$ 7,725	\$ 14,357
<b>Total Public Works Administration</b>	<b>\$ 231,714</b>	<b>\$ 360,443</b>	<b>\$ 371,654</b>	<b>\$ 374,014</b>	<b>\$ 380,372</b>
<b>323 Streets</b>					
Salaries/Other Pay/Benefits	\$ 650,174	\$ 690,899	\$ 781,435	\$ 768,927	\$ 828,967
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 80,209	\$ -	\$ -
Supplies	\$ 69,789	\$ 66,909	\$ 105,898	\$ 87,431	\$ 130,677
Maintenance of Structures	\$ 1,288,488	\$ 1,625,945	\$ 1,762,051	\$ 1,454,542	\$ 1,660,262
Maintenance of Equipment	\$ 59,270	\$ 63,625	\$ 70,000	\$ 73,379	\$ 70,000
Services and Utilities	\$ 332,040	\$ 320,281	\$ 501,462	\$ 340,268	\$ 412,393
Programs/Projects	\$ -	\$ 3,492	\$ 10,000	\$ -	\$ 10,000
<b>Total Streets</b>	<b>\$ 2,399,761</b>	<b>\$ 2,771,150</b>	<b>\$ 3,311,055</b>	<b>\$ 2,724,547</b>	<b>\$ 3,112,299</b>
<b>360 Surface Water Plant</b>					
TRA Water Plant	\$ 4,202,012	\$ 4,288,570	\$ 4,366,778	\$ 3,240,235	\$ 5,630,579
<b>Total Surface Water Plant</b>	<b>\$ 4,202,012</b>	<b>\$ 4,288,570</b>	<b>\$ 4,366,778</b>	<b>\$ 3,240,235</b>	<b>\$ 5,630,579</b>
<b>361 Water Production</b>					
Salaries/Other Pay/Benefits	\$ 213,682	\$ 224,308	\$ 223,323	\$ 241,464	\$ 230,681
Supplies	\$ 70,948	\$ 79,057	\$ 91,117	\$ 84,960	\$ 92,151
Maintenance of Structures	\$ 104,208	\$ 78,161	\$ 251,500	\$ 199,109	\$ 276,500
Maintenance of Equipment	\$ 11,452	\$ 12,197	\$ 13,500	\$ 14,448	\$ 13,500
Services and Utilities	\$ 313,357	\$ 287,113	\$ 389,444	\$ 359,607	\$ 406,569
Capital Outlays	\$ -	\$ -	\$ 175,000	\$ 116,790	\$ -
Interfund Charges/Transfers Out	\$ 2,500	\$ -	\$ -	\$ -	\$ -
<b>Total Water Production</b>	<b>\$ 716,147</b>	<b>\$ 680,836</b>	<b>\$ 1,143,884</b>	<b>\$ 1,016,377</b>	<b>\$ 1,019,401</b>
<b>362 Water Distribution</b>					
Salaries/Other Pay/Benefits	\$ 724,035	\$ 844,846	\$ 807,129	\$ 815,615	\$ 838,462
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 2,875	\$ -	\$ -
Supplies	\$ 133,524	\$ 138,290	\$ 144,800	\$ 167,183	\$ 164,670
Maintenance of Structures	\$ 230,387	\$ 168,987	\$ 275,000	\$ 371,063	\$ 376,364
Maintenance of Equipment	\$ 126,772	\$ 139,945	\$ 120,500	\$ 113,031	\$ 122,000
Services and Utilities	\$ 12,623	\$ 20,297	\$ 14,785	\$ 10,503	\$ 19,457
Capital Outlays	\$ -	\$ -	\$ 59,820	\$ 20,123	\$ -
Interfund Charges/Transfers Out	\$ -	\$ -	\$ -	\$ 31,875	\$ -
<b>Total Water Distribution</b>	<b>\$ 1,227,341</b>	<b>\$ 1,312,365</b>	<b>\$ 1,424,909</b>	<b>\$ 1,529,392</b>	<b>\$ 1,520,953</b>
<b>363 Wastewater Collection</b>					

City of Huntsville

Adopted Budget  
FY 2020-21



5000 - Public Works

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Salaries/Other Pay/Benefits	\$ 593,141	\$ 589,310	\$ 649,847	\$ 680,259	\$ 696,294
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 77,374	\$ -	\$ -
Supplies	\$ 73,615	\$ 77,234	\$ 101,100	\$ 64,429	\$ 98,345
Maintenance of Structures	\$ 327,645	\$ 340,841	\$ 400,000	\$ 399,355	\$ 400,000
Maintenance of Equipment	\$ 46,021	\$ 55,896	\$ 242,000	\$ 46,319	\$ 57,000
Services and Utilities	\$ 106,994	\$ 87,976	\$ 100,313	\$ 84,071	\$ 102,507
Capital Outlays	\$ -	\$ 7,831	\$ -	\$ 187,310	\$ 11,666
Interfund Charges/Transfers Out	\$ -	\$ 107,856	\$ -	\$ -	\$ -
<b>Total Wastewater Collection</b>	<b>\$ 1,147,416</b>	<b>\$ 1,266,945</b>	<b>\$ 1,570,634</b>	<b>\$ 1,461,742</b>	<b>\$ 1,365,812</b>
<b>364 A J Brown WW Treatment Plant</b>					
Salaries/Other Pay/Benefits	\$ 266,576	\$ 296,072	\$ 316,621	\$ 283,011	\$ 295,970
Supplies	\$ 42,188	\$ 76,875	\$ 81,800	\$ 70,394	\$ 182,686
Maintenance of Structures	\$ 148,401	\$ 138,539	\$ 100,100	\$ 56,336	\$ 100,100
Maintenance of Equipment	\$ 7,188	\$ 6,653	\$ 11,500	\$ 10,105	\$ 11,500
Services and Utilities	\$ 223,984	\$ 329,541	\$ 346,210	\$ 307,574	\$ 456,002
<b>Total A J Brown WW Treatment Plant</b>	<b>\$ 688,338</b>	<b>\$ 847,680</b>	<b>\$ 856,231</b>	<b>\$ 727,420</b>	<b>\$ 1,046,258</b>
<b>364.1 Operations of SHSU reclaimed WW</b>					
Services and Utilities	\$ -	\$ -	\$ -	\$ 3,030	\$ -
<b>Total Operations of SHSU reclaimed WW</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,030</b>	<b>\$ -</b>
<b>365 N B Davidson WW Treatment Plant</b>					
Salaries/Other Pay/Benefits	\$ 187,109	\$ 181,909	\$ 217,231	\$ 201,027	\$ 224,329
Supplies	\$ 23,277	\$ 20,944	\$ 23,650	\$ 19,445	\$ 25,483
Maintenance of Structures	\$ 196,706	\$ 212,028	\$ 190,400	\$ 48,991	\$ 130,400
Maintenance of Equipment	\$ 7,071	\$ 3,627	\$ 6,900	\$ 4,290	\$ 6,900
Services and Utilities	\$ 104,965	\$ 132,865	\$ 147,036	\$ 131,870	\$ 146,923
Capital Outlays	\$ -	\$ -	\$ -	\$ 88,272	\$ -
<b>Total N B Davidson WW Treatment Plant</b>	<b>\$ 519,129</b>	<b>\$ 551,373</b>	<b>\$ 585,217</b>	<b>\$ 493,895</b>	<b>\$ 534,035</b>
<b>366 Robinson Creek WW Treatment Plant</b>					
Salaries/Other Pay/Benefits	\$ 218,986	\$ 224,485	\$ 237,467	\$ 240,583	\$ 243,308
Supplies	\$ 18,478	\$ 30,441	\$ 32,600	\$ 28,702	\$ 34,939
Maintenance of Structures	\$ 107,573	\$ 91,175	\$ 153,000	\$ 192,958	\$ 321,000
Maintenance of Equipment	\$ 3,539	\$ 2,020	\$ 5,300	\$ 4,357	\$ 5,300
Services and Utilities	\$ 219,145	\$ 239,390	\$ 290,626	\$ 213,443	\$ 283,730
<b>Total Robinson Creek WW Treatment Plant</b>	<b>\$ 567,721</b>	<b>\$ 587,512</b>	<b>\$ 718,993</b>	<b>\$ 680,044</b>	<b>\$ 888,277</b>
<b>367 Environmental Services</b>					
Salaries/Other Pay/Benefits	\$ 203,833	\$ 163,769	\$ 187,064	\$ 182,943	\$ 193,971
Supplies	\$ 35,684	\$ 30,922	\$ 44,450	\$ 38,402	\$ 43,680
Maintenance of Structures	\$ 219	\$ 288	\$ 300	\$ 189	\$ 300

City of Huntsville

Adopted Budget  
FY 2020-21



5000 - Public Works

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Maintenance of Equipment	\$ 1,235	\$ 455	\$ 2,000	\$ 1,566	\$ 2,300
Services and Utilities	\$ 75,283	\$ 52,395	\$ 87,996	\$ 43,281	\$ 88,540
<b>Total Environmental Services</b>	<b>\$ 316,255</b>	<b>\$ 247,829</b>	<b>\$ 321,810</b>	<b>\$ 266,380</b>	<b>\$ 328,791</b>
<b>368 Meter Reading</b>					
Salaries/Other Pay/Benefits	\$ 178,611	\$ 186,608	\$ 190,891	\$ 190,868	\$ 193,666
Supplies	\$ 5,251	\$ 5,077	\$ 8,723	\$ 4,554	\$ 8,972
Maintenance of Equipment	\$ 807	\$ 5,129	\$ 3,500	\$ 3,581	\$ 6,700
Services and Utilities	\$ 353	\$ 2,070	\$ 1,894	\$ 4,190	\$ 7,052
<b>Total Meter Reading</b>	<b>\$ 185,021</b>	<b>\$ 198,884</b>	<b>\$ 205,008</b>	<b>\$ 203,192</b>	<b>\$ 216,390</b>
<b>373 Commercial Collection</b>					
Salaries/Other Pay/Benefits	\$ 407,332	\$ 305,505	\$ 394,668	\$ 390,252	\$ 385,067
Supplies	\$ 127,459	\$ 152,167	\$ 154,191	\$ 148,079	\$ 159,586
Maintenance of Equipment	\$ 90,247	\$ 110,117	\$ 102,000	\$ 116,482	\$ 104,655
Services and Utilities	\$ 175	\$ 19,294	\$ 19,770	\$ 18,297	\$ 22,028
<b>Total Commercial Collection</b>	<b>\$ 625,214</b>	<b>\$ 587,083</b>	<b>\$ 670,629</b>	<b>\$ 673,110</b>	<b>\$ 671,336</b>
<b>374 Solid Waste Disposal</b>					
Salaries/Other Pay/Benefits	\$ 455,003	\$ 268,825	\$ 247,857	\$ 251,564	\$ 244,455
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ -	\$ -	\$ 9,515
Supplies	\$ 120,085	\$ 20,494	\$ 29,515	\$ 20,472	\$ 26,700
Maintenance of Structures	\$ 16,693	\$ 12,381	\$ 12,500	\$ 10,426	\$ 215,585
Maintenance of Equipment	\$ 145,325	\$ 5,012	\$ 7,500	\$ 7,019	\$ 8,250
Services and Utilities	\$ 1,419,330	\$ 1,948,733	\$ 2,188,163	\$ 1,929,713	\$ 2,194,653
Capital Outlays	\$ -	\$ -	\$ -	\$ 41,222	\$ -
Interfund Charges/Transfers Out	\$ 7,500	\$ -	\$ -	\$ -	\$ -
<b>Total Solid Waste Disposal</b>	<b>\$ 2,163,936</b>	<b>\$ 2,255,444</b>	<b>\$ 2,485,535</b>	<b>\$ 2,260,415</b>	<b>\$ 2,699,158</b>
<b>375 Residential Collection</b>					
Salaries/Other Pay/Benefits	\$ 448,237	\$ 442,426	\$ 455,451	\$ 473,153	\$ 456,544
Supplies	\$ 89,914	\$ 88,175	\$ 93,243	\$ 80,899	\$ 91,351
Maintenance of Structures	\$ 450	\$ 101	\$ 1,000	\$ -	\$ 1,000
Maintenance of Equipment	\$ 52,689	\$ 74,386	\$ 75,000	\$ 59,134	\$ 75,000
Services and Utilities	\$ 286	\$ 14,570	\$ 20,020	\$ 18,207	\$ 22,028
Interfund Charges/Transfers Out	\$ -	\$ 73,000	\$ -	\$ -	\$ -
<b>Total Residential Collection</b>	<b>\$ 591,576</b>	<b>\$ 692,658</b>	<b>\$ 644,714</b>	<b>\$ 631,393</b>	<b>\$ 645,923</b>
<b>377 Recycling</b>					
Salaries/Other Pay/Benefits	\$ 57,774	\$ (32,282)	\$ 59,969	\$ 57,058	\$ 56,740
Supplies	\$ 2,506	\$ 17,999	\$ 19,618	\$ 18,460	\$ 19,016
Services and Utilities	\$ 78,406	\$ 119,763	\$ 140,400	\$ 110,903	\$ 127,868
Insurance/Sundry/Elections	\$ 267	\$ -	\$ 3,000	\$ -	\$ 1,000

City of Huntsville

Adopted Budget  
FY 2020-21



5000 - Public Works

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Programs/Projects	\$ -	\$ 191	\$ 2,000	\$ 1,091	\$ 500
Improvements	\$ 702	\$ 882	\$ 2,000	\$ 1,246	\$ 1,500
<b>Total Recycling</b>	<b>\$ 139,655</b>	<b>\$ 106,553</b>	<b>\$ 226,987</b>	<b>\$ 188,757</b>	<b>\$ 206,624</b>
<b>382 Street Sweeping</b>					
Salaries/Other Pay/Benefits	\$ 56,608	\$ 53,768	\$ 63,248	\$ 54,378	\$ 64,502
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ -	\$ -	\$ 53,106
Supplies	\$ 10,279	\$ 9,502	\$ 11,648	\$ 7,674	\$ 11,310
Maintenance of Equipment	\$ 15,413	\$ 10,981	\$ 15,525	\$ 22,758	\$ 16,100
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ 35,000
<b>Total Street Sweeping</b>	<b>\$ 82,300</b>	<b>\$ 74,251</b>	<b>\$ 90,421</b>	<b>\$ 84,811</b>	<b>\$ 180,018</b>
<b>384 Drainage Maintenance</b>					
Salaries/Other Pay/Benefits	\$ 146,695	\$ 130,441	\$ 146,364	\$ 141,958	\$ 150,424
Supplies	\$ 4,067	\$ 4,500	\$ 6,783	\$ 2,899	\$ 6,617
Maintenance of Structures	\$ 58,231	\$ 36,438	\$ 90,000	\$ 51,229	\$ 90,000
Maintenance of Equipment	\$ 1,452	\$ 2,819	\$ 3,500	\$ 3,812	\$ 3,500
Services and Utilities	\$ -	\$ 500	\$ 500	\$ -	\$ 500
<b>Total Drainage Maintenance</b>	<b>\$ 210,445</b>	<b>\$ 174,698</b>	<b>\$ 247,147</b>	<b>\$ 199,898</b>	<b>\$ 251,041</b>
<b>388 Warehouse</b>					
Salaries/Other Pay/Benefits	\$ 54,178	\$ 56,260	\$ 57,107	\$ 57,334	\$ 57,757
Supplies	\$ 1,854	\$ 1,722	\$ 1,381	\$ 1,228	\$ 1,481
Services and Utilities	\$ 57	\$ 177	\$ 211	\$ 54	\$ 211
<b>Total Warehouse</b>	<b>\$ 56,088</b>	<b>\$ 58,159</b>	<b>\$ 58,699</b>	<b>\$ 58,616</b>	<b>\$ 59,449</b>
<b>389 Garage/Fleet Services</b>					
Salaries/Other Pay/Benefits	\$ 392,536	\$ 425,087	\$ 455,281	\$ 434,163	\$ 462,629
Supplies	\$ 39,608	\$ 41,164	\$ 50,238	\$ 45,642	\$ 41,101
Maintenance of Equipment	\$ 25,500	\$ 17,939	\$ 25,250	\$ 28,151	\$ 26,500
Services and Utilities	\$ 18,647	\$ 5,393	\$ 8,517	\$ 3,880	\$ 7,252
Capital Outlays	\$ 20,495	\$ 12,000	\$ -	\$ -	\$ -
<b>Total Garage/Fleet Services</b>	<b>\$ 496,786</b>	<b>\$ 501,583</b>	<b>\$ 539,286</b>	<b>\$ 511,836</b>	<b>\$ 537,482</b>
<b>5000 - Public Works Totals</b>	<b>\$ 16,566,853</b>	<b>\$ 17,564,016</b>	<b>\$ 19,839,591</b>	<b>\$ 17,329,105</b>	<b>\$ 21,294,198</b>

**Our Purpose**

The purpose of Street Services is to provide maintenance and construction of the City of Huntsville’s street infrastructure and storm-water collection system and keep the streets and storm-water collection system clean of debris so that the Citizens of Huntsville can have a clean, safe and drivable transportation system and that storm-water is conveyed away from their homes and businesses.

**Description of our Services**

The Streets Division is responsible for maintaining the over 142 miles of public streets in the City of Huntsville. Street Services target on a rotating basis approximately 14 centerline miles of

public streets for maintenance annually. The Street Division is responsible for the construction of new street infrastructure, sidewalks, and parking lots. The Street Division maintains the City of Huntsville’s roadway signage, pavement markings, traffic control devices, curbs, gutters, and public right-of-ways and is responsible for the maintenance of the infrastructure of the Huntsville Municipal Airport. The Street Division is also responsible for the construction and maintenance of the City of Huntsville’s storm-water collection system. The Street Sweeping Division is responsible for the removal of grass, leaves, and other debris from the City of Huntsville’s public streets and parking areas.

**FY 19-20 Accomplishments**

- ✓ Resurfaced 13.53 lane miles of City streets.
- ✓ Milled 7.57 lane miles of City streets.
- ✓ Swept 2,000 miles of City streets.

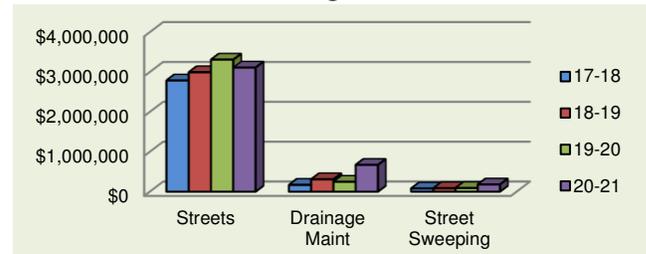
**FY 20-21 Objectives**

- ✓ Resurface 16.50 lane miles of City streets
- ✓ Pressure Pave 1.80 lane miles of City streets
- ✓ Sweep 2,500 miles of City Streets.

**Personnel**

Division	17-18	18-19	19-20	20-21
Streets	11.00	12.00	12.00	12.00
Drainage Maintenance	3.00	3.00	3.00	3.00
Street Sweeping	1.00	1.00	1.00	2.00
<b>Total Personnel</b>	<b>15.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Street Signs Made and Installed	80	217	300	300
Tons of Hot Mix Asphalt Concrete (HMAC) Used for Utility Cuts	200	220	210	210
Tons of HMAC Used for Street Failure Patches	1,100	1,459	1,200	1,200
Resurface lane miles of City Streets with Hot Mix or Pressure Pave	12.85	17.86	15.33	18.30
Pounds of Litter and Garbage Removed from Public Right-of-Ways	*	*	16,000	16,000
Tons of Brush removed from Public Right-of-Ways	428	340	471	450
Tons of Debris Removed by Street Sweeper	695	580	690	700

\*Specific data was not tracked prior to FY19-20.

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Annual Lane Mile Scheduled Maintenance Completed	100%	100%	100%	100%
% of Emergency Calls Responded to Within 4 Hours	100%	100%	100%	100%

**Our Purpose**

The purpose of the Warehouse is to coordinate and manage inventory for City operations so employees have the right equipment and supplies to maximize their efficiency in providing service to the citizens of Huntsville.

**Description of our Services**

Warehouse Services coordinates and manages City's inventory and fuel card system.

**FY 19-20 Accomplishments**

- ✓ Eliminated slow moving warehouse inventory.
- ✓ Evaluated customer needs and adjusted stock as needed.
- ✓ Emptied underground fuel storage tanks. (Refilled, put back in service) For Service Center use only.
- ✓ Coordinated with departments for projects material staging.

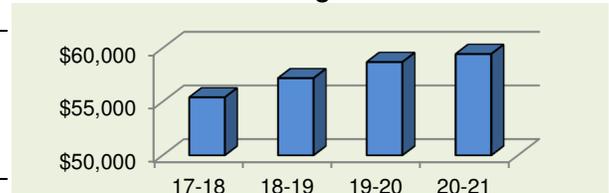
**FY 20-21 Objectives**

- ✓ Continue to eliminate slow moving warehouse inventory.
- ✓ Continue to evaluate customer needs and adjust stock as needed.
- ✓ Coordinate with other departments for projects material staging.
- ✓ Plan and stock necessary supplies for Flu and Coronavirus.

**Personnel**

Division	17-18	18-19	19-20	20-21
Warehouse	1.00	1.00	1.00	1.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Warehouse items checked out	21,352	23,584	24,500*	24,000

\*Increase due COVID-19 safety supplies.

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
General Fund Warehouse Value (auto parts, tires and oil)	\$ 78,178	\$ 73,392	\$ 83,000	\$ 83,800
Water & Wastewater Operations Warehouse EOY Value	\$ 267,215	\$ 264,361	\$269,100	\$ 269,000

**Our Purpose**

The purpose of the Garage is to provide high quality maintenance for safe operation of City vehicles and equipment in a cost effective and timely manner.

**Description of our Services**

Garage Operations is responsible for maintaining safe, efficient, dependable vehicles and equipment for City departments; reviewing new vehicle and equipment specification; and providing recommendations on vehicle and equipment replacement schedules.

**FY 19-20 Accomplishments**

- ✓ Filled service tech position.
- ✓ Increased preventive maintenance on City assets.
- ✓ Purchased Cummins Insite

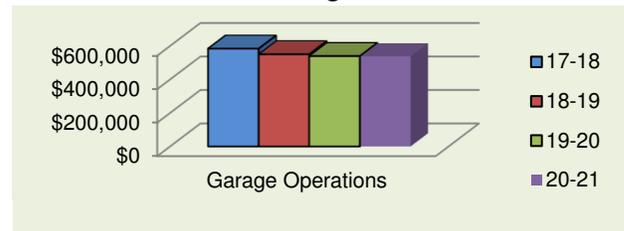
**FY 20-21 Objectives**

- ✓ Explore opportunities for outsourcing certain functions that may prove cost effective in the long run such as regularly scheduled service on City assets.
- ✓ For each employee to attend 3 classes offered by vender.
- ✓ Update replacement schedule
- ✓ Purchase all approved assets for FY 20-21

**Personnel**

Division	17-18	18-19	19-20	20-21
Garage Operations	7.50	7.50	7.50	7.50
<b>Total</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Vehicles and Equipment	758*	795	782	783
Rolling Stock <sup>1</sup>	334*	262	255	256
Non-rolling Stock <sup>2</sup>	424*	533	527	527
Fixed Asset to Mechanic Ratio (based on # of certified mechanics)	190:1*	198:1	195:1	195:1
Number of Garage Work Orders Processed	3,429*	3,358	3,300	3,300

1 – Includes autos, trucks, vans, dump trucks, sanitation trucks, specialty equip., riding mowers, backhoes, tractors, and fire vehicles.

2 – Includes generators, trailers, implements, and small equipment.

\*Prior to the use of City Works in Garage Operations.

**Our Purpose**

The purpose of Water Services is to provide an adequate supply of safe, affordable, and dependable drinking water to the utility customers of Huntsville in order to meet consumption, fire suppression and other community needs.

**Description of our Services**

The Divisions of Water Services are responsible for water production and treatment, water distribution, and meter reading. Services are provided in accordance with standards established and governed by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ)

The Water Production division operates seven water wells and three water production plants. This division is charged with providing potable water to the City of Huntsville. Duties include water well maintenance, motor and pump maintenance, and chemical treatment. The Water Distribution division maintains approximately 323 miles of water distribution lines in the City of Huntsville and surrounding rural areas. This division is charged with line maintenance, line construction, water and sewer taps, fire hydrant maintenance, water line locates, and water line repair. The Meter Reading division maintains approximately 11,400 water meters. This division is charged with meter maintenance, meter reading, meter testing, meter technology and customer service.

**FY 19-20 Accomplishments**

- ✓ Completed 935 AMR meters.
- ✓ Implemented customer Web Portal on city website for SHSU.
- ✓ Completed construction on water bond projects.
- ✓ Continued valve maintenance program.
- ✓ Continued fire hydrant maintenance program.

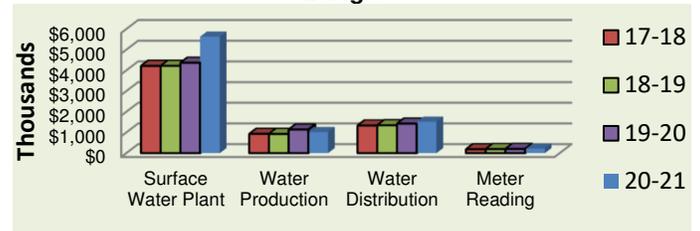
**FY 20-21 Objectives**

- ✓ Continue installation of the remaining 1,747 AMR meters.
- ✓ Continue implementing customer web portal on City website for all customers.
- ✓ Continue valve maintenance program.
- ✓ Continue fire hydrant maintenance program.

**Personnel**

Division	17-18	18-19	19-20	20-21
Surface Water Plant				
Water Production	3.00	3.00	3.00	3.00
Water Distribution	13.00	13.00	13.00	13.00
Meter Reading	3.00	3.00	3.00	3.00
<b>Total Personnel</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Customers Service Calls Performed by Meter Reading Crew.	10,273	10,136	9,000	10,500
Number of Total Coliform Rule samples taken.	816	839	840	900
Total Gallons of Water Produced.	2.8 billion	2.7 billion	2.75 billion	3.0 billion
Water leak service calls.	268	271	150	250
Number of Locates on the City's Underground Infrastructure.	2,341	3,898	3,700	3,800
Average SCADA Call-outs Per Month.	2	1	2	2
New water and sewer tap connections.	148	228	256	275
Number of Water Related Service Complaints Received.	650	452	470	500

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
Number of Fire Hydrants maintenance.	595	355	360	500
Number of "Required Action" result received from TCEQ Water Plant inspections.	0	8	0	0
% Total Water Loss in distribution system.	5.05%	7.03%	4.53%	5.00%

**Our Purpose**

The purpose of the Wastewater Services Division is to provide wastewater collection infrastructure and treatment capacity for the utility customers of Huntsville and the State of Texas in order to provide a clean and healthy waterway for domestic and recreational uses.

**Description of our Services**

Wastewater Services is responsible for the collection and treatment of the wastewater generated in Huntsville. The activities of this division are conducted within the guidelines of the Texas Commission on Environmental Quality (TCEQ), the Environmental Protection Agency (EPA), and local ordinances. The Wastewater Collection Division is responsible for maintaining the collection system infrastructure including the gravity sewer lines, manholes, and lift stations.

The City of Huntsville uses a Supervisory Control and Data Acquisition (SCADA) computer system in the collection system for operational control and maintenance management. The computer system monitors various functions from the collection system, meter stations and lift stations.

The Wastewater Collection staff cleans lines, and works to reduce inflow and infiltration (I&I) in the system. The wastewater collected by the sewer system flows to and is treated at one of Huntsville's three wastewater treatment plants: AJ Brown Plant, N.B. Davidson Plant, and Robinson Creek Plant. The Wastewater Services Treatment staff is responsible for the operation and maintenance of each treatment facility. The City's wastewater treatment facilities play an integral role in the protection of our vital surface water resource by working to deliver quality effluent back to the environment.

**FY 19-20 Accomplishments**

- ✓ Identified and repaired sources of Inflow/Infiltration within the collection system.
- ✓ Performed CCTV inspections within the NB Davidson Watershed.
- ✓ Educated citizens about the effects of Fats, Oil and Grease (F.O.G.) and wet wipes on the collection system as well as the treatment plants.
- ✓ Obtained Substantial Completion of construction of AJ Brown WWTP upgrades.
- ✓ Completed construction of the Elkins Lake Dam Lift Station replacement.
- ✓ Completed rehabilitation of Brookhollow Lift Station

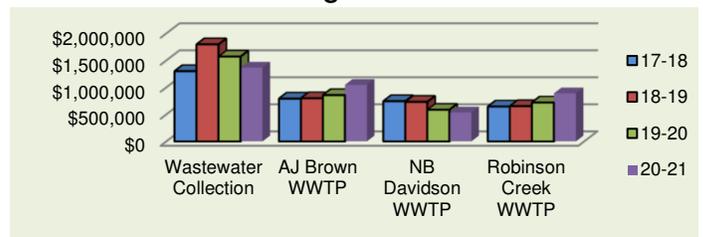
**FY 20-21 Objectives**

- ✓ Continue to identify and repair sources of Inflow/Infiltration within the collection system.
- ✓ Continue CCTV inspections of problematic collection lines within the collection system.
- ✓ Obtain TCEQ approval of AJ Brown WWTP NPDS Wastewater Permit.
- ✓ Continue educating citizens about the effects of Fats, Oil and Grease (F.O.G.) and wet wipes on the collection system as well as the treatment plants.
- ✓ Complete construction of AJ Brown WWTP upgrade.

**Personnel**

Division	17-18	18-19	19-20	20-21
Wastewater Collection	9.00	9.00	10.00	10.00
AJ Brown WWTP	5.00	5.00	5.00	5.00
NB Davidson WWTP	4.00	4.00	4.00	4.00
Robinson Creek WWTP	4.00	4.00	4.00	4.00
<b>Total Personnel</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Total Gallons of Wastewater Treated	1.724 billion	1.927 billion	1.73 billion	1.73 billion
Wastewater Work Orders Performed	2,000	1,588	2,400	2,100
Hours Spent on ROW Maintenance	458	489	971	639
Number of Manholes Inspected and Serviced	776	302*	900	750
Average SCADA After Hours Call-outs Per Month	20	27	17	12
Service Requests Completed	173	312	280	255
Approximate % of Solids Removed from Wastewater at Treatment Plants	98%	96.26%	94.92%	96.5%

\*FY 18-19 CCTV Truck was inoperable most of the year. CCTV accounts for nearly half of manhole inspections.

## Measuring our Effectiveness

<b>Performance Measure</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Estimate</b>	<b>20-21 Target</b>
Service Requests as a % of total Customer Accounts	3.23%	1.52%	2.46%	2.40%
Number of Sanitary Sewer Overflows	20	22	21	20
*Miles of Sewer Line Inspected by CCTV	N/A**	N/A**	6.46	7.00

\*\*New CCTV software is able to quantify miles of line inspected and was not available until this fiscal year.

**Our Purpose**

The purpose of Solid Waste & Recycling Services is to provide collection, disposal and recycling services to the citizens of Huntsville, Texas, Department of Criminal Justice, Sam Houston State University, and areas throughout Walker County in order to have a clean and attractive environment.

**Description of our Services**

Solid Waste & Recycling Services Division is responsible for the collection and disposal of solid waste in accordance with standards established by the Texas Commission on Environmental Quality, the United States Environmental Protection Agency and City Ordinances.

The Commercial Collection division provides services for commercial customers through the use of dumpsters, open top roll off containers, and compacting roll off containers. The containers are maintained through an in-house container maintenance shop. The Solid Waste Disposal

Division operates the scale house and performs container maintenance. The transfer station is outsourced and is the collection point for all municipal waste for the City, TDCJ, SHSU, and other areas throughout Walker County. The collected waste is transferred to Security Landfill.

The Residential Waste division provides curbside garbage and recycling services to residential customers. Customers receive one garbage and one recycling collection each week, plus yard waste collection on the 1st, 3rd and 5th Wednesday of each month, and heavy trash/large yard waste collection on the 2nd and 4th Wednesday of each month on a call-in basis. All of this is a part of their standard residential service. The Recycling Division encourages citizens to minimize waste through recycling and education. Programs such as E-Waste Recycling Day, Community Cleanup and TIPS help to keep our city clean and reduce the amount of disposed waste.

**FY 19-20 Accomplishments**

- ✓ Replaced all existing concrete in phases while completely maintaining public operation.
- ✓ Eliminated the amount of water in commercial containers and residential carts by aggressively pursuing lid replacements, damaged carts and containers throughout the city.
- ✓ Assisted low income families and non-profit organizations by supplying construction materials from the Trash Into Plowshares (TIP) Warehouse Program; promote donations of construction and deconstruction materials.
- ✓ Promoted community wide clean up by placing roll offs throughout the city in an effort known as Cleaner Greener Huntsville.
- ✓ Synchronized and geocoded one of four Residential routes within the Routeware Software.
- ✓ Promoted Electronics Recycling Day in coordination with State, local and private entities for the purpose of avoiding an estimated 10 tons of electronics going into the landfill.

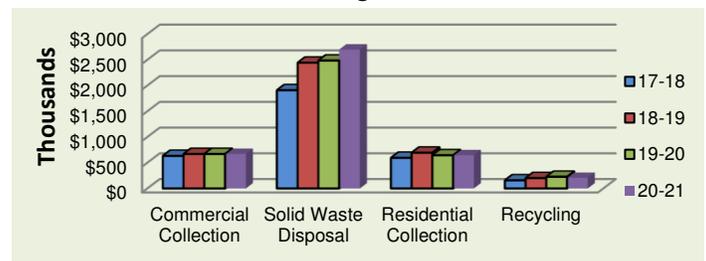
**FY 20-21 Objectives**

- ✓ Service of new commercial and residential locations created by the annexation of new city boundaries.
- ✓ Eliminate the amount of water in commercial containers and residential carts by aggressively pursuing lid replacements, damaged carts and containers throughout the city.
- ✓ Assist low income families and non-profit organizations by supplying construction materials from the Trash Into Plowshares (TIP) Warehouse Program; promote donations of construction and deconstruction materials.
- ✓ Promote community wide clean up by placing roll offs throughout the city in an effort known as Cleaner Greener Huntsville.
- ✓ Reduce department vehicle accidents and property damage by 50% through continuing education and safety topics.
- ✓ Promote Electronics Recycling Day in coordination with State, local and private entities for the purpose of avoiding over 12 tons of electronics going into the landfill.

**Personnel**

Division	17-18	18-19	19-20	20-21
<b>Commercial Collection</b>	6.00	6.00	6.00	6.00
<b>Solid Waste Disposal</b>	9.00	4.50	4.50	4.50
<b>Residential Collection</b>	7.00	7.00	7.00	7.00
<b>Recycling</b>	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>23.00</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>

**Budget**



## Our Workload

<b>Workload Indicator</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Estimate</b>	<b>20-21 Budget</b>
Tons of Commercial Waste Collected	20,562	23,308	23,730+	25,000
Tons of Residential Waste Collected	6,909	7,555	8,551	10,000
Tons of Waste Brought to Transfer Station	47,184	48,233	47,963+	50,000
Tons of Waste Transferred to Landfill	45,153	44,425	44,336+	48,000
Tons of Waste Recycled	3,583	3,808	3,650	4,000
Miles Traveled Collecting Commercial Waste	88,475*	57,363	62,022!	64,000^
Miles Traveled Collecting Residential Waste	53,487*	44,826	48,000!	53,000^

- I. \* Numbers based on estimations. Starting in 18-19, miles traveled were logged using the Routeware Software
- II. + Coronavirus (COVID-19) impact
- III. ^ New City Limit Boundary
- IV. ! Road construction throughout the city.

Our Purpose	Description of our Services
<p>The purpose of Environmental Services is to provide professional information, accurate and reliable data, and industrial oversight to City of Huntsville citizens, staff, and regulatory agencies in order for them to make informed decisions, maintain regulatory compliance, and protect public health and the environment. The Environmental Services Division is responsible for monitoring Wastewater Treatment Plant effluent in accordance with National Pollutant Discharge Elimination System (NPDES) permits for the City of Huntsville's three treatment plants.</p>	<p>In addition, this division performs process control analysis to assist in wastewater operations. The Environmental Services Division also monitors the biological sanitary conditions of the drinking water system, administers the Industrial Pretreatment program, and develops and maintains the Industrial Storm Water Permits. These programs are administered in accordance with the standards established by the United States Environmental Protection Agency (EPA), Texas Commission on Environmental Quality (TCEQ), National Environmental Laboratory Accreditation Conference (NELAC), and City Ordinances.</p>
FY 19-20 Accomplishments	FY 20-21 Objectives
<ul style="list-style-type: none"> <li>✓ Successfully transitioned the laboratory to the guidelines set in the Revised Total Coliform Rule.</li> <li>✓ Updated the Laboratory's Quality Manual to the current TNI standard.</li> <li>✓ Provided reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services.</li> <li>✓ Obtained renewal of NELAP accreditation of the Microbiology Drinking Water Laboratory Program.</li> <li>✓ Received TCEQ approval on permit renewal for discharge waste at the Robinson Creek WWTP.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Create a fully staffed and trained laboratory.</li> <li>✓ Obtain renewal of NELAP accreditation of the Microbiology Drinking Water Laboratory Program.</li> <li>✓ Provide reliable data and reporting efficiency for safe and compliant operation of City water/wastewater utility services.</li> <li>✓ Update internal wastewater analysis Standard Operating Procedures to include upgraded equipment protocols.</li> <li>✓ Obtain TCEQ approval of Streamlining revisions to the City's Pretreatment Program.</li> </ul>

**Personnel**

Division	17-18	18-19	19-20	20-21
Environmental Services	3.00	3.00	3.00	3.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Bacteriological Analysis of Drinking Water Samples Conducted	820	890	994*	960
Number of Conventional Wastewater Pollutant Analysis Conducted (Biochemical Oxygen Demand [BOD], Carbonaceous BOD, Total Suspended Solids, Ammonia, Chlorine Residual, Dissolved Oxygen, pH, etc.)	3,540	3,598	3,544	3,544
Number of Wastewater Samples Collected	1,652	1,660	1,638	1,644
Number of Industrial Samples Collected	5	6	6	6
Number of Whole Effluent Toxicity (Bio-monitoring) Samples Analyzed by Contract Lab	31	29	29	31

\*\*Due to an increase in population the number of monthly Routine Bacteriological Samples were increased from 60 to 65 in June of 2019. In addition, a monthly Raw Well Sample of Well 17 was added to the routine compliance schedule in November of 2019. Sampling events associated with Bond Projects also contributed to the increased number of samples.

**Measuring our Effectiveness**

<b>Performance Measure</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Estimate</b>	<b>20-21 Target</b>
% of Bacteriological Proficiency Tests Performed with Acceptable Scores of 90% or better with no false negatives	100%	100%	100%	100%
% of Discharge Monitoring Report Quality Assurance Proficiency Tests for Wastewater Analysis Performed with Acceptable Scores of 90% or better	100%	100%	100%	100%
Number of "Required Action" Result Received from EPA and TCEQ laboratory and pretreatment program audits and inspections	2	5	2	0



5500 - Economic Development & Tourism

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>830 Economic Development</b>					
Salaries/Other Pay/Benefits	\$ -	\$ 88,504	\$ 102,083	\$ 112,607	\$ 115,024
Supplies	\$ -	\$ 1,102	\$ 1,750	\$ 962	\$ 1,750
Services and Utilities	\$ 55,108	\$ 7,937	\$ 18,700	\$ 376,819	\$ 14,455
Insurance/Sundry/Elections	\$ -	\$ -	\$ 3,500	\$ -	\$ 7,745
<b>Total Economic Development</b>	<b>\$ 55,108</b>	<b>\$ 97,542</b>	<b>\$ 126,033</b>	<b>\$ 490,388</b>	<b>\$ 138,974</b>
<b>839 Main Street</b>					
Salaries/Other Pay/Benefits	\$ 47,544	\$ 53,406	\$ 58,329	\$ 57,902	\$ 59,741
Supplies	\$ 16,667	\$ 13,279	\$ 13,500	\$ 10,480	\$ 13,000
Services and Utilities	\$ 9,818	\$ 9,416	\$ 9,921	\$ 6,627	\$ 10,121
Insurance/Sundry/Elections	\$ 29,346	\$ 29,646	\$ 31,000	\$ 13,417	\$ 31,000
Programs/Projects	\$ 1,500	\$ 8,737	\$ 20,000	\$ 24,956	\$ 20,000
Capital Outlays	\$ -	\$ -	\$ 75,000	\$ 64,499	\$ -
<b>Total Main Street</b>	<b>\$ 104,874</b>	<b>\$ 114,485</b>	<b>\$ 207,750</b>	<b>\$ 177,880</b>	<b>\$ 133,862</b>
<b>840 Cultural Services</b>					
Salaries/Other Pay/Benefits	\$ 112,685	\$ 110,183	\$ 77,510	\$ 86,153	\$ 86,231
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 9,112	\$ -	\$ -
Supplies	\$ 6,655	\$ 9,514	\$ 8,325	\$ 8,229	\$ 8,125
Maintenance of Structures	\$ 63,950	\$ 42,270	\$ 1,000	\$ 897	\$ 3,000
Maintenance of Equipment	\$ 901	\$ 10,957	\$ 1,000	\$ -	\$ 1,000
Services and Utilities	\$ 17,516	\$ 23,166	\$ 46,966	\$ 25,541	\$ 23,191
Insurance/Sundry/Elections	\$ 3,072	\$ 2,996	\$ 3,165	\$ 2,321	\$ 3,165
Programs/Projects	\$ 48,245	\$ 51,220	\$ 59,500	\$ 41,314	\$ 58,500
<b>Total Cultural Services</b>	<b>\$ 253,024</b>	<b>\$ 250,306</b>	<b>\$ 206,578</b>	<b>\$ 164,455</b>	<b>\$ 183,212</b>
<b>881 Tourism</b>					
Salaries/Other Pay/Benefits	\$ 138,095	\$ 144,315	\$ 92,927	\$ 143,252	\$ 148,693
Salaries/Other Pay/Benefits - New Position - Decision Package	\$ -	\$ -	\$ 59,804	\$ -	\$ -
Supplies	\$ 20,623	\$ 24,871	\$ 30,000	\$ 27,263	\$ 26,500
Maintenance of Equipment	\$ 33	\$ 63	\$ 1,000	\$ 523	\$ 1,000
Services and Utilities	\$ 46,427	\$ 41,903	\$ 56,500	\$ 29,440	\$ 68,690
Insurance/Sundry/Elections	\$ 97,654	\$ 99,654	\$ 130,600	\$ 105,046	\$ 129,660
Capital Outlays	\$ -	\$ -	\$ 1,550	\$ -	\$ -
<b>Total Tourism</b>	<b>\$ 302,831</b>	<b>\$ 310,806</b>	<b>\$ 372,381</b>	<b>\$ 305,524</b>	<b>\$ 374,543</b>
<b>882 Visitors Center</b>					
Salaries/Other Pay/Benefits	\$ 91,407	\$ 94,756	\$ 92,008	\$ 104,761	\$ 99,024
Supplies	\$ 3,410	\$ 2,774	\$ 26,000	\$ 35,327	\$ 25,500
Maintenance of Structures	\$ 4,390	\$ 277	\$ 5,000	\$ 3,988	\$ 5,000

City of Huntsville

Adopted Budget

FY 2020-21



5500 - Economic Development & Tourism

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Maintenance of Equipment	\$ -	\$ 76	\$ 250	\$ 745	\$ 250
Services and Utilities	\$ 19,301	\$ 16,505	\$ 28,760	\$ 29,278	\$ 28,146
Interfund Charges/Transfers Out	\$ 5,000	\$ 3,500	\$ -	\$ -	\$ -
<b>Total Visitors Center</b>	<b>\$ 123,508</b>	<b>\$ 117,888</b>	<b>\$ 152,018</b>	<b>\$ 174,100</b>	<b>\$ 157,920</b>
<b>883 Gift Shop @ Visitors Center</b>					
Salaries/Other Pay/Benefits	\$ 69,783	\$ 68,376	\$ -	\$ 645	\$ -
Supplies	\$ 32,204	\$ 35,015	\$ -	\$ -	\$ -
Services and Utilities	\$ 7,187	\$ 7,850	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 149	\$ 30	\$ -	\$ -	\$ -
<b>Total Gift Shop @ Visitors Center</b>	<b>\$ 109,323</b>	<b>\$ 111,271</b>	<b>\$ -</b>	<b>\$ 645</b>	<b>\$ -</b>
<b>884 Statue</b>					
Programs/Projects	\$ 467	\$ 722	\$ 800	\$ 471	\$ 800
<b>Total Statue</b>	<b>\$ 467</b>	<b>\$ 722</b>	<b>\$ 800</b>	<b>\$ 471</b>	<b>\$ 800</b>
<b>886 Tourism</b>					
Supplies	\$ 2,540	\$ 1,094	\$ -	\$ -	\$ -
Services and Utilities	\$ 36	\$ 236	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 3,303	\$ 3,623	\$ -	\$ -	\$ -
<b>Total Tourism</b>	<b>\$ 5,879</b>	<b>\$ 4,953</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>5500 - Economic Development &amp; Tourism Totals</b>	<b>\$ 955,015</b>	<b>\$ 1,007,972</b>	<b>\$ 1,065,560</b>	<b>\$ 1,313,462</b>	<b>\$ 989,311</b>

**Our Purpose**

Huntsville is a Charter Member of the Texas Main Street program, of the Texas Historical Commission, a program dedicated to the economic revitalization of downtown through historic preservation. Huntsville’s Main Street Program is recognized as an Accredited National Main Street City by the National Trust for Historic Preservation. The purpose of Main Street is to carry out a revitalization effort that creates a place that people want to visit, businesses can thrive, and a community can come together. Through historic preservation, Main Street will attract tourists, encourage local business development, and enhance the overall community by preserving buildings, landmarks and programs that make Huntsville unique and significant.

**Description of our Services**

Following the National Main Street’s Four Point Approach, Huntsville works to revitalize downtown using Economic Vitality, Design, Promotion and Organization. Economic Vitality through making the most of its unique sense of place and existing historic assets, harnessing local economic opportunity and creating a supportive business environment for small businesses. Design supports a community’s transformation by enhancing the physical elements of downtown while capitalizing on unique assets that set the commercial district apart. Through Promotion, downtown is positioned as the center of the community and hub of economic activity. The Organization strategy area mobilizes the resources and partners needed to effectively show measurable outcomes from a Main Street revitalization effort.

**FY 19-20 Accomplishments**

- ✓ Maintained National accreditation
- ✓ Implemented Historic Restoration & Improvements Grant and Life Safety Grant
- ✓ Purchased 17 additional decorative lamp posts to enhance beautification of downtown
- ✓ Brought back a Main Street staple event, Junkapalooza\*
- ✓ Planned a series of music events in partnership with the Old Town Theatre\*
- ✓ Updated Main Street website to be more appealing and user-friendly
- ✓ Awarded bid for construction of 12<sup>th</sup> St grant project

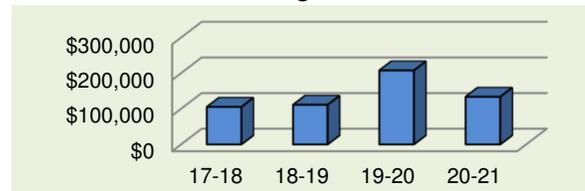
**FY 20-21 Objectives**

- ✓ Maintain National accreditation
- ✓ Explore business retention/expansion projects through grant partnerships
- ✓ Identify ways the city can invest in downtown including: Wi-Fi, public restrooms, and beautification projects
- ✓ Improve, enhance and add events to keep traffic flowing within downtown businesses
- ✓ Collaborate with Tourism and Cultural Services to determine Huntsville’s unique identity and create a cohesive marketing strategy
- ✓ Build partnerships that help create a vibrant downtown through collaborative events

**Personnel**

Division	17-18	18-19	19-20	20-21
Main Street	1.00	1.00	1.0	1.0
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.0</b>	<b>1.0</b>

**Budget**



**Our Workload**

Workload Indicator	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Main Street Events/Program Held	5	6	3*	7
Board/Committee Meetings Held/Hosted	28	28	18*	24
Promoting Downtown and Other Meetings Attended	83	71	80	80
Contact with Downtown Businesses for Retention	-	1/month	2/month	2/month

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% of Occupancy in the Downtown District	98%	98%	98%	98%
Average Reach Per Social Media Post (measured in users)	595	1110	1200	1500
% Increase (Decrease) in Participants in Main Street Events/Programs	20%	20%	0%*	30%

\*Indicates COVID-19 related impact on workloads, accomplishments and goals

**Our Purpose**

The purpose of the Cultural Services Division is to provide opportunities to citizens and visitors to create and to observe art and to share in the celebration of our cultural and community heritage.

**Description of our Services**

1) The Division of Cultural Services operates The Wynne Home Arts and Visitor Center which houses an art gallery with rotating exhibits, field trips with, classes and workshops, tours of the historic home, space for community activities/rentals, special events, visitor information, and a sales gallery representing local artists.

2) Cultural Services Division is responsible for the development, budgeting, and monitoring of service contracts with local artists and organizations to conduct arts programs and projects designed to attract visitors and to enhance the quality of life in Huntsville. (3) Also, special beautification projects, community partnerships such as the Huntsville Cultural District, grant application and administration of cultural projects and maintenance of City-owned art, including Downtown Haas murals, are responsibilities of the division.

**FY 19-20 Accomplishments**

- ✓ Contracted with 20 organizations/artists and other professionals for cultural projects
- ✓ Planned and implemented a minimum of 450 classes, special events, and activities
- ✓ Maintained the Wynne Home facility by repair and painting the exterior of the structure
- ✓ Partnered with other community groups and organizations to enhance the culture of Huntsville
- ✓ Continued to maintain the City-owned art, including downtown Haas murals

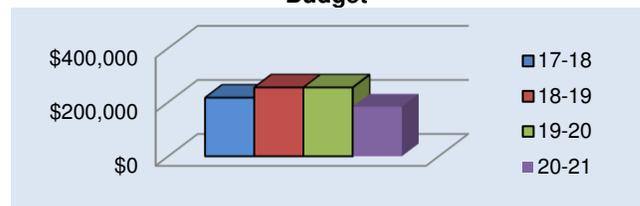
**FY 20-21 Objectives**

- ✓ Contract with 25 organizations/artists and other professionals for cultural projects
- ✓ Plan and implement a minimum of 450 classes, special events, and activities
- ✓ Maintain the Wynne Home facility and repair a support beam of the structure and capitals
- ✓ Continue to maintain the City-owned art including downtown Haas murals
- ✓ Establish a collections management system where artifacts are organized and cataloged

**Personnel**

Division	17-18	18-19	19-20	20-21
Cultural Services	1.75	1.75	1.50	1.50
<b>Total</b>	<b>1.75</b>	<b>1.75</b>	<b>1.50</b>	<b>1.50</b>

**Budget**



**Our Workload**

Workload Indicators	17-18 Actuals	18-19 Actual	19-20 Estimate	20-21 Budget
Number of Visitors to the Wynne Home	42,000	70,000	35,000*	50,000**
Estimated Number of Attendees at Arts and Cultural Events (Contracts)	36,334	45,500	25,500*	45,500* *
Number of Events/Activities Held at Wynne Home (planned by staff)	445	450	385*	455**
Board/Committee Meetings Held/Hosted	Not Tracked	Not Tracked	96*	100**

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% Increase (Decrease) in Visitors to Wynne Home	2.44%	66.67%	0%*	25%**
% Increase (Decrease) in Attendance at Art/Cultural Events (Arts Contracts)	(12%)	25.23%	0%*	25%**
% Increase (Decrease) in Number of Events/Activities Held (offered by Wynne Home)	6.97%	1.12%	0%*	1.12%**
% Increase (Decrease) in social media reach/interactions	Not Tracked	Not Tracked	25%*	25%**

\* Indicates COVID-19 related impact on workload, accomplishments and goals

\*\* Due to the uncertainty of the tourism industry, 20-21 projections remain flat to FY 18-19.

**Our Purpose**

The Tourism Division promotes the efficient use of Hotel/Motel Occupancy Tax revenues through the support of events and programs.

Our purpose is to attract leisure and business travelers to the Huntsville area to experience and enjoy our history, culture, and attractions in order to create a positive economic impact.

**Description of our Services**

- 1). To promote Huntsville as a tourist destination via advertising, brochures and various media outlets.
- 2). The Visitor Center provides information on Huntsville and encourages all guests to stop, shop, and stay within Huntsville and Walker County.
- 3). To assist groups with all aspects of planning their event in Huntsville.
- 4). Provide promotional items for purchase to visitors to remember their time in Huntsville

**FY 19-20 Accomplishments**

- ✓ Hosted the Statue’s 25<sup>TH</sup> Anniversary Event
- ✓ Increased the number of sales calls to bring in more conferences and events \*
- ✓ Created programs to enhance the experience at the visitor center \*
- ✓ Increased rentals for the William Hodges Education Building \*
- ✓ Created a program for visitors to locate specific bricks around the statue – on-going
- ✓ Created a Friends of the Statue program – on going
- ✓ Consolidated Gift Shop with the Visitor Center
- ✓ Contracted professional service to produce a new Huntsville promotional video

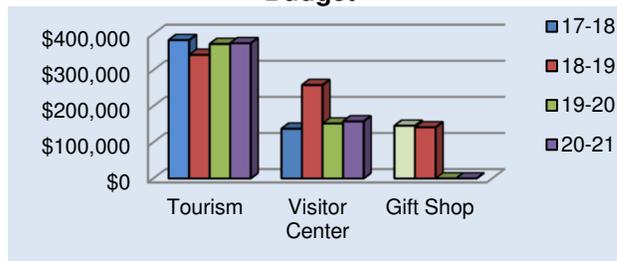
**FY 20-21 Objectives**

- ✓ Host the Sam Houston Statue Anniversary event
- ✓ Expand Christmas and Spring Break events at the Visitor Center
- ✓ Evaluate and identify marketing priorities
- ✓ Create a Marketing Plan for Texas Independence Day and present to the Historical Commission
- ✓ Recruit a diverse group of volunteers to enhance community involvement with tourism
- ✓ Create a summer series of events to enhance summer travel experiences
- ✓ Determine a direction to utilize the gift shop space
- ✓ Create and promote a children’s ambassador program

**Personnel**

Division	17-18	18-19	19-20	20-21
Tourism	2.0	2.0	2.0	1.0
Visitor Center	2.5	2.5	2.5	3.0
Gift Shop	2.0	2.0	2.0	0.0
<b>Total</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>4.0</b>

**Budget**



**Workload Indicator**

	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Budget
Number of visitors to the Visitor Center	52,230	44,398	30,000 *	44,398 **
Number of Tour Groups	47	30	7 *	30 **
Number of conferences/tournaments & groups serviced	29	29	10 *	29 **

**Measuring our Effectiveness**

Performance Measure	17-18 Actual	18-19 Actual	19-20 Estimate	20-21 Target
% Increase (Decrease) in Visitors to Visitor Center	(1.4%)	0%	0% *	32% **

\* Indicates COVID-19 related impact on workload, accomplishments and goals

\*\* Due to the uncertainty of the tourism industry, 20-21 projections remain flat to FY 18-19

City of Huntsville

Adopted Budget

FY 2020-21



6000 - Non Departmental

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>1101 Nondepartmental General Fund</b>					
Salaries/OtherPay/Benefits-Adj 4 Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 243,412	\$ -	\$ 506,763
Services and Utilities	\$ 22,635	\$ 42,330	\$ 25,000	\$ 35,630	\$ 54,000
Insurance/Sundry/Elections	\$ 972,798	\$ 1,232,691	\$ 565,528	\$ 546,747	\$ 666,526
Debt Service	\$ -	\$ 309,904	\$ -	\$ 270,102	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 177,587	\$ -	\$ 114,453
Interfund Charges/Transfers Out	\$ 914,422	\$ 1,047,572	\$ 1,041,753	\$ 1,088,728	\$ 788,775
Transfer to Capital	\$ 1,506,500	\$ 2,051,000	\$ 1,563,250	\$ 1,882,009	\$ 1,148,250
<b>Total Nondepartmental General Fund</b>	<b>\$ 3,416,354</b>	<b>\$ 4,683,497</b>	<b>\$ 3,616,530</b>	<b>\$ 3,823,215</b>	<b>\$ 3,278,767</b>
<b>1220 Nondepartmental Water</b>					
Salaries/OtherPay/Benefits-Adj 4 Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 25,393	\$ -	\$ 54,374
Services and Utilities	\$ 71,500	\$ -	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 77,633	\$ 77,458	\$ 93,524	\$ 83,690	\$ 112,986
Right-of-Way Maintenance	\$ 656,528	\$ 658,420	\$ 762,246	\$ 762,246	\$ 742,676
Debt Service	\$ 334,008	\$ -	\$ -	\$ -	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 57,563	\$ -	\$ 50,000
Administrative Reimbursements Out	\$ 2,363,774	\$ 2,605,976	\$ 2,649,528	\$ 2,649,528	\$ 2,407,266
Interfund Charges/Transfers Out	\$ 3,662,179	\$ 3,658,084	\$ 153,571	\$ 153,571	\$ 70,381
Transfer to Capital	\$ 3,882,235	\$ 1,004,370	\$ 1,717,570	\$ 1,717,570	\$ 1,439,120
<b>Total Nondepartmental Water</b>	<b>\$ 11,047,857</b>	<b>\$ 8,004,308</b>	<b>\$ 5,459,395</b>	<b>\$ 5,366,605</b>	<b>\$ 4,876,803</b>
<b>1221 Nondepartmental Wastewater</b>					
Salaries/OtherPay/Benefits-Adj 4 Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 27,548	\$ -	\$ 56,382
Services and Utilities	\$ (3,232)	\$ -	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 70,342	\$ 77,624	\$ 76,786	\$ 76,851	\$ 87,657
Right-of-Way Maintenance	\$ 306,075	\$ 317,100	\$ 373,500	\$ 373,500	\$ 391,580
Debt Service	\$ 375,904	\$ -	\$ -	\$ -	\$ -
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 40,000	\$ -	\$ 50,000
Administrative Reimbursements Out	\$ 1,747,742	\$ 2,091,341	\$ 2,068,965	\$ 2,068,965	\$ 1,953,171
Interfund Charges/Transfers Out	\$ 245,156	\$ 245,576	\$ 244,291	\$ 244,291	\$ 214,367
Transfer to Capital	\$ 5,478,880	\$ 2,249,194	\$ 3,357,064	\$ 3,357,064	\$ 4,127,764
<b>Total Nondepartmental Wastewater</b>	<b>\$ 8,220,867</b>	<b>\$ 4,980,835</b>	<b>\$ 6,188,154</b>	<b>\$ 6,120,671</b>	<b>\$ 6,880,921</b>
<b>1224 Nondepartmental Solid Waste Fund</b>					
Salaries/OtherPay/Benefits-Adj 4 Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 18,196	\$ -	\$ 35,240
Services and Utilities	\$ 250	\$ 85,785	\$ -	\$ -	\$ -
Insurance/Sundry/Elections	\$ 140,152	\$ 133,153	\$ 150,563	\$ 142,852	\$ 145,662
Right-of-Way Maintenance	\$ 202,743	\$ 202,889	\$ 242,405	\$ 242,405	\$ 245,643

City of Huntsville

Adopted Budget  
FY 2020-21



6000 - Non Departmental

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
Future Appropriations/Bad Debt/Depreciation	\$ -	\$ -	\$ 43,040	\$ -	\$ 50,000
Administrative Reimbursements Out	\$ 818,644	\$ 784,144	\$ 805,642	\$ 805,642	\$ 759,673
Interfund Charges/Transfers Out	\$ 778,247	\$ 745,693	\$ 569,834	\$ 569,834	\$ 367,879
Transfer to Capital	\$ 13,210	\$ 12,385	\$ 12,720	\$ 12,720	\$ 11,470
<b>Total Nondepartmental Solid Waste Fund</b>	<b>\$ 1,953,246</b>	<b>\$ 1,964,049</b>	<b>\$ 1,842,400</b>	<b>\$ 1,773,453</b>	<b>\$ 1,615,567</b>
<b>1306 Nondepartmental Capital Equipment Fund</b>					
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Charges/Transfers Out	\$ 1,467,812	\$ 1,234,605	\$ -	\$ -	\$ -
<b>Total Nondepartmental Capital Equipment Fund</b>	<b>\$ 1,467,812</b>	<b>\$ 1,234,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1309 Nondepartmental Computer Equipment Replace</b>					
Interfund Charges/Transfers Out	\$ 92,013	\$ 92,611	\$ -	\$ -	\$ -
Transfer to Capital	\$ -	\$ 3,000	\$ -	\$ -	\$ -
<b>Total Nondepartmental Computer Equipment Replace</b>	<b>\$ 92,013</b>	<b>\$ 95,611</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1402 Nondepartmental PEB Trust</b>					
Programs/Projects	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
Interfund Charges/Transfers Out	\$ 41,533	\$ 57,304	\$ -	\$ 32,351	\$ -
<b>Total Nondepartmental PEB Trust</b>	<b>\$ 41,533</b>	<b>\$ 57,304</b>	<b>\$ 20,000</b>	<b>\$ 32,351</b>	<b>\$ 20,000</b>
<b>1461 Nondepartmental Cemetary Endowment Fund</b>					
Interfund Charges/Transfers Out	\$ 300	\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000
<b>Total Nondepartmental Cemetary Endowment Fund</b>	<b>\$ 300</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 2,000</b>
<b>1601 Nondepartmental Court Security</b>					
Transfer to Capital	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110
<b>Total Nondepartmental Court Security</b>	<b>\$ 17,994</b>	<b>\$ 20,117</b>	<b>\$ 17,249</b>	<b>\$ 17,249</b>	<b>\$ 26,110</b>
<b>1602 Nondepartmental Court Technology Fund</b>					
Supplies	\$ 2,297	\$ 13,717	\$ 74,049	\$ 62,865	\$ 15,000
<b>Total Nondepartmental Court Technology Fund</b>	<b>\$ 2,297</b>	<b>\$ 13,717</b>	<b>\$ 74,049</b>	<b>\$ 62,865</b>	<b>\$ 15,000</b>
<b>1609 Nondepartmental Airport SRF</b>					
Transfer to Capital	\$ -	\$ 106,500	\$ -	\$ -	\$ -
<b>Total Nondepartmental Airport SRF</b>	<b>\$ -</b>	<b>\$ 106,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1612 Nondept. PD School Res Offcr SRF</b>					
Salaries/OtherPay/Benefits-Adj 4	\$ -	\$ -	\$ 8,957	\$ -	\$ 20,294
Step/COLA/Other PR Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Charges/Transfers Out	\$ 9,986	\$ -	\$ -	\$ -	\$ -
<b>Total Nondept. PD School Res Offcr SRF</b>	<b>\$ 9,986</b>	<b>\$ -</b>	<b>\$ 8,957</b>	<b>\$ -</b>	<b>\$ 20,294</b>
<b>1615 Nondepartmental Library Children's Programs</b>					
Services and Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Nondepartmental Library Children's Programs</b>	<b>\$ -</b>				

City of Huntsville

Adopted Budget  
FY 2020-21



6000 - Non Departmental

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>1616 Nondep Library Donations Fund</b>					
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Nondep Library Donations Fund</b>	<b>\$ -</b>				
<b>1618 Nondep Wynne Home Operations SRF</b>					
Salaries/OtherPay/Benefits-Adj 4	\$ -	\$ -	\$ 1,539	\$ -	\$ 3,059
Step/COLA/Other PR Benefits					
Insurance/Sundry/Elections	\$ -	\$ -	\$ -	\$ -	\$ 4,950
Interfund Charges/Transfers Out	\$ 1,041	\$ 1,600	\$ 5,334	\$ 5,334	\$ -
<b>Total Nondep Wynne Home Operations SRF</b>	<b>\$ 1,041</b>	<b>\$ 1,600</b>	<b>\$ 6,873</b>	<b>\$ 5,334</b>	<b>\$ 8,009</b>
<b>1625 Nondept.-Huntsvll Beautification</b>					
Supplies	\$ 1,008	\$ 2,433	\$ 3,000	\$ 2,195	\$ -
<b>Total Nondept.-Huntsvll Beautification</b>	<b>\$ 1,008</b>	<b>\$ 2,433</b>	<b>\$ 3,000</b>	<b>\$ 2,195</b>	<b>\$ -</b>
<b>1630 Nondepartmental - TIRZ #1</b>					
Services and Utilities	\$ -	\$ -	\$ 265,100	\$ -	\$ 286,700
<b>Total Nondepartmental - TIRZ #1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 265,100</b>	<b>\$ -</b>	<b>\$ 286,700</b>
<b>1663 Nondept-Tourism &amp; Visitors Cntr</b>					
Salaries/OtherPay/Benefits-Adj 4	\$ -	\$ -	\$ 5,441	\$ -	\$ 8,641
Step/COLA/Other PR Benefits					
Insurance/Sundry/Elections	\$ 17,116	\$ 24,255	\$ 30,056	\$ 30,056	\$ 30,056
Administrative Reimbursements Out	\$ 51,004	\$ 61,593	\$ 73,375	\$ 73,375	\$ 51,999
Interfund Charges/Transfers Out	\$ 6,635	\$ 6,838	\$ 6,898	\$ 6,898	\$ 7,193
Transfer to Capital	\$ 90,000	\$ 129,425	\$ -	\$ -	\$ -
<b>Total Nondept-Tourism &amp; Visitors Cntr</b>	<b>\$ 164,755</b>	<b>\$ 222,111</b>	<b>\$ 115,770</b>	<b>\$ 110,329</b>	<b>\$ 97,889</b>
<b>6000 - Non Departmental Totals</b>	<b>\$ 26,437,065</b>	<b>\$ 21,387,687</b>	<b>\$ 17,620,477</b>	<b>\$ 17,317,266</b>	<b>\$ 17,128,060</b>

City of Huntsville

Adopted Budget

FY 2020-21



6500 - Internal Service Funds

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>1302 Nondepartmental Medical Insurance Fund</b>					
Supplies	\$ 4,166	\$ 8,850	\$ 15,000	\$ 1,956	\$ 15,000
Services and Utilities	\$ -	\$ 48,144	\$ 75,000	\$ 76,523	\$ -
Programs/Projects	\$ 3,447,337	\$ 3,672,539	\$ 3,984,088	\$ 3,559,080	\$ 4,413,276
<b>Total Nondepartmental Medical Insurance Fund</b>	<b>\$ 3,451,503</b>	<b>\$ 3,729,532</b>	<b>\$ 4,074,088</b>	<b>\$ 3,637,558</b>	<b>\$ 4,428,276</b>
<b>379 Fleet/Rolling Stock</b>					
Capital Outlays	\$ 920,730	\$ 1,283,007	\$ 1,613,256	\$ 1,598,241	\$ 1,955,633
<b>Total Fleet/Rolling Stock</b>	<b>\$ 920,730</b>	<b>\$ 1,283,007</b>	<b>\$ 1,613,256</b>	<b>\$ 1,598,241</b>	<b>\$ 1,955,633</b>
<b>655 IT Computer/Software Equipment</b>					
Supplies	\$ 101,494	\$ 76,283	\$ 52,975	\$ 52,693	\$ 82,800
Capital Outlays	\$ 184,360	\$ 70,182	\$ 16,002	\$ 117,778	\$ 227,120
<b>Total IT Computer/Software Equipment</b>	<b>\$ 285,855</b>	<b>\$ 146,466</b>	<b>\$ 68,977</b>	<b>\$ 170,471</b>	<b>\$ 309,920</b>
<b>6500 - Internal Service Funds Totals</b>	<b>\$ 4,658,088</b>	<b>\$ 5,159,005</b>	<b>\$ 5,756,321</b>	<b>\$ 5,411,998</b>	<b>\$ 6,693,829</b>

City of Huntsville

Adopted Budget

FY 2020-21

7000 - Debt Service



Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>1161 Debt Payments-Debt Service</b>					
Debt Service	\$ 1,838,059	\$ 1,840,119	\$ 2,126,160	\$ 5,114,278	\$ 2,549,342
<b>Total Debt Payments-Debt Service</b>	<b>\$ 1,838,059</b>	<b>\$ 1,840,119</b>	<b>\$ 2,126,160</b>	<b>\$ 5,114,278</b>	<b>\$ 2,549,342</b>
<b>2201 Debt Payments-Water</b>					
TRA Water Debt Payments	\$ 3,859,452	\$ 5,985,005	\$ 6,212,480	\$ 5,253,464	\$ 4,835,713
<b>Total Debt Payments-Water</b>	<b>\$ 3,859,452</b>	<b>\$ 5,985,005</b>	<b>\$ 6,212,480</b>	<b>\$ 5,253,464</b>	<b>\$ 4,835,713</b>
<b>2211 Debt Payments-Wastewater</b>					
Debt Service	\$ 475,765	\$ 467,665	\$ 499,599	\$ 499,598	\$ 460,284
<b>Total Debt Payments-Wastewater</b>	<b>\$ 475,765</b>	<b>\$ 467,665</b>	<b>\$ 499,599</b>	<b>\$ 499,598</b>	<b>\$ 460,284</b>
<b>2241 Debt Payments-Solid Waste Fund</b>					
Debt Service	\$ 197,385	\$ 196,957	\$ 208,050	\$ 208,050	\$ 209,600
<b>Total Debt Payments-Solid Waste Fund</b>	<b>\$ 197,385</b>	<b>\$ 196,957</b>	<b>\$ 208,050</b>	<b>\$ 208,050</b>	<b>\$ 209,600</b>
<b>7000 - Debt Service Totals</b>	<b>\$ 6,370,660</b>	<b>\$ 8,489,746</b>	<b>\$ 9,046,289</b>	<b>\$ 11,075,389</b>	<b>\$ 8,054,939</b>
<b>Total Expenses of all Funds</b>	<b>\$ 73,138,248</b>	<b>\$ 73,028,112</b>	<b>\$ 74,256,242</b>	<b>\$ 72,368,588</b>	<b>\$ 75,143,419</b>

# *Capital*

*FY 2020-21*

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Readers Guide

City of  
Huntsville

# *Capital Improvement Projects*

## **What are capital improvement projects?**

Capital improvement projects are expenditures of a non-recurring nature related to the acquisition, construction, expansion, or major rehabilitation of an element of Huntsville's infrastructure. Capital improvement projects can include such things as parks, buildings, water and wastewater lines, streets, and sidewalks.

Huntsville's capital improvement budget includes only non-routine, one-time expenditures and is separate and distinct from Huntsville's operating budget which includes routine, ongoing expenses. The capital improvement budget also differs from the operating budget in that all capital project budgets are adopted as project-length budgets and not as an annual budget.

## **How are capital improvement projects funded?**

The City of Huntsville has several sources of funding available for capital improvement projects, including the issuance of debt, grants, contributions, and transfers from operating funds. Non-recurring funding sources such as these are most appropriate for capital improvement projects since these projects are non-recurring expenditures.

## **How is the capital improvement budget developed?**

The capital improvement budget is developed through a joint effort between City Council and City staff in order to respond to the City's infrastructure needs. City professional staff, with consideration of citizen input, recommends appropriate projects to the City Council. After reviewing the project's purpose, impact, and costs, the City Council must prioritize projects and align those projects with the resources available for funding. Based on priorities, goals, and issues, a five-year plan is developed for each area of the capital programs. The first year of the program includes projects or portions of projects that have been approved for funding. The remaining four years include projects or portions of projects that are proposed for funding in future years but have not yet been funded. Capital Improvement Projects represents the best efforts to allocate available resources towards projects that provide the most benefit for the citizens of Huntsville, Texas.

## **How do capital improvement projects impact the operating budget?**

The City of Huntsville's capital improvement projects affect the operating budget in several ways. Many of the City's capital improvement projects are funded through transfers from operating funds. Certain capital improvement projects may provide potential new sources of revenues. Some capital improvement projects, once complete, may have associated day-to-day operational and maintenance costs which would be included in the operating budget. Other projects may result in a reduction of costs through improved efficiency and operations or less maintenance requirements. The operating impacts of each capital improvement project are included in the individual project description information in the following pages. Besides the capital projects listed, the City is currently working to update and complete the City's comprehensive plan. A Comprehensive Plan is a policy document that sets forth a city's long-range

planning policies in order to reflect the aspirations and values of residents, property owners, businesses, and organizations within the community. The Comprehensive Plan is used by officials to make land use and planning-related decisions and serve as a resource the public may use to better understand the City's approach to development. In short, the Comprehensive Plan illustrates a community's vision for its future. The City is hosting a series of "town hall" style meetings for the Comprehensive Plan update over the months of November thru January. The Comprehensive Plan once completed will serve as a guide to assist the City in planning future capital projects.

## **What is included in this year's capital improvement budget?**

The City Council approved a capital improvements budget for FY 2020-21 of \$48,304,995 including \$5,624,264 in new projects for a total of \$53,929,259. The new projects include projects for general fund, streets, water infrastructure, and wastewater infrastructure.

## **What can you find in this section?**

The following tables show the total capital improvement budget for fiscal year 2019-20 and the additions and funding sources for new projects. We have also included a list of current and new CIP projects, along with information regarding their expected completion dates and remaining/proposed amounts. The five-year CIP plan is also included in this section along with descriptions of some of the major projects in each of the funds.

## **Impacts to Operating Costs – new CIP Projects funded with FY 20-21 Budget:**

**Miscellaneous Waterline replacements** – replacement of these older shorter sections of waterline will reduce repairs costs but not in a material amount. Replacing and up sizing these water lines will help reduce waterline breaks and associated maintenance costs, avoids costly waterline and pavement repairs, improves water circulation and pressure in the water distribution system to serve domestic and fire protection needs.

**Automated Meters replacement program** – replacing old meters read "manually" with automated meters that are read electronically will eventually save costs on not having to add additional meter reader staff (approximately \$55,000 a year for wages and benefits).

**Economic Development participation Water & Sewer** – small projects where the City partners with a developer to help with water and sewer lines installation costs will not significantly impact operational costs of the City.

**Water line and Sewer line relocate and betterment IH-45 Segment 2B** – this is the City relocating existing water and sewer lines in the Interstate 45 right-of-way. The State requested moving these due to the State making improvements to Interstate 45. The City is improving the lines being moved by upsizing the lines for improved flow for both water lines and sewer lines. While there should be less repair costs in the future from these projects it is not anticipated the reduced repair costs will be a material amount.

**N.B. Davidson Wastewater Treatment replacement Design** – N.B. Davidson Wastewater Treatment Plant (WWTP), also known as the South Plant, was originally constructed in 1971 with main treatment units consisting of an aeration basin (oval shaped tank with rotating disc aerators), a clarifier and sludge drying beds. The treatment plant was later improved in 1982 and 1994, with main additions consisting of another

clarifier, new digesters and additional sludge drying bed area. The plant treats on an average 0.9 million gallons per day (MGD) and is at approximately 55% of design capacity.

A condition assessment study of the plant in 2013 revealed that the plant needs major rehabilitation to contain increasing annual operation and maintenance costs and to eliminate the risks of catastrophic failure and possible TCEQ violation penalties. Disc aeration equipment in aeration basin (aeration basin is the "heart" of the treatment plant) is outdated and needs frequent maintenance, repairs, and replacement due to the aging. It is difficult to access and work on discs and bearings especially at the increased frequency due to aging. The Gate valves and influent baffles in the headworks have rusted and are difficult to operate.

Many elements in the clarifiers (gear box, bridge walkways, weirs, and baffles) have also deteriorated considerably. Maintenance of floating aerators, which were later added to the aeration basin to keep up with the needed treatment efficiency to meet TCEQ requirements are also adding up to increased cost of operation.

Condition assessment study from 2013 recommended phased rehabilitation/improvements to the plant over 6-8 years with the total estimated cost for rehab over this period being in \$3 million to \$4 million range (in current dollars). While it was a sensible recommendation and the City considered adopting some of the recommendations at the time, it was later decided to pause until certain improvements to the collection system in NB Davidson WWTP basin are completed through Bond Prop 3 (mainly Elkins Lake Dam Lift Station rehab and 30" trunk sewer replacement). The decision to pause from implementation of phased improvements to the existing plant was made with the intent of evaluating afresh whether to rehabilitate the existing plant or go for a new replacement

At this stage, though a predictable flow with reduced infiltration and inflow (I&I) can be expected with recently completed Bond Prop 3 project improvements and on-going sanitary sewer line rehabilitation in the plant basin, construction of a new replacement plant is justifiable from long range perspective (30 to 40 years horizon) collectively considering the following factors:

- Age of the plant (initially built 50 years ago)
- Condition of the aeration basin structure
- Current operating conditions
- Current plant treatment efficiency both from the quality and energy consumption points of view
- Current TCEQ discharge water quality requirements and upcoming / future discharge water quality requirements (existing limits could become more stringent and additional quality parameters could potentially be included to monitor and meet the limits)

Proposed funding in FY 2020-2021 will provide for initiating the design of a new replacement plant. Funding for construction will be sought in the coming year and the anticipated source will be by issuing new revenue bonds. Anticipated construction cost will vary from \$8 million to \$12 million depending on the final selection of treatment elements in the design phase.

**Sanitary Sewer Replacements** – Based on the findings during condition and capacity assessment studies carried out during 2015 & 2016, several sanitary sewer basins determined to have excessive infiltration and inflow (I&I) of groundwater and storm water into the sanitary sewer system. City replaced aged and deteriorated sanitary sewer line segments during the previous fiscal years based on the study recommendations. Replacing these deteriorated sewer line segments (and upsizing if needed) will help avoid / reduce sewage seepage to the ground, potential groundwater contamination, costly maintenance costs to repair associated damaged (such as pavement, sink holes, etc.).

10-inch Sanitary Sewer Line Replacement along Tributary A – Phase I (West of Normal Park Dr and North of 19th Street) – Approx. 1,800 LF

6-inch Sanitary Sewer Line Replacement along MLK Jr. Blvd (7th St to Nance Circle) 1,200 LF

6-inch Sanitary Sewer Line Replacement along Evergreen Drive -Approx. 1,700 LF

**Furniture, Fixtures and Equipment for City Hall and Service Center** – Utility Fund portion of \$2 million, which is 77% or \$1,540,000. \$770,000 is half of the \$1,540,000 with the other \$770,000 to be budgeted for in the FY 21-22 budget. The General Fund portion of 23% of \$2 million, which is \$460,000.

**Airport CIP -Taxiway A Mid-Segment** - Overall plan is to achieve relocation / reconstruction of Taxiway A in 3 phases – Taxiway A South Segment, Taxiway A Mid Segment and Taxiway A North Segment. Design of Relocation / reconstruction of Taxiway A South and North Segments are complete. TxDOT administered the design task, with the City's full involvement in the process. TxDOT has scheduled to let South and North Segments project construction in September 2020. City's cost share for Taxiway A South and North segments construction were funded in previous fiscal years. For FY 2020-2021, the funding is being sought for the City's cost share for Taxiway A Mid-Segment Construction. TxDOT pays 90% of the cost, which is estimated at \$1,800,000. The City's share is 10%, \$200,000.

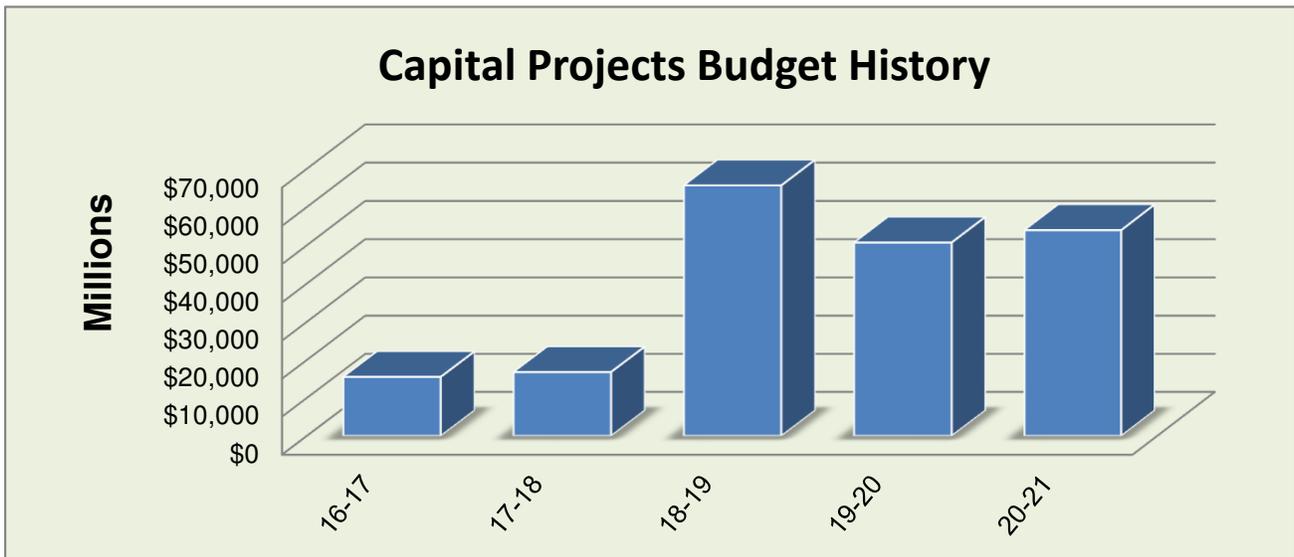
**Skate Park – (Location)** - With this funding, it is proposed to provide a skate park. The location of the proposed skate park is yet to be decided but will be located in one of the City Parks.

**Lighting Along the Trail – Eastham Thomason Park** - As a part of the 2020 Council Strategic plan for the year 2020, it is proposed to decorative lighting along the multiuse trail in the south part of Eastham Thomason Park (South of 7th Street). Lighting will improve safety for the pedestrians using the trail.

**Sidewalk Repairs & Improvements (As Need Basis)** – The City has approximately 105 miles of sidewalk in the City limits. There are several segments throughout the City needing extensive repairs to sidewalk and needing upgrades to sidewalk ramps to meet current ADA requirements. The funds will be utilized to repairs sidewalks, to repair or provide new ADA compliant ramps and to extent small segments of sidewalks to connect existing sidewalk where most needed during the fiscal year. Also, it is anticipated that these small sidewalk improvement works can be achieved with minimal design.

*City of Huntsville*  
**Capital Project Budget Summary**  
 Fiscal Year 2020-21

	<b>Remaining Budget</b> (September 30, 2020)	<b>FY 20-21 Additions</b>	<b>Total CIP Budget</b>
General	40,201,315	810,000	41,011,315
Streets Capital Projects	56,955	-	56,955
Water Capital Projects	1,736,236	275,000	2,011,236
Water Renewal & Replacement	993,982	1,910,000	2,903,982
Wastewater Capital Projects	5,231,957	2,579,264	7,811,221
Sidewalks	84,550	50,000	134,550
<b>Total Capital Project Budget*</b>	<b>48,304,995</b>	<b>5,624,264</b>	<b>53,929,259</b>



**Note:**

2016 Bond Election Debt for Water and Wastewater Projects issued in FY 2018  
 2016 Bond Election Debt for Police and Fire Station Projects issued in FY 2019  
 2016 Bond Election Debt for City Hall and the Service Center Projects issued in FY 2020

<i>City of Huntsville</i>		
<b>FY 2020-2021 Capital Funding Additions and Sources</b>		
<b>Utility CIP</b>	<b>Amount</b>	<b>Funding Sources</b>
Automated Water Meter Replacement	\$ 125,000	Utility Fund
Economic Development Participation - Water	\$ 50,000	Utility Fund
Water line Relocation for IH-45 Segment 2B Widening	\$ 100,000	Utility Fund
Miscellaneous Waterline Replacements	\$ 1,910,000	Utility Fund
Wastewater line Relocation for IH-45 Segment 2B Widening	\$ 100,000	Utility Fund
Economic Development Participation - Wastewater	\$ 50,000	Utility Fund
Sanitary Sewwer Replacements	\$ 780,000	Utility Fund
N.B. Davidson Wastewater Treatment replacement design	\$ 879,264	Utility Fund
Furniture, Fixtures and Equipment for City Hall & Service Ctr	\$ 770,000	Utility Fund
<b>TOTAL - Utility Fund CIP</b>	<b>\$ 4,764,264</b>	
<b>General - CIP</b>	<b>Amount</b>	<b>Funding Sources</b>
Skate Park	\$ 75,000	General Fund
Lighting Along the Trail - Eastham Thomason Park	\$ 75,000	General Fund
Airport CIP - Taxiway A Mid-Segment	\$ 200,000	General Fund
Miscellaneous Sidewalk Improvements	\$ 50,000	General Fund
Furniture, Fixtures and Equipment for City Hall & Service Ctr	\$ 460,000	General Fund
<b>Total General CIP</b>	<b>\$ 860,000</b>	
<b>Total Sources Summary</b>	<b>Amount</b>	
Utility Fund Contributions	\$ 4,764,264	
General Fund Contributions	\$ 860,000	
<b>19-20 Total Sources of Funds</b>	<b>\$ 5,624,264</b>	

**Current and New Capital Projects**  
(Balances as of September 30, 2020)

	FY Approved	Remaining/ Proposed Amt
<b>Water CIP</b>		
<b>Current Projects</b>		
30" Transmission Main Continuous Improvement Plan	2015 thru 2019	\$ 700,000
Palm Street Water Plant Improvements (Detail Design)	15 -16	\$ 350,000
TX DOT I-45 Utility Relocation Phase 2		\$ 538,636
Water line extension - Cost participation for Development Projects	14 -15	\$ 147,600
		<b>\$ 1,736,236</b>
<b>New Projects</b>		
Automated Water Meter Replacement	20-21	\$ 125,000
Economic Development Participation	20-21	\$ 50,000
Water line Relocation for IH-45 Segment 2B Widening	20-21	\$ 100,000
		<b>\$ 275,000</b>
<b>Total Water Projects</b>		<b>\$ 2,011,236</b>

<b>Water CIP R &amp; R</b>		
Miscellaneous Waterlines		
a) ROW between Normal Park to Ave Q - 8" - Approx. 1,500 LF	18 - 19	
b) 15th (Ave I to Ave J) 12" Approx. 500 LF		
c) 17th (University Ave to Ave J) 8" - Approx. 500 LF		\$ 485,133
15th St (University to Ave J & Ave I to Bearkat) - Replace 12"	19-20	\$ 279,719
Avenue R (17th St to 16th St)	19-20	\$ 74,742
Gazebo Street waterline replacement - 3" to 6"	19-20	\$ 154,388
		<b>\$ 993,982</b>
<b>New Projects</b>		
Robinson Way / 25th Street W/L Rehabilitation - Approx. 2400LF	20-21	\$ 360,000
Cline Street (FM1374 to Old Hou Road) - Replace 6" - Approx. 2800 LF	20-21	\$ 520,000
Hayman (Cline to Powell) - Replace/Relocate 8" waterline to 12" -Approx. 2400LF	20-21	\$ 500,000
Hayman (Cline to Powell) - Replace 6" waterline -Approx. 1200 LF	20-21	\$ 180,000
12" WL Replacement Between Ave D & SH 30 East - Approx. 700 LF	20-21	\$ 150,000
Hazel Avenue Waterline Replacement - Approx. 1000 LF	20-21	\$ 200,000
		<b>\$ 1,910,000</b>
<b>Total Water Renewal and Replacement Fund CIP (R&amp;R) Projects</b>		<b>\$ 2,903,982</b>

	FY Approved	Remaining/ Proposed Amt
<b>Wastewater CIP</b>		
<b>Current Projects</b>		
Brook Hollow Lift Station Rehabilitation	18-19	\$ 197,030
N.B. Davidson WWTP Systems Replacement/Rehabilitation Design	14-15	\$ 56,810
Replace AJ-08 & AJ-10 Trunk Sewer lines (design only)	18-19	\$ 1,020,000
Sewer Line Extensions - Cost participation for Development Projects	14-15	\$ 72,143
TX DOT I-45 Utility Relocation Phase 2 (engineering)	17-18	\$ 538,636
Water's Edge LS Force Main Replacement	19-20	\$ 200,000
Elkins Lake #1 (EL 1) Lift Station Rehabilitation	19-20	\$ 150,000
NB-06 Basin Rehabilitation and Renewal	19-20	\$ 1,641,128
RC-04 Basin Rehabilitation & Renewal	19-20	\$ 200,000
		<b>\$ 4,075,747</b>
<b>Wastewater Projects - 2016 Bond Prop 3</b>		
Project #1AJ Brown RefurbishProject# 17-01-02.1	17-18	\$ 1,156,210
		<b>\$ 1,156,210</b>
<b>New Projects</b>		
Wastewater line Relocation for IH-45 Segment 2B Widening	20-21	\$ 100,000
Sanitary Sewer Replacements	20-21	\$ 780,000
N.B Davidson Wastewater Treatment replacement design	20-21	\$ 879,264
Furniture, Fixtures and Equipment for City Hall & Service Center	20-21	\$ 770,000
Economic Development Participation	20-21	\$ 50,000
		<b>\$ 2,579,264</b>
<b>Total Wastewater Projects</b>		<b>\$ 7,811,221</b>

	FY Approved	Remaining/ Proposed Amt
<b>Street CIP</b>		
<b>Current Projects</b>		
Street Access/Drainage River Oaks Drive (engineering only)	15-16	\$ 56,955
		<u>\$ 56,955</u>
<b>Total Street Projects</b>		<b>\$ 56,955</b>
<b>General</b>		
<b>Current Project</b>		
Airport CIP - Taxiway A South	18-19	\$ 9,828
Animal Shelter	16-17	\$ 562,794
Digital Signs	16-17	\$ 22,369
Fiber Loop - Veterans Memorial Parkway near Intersection with Woodward Drive to City S	18-19	\$ 508,262
Grant Match - Airport	15-16	\$ 7,737
Kate Barr Ross (KBR) Parking Lot #9 and #10	18-19	\$ 100,000
Visitors Center Majors Repairs	18-19	\$ 180,783
Fencing for KBR Soccer & Football Fields	19-20	\$ 35,000
Huntsville Horizon Comprehensive Plan	19-20	\$ 175,000
Improvements to MLK Center Building	19-20	\$ 61,000
Fence @ Wildwood Sanctuary (Cemetery)	08-09	\$ 8,062
MLK / Animal Shelter	19-20	\$ 3,285,000
		<u>\$ 4,955,835</u>
<b>Police &amp; Fire Facilities Bonds - 2016 Bond Prop 1</b>		
Police & Fire Facilities - Bonds	19-20	\$ 14,497,993
		<u>\$ 14,497,993</u>
<b>City Hall &amp; Service Center Bonds - 2016 Bond Prop 2</b>		
City Hall & Service Center Bonds - 2016 Bond Prop 2	19-20	\$ 20,747,487
		<u>\$ 20,747,487</u>
<b>New Projects</b>		
Skate Park	20-21	\$ 75,000
Lighting Along the Trail - Eastham Thomason Park	20-21	\$ 75,000
Airport CIP - Taxiway A Mid-Segment	20-21	\$ 200,000
Furniture, Fixtures and Equipment for City Hall & Service Center	20-21	\$ 460,000
		<u>\$ 810,000</u>
<b>Total General Funds Projects</b>		<b>\$ 41,011,315</b>
<b>Sidewalks CIP</b>		
<b>Current Projects</b>		
2018 Main St-TDA Sidewalks & CrossingsTDA Contract 7218122	18-19	\$ 69,731
Miscellaneous Sidewalk Improvements	19-20	\$ 14,819
		<u>\$ 84,550</u>
<b>New Projects</b>		
Miscellaneous Sidewalk Improvements	20-21	\$ 50,000
		<u>\$ 50,000</u>
<b>Total Sidewalks Projects</b>		<b>\$ 134,550</b>
<b>Total Current Projects</b>		<b>\$ 48,304,995</b>
<b>Total New Projects</b>		<b>\$ 5,624,264</b>
<b>Total of all Projects</b>		<b>\$ 53,929,259</b>

Note: Values are in \$1,000s

*City of Huntsville*  
**Five Year CIP Plan 2020 - 2025**

<i>Note: values are in \$1,000s</i>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
<b>Water CIP</b>	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Automated Water Meter Replacement	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ -	\$ -	\$ -	\$ 125
Robinson Way / 25th Street W/L Rehabilitation	\$ 360	\$ 380	\$ -	\$ -	\$ -	\$ 740	\$ 740	\$ -	\$ -	\$ -	\$ 740
IH-45 Segment 2B Widening - Waterline Relocation	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ 100
2121 Ave I to 17th/Ave I Intersection - Replace / Relocate 8" waterline to 12" - 1	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ 500
Cline Street (FM1374 to Old Hou Road) - Replace 6"	\$ 520	\$ -	\$ -	\$ -	\$ -	\$ 520	\$ 520	\$ -	\$ -	\$ -	\$ 520
Hayman (Cline to Powell) - Replace 6" waterline	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ 180	\$ 180	\$ -	\$ -	\$ -	\$ 180
12" WL Replacement Between Ave D and SH 30 East	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ 150
Hazel Avenue	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ 200
Economic Development Participation	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250
14th St (I to G) + Ave G (13th to 14th) - Replace 8"	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ -	\$ -	\$ -	\$ 300
Avenue I / Bobby K Marks Drive Waterline Rehab. - 2	\$ -	\$ 1,270	\$ -	\$ -	\$ -	\$ 1,270	\$ 1,270	\$ -	\$ -	\$ -	\$ 1,270
Tenaska 24" Waterline Improvements	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
30" Raw Waterline Improvements	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Fish Hatchery (1478A to 1588) - Replace 2" w/ 6" waterline	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ 600	\$ 600	\$ -	\$ -	\$ -	\$ 600
Morgan Lane - Replace 2" w/ 6"	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ 200
Hardy St and Beto St (East of Boettcher Dr) - Replace 2" w/ 6" waterline	\$ -	\$ 230	\$ -	\$ -	\$ -	\$ 230	\$ 230	\$ -	\$ -	\$ -	\$ 230
Water Masterplan & Model Update	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ 150
Mance Park Middle School Waterline Rehabilitation	\$ -	\$ 1,100	\$ -	\$ -	\$ -	\$ 1,100	\$ 1,100	\$ -	\$ -	\$ -	\$ 1,100
Boettcher Drive Waterline Rehabilitation	\$ -	\$ -	\$ 1,175	\$ -	\$ -	\$ 1,175	\$ 1,175	\$ -	\$ -	\$ -	\$ 1,175
11th Street / Hickory Drive Waterline Rehabilitation	\$ -	\$ -	\$ 1,275	\$ -	\$ -	\$ 1,275	\$ 1,275	\$ -	\$ -	\$ -	\$ 1,275
West side of Dahlia Road (Timberwilde) - Replace 4" to 6"	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Briar Meadow & Autumn Way (West of Tanglewood Dr) - Replace 4" to 6"	\$ -	\$ -	\$ -	\$ 900	\$ -	\$ 900	\$ 900	\$ -	\$ -	\$ -	\$ 900
Josey Street / 11th Street Waterline Rehabilitation	\$ -	\$ -	\$ -	\$ 1,159	\$ -	\$ 1,159	\$ 1,159	\$ -	\$ -	\$ -	\$ 1,159
16-inch Sam Houston Avenue Waterline	\$ -	\$ -	\$ -	\$ 1,145	\$ -	\$ 1,145	\$ 1,145	\$ -	\$ -	\$ -	\$ 1,145
Avenue O / 17th Street Waterline Rehabilitation	\$ -	\$ -	\$ -	\$ 1,232	\$ -	\$ 1,232	\$ 1,232	\$ -	\$ -	\$ -	\$ 1,232
12-inch Veterans Memorial Parkway Waterline	\$ -	\$ -	\$ -	\$ -	\$ 895	\$ 895	\$ 895	\$ -	\$ -	\$ -	\$ 895
12-inch North SH 30 Waterline	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ 500
FM 2821 / MLK Jr. Drive Waterline Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ 1,165	\$ 1,165	\$ 1,165	\$ -	\$ -	\$ -	\$ 1,165

Note: Values are in \$1,000s

*City of Huntsville*  
Five Year CIP Plan 2020 - 2025

<i>Note: values are in \$1,000s</i>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Avenue J / 21th St / 22nd St Waterline Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ 1,175	\$ 1,175	\$ 1,175	\$ -	\$ -	\$ -	\$ 1,175
Replace 24" Tenaska Waterline	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000
<b>TOTAL - Water CIP</b>	<b>\$ 2,185</b>	<b>\$ 24,280</b>	<b>\$ 2,500</b>	<b>\$ 5,986</b>	<b>\$ 11,785</b>	<b>\$ 46,736</b>	<b>\$ 18,736</b>	<b>\$ 8,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 46,736</b>
<b>Wastewater CIP</b>	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Replace 6" Sewer Line - Evergreen Drive	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ 200
IH-45 Segment 2B Widening - Sewer Relocation	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ 100
Economic Development Participation	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250
10-Inch Sewer line Replacement along Tributary A	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 400	\$ -	\$ -	\$ -	\$ 400
MLK Blvd (Nance Cir to 7th Street) - 6" to 8" Rehab	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ 180	\$ 180	\$ -	\$ -	\$ -	\$ 180
N.B. Davidson WWTP Rehabilitation - Construction	\$ 1,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 11,000	\$ 1,000	\$ -	\$ 10,000	\$ -	\$ 11,000
RC-04 Basin Rehabilitation & Renewal	\$ -	\$ 200	\$ 1,440	\$ -	\$ -	\$ 1,640	\$ 1,640	\$ -	\$ -	\$ -	\$ 1,640
Elkins Lake #3 (EL 3) Lift Station Rehabilitation	\$ -	\$ 417	\$ -	\$ -	\$ -	\$ 417	\$ 417	\$ -	\$ -	\$ -	\$ 417
Rehabilitation of Sewer line in Elkins - Various sizes	\$ -	\$ 200	\$ 200	\$ -	\$ -	\$ 400	\$ 400	\$ -	\$ -	\$ -	\$ 400
Moffett Springs Rd Area Sewer Line Extension	\$ -	\$ 300	\$ 300	\$ -	\$ -	\$ 600	\$ 600	\$ -	\$ -	\$ -	\$ 600
Elkins Lake #2 (EL 2) Lift Sta Rehab + FM Replace	\$ -	\$ 486	\$ -	\$ -	\$ -	\$ 486	\$ 486	\$ -	\$ -	\$ -	\$ 486
Wastewater Masterplan & Model Updates	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ 200
Replace 30" w/ 48" trunk Sewer line - Const.	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000	\$ 1,000	\$ -	\$ 3,000	\$ -	\$ 4,000
AJ-08 Basin Rehabilitation and Renewal	\$ -	\$ 1,665	\$ -	\$ -	\$ -	\$ 1,665	\$ 1,665	\$ -	\$ -	\$ -	\$ 1,665
Elkins Lake Equestrian Center Lift Station Rehab	\$ -	\$ -	\$ 371	\$ -	\$ -	\$ 371	\$ 371	\$ -	\$ -	\$ -	\$ 371
Replace AJ-08 Sewer line-Const of Seg A	\$ -	\$ -	\$ 3,620	\$ -	\$ -	\$ 3,620	\$ 3,620	\$ -	\$ -	\$ -	\$ 3,620
Replace AJ-08 Sewer line-Const of Seg B	\$ -	\$ -	\$ 3,150	\$ -	\$ -	\$ 3,150	\$ -	\$ -	\$ 3,150	\$ -	\$ 3,150
Replace AJ-08 Sewer line-Const of Seg C	\$ -	\$ -	\$ 3,600	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ -	\$ -	\$ -	\$ 3,600
Replace 24" w/ 42" trunk AJ-10 Sewer line - Const	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ 6,000
AJ-10 Basin Rehabilitation and Renewal	\$ -	\$ -	\$ 1,946	\$ -	\$ -	\$ 1,946	\$ 1,946	\$ -	\$ -	\$ -	\$ 1,946
Bayes (BA) Lift Station Rehabilitation	\$ -	\$ -	\$ 574	\$ -	\$ -	\$ 574	\$ 574	\$ -	\$ -	\$ -	\$ 574
Replace 10-36" Sewer Lines in AJ-10 Basin	\$ -	\$ -	\$ -	\$ 3,331	\$ -	\$ 3,331	\$ -	\$ -	\$ 3,331	\$ -	\$ 3,331
Replace 8/12" w/ 12-21" Sewer Lines in AJ-11 Basin	\$ -	\$ -	\$ -	\$ 3,461	\$ -	\$ 3,461	\$ -	\$ -	\$ 3,461	\$ -	\$ 3,461
Replace 8/10" w/ 12/18" Sewer Lines in AJ-11 Basin	\$ -	\$ -	\$ -	\$ 2,180	\$ -	\$ 2,180	\$ -	\$ -	\$ 2,180	\$ -	\$ 2,180
Replace 8" w/ 10/12" Sewer Line in AJ-10 Basin	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
AJ-11 Basin Rehabilitation & Renewal	\$ -	\$ -	\$ -	\$ 1,727	\$ -	\$ 1,727	\$ 1,727	\$ -	\$ -	\$ -	\$ 1,727

*City of Huntsville*  
**Five Year CIP Plan 2020 - 2025**

<i>Note: values are in \$1,000s</i>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Replace 8-12" w/ 10-21" Sewer Line RC-03 Basin	\$ -	\$ -	\$ -	\$ -	\$ 2,740	\$ 2,740	\$ 2,740	\$ -	\$ -	\$ -	\$ 2,740
Rehab/Expand Hitching Post LS (.15 TO .30 MGD)	\$ -	\$ -	\$ -	\$ -	\$ 247	\$ 247	\$ 247	\$ -	\$ -	\$ -	\$ 247
Replace 8" w/ 10" Sewer Line in AJ-12 Basin	\$ -	\$ -	\$ -	\$ -	\$ 846	\$ 846	\$ -	\$ -	\$ 846	\$ -	\$ 846
Simmons Street (SS) Lift Station Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ 284	\$ 284	\$ 284	\$ -	\$ -	\$ -	\$ 284
McCoy's (MC) Lift Station Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ 234	\$ 234	\$ 234	\$ -	\$ -	\$ -	\$ 234
<b>TOTAL - Wastewater CIP</b>	<b>\$ 1,930</b>	<b>\$ 17,518</b>	<b>\$ 21,251</b>	<b>\$ 11,749</b>	<b>\$ 4,401</b>	<b>\$ 56,849</b>	<b>\$ 23,881</b>	<b>\$ -</b>	<b>\$ 32,968</b>	<b>\$ -</b>	<b>\$ 56,849</b>
<b>2016 Bond Proposition No. 2</b>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
2016 Bond Prop. No. 2 - City Hall	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 1,000	\$ -	\$ -	\$ 12,000	\$ 13,000
2016 Bond Prop. No. 2 - Service Center	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 1,000	\$ -	\$ -	\$ 8,000	\$ 9,000
<b>Total - 2016 Bond Proposition No. 2</b>	<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 22,000</b>
<b>2016 Bond Proposition No. 3</b>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
2016 Bond Prop. No. 3 - Fiber to LPP Site	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ 250	\$ 250
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - 2016 Bond Proposition No. 3</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ 250</b>
<b>CIP - General</b>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Lighting along the Trail - Eastham Thomason Park	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ 75	\$ -	\$ -	\$ -	\$ 75
Skate Park - Location to be Decided	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ 75	\$ -	\$ -	\$ -	\$ 75
MLK Jr. Community Center	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ 2,200	\$ 200	\$ -	\$ -	\$ 2,000	\$ 2,200
Animal Control Center	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ 1,400	\$ -	\$ -	\$ -	\$ 1,400	\$ 1,400
New Lights for KBR 4-Plex	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250
Bleacher Cover KBR Field #11 & Josey Softball Field	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ -	\$ -	\$ 50
Trail Improvements Phase I	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ 100
Trail Improvements Phase II	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ 100
Aerial Mapping-Imagery,LiDAR, Planimetric & Topo	\$ -	\$ -	\$ -	\$ 150	\$ 100	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250
<b>Total - General CIP</b>	<b>\$ 3,750</b>	<b>\$ 300</b>	<b>\$ 100</b>	<b>\$ 250</b>	<b>\$ 100</b>	<b>\$ 4,500</b>	<b>\$ 1,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,400</b>	<b>\$ 4,500</b>
<b>Airport CIP</b>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL

Note: Values are in \$1,000s

<i>City of Huntsville</i>											
Five Year CIP Plan 2020 - 2025											
<i>Note: values are in \$1,000s</i>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Taxiway A Mid Segment Reconstruction	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 200	\$ 1,800	\$ -	\$ -	\$ 2,000
<b>Total - Airport CIP</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 200</b>	<b>\$ 1,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000</b>
CIP - Sidewalk	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Miscellaneous Sidewalk Improvements	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250
<b>Total - Sidewalk CIP</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250</b>
CIP - Streets	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
Arterial Street Construction - Transp. Masterplan	\$ -	\$ -	\$ 10,000		\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
<b>Total - Streets CIP</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
CIP - Drainage	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
W. Greenbriar Drainage Imp. - HMGP Match Funds	\$ 945	\$ -	\$ -	\$ -	\$ -	\$ 945	\$ 21	\$ 924	\$ -	\$ -	\$ 945
River Oaks Drive Imp. - HMGP Match Funds	\$ 960	\$ -	\$ -	\$ -	\$ -	\$ 960	\$ 36	\$ 924	\$ -	\$ -	\$ 960
Watershed Study - Prairie Branch Basin	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ 100
Tributary A Drainage Imp. - HMGP Match Funds	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
<b>Total - Drainage CIP</b>	<b>\$ 1,905</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,005</b>	<b>\$ 157</b>	<b>\$ 1,848</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,005</b>

Note: Values are in \$1,000s

<i>City of Huntsville</i> <b>Five Year CIP Plan 2020 - 2025</b>											
<i>Note: values are in \$1,000s</i>											
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs.	Revenue Bonds	GO Bonds	TOTAL
<b>Five Year CIP Plan Summary 2020 - 2025</b>											
CIP - ALL COMBINED	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	TOTAL	City Funds	Grants/ Reimburs	Revenue Bonds	GO Bonds	TOTAL
Water CIP	\$ 2,185	\$ 24,280	\$ 2,500	\$ 5,986	\$ 11,785	<b>\$ 46,736</b>	\$ 18,736	\$ 8,000	\$ 20,000	\$ -	<b>\$ 46,736</b>
Wastewater CIP	\$ 1,930	\$ 17,518	\$ 21,251	\$ 11,749	\$ 4,401	<b>\$ 56,849</b>	\$ 23,881	\$ -	\$ 32,968	\$ -	<b>\$ 56,849</b>
2016 Bond Proposition No. 2	\$ 22,000	\$ -	\$ -	\$ -	\$ -	<b>\$ 22,000</b>	\$ 2,000	\$ -	\$ -	\$ 20,000	<b>\$ 22,000</b>
2016 Bond Proposition No. 3	\$ 250	\$ -	\$ -	\$ -	\$ -	<b>\$ 250</b>	\$ -	\$ -	\$ -	\$ 250	<b>\$ 250</b>
Airport CIP	\$ 2,000	\$ -	\$ -	\$ -	\$ -	<b>\$ 2,000</b>	\$ 200	\$ 1,800	\$ -	\$ -	<b>\$ 2,000</b>
General CIP	\$ 3,750	\$ 300	\$ 100	\$ 250	\$ 100	<b>\$ 4,500</b>	\$ 1,100	\$ -	\$ -	\$ 3,400	<b>\$ 4,500</b>
Sidewalks CIP	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	<b>\$ 250</b>	\$ 250	\$ -	\$ -	\$ -	<b>\$ 250</b>
Street CIP	\$ -	\$ -	\$ 10,000	\$ -	\$ -	<b>\$ 10,000</b>	\$ -	\$ -	\$ -	\$ 10,000	<b>\$ 10,000</b>
Drainage CIP	\$ 1,905	\$ 100	\$ -	\$ -	\$ -	<b>\$ 2,005</b>	\$ 157	\$ 1,848	\$ -	\$ -	<b>\$ 2,005</b>
<b>TOTAL CIP - ALL COMBINED</b>	<b>\$ 34,070</b>	<b>\$ 42,248</b>	<b>\$ 33,901</b>	<b>\$ 18,035</b>	<b>\$ 16,336</b>	<b>\$ 144,590</b>	<b>\$ 46,324</b>	<b>\$ 11,648</b>	<b>\$ 52,968</b>	<b>\$ 33,650</b>	<b>\$ 144,590</b>

# *Capital Equipment Purchases*

## **What is Capital Equipment?**

The City of Huntsville considers equipment valued at \$5,000 or more and with a useful life of at least one year to be capital equipment. Most capital equipment purchases are of a recurring nature and are made out of the operating budget.

## **How are Capital Equipment Purchases Funded?**

Capital equipment purchases made by the City of Huntsville typically falls into one of two categories: fleet and machinery inventory or technology equipment. Capital fleet and machinery is replaced based on a capital equipment replacement schedule. The City of Huntsville's capital equipment replacement schedule is prepared by dividing the cost of replacement for each piece of equipment by the equipment's expected useful life span. Each operating fund pays this calculated annual amount for their equipment into the Capital Equipment Replacement Fund. Based on the replacement schedule, purchases of replacement equipment are budgeted in the Capital Equipment Replacement Fund.

The replacement budget is reviewed and adopted annually by the City Council as part of the operating budget. For new fleet or equipment purchases, the operating fund typically transfers the entire cost of the purchase to the Capital Equipment Replacement Fund the first year. The equipment is then added to the replacement schedule and the operating fund pays only the calculated annual amount in each subsequent year. Capital technology equipment purchases are usually budgeted directly from the operating fund or in the Computer Equipment Replacement Internal Service Fund through a transfer from the operating fund purchasing the equipment.

Fund reservations for the General and Enterprise Funds are divided by contribution amounts. Purchase prices in the replacement schedule are reviewed each year.

## **How do Capital Equipment Purchases Impact the Operating Budget?**

The City of Huntsville's capital equipment purchases affect the operating budget in several ways. Capital equipment purchases are made out of the operating budget. Often a piece of equipment is purchased in order to increase the efficiency of operations. For fleet and machinery purchases, the use of the capital equipment replacement schedule is designed to help stabilize the impact of the cost of capital equipment purchases from year-to-year and minimize erratic annual spending patterns.

Because the replacement schedule divides the total replacement cost by the estimated useful life span of the equipment, the operating funds are able to spread the cost of replacement out over the entire life of the equipment instead of having to absorb the full cost of replacement in a single year. This level of planning and management by City Council and staff helps to ensure that Huntsville's fleet and equipment inventory are maintained in a fiscally responsible manner that gives City staff the equipment they need to provide the citizens of Huntsville with excellent services. Maintaining a high-quality fleet and equipment inventory reduces inefficiency and employee down time due to equipment that is in disrepair. Aging equipment is often accompanied by excessive maintenance costs. Regular replacement of capital equipment helps to ensure increased efficiency and minimized maintenance costs.

## **What is Included in this Year's Capital Equipment Budget?**

The City Council approved a total budget for the purchase of capital equipment in FY 2020-21 of \$2,509,324. This includes \$1,955,633 for fleet equipment and \$309,920 for technology equipment. The table on the following pages shows the budget and fund for each FY 2020-21 equipment addition:

City of Huntsville

FY 2020-21

Capital Equipment Budget

Equipment		Fund					Total All Funds
		General Fund	Utility Fund	School Resource Officer SRF Fund	Capital Equipment	Computer Equipment	
Fleet/Motor Vehicles	Backhoe (2)	R			-	204,000	
	Mini Excavator & Trailer	R			-	72,000	
	Track Skid Steer (2)	R				130,000	
	Riding Lawn Mowers (4)	R				56,540	
	One Ton Crew Cab Truck	R				42,915	
	1/2 ton Pickup -(6)	R				148,870	
	1/2 ton Pickup -Fire Department	N	47,000				
	3/4 ton Pickup -Crew Cab (3)	R				116,405	
	3/4 ton Pickup w/Service Bed	R				42,915	
	Police CID units (3)	N				72,388	
	Commercial Front Load Truck	N				350,000	
	Marked Patrol Unit (Police) (5)	R				170,000	
	Accessories for police units (5)	R	167,016				
	SCBA Units - Fire Dept.	R				40,000	
	Accessories for 1 SRO vehicle	R			29,755		
	Police Motorcycle (2)	R				47,600	
	High roller	R				112,000	
Residential Side Load Truck	N				350,000		
<b>Subtotal Fleet / Motor Vehicles</b>		<b>214,016</b>	<b>-</b>	<b>29,755</b>	<b>1,955,633</b>		<b>2,199,404</b>
	Computer Servers -Information Technology	R				227,120	<b>227,120</b>
	Computer/Phone/Camera Replacements (City-wide)	R				82,800	<b>82,800</b>
<b>Subtotal Technology</b>						<b>309,920</b>	<b>309,920</b>
<b>Total</b>		<b>214,016</b>	<b>-</b>	<b>29,755</b>	<b>1,955,633</b>	<b>309,920</b>	<b>2,509,324</b>

# *Debt*

*FY 2020-21*

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Huntsville

# *Description of Debt*

The City's total outstanding debt at October 1, 2020, is \$92,095,000. Trinity River Authority (TRA) contract debt comprises approximately 2% of the total city debt. The below tables show total municipal debt by use:

## City of Huntsville Summary of Total Municipal Debt by Use

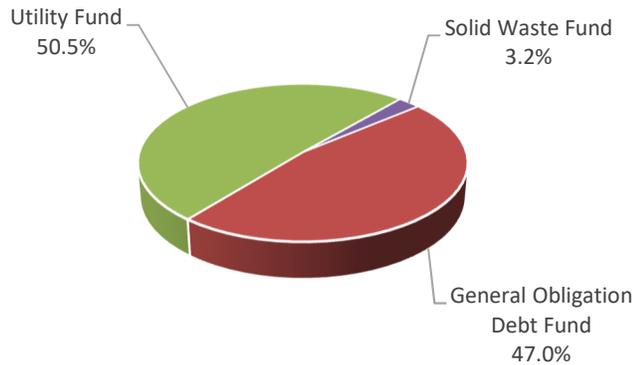
	General Obligation	Utility Fund	Solid Waste	Total
Series 2020, MLK / Animal Shelter	3,285,000			<b>3,285,000</b>
Series 2020, City Hall / Service Center	19,115,000			<b>19,115,000</b>
Series 2019, Police / Fire	19,440,000			<b>19,440,000</b>
Streets	50,777			<b>50,777</b>
Library Bonds	1,355,000			<b>1,355,000</b>
Enterprise Infrastructure	-	44,594,223		<b>44,594,223</b>
TRA Contract (Refunding)	-	1,920,000		<b>1,920,000</b>
Solid Waste			2,335,000	<b>2,335,000</b>
<b>Total Municipal Debt</b>	<b>43,245,777</b>	<b>46,514,223</b>	<b>2,335,000</b>	<b>92,095,000</b>

The below tables show total municipal debt service requirements for FY 20-21 by fund:

## City of Huntsville Summary of FY 20-21 Debt Service Requirements

	Current Outstanding Balance	Debt Service Requirement FY 2020-21		
		Principal	Interest	Total
General Obligation Fund	\$ 43,245,777	1,290,556	1,140,694	2,431,250
Utility Fund	\$ 46,514,223	3,499,444	1,796,552	5,295,996
Solid Waste Fund	\$ 2,335,000	120,000	89,600	209,600
<b>Total Municipal Debt</b>	<b>\$ 92,095,000</b>	<b>4,910,000</b>	<b>3,026,845</b>	<b>7,936,845</b>

**City of Huntsville  
Summary of Total Municipal Debt Fund**



**General Obligation Debt Service Fund**

**Debt Payable from Ad Valorem (Property) Taxes**

The City's total outstanding General Obligation Debt, payable from ad valorem (property) taxes at October 1, 2020, is \$39,960,777. The below table shows the use of those funds:

**City of Huntsville  
Outstanding General Obligation Debt**

Series 2020, City Hall / Service Center	\$19,115,000	Library	\$1,355,000	Streets	50,777
Series 2019, Police / Fire	\$19,440,000				

**Future Outlook and Impact**

The City's legal debt limit for property tax supported debt is 10% of Huntsville's assessed value. Based on current assessed value of \$2,179,497,827 the legal debt limit is \$217,949,783. Council expects to be able to meet current outstanding debt payments with the adopted property tax rate .3062¢ per \$100 assessed tax rate. The debt portion of the property tax rate for FY 2020-21 is 6.63¢ and constitutes 21.65% of the total tax rate. The debt portion of the property tax rate for the prior fiscal year was 6.29¢.

The City issued debt in FY 03-04 in the amount of \$1,200,000 to build a fire station and for improvements to two existing fire stations. A refunding issue in 2004 in the amount of \$2,200,000 replaced debt issues in General, Water, Wastewater, and Solid Waste Funds. In 2005, a refunding issue in the amount of \$3,820,000 was issued for the outstanding street certificate of obligation principal of \$4,965,000. Also in 2005, tax notes in the amount of \$1,145,000 were issued for the construction of an aquatic center and the purchase of equipment (asphalt paver). In 2009, there was a refunding issue in the amount of \$6,405,000 to refund Series 1998 certificates of obligation.

In the November 2009 election, the voters approved bond financing for library expansion/renovation up to \$3,500,000, construction was completed in 2011.

In 2012, the City issued \$8,150,000 of bonds to refund the following:

Water bond (2007)	\$1,122,454
Sewer bond (2002)	4,273,694
GO Refunding (2004, 2005) (Street Bonds)	<u>2,753,852</u>
	<b>\$8,150,000</b>

The net present value of savings is \$1,032,329 over the life of the bonds through FY 2024.

In the 2013-2014 Fiscal Year the City Council voted to call and payoff the remaining \$440,000 of principal outstanding on the 2004 Certificates of Obligation which were issued for construction of a Fire Station. This action saved about \$98,000 of interest cost in the future.

In the 2014-2015 Fiscal Year the City Council also voted to call and payoff the remaining \$715,000 of principal outstanding in the 2009 Certificates of Obligation which were issued for the construction of a Fire Station. This action saved \$52,000 of interest cost in the future.

In the November 2016 election, the voters approved Bond Proposition 1 for new Public Safety Facilities and Bond Proposition 2 for renovations to City Hall and the Service Center. The debt for the Public Safety Facilities was issued in August of 2019 in the amount of \$19,890,000. The 2019 Bond issue projects listed for both Public Safety facilities have a scheduled completion date in 2021. The debt for renovations to City Hall and the Service Center were issued in September of 2020 for \$19,115,000, a scheduled completion date in 2025. Also in 2020, the City issued Certificates of Obligation in the amount of \$3,285,000 to fund renovations to the City community center and to build an Animal Shelter.

## **Utility Fund**

Revenue bond covenants require that net revenues of the combined water and wastewater utilities equal to at least one and one-fourth times the average annual requirements for the payment of principal and interest on the City revenue bonds. The City has at all times met this requirement. Contract debt with the Trinity River Authority (TRA) is considered an operating expense.

## **Water Operations**

Debt payments, comprising 17.36% of the total Utility Fund budget, consists of contract debt with the Trinity River Authority on the surface water treatment plant and Tenaska Frontier Partners, Ltd. (operates an electrical power plant located approximately 20 miles west of the City of Huntsville), and waterworks revenue bonds for water capital projects.

In 1997, the City issued debt through TRA for improvements to the water treatment plant including an additional clarifier, modifying two existing clarifiers and modifying existing filters. In early 1999, the City issued debt for expansion of the water plant to serve Tenaska, an electric cogenerating plant. This debt is fully paid by Tenaska. A refunding issue in March 2010 of all contract debt with the TRA netted over \$1.3 million in savings.

In 2012, a portion of the 2007 Water bond issue original bond (\$1,085,000) was refunded with a general obligation issue. The Water operations pays debt on its portion of the refunding issue.

Also during 2012, the City approved issuance of contract debt by the Trinity River Authority (TRA) in the amount of \$19,190,000 for upgrades and expansion of the water plant operated by TRA. The contract bond term is nine years, with reserves funding the final payment after eight years.

In the November 2016 election, the voters approved Bond Proposition 3 for the issuance of waterworks and sewer system revenue bonds in an amount not to exceed \$73,000,000 for city waterworks and sewer system facilities. In May 2018 the City issued the debt on Proposition 3 in the amount of \$45,840,000. The City received a premium of \$1,545,000 on the issuance. Approximately \$700,000 of the bond proceeds were used to cover costs of issuing the bonds. Estimated project costs were \$22,270,000 for Water projects and \$24,415,000 for Sewer projects

Bond Proposition 3 / 2018 Revenue Bonds - Water Projects are:

- Elevated Storage Tank -\$4,144,000
- Pump Stations and Ground Storage Tank -\$7,945,600
- Waterlines - \$10,180,400

These projects will improve control of water system pressure and fire flow; improve efficiency and decrease repair and maintenance needs, allow for continues superior treatment with expected growth and provide safe and efficient treatment process and increase treatment capacity.

## **Wastewater/Sewer Operations**

In 1997, the City issued revenue bonds in the amount of \$14,395,000 for construction of a third wastewater treatment plant and to provide sewer service to an area that did not have access to city sewer service. In 2002, the City issued revenue bonds for \$7,255,000 for expansion of sewer service to areas near the new wastewater treatment plant and extension of wastewater lines to un-served areas, including the Highway 75 South area. Both of those issues were refunded. The balance at October 1, 2018 of debt related to these is \$1,784,268.

As discussed previously the City issued debt in May 2018 in the amount of \$45,840,000 with approximately \$24,415,000 designated for Sewer projects.

Bond Proposition 3 / 2018 Revenue Bonds - Sewer Projects are:

- Elkins Lake Dam Lift Station - \$3,626,800
- AJ Brown Wastewater Treatment Plant - \$20,788,200

The 2018 Revenue Bond Issue projects listed above for both water and wastewater have a schedule completion date in 2020.

## Solid Waste Fund

In September 2015, the City Council approved authorizing issuing \$2,900,000 of combination Tax and Revenue certificates of obligation to be used to construct a transfer station. Debt payments on these certificates of obligation comprise about 3.4% of the Solid Waste Fund budget for FY 19-20.

### Computation of Legal Debt Margin (property tax supported debt)

	<b>October 1, 2020</b>
Assessed Value less Exemptions:	\$ 2,008,715,726
Debt Limit 10 Percent of Assessed Value	\$ 200,871,573
Amount of Debt Applicable to Debt Limit:	
General Obligation Debt:	
2010 Library Bonds	1,355,000
2012 Refunding Series	50,777
2019 Series	19,440,000
2020 Series	19,115,000
Net General Obligation Debt Payable from Ad Valorem Taxes	\$ 39,960,777
Interest & Sinking Fund Balance as of September 30	(220,220)
Total Net General Obligation Debt Payable from Ad Valorem Taxes	\$ 39,740,557
Ratio of Net General Obligation Debt to Taxable Assessed Valuation per \$100	19.8%

### Summary of General Obligation Debt

<i>General Obligation Debt</i>	<b>Current Outstanding Balance</b>	<b>Debt Service Requirement FY 2020-21</b>		
		<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Library Bonds, Series 2010	\$ 1,355,000	250,000	47,375	297,375
Refunding Bonds, 2012, \$8,150,000 (Gen Debt share)	\$ 50,777	25,556	2,211	27,767
General Obligation Bonds Police & Fire Station, Series 2019	\$ 19,440,000	430,000	583,200	1,013,200
General Obligation Bonds City Hall and Service Center, Series 2020	\$ 19,115,000	470,000	434,053	904,053
Tax and Revenue MLK / Animal Shelter CO Series 2020, \$3,285,000	\$ 3,285,000	115,000	73,855	188,855
<b>Total General Obligation Debt</b>	<b>\$ 43,245,777</b>	<b>1,290,556</b>	<b>1,140,694</b>	<b>2,431,250</b>

**Summary of Utility Fund Debt**

<i>Utility Fund Debt</i>	<b><i>Current Outstanding Balance</i></b>	<b>Debt Service Requirement FY 2020-21</b>		
		<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Trinity River Contract Bonds 2012	\$ 1,920,000	1,920,000	57,600	1,977,600
Refunding Bonds, 2012, \$8,150,000 (Wastewater Fund share)	\$ 884,223	434,444	25,839	460,283
Water & Wastewater System revenue Bonds, 2018, \$45,840,000	\$ 43,710,000	1,145,000	1,713,112	2,858,112
<b>Total Utility Fund Debt</b>	<b>\$ 46,514,223</b>	<b>3,449,444</b>	<b>1,796,551</b>	<b>5,295,995</b>

**Summary of Solid Waste Fund Debt**

<i>Solid Waste Debt</i>	<b><i>Current Outstanding Balance</i></b>	<b>Debt Service Requirement FY 2020-21</b>		
		<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Tax and Revenue Transfer Station CO, Series 2015	\$ 2,335,000	120,000	89,600	209,600
<b>Total Solid Waste Fund Debt</b>	<b>\$ 2,335,000</b>	<b>120,000</b>	<b>89,600</b>	<b>209,600</b>

**Debt Summary By Type**

	<b>City Debt</b>	<b>Contract Debt</b>	<b>Total</b>
<b>General Obligation</b>	\$ 43,245,777		43,245,777
<b>Utility Fund</b>			
	\$	2012 1,920,000	1,920,000
2018	\$ 43,710,000		43,710,000
Share of 2012 Refund	\$ 884,223		884,223
<b>Solid Waste</b>	\$ 2,335,000		2,335,000
<b>Total Debt</b>	<b>\$ 90,175,000</b>	<b>1,920,000</b>	<b>92,095,000</b>

## General Obligation Debt Service Fund Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2020-2021	43,245,777.00	1,290,556.00	1,140,692.83	2,431,248.83
2021-2022	41,955,221.00	1,245,221.00	1,147,890.78	2,393,111.78
2022-2023	40,710,000.00	1,255,000.00	1,108,703.78	2,363,703.78
2023-2024	39,455,000.00	1,295,000.00	1,068,423.78	2,363,423.78
2024-2025	38,160,000.00	1,340,000.00	1,026,152.53	2,366,152.53
2025-2026	36,820,000.00	1,080,000.00	988,781.28	2,068,781.28
2026-2027	35,740,000.00	1,120,000.00	950,581.28	2,070,581.28
2027-2028	34,620,000.00	1,160,000.00	910,931.28	2,070,931.28
2028-2029	33,460,000.00	1,200,000.00	869,831.28	2,069,831.28
2029-2030	32,260,000.00	1,240,000.00	827,281.28	2,067,281.28
2030-2031	31,020,000.00	1,275,000.00	788,681.28	2,063,681.28
2031-2032	29,745,000.00	1,315,000.00	751,681.28	2,066,681.28
2032-2033	28,430,000.00	1,355,000.00	713,531.28	2,068,531.28
2033-2034	27,075,000.00	1,390,000.00	674,231.28	2,064,231.28
2034-2035	25,685,000.00	1,430,000.00	640,131.28	2,070,131.28
2035-2036	24,255,000.00	1,460,000.00	605,031.28	2,065,031.28
2036-2037	22,795,000.00	1,500,000.00	569,131.28	2,069,131.28
2037-2038	21,295,000.00	1,535,000.00	532,231.28	2,067,231.28
2038-2039	19,760,000.00	1,570,000.00	494,431.28	2,064,431.28
2039-2040	18,190,000.00	1,610,000.00	455,731.28	2,065,731.28
2040-2041	16,580,000.00	1,650,000.00	415,981.28	2,065,981.28
2041-2042	14,930,000.00	1,695,000.00	375,231.28	2,070,231.28
2042-2043	13,235,000.00	1,730,000.00	333,331.28	2,063,331.28
2043-2044	11,505,000.00	1,780,000.00	290,481.28	2,070,481.28
2044-2045	9,725,000.00	1,825,000.00	246,175.02	2,071,175.02
2045-2046	7,900,000.00	1,690,000.00	200,712.52	1,890,712.52
2046-2047	6,210,000.00	1,735,000.00	156,925.00	1,891,925.00
2047-2048	4,475,000.00	1,780,000.00	111,962.50	1,891,962.50
2048-2049	2,695,000.00	1,830,000.00	65,781.26	1,895,781.26
2049-2050	865,000.00	860,000.00	18,275.02	878,275.02
<b>Total</b>		<b>43,245,777.00</b>	<b>18,460,664.32</b>	<b>60,841,441.32</b>

## Utility Fund - Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Total
2020-2021	46,514,223.00	3,499,444.00	1,796,551.50	5,295,995.50
2021-2022	43,014,779.00	1,649,779.00	1,668,585.50	3,318,364.50
2022-2023	41,365,000.00	1,265,000.00	1,595,862.50	2,860,862.50
2023-2024	40,100,000.00	1,325,000.00	1,532,612.50	2,857,612.50
2024-2025	38,775,000.00	1,390,000.00	1,466,362.50	2,856,362.50
2025-2026	37,385,000.00	1,460,000.00	1,396,862.50	2,856,862.50
2026-2027	35,925,000.00	1,535,000.00	1,323,862.50	2,858,862.50
2027-2028	34,390,000.00	1,610,000.00	1,247,112.50	2,857,112.50
2028-2029	32,780,000.00	1,690,000.00	1,166,612.50	2,856,612.50
2029-2030	31,090,000.00	1,760,000.00	1,099,012.50	2,859,012.50
2030-2031	29,330,000.00	1,830,000.00	1,028,612.50	2,858,612.50
2031-2032	27,500,000.00	1,885,000.00	971,425.00	2,856,425.00
2032-2033	25,615,000.00	1,950,000.00	910,162.50	2,860,162.50
2033-2034	23,665,000.00	2,015,000.00	844,350.00	2,859,350.00
2034-2035	21,650,000.00	2,085,000.00	773,825.00	2,858,825.00
2035-2036	19,565,000.00	2,160,000.00	700,850.00	2,860,850.00
2036-2037	17,405,000.00	2,235,000.00	625,250.00	2,860,250.00
2037-2038	15,170,000.00	2,310,000.00	547,025.00	2,857,025.00
2038-2039	12,860,000.00	2,390,000.00	466,175.00	2,856,175.00
2039-2040	10,470,000.00	2,480,000.00	379,537.50	2,859,537.50
2040-2041	7,990,000.00	2,570,000.00	289,637.50	2,859,637.50
2041-2042	5,420,000.00	2,660,000.00	196,475.00	2,856,475.00
2042-2043	2,760,000.00	2,760,000.00	100,050.00	2,860,050.00
<b>Total</b>		<b>46,514,223.00</b>	<b>22,126,812.00</b>	<b>68,641,035.00</b>

## Solid Waste Fund - Debt Service Requirements to Maturity

Fiscal Year	Outstanding Beginning	Maturities		
		Principal	Interest	Annual Total
2020-2021	2,335,000.00	120,000.00	89,600.00	209,600.00
2021-2022	2,215,000.00	125,000.00	86,000.00	211,000.00
2022-2023	2,090,000.00	130,000.00	81,625.00	211,625.00
2023-2024	1,960,000.00	130,000.00	77,075.00	207,075.00
2024-2025	1,830,000.00	135,000.00	72,525.00	207,525.00
2025-2026	1,695,000.00	140,000.00	67,800.00	207,800.00
2026-2027	1,555,000.00	145,000.00	62,200.00	207,200.00
2027-2028	1,410,000.00	155,000.00	56,400.00	211,400.00
2028-2029	1,255,000.00	160,000.00	50,200.00	210,200.00
2029-2030	1,095,000.00	165,000.00	43,800.00	208,800.00
2030-2031	930,000.00	170,000.00	37,200.00	207,200.00
2031-2032	760,000.00	180,000.00	30,400.00	210,400.00
2032-2033	580,000.00	185,000.00	23,200.00	208,200.00
2033-2034	395,000.00	195,000.00	15,800.00	210,800.00
2034-2035	200,000.00	200,000.00	8,000.00	208,000.00
<b>Total</b>		<b>2,335,000.00</b>	<b>801,825.00</b>	<b>3,136,825.00</b>

**Bond Debt Service Schedule**  
**City of Huntsville General Obligation**  
**MLK Center and Animal Shelter C/O Series 2020, \$3,285,000**

**Issue Date:** 9/15/2020

**Maturity Date:** 9/30/2045

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
9/30/2021	115,000.00	73,854.69	188,854.69
9/30/2022	95,000.00	78,268.76	173,268.76
9/30/2023	95,000.00	76,368.76	171,368.76
9/30/2024	100,000.00	73,518.76	173,518.76
9/30/2025	100,000.00	70,518.76	170,518.76
9/30/2026	105,000.00	67,518.76	172,518.76
9/30/2027	110,000.00	63,318.76	173,318.76
9/30/2028	115,000.00	58,918.76	173,918.76
9/30/2029	120,000.00	54,318.76	174,318.76
9/30/2030	125,000.00	49,518.76	174,518.76
9/30/2031	125,000.00	44,518.76	169,518.76
9/30/2032	130,000.00	42,018.76	172,018.76
9/30/2033	135,000.00	39,418.76	174,418.76
9/30/2034	135,000.00	36,718.76	171,718.76
9/30/2035	140,000.00	34,018.76	174,018.76
9/30/2036	140,000.00	31,218.76	171,218.76
9/30/2037	145,000.00	28,418.76	173,418.76
9/30/2038	145,000.00	25,518.76	170,518.76
9/30/2039	150,000.00	22,618.76	172,618.76
9/30/2040	150,000.00	19,618.76	169,618.76
9/30/2041	155,000.00	16,618.76	171,618.76
9/30/2042	160,000.00	13,518.76	173,518.76
9/30/2043	160,000.00	10,318.76	170,318.76
9/30/2044	165,000.00	7,118.76	172,118.76
9/30/2045	170,000.00	3,612.50	173,612.50
<b>Total</b>	<b>\$ 3,285,000.00</b>	<b>\$ 1,041,398.67</b>	<b>\$ 4,326,398.67</b>

**Bond Debt Service Schedule**  
**City of Huntsville General Obligation**  
**Library Bonds, Series 2010, \$3,500,000**

**Issue Date:** 2/15/2010

**Maturity Date:** 2/15/2025

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2021	250,000.00	25,843.75	275,843.75	
8/15/2021	-	21,531.25	21,531.25	297,375.00
2/15/2022	260,000.00	21,531.25	281,531.25	
8/15/2022	-	16,851.25	16,851.25	298,382.50
2/15/2023	270,000.00	16,851.25	286,851.25	
8/15/2023	-	11,721.25	11,721.25	298,572.50
2/15/2024	280,000.00	11,721.25	291,721.25	
8/15/2024	-	6,121.25	6,121.25	297,842.50
2/15/2025	295,000.00	6,121.25	301,121.25	301,121.25
<b>Total</b>	<b>\$ 1,355,000.00</b>	<b>\$ 138,293.75</b>	<b>\$ 1,493,293.75</b>	<b>\$ 1,493,293.75</b>

**City of Huntsville General Obligation  
Bonds, Series 2019, \$19,800,000**

**Issue Date:** 9/6/2019

**Maturity Date:** 8/15/2049

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2021		291,600.00	291,600.00	
8/15/2021	430,000.00	291,600.00	721,600.00	1,013,200.00
2/15/2022		285,150.00	285,150.00	
8/15/2022	440,000.00	285,150.00	725,150.00	1,010,300.00
2/15/2023		278,550.00	278,550.00	
8/15/2023	455,000.00	278,550.00	733,550.00	1,012,100.00
2/15/2024		271,725.00	271,725.00	
8/15/2024	470,000.00	271,725.00	741,725.00	1,013,450.00
2/15/2025		264,675.00	264,675.00	
8/15/2025	485,000.00	264,675.00	749,675.00	1,014,250.00
2/15/2026		257,400.00	257,400.00	
8/15/2026	500,000.00	257,400.00	757,400.00	1,014,800.00
2/15/2027		249,900.00	249,900.00	
8/15/2027	515,000.00	249,900.00	764,900.00	1,014,800.00
2/15/2028		242,175.00	242,175.00	
8/15/2028	530,000.00	242,175.00	772,175.00	1,014,350.00
2/15/2029		234,225.00	234,225.00	
8/15/2029	545,000.00	234,225.00	779,225.00	1,013,450.00
2/15/2030		226,050.00	226,050.00	
8/15/2030	560,000.00	226,050.00	786,050.00	1,012,100.00
2/15/2031		217,650.00	217,650.00	
8/15/2031	575,000.00	217,650.00	792,650.00	1,010,300.00
2/15/2032		209,025.00	209,025.00	
8/15/2032	595,000.00	209,025.00	804,025.00	1,013,050.00
2/15/2033		200,100.00	200,100.00	
8/15/2033	615,000.00	200,100.00	815,100.00	1,015,200.00
2/15/2034		190,875.00	190,875.00	
8/15/2034	630,000.00	190,875.00	820,875.00	1,011,750.00
2/15/2035		181,425.00	181,425.00	
8/15/2035	650,000.00	181,425.00	831,425.00	1,012,850.00
2/15/2036		171,675.00	171,675.00	
8/15/2036	670,000.00	171,675.00	841,675.00	1,013,350.00
2/15/2037		161,625.00	161,625.00	
8/15/2037	690,000.00	161,625.00	851,625.00	1,013,250.00
2/15/2038		151,275.00	151,275.00	
8/15/2038	710,000.00	151,275.00	861,275.00	1,012,550.00
2/15/2039		140,625.00	140,625.00	
8/15/2039	730,000.00	140,625.00	870,625.00	1,011,250.00
2/15/2040		129,675.00	129,675.00	
8/15/2040	755,000.00	129,675.00	884,675.00	1,014,350.00
2/15/2041		118,350.00	118,350.00	
8/15/2041	775,000.00	118,350.00	893,350.00	1,011,700.00
2/15/2042		106,725.00	106,725.00	
8/15/2042	800,000.00	106,725.00	906,725.00	1,013,450.00
2/15/2043		94,725.00	94,725.00	
8/15/2043	825,000.00	94,725.00	919,725.00	1,014,450.00
2/15/2044		82,350.00	82,350.00	
8/15/2044	850,000.00	82,350.00	932,350.00	1,014,700.00
2/15/2045		69,600.00	69,600.00	
8/15/2045	875,000.00	69,600.00	944,600.00	1,014,200.00
2/15/2046		56,475.00	56,475.00	
8/15/2046	900,000.00	56,475.00	956,475.00	1,012,950.00
2/15/2047		42,975.00	42,975.00	
8/15/2047	925,000.00	42,975.00	967,975.00	1,010,950.00
2/15/2048		29,100.00	29,100.00	
8/15/2048	955,000.00	29,100.00	984,100.00	1,013,200.00
2/15/2049		14,775.00	14,775.00	
8/15/2049	985,000.00	14,775.00	999,775.00	1,014,550.00
<b>Total</b>	<b>\$ 19,440,000.00</b>	<b>\$ 9,940,850.00</b>	<b>\$ 29,380,850.00</b>	<b>\$ 29,380,850.00</b>

**City of Huntsville General Obligation  
Bonds, Series 2020, \$19,115,000**

**Issue Date:** 9/15/2020

**Maturity Date:** 9/30/2050

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
9/30/2021	470,000.00	434,053.14	904,053.14
9/30/2022	425,000.00	459,412.52	884,412.52
9/30/2023	435,000.00	446,662.52	881,662.52
9/30/2024	445,000.00	433,612.52	878,612.52
9/30/2025	460,000.00	420,262.52	880,262.52
9/30/2026	475,000.00	406,462.52	881,462.52
9/30/2027	495,000.00	387,462.52	882,462.52
9/30/2028	515,000.00	367,662.52	882,662.52
9/30/2029	535,000.00	347,062.52	882,062.52
9/30/2030	560,000.00	325,662.52	885,662.52
9/30/2031	575,000.00	308,862.52	883,862.52
9/30/2032	590,000.00	291,612.52	881,612.52
9/30/2033	605,000.00	273,912.52	878,912.52
9/30/2034	625,000.00	255,762.52	880,762.52
9/30/2035	640,000.00	243,262.52	883,262.52
9/30/2036	650,000.00	230,462.52	880,462.52
9/30/2037	665,000.00	217,462.52	882,462.52
9/30/2038	680,000.00	204,162.52	884,162.52
9/30/2039	690,000.00	190,562.52	880,562.52
9/30/2040	705,000.00	176,762.52	881,762.52
9/30/2041	720,000.00	162,662.52	882,662.52
9/30/2042	735,000.00	148,262.52	883,262.52
9/30/2043	745,000.00	133,562.52	878,562.52
9/30/2044	765,000.00	118,662.52	883,662.52
9/30/2045	780,000.00	103,362.52	883,362.52
9/30/2046	790,000.00	87,762.52	877,762.52
9/30/2047	810,000.00	70,975.00	880,975.00
9/30/2048	825,000.00	53,762.50	878,762.50
9/30/2049	845,000.00	36,231.26	881,231.26
9/30/2050	860,000.00	18,275.02	878,275.02
<b>Total</b>	<b>\$ 19,115,000.00</b>	<b>\$ 7,354,659.92</b>	<b>\$ 26,469,659.92</b>

**City of Huntsville General Obligation  
Refunding Bonds, Series 2012, \$8,150,000**

**Issue Date:** 7/15/2012

**Maturity Date:** 9/1/2022

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2021	-	1,105.00	1,105.00	
8/15/2021	25,556.00	1,105.00	26,661.00	27,767.00
2/15/2022	-	763.50	763.50	
8/15/2022	25,221.00	763.50	25,984.50	26,748.00
<b>Total</b>	<b>\$ 50,777.00</b>	<b>\$ 3,737.00</b>	<b>\$ 54,514.00</b>	<b>\$ 54,515.00</b>

## Bond Debt Service Schedule

City of Huntsville Waterworks & Sewer System

Wastewater Portion, Series 2012 GO Refunding Bonds, \$4,273,694

**Issue Date:** July 2012

**Maturity Date:** 8/15/2022

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/15/2021	-	12,920.00	12,920.00	
8/15/2021	434,444.00	12,920.00	447,364.00	460,284.00
2/15/2022	-	6,361.00	6,361.00	
8/15/2022	449,779.00	6,361.00	456,140.00	462,501.00
<b>Total</b>	<b>\$ 884,223.00</b>	<b>\$ 38,562.00</b>	<b>\$ 922,785.00</b>	<b>\$ 922,785.00</b>

## Bond Debt Service Schedule

City of Huntsville Water & Wastewater System Revenue Bonds

Water & Wastewater Systems Revenue Bonds, Series 2018 , \$45,840,000

**Issue Date:** May 1,2018

**Maturity Date:** 9/30/2043

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
9/30/2021	1,145,000.00	1,713,112.50	2,858,112.50	2,858,112.50
9/30/2022	1,200,000.00	1,655,862.50	2,855,862.50	2,855,862.50
9/30/2023	1,265,000.00	1,595,862.50	2,860,862.50	2,860,862.50
9/30/2024	1,325,000.00	1,532,612.50	2,857,612.50	2,857,612.50
9/30/2025	1,390,000.00	1,466,362.50	2,856,362.50	2,856,362.50
9/30/2026	1,460,000.00	1,396,862.50	2,856,862.50	2,856,862.50
9/30/2027	1,535,000.00	1,323,862.50	2,858,862.50	2,858,862.50
9/30/2028	1,610,000.00	1,247,112.50	2,857,112.50	2,857,112.50
9/30/2029	1,690,000.00	1,166,612.50	2,856,612.50	2,856,612.50
9/30/2030	1,760,000.00	1,099,012.50	2,859,012.50	2,859,012.50
9/30/2031	1,830,000.00	1,028,612.50	2,858,612.50	2,858,612.50
9/30/2032	1,885,000.00	971,425.00	2,856,425.00	2,856,425.00
9/30/2033	1,950,000.00	910,162.50	2,860,162.50	2,860,162.50
9/30/2034	2,015,000.00	844,350.00	2,859,350.00	2,859,350.00
9/30/2035	2,085,000.00	773,825.00	2,858,825.00	2,858,825.00
9/30/2036	2,160,000.00	700,850.00	2,860,850.00	2,860,850.00
9/30/2037	2,235,000.00	625,250.00	2,860,250.00	2,860,250.00
9/30/2038	2,310,000.00	547,025.00	2,857,025.00	2,857,025.00
9/30/2039	2,390,000.00	466,175.00	2,856,175.00	2,856,175.00
9/30/2040	2,480,000.00	379,537.50	2,859,537.50	2,859,537.50
9/30/2041	2,570,000.00	289,637.50	2,859,637.50	2,859,637.50
9/30/2042	2,660,000.00	196,475.00	2,856,475.00	2,856,475.00
9/30/2043	2,760,000.00	100,050.00	2,860,050.00	2,860,050.00
<b>Total</b>	<b>\$ 43,710,000.00</b>	<b>\$ 22,030,650.00</b>	<b>\$ 65,740,650.00</b>	<b>\$ 65,740,650.00</b>

## Bond Debt Service Schedule

Trinity River Authority Contract Revenue Refunding Bonds, Series 2012, \$19,190,000

**Issue Date:** May 2012

**Maturity Date:** Serially 11/30/2012 through 11/30/2021

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Annual Total</b>
2/1/2021	-	28,800.00	28,800.00	
8/1/2021	1,920,000.00	28,800.00	1,948,800.00	1,977,600.00
<b>Total</b>	<b>\$ 1,920,000.00</b>	<b>\$ 57,600.00</b>	<b>\$ 1,977,600.00</b>	<b>\$ 1,977,600.00</b>

## Bond Debt Service Schedule

City of Huntsville Solid Waste

Combination Tax & Revenue Certificates of Obligation, Series 2015

**Issue Date:** 9/15/2015

**Maturity Date:** 8/15/2035

<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/15/2021	-	44,800.00	44,800.00
8/15/2021	120,000	44,800.00	164,800.00
2/15/2022	-	43,000.00	43,000.00
8/15/2022	125,000	43,000.00	168,000.00
2/15/2023	-	40,812.50	40,812.50
8/15/2023	130,000	40,812.50	170,812.50
2/15/2024	-	38,537.50	38,537.50
8/15/2024	130,000	38,537.50	168,537.50
2/15/2025	-	36,262.50	36,262.50
8/15/2025	135,000	36,262.50	171,262.50
2/15/2026	-	33,900.00	33,900.00
8/15/2026	140,000	33,900.00	173,900.00
2/15/2027	-	31,100.00	31,100.00
8/15/2027	145,000	31,100.00	176,100.00
2/15/2028	-	28,200.00	28,200.00
8/15/2028	155,000	28,200.00	183,200.00
2/15/2029	-	25,100.00	25,100.00
8/15/2029	160,000	25,100.00	185,100.00
2/15/2030	-	21,900.00	21,900.00
8/15/2030	165,000	21,900.00	186,900.00
2/15/2031	-	18,600.00	18,600.00
8/15/2031	170,000	18,600.00	188,600.00
2/15/2032	-	15,200.00	15,200.00
8/15/2032	180,000	15,200.00	195,200.00
2/15/2033	-	11,600.00	11,600.00
8/15/2033	185,000	11,600.00	196,600.00
2/15/2034	-	7,900.00	7,900.00
8/15/2034	195,000	7,900.00	202,900.00
2/15/2035	-	4,000.00	4,000.00
8/15/2035	200,000	4,000.00	204,000.00
<b>Total</b>	<b>\$ 2,335,000.00</b>	<b>\$ 801,825.00</b>	<b>\$ 3,136,825.00</b>

*Supplemental*

*FY 2020-21*

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## **ORDINANCE NO. 2020-43**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, FINDING THAT ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTMENT OF AN ANNUAL BUDGET; APPROVING AND ADOPTING THE OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE CITY OF HUNTSVILLE, TEXAS, FOR THE PERIOD OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021; RATIFYING AND APPROVING FISCAL AND BUDGETARY POLICIES; RATIFYING AND APPROVING THE INVESTMENT AND BANKING POLICIES; RATIFYING AND APPROVING VARIOUS FEES, RATES AND CHARGES; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

- WHEREAS** more than thirty days before the end of the City's fiscal year and more than thirty days before the adoption of this ordinance, the City Manager of the City Huntsville, Texas, submitted a proposed budget for the ensuing fiscal year according to Section 11.05 of the Charter of the City of Huntsville, Texas, and Texas Local Government Code Section 102.005; and
- WHEREAS** the City Manager filed a copy of the proposed budget with the City Secretary and the budget was available for public inspection at least fifteen days before the budget hearing and tax levy for the fiscal year 2020-2021 [Texas Local Government Code § 102.006]; and
- WHEREAS** the itemized budget shows a comparison of expenditures between the proposed budget and the actual expenditures for the same or similar purposes for the preceding year and the estimated amount of money carried for each [Texas Local Government Code § 102.003(a)]; and
- WHEREAS** the budget contains financial information of the municipality that shows the outstanding obligations of the City, the available funds on hand to the credit of each fund, the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax rate required to cover the proposed budget [Texas Local Government Code § 102.003(b)]; and
- WHEREAS** notification has been provided to the public concerning the public hearing for the fiscal year 2020 - 2021 budget [Texas Local Government Code § 102.0065]; and
- WHEREAS** the budget for the year October 1, 2020, through September 30, 2021, has been presented to the City Council, and the City Council has held a public hearing with all notice as required by law, and all comments and objections have been considered; and
- WHEREAS** the fees, rates and charges set out herein are reasonable and necessary and are established and set in the best interests of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:**

- SECTION 1:** City Council adopts the budget for the City of Huntsville, Texas, now before the City Council for consideration and attached, as the budget for the City for the period of October 1, 2020, through September 30, 2021.
- SECTION 2:** The appropriation for the ensuing fiscal year for operating expenses, debt service and capital outlay budgets shall be fixed and determined as shown in Exhibit A and by reference to the Fund Summaries with account classification totals in the City Secretary's office.
- SECTION 3:** New projects described for fiscal year 2020-2021 in the Capital Improvements budget portion of the 2020-2021 budget are approved at the cost level indicated, subject to the availability of funding of project costs (Exhibit A1).
- SECTION 4:** City Council approves the monthly payment for an eligible employee to the City's Medical Insurance Internal Service Fund of \$850.00 per month (\$10,200.00 annually), per employee electing coverage.
- SECTION 5:** City Council approves a budgeted TMRS rate established according to TMRS rates for the benefit levels elected by the City.
- SECTION 6:** City Council approves a transfer of an amount equal to four (4.0%) percent of the gross revenues

received during Fiscal Year 2020-2021 from all water, wastewater, and solid waste customers, as a transfer to the General Fund to compensate the City for the use of streets and rights-of-way by the Water, Wastewater, and Solid Waste Funds.

**SECTION 7:** City Council hereby has reviewed and approves the Fiscal and Budgetary, and Purchasing Policies (Exhibit B).

**SECTION 8:** City Council approves fees, rates, charges and their associated revenue, which is incorporated into the budget; Exhibit D.

Exhibit D authorizes water rate increases as noted for volumetric rates.

**SECTION 9:** City Council has reviewed and approves the investment policies, strategies, and the Investment and Banking Policies and Investment Policy Statement for the Post-Employment Benefit Plan (Exhibit C).

**SECTION 10:** The City Secretary is directed to maintain a copy of the adopted budget, to file a copy of it with the City Library and the County Clerk, and to publish a notice saying the budget is available for public inspection [Texas Local Government Code §§ 102.008 and 102.009(d)].

**SECTION 11:** Council may amend this budget from time to time as provided by law for the purposes of authorizing emergency expenditures or for municipal purposes, provided, however, no obligation shall be incurred or any expenditure made except in conformity with the budget [Texas Local Government Code §§ 102.009-102.011; Huntsville City Charter §§ 11.06-11.07].

**SECTION 12:** The City Manager may, within the policies adopted within this budget, authorize transfers between budget line items; City Council may transfer any unencumbered appropriated balance or portion of it from one office, department, or agency to another at any time, or any appropriation balance from one expenditure account to another within a single office, department, or agency of the City [Huntsville City Charter § 11.06].

**SECTION 13:** City Council expressly repeals all previous budget ordinances and appropriations if in conflict with the provisions of this ordinance. If a court of competent jurisdiction declares any part, portion, or section of this ordinance invalid, inoperative, or void for any reason, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, or sections, or parts of a section of this ordinance, which provisions shall be, remain, and continue to be in full force and effect.

**SECTION 14:** This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this, the 15<sup>th</sup> day of September 2020.

**THE CITY OF HUNTSVILLE, TEXAS**

  
Andy Brauninger, Mayor

**ATTEST:**

  
Brenda Poe, City Secretary

**APPROVED AS TO FORM:**

  
Leonard Schneider, City Attorney

**ORDINANCE NO. 2020-44**

**AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING TAXES FOR THE CITY OF HUNTSVILLE FOR THE 2020-2021 FISCAL YEAR UPON ALL TAXABLE PROPERTY LOCATED WITHIN AND SUBJECT TO TAXATION IN THE CITY; AND PROVIDING FOR THE EFFECTIVE DATE HEREOF.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, THAT:**

**SECTION 1:** There is levied and assessed and shall be collected for the 2020-2021 fiscal year ending September 30, 2021, an ad valorem tax of NO AND 30.62/100 (\$0.3062) DOLLARS for each ONE HUNDRED (\$100.00) DOLLARS of assessed value of property located within the city limits of Huntsville, Texas on January 1, 2020, made taxable by law, which when collected, shall be apportioned among funds and departments of the city government of the City of Huntsville for these purposes:

General Fund Operations	\$0.2399
Debt Service for Payment of General Obligations Indebtedness	<u>\$0.0663</u>
	\$0.3062

**SECTION 2:** All property upon which tax is levied shall be assessed on the basis of 100 percent of its appraised value [Property Tax Code § 26.02].

**SECTION 3:** This ordinance shall take effect from and after its passage by City Council.

**PASSED AND APPROVED on this 15<sup>th</sup> day of September 2020.**

**THE CITY OF HUNTSVILLE, TEXAS**

  
\_\_\_\_\_  
Andy Brauninger, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Brenda Poe, City Secretary

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Leonard Schneider, City Attorney

## Fiscal and Budgetary Policies

### I. STATEMENT OF PURPOSE

The purpose of the Fiscal and Budgetary Policies is to identify and present an overview of policies dictated by state law, the City Charter, City ordinances, and administrative policies. The aim of these policies is to achieve long-term stability and a positive financial condition. These policies provide guidelines to the administration and finance staff in planning and directing the City's day-to-day financial affairs and in developing financial recommendations to the City Council. These policies set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist in the decision-making process. These policies provide guidelines for evaluating both current activities and proposals for future programs.

These policies represent long-standing principles, traditions and practices which have guided the City in the past and have helped maintain financial stability. An important aspect of the policies is the application of budget and fiscal policies in the context of a long-term financial approach. The scope of these policies span accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management and debt management.

The City Council and/or Finance Committee annually review and approve the Fiscal and Budgetary Policies as part of the budget process.

### II. BASIS OF ACCOUNTING

A. **Accounting in Accordance With GAAP.** The City's finances shall be accounted for in accordance with generally accepted accounting principles as established by the Governmental Accounting Standards Board.

1. **Organization of Accounts.** The accounts of the City shall be organized and operated on the basis of funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions

2. **Fund Structure.** The City of Huntsville uses the following fund groups:

**Governmental Funds**

General Fund  
General Obligation Debt Service Fund  
Capital Projects Funds

**Special Revenue Funds:**

Municipal Court Special Revenues	
Library Special Revenues	Airport Special Revenues
Police Special Revenues	Hotel/Motel Tax & Arts

**Proprietary Funds:****Enterprise Funds:**

Utility Fund (Water & Wastewater operations)  
Solid Waste

**Internal Service Funds:**

Medical Insurance      Equipment Replacement  
Computer Replacement

**Permanent Funds:**

Library Endowment  
Oakwood Cemetery Endowment

**Trust Funds:**

Retiree PEB Trust –Medical      Scholarship Fund  
Employee Assistance Fund

3. **Governmental Fund Types.** Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, General Obligation Debt Service and Capital Project funds. Governmental fund types shall use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.
4. **Proprietary Fund Types.** Proprietary fund types are used to account for the City's business type activities (e.g., activities that receive a significant portion of their funding through user charges). The City has two types of proprietary funds: Enterprise Funds and Internal Service Funds. The City's Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Enterprise funds receive their revenues primarily through user charges for service. Internal Service funds receive their revenues primarily from the other funds of the City.
5. **Permanent Funds.** The Library Endowment Fund and Oakwood Cemetery Endowment Fund are used to account for endowments received by the City. Money available for expenditures in these funds are the accumulated interest earnings.
6. **Trust Funds.** The PEB Trust for retirees is used to account for funds designated for use for retiree Health Insurance costs if needed. Monies in this Fund help to lessen the City's Unfunded Accrued Actuarial Liability (UAAL) that is the result of the City providing a health insurance benefit to certain retirees. The Employee Assistance Fund is funded by contributions from City employees and monies are used to assist employees encountering catastrophic illness (examples – cancer, vehicle accidents, etc.) medical costs. The Scholarship Fund is also funded by contributions from

employee. The monies are used to provide scholarships to graduating seniors of employees who will be continuing their education at a university, junior/community college, or a technical school.

7. **Encumbrance Accounting.** The City shall utilize encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.

### III. OPERATING BUDGET

#### A. BUDGET PROCESS.

1. **Proposed Budget.** Section 11.05 of the City Charter requires that the City Manager submit to the City Council a proposed budget at least 30 days prior to the end of the fiscal year that presents a complete financial plan for the ensuing year. Public hearings shall be held in the manner prescribed by the laws of the State of Texas relating to budgets in cities and towns. The Charter requires that no budget be adopted or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations. Past practice has been to present a draft budget to City Council at least six weeks prior to fiscal year end.
  - a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget (same level of service) for operations and maintenance costs, (3) decision packages for capital and other (non-capital) project costs, and (4) revenues.
  - b. The budget review process shall include City Council participation in the development of each of the four segments of the proposed budget.
  - c. The budget process will allow the opportunity for the City Council to address policy and fiscal issues.
  - d. A copy of the proposed budget shall be posted on the City's website when it is submitted to the City Council.
2. **Modified Incremental Approach.** The operating budget less prior year supplemental requests, shall serve as the starting point for budget estimates.
3. **Adoption.** Upon the presentation of a proposed budget document to the City Council, the City Council shall call and publicize a public hearing. The City Council shall subsequently adopt by Ordinance such budget, as it may have been amended, as the City's Annual Budget, effective for the fiscal year beginning October 1.

As required by Section 11.05 of the Charter, if the City Council takes no action to adopt a budget on or prior to September 27th, the budget as submitted by the City Manager, is deemed to have been finally adopted by the City Council.

4. **Government Finance Officers Association.** The annual budget shall be submitted

- to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.
5. **Truth in Taxation.** Budget development procedures will be in conformance with State law, outlined in the Truth in Taxation process. In the event of a tax increase, at least two notices will be given and public hearings held.
- B. **PLANNING.** Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget planning process is for a five year period recognizing that budgets are influenced by decisions made in prior year budgets and that decisions made in the current year budgets serve a precursor to future budget requirements. The City shall recognize both short-term needs and objectives in relation to the long-term goals of the City.
- C. **PREPARATION.** The operating budget is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, internal service funds, and all special revenue funds of the City. An annual budget shall be prepared for all funds of the City, with the exception that capital projects will be budgeted on a project length basis, rather than an annual basis.
1. **Basis of Budget.** Operating budgets are adopted on a basis consistent with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, unmatured interest on long-term debt is recognized when due, and debt principal is budgeted in the year it is to be paid.
    - a. Governmental Fund Types are budgeted on a modified accrual basis, with exceptions as noted above. Revenues are included in the budget in the year they are expected to become measurable and available. Expenditures are included in the budget when they are measurable, a liability is incurred, and the liability will be liquidated with resources included in the budget.
    - b. Capital project budgets are project length budgets and are budgeted on a modified accrual basis.
    - c. Proprietary fund types are budgeted generally on an accrual basis with exceptions as noted above. Revenues are budgeted in the year they are expected to be earned and expenses are budgeted in the year the liability is expected to be incurred. The emphasis is on cash transactions in lieu of non-cash transactions, such as depreciation. The focus is on the net change in working capital.
  2. **Legal Level of Control.** The budget shall be adopted at the "legal level of control," which is, by Division, within individual funds. The level at which management, without prior council approval, loses the ability to reapply budgeted resources from one use to another is known as the budgets' "legal level of control." The City has a number of levels of detail in the operating budgets - the fund, the department, the division, the object and the line item.

Example:

Fund - General Fund  
 Department - Public Safety  
 Division - Police  
 Object - Salaries, Other Pay and Benefits  
 Line Item - Regular Salaries

In the above example, the legal level of control is the budget total for the Police Division. Department Heads may not exceed budget allocations at the object code level in controllable account without City Manager approval.

3. **Identify Available Funds.** The budget shall be sufficiently detailed to identify all available funds. The format will include estimated beginning funds, sources of funds, uses of funds, and estimated remaining funds at budget year-end. An actual prior year, estimated current year and proposed budget shall be presented.
4. **Interfund Transfers/Charges.** A summary showing transfers and charges between funds will be provided during the budget process to explain the "double counting" of revenues and expenditures.
5. **Periodic Reports.** In compliance with Section 11.02(e) of the Charter, the City will maintain a budgetary control system to ensure adherence to the budget and will prepare periodic reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.
6. **Self Sufficient Enterprise Funds.** Enterprise operations, Utility Fund, Solid Waste, are intended to be self-sufficient.
7. **Administrative Cost Reimbursement.** Enterprise fund budgets shall include a reimbursement to the General Fund to pay a proportionate share of administrative costs. Documentation to support the transfer shall be presented to City Council during the budget process.
8. **Charges to Other Funds by Internal Service Funds.** Charges by internal service funds to user divisions and funds shall be documented as part of the budget process.
9. **Appropriations Lapse.** Pursuant with Section 11.06 of the Charter, annual appropriations lapse at year end. Items purchased through the formal purchase order system (i.e., the encumbered portions), and not received by fiscal year end, are presented to City Council for re-appropriation in the subsequent fiscal year. To be eligible for automatic re-appropriation in a subsequent year, the goods or services must have been ordered in good faith and appropriated in the year encumbered.. The original budget is amended to include the re-appropriations. Capital projects budgets do not lapse at year-end.
10. **Performance Indicators and Productivity Indicators.** The annual budget, where possible, will utilize performance measures and productivity indicators.

D. **BALANCED BUDGET.** The budget shall be balanced using a combination of current

revenues and available funds. Current year operating expenses shall be funded with current year generated revenues. No budget shall be adopted unless the total of estimated revenues, income, and funds available is equal to or in excess of such budget.

- E. REPORTING. Periodic financial reports shall be prepared to enable the Department Heads to manage their budgets and to enable monitoring and control of the budget.
- F. CONTROL. Operating Expenditure Control is addressed in Section V of these Policies.
- G. CONTINGENT APPROPRIATION. The General Fund, Utility Fund and Solid Waste Fund may have an adequate contingent appropriation. This contingent appropriation, titled "Reserve for Future Allocation", shall be disbursed only by transfer to another departmental appropriation. Transfers from this item shall be controlled as outlined in Section VI, D of these policies.
- H. EMPLOYEE BENEFITS. The City budget process shall include a review of employee benefits.
  - 1. Medical Insurance Fund - The Finance Committee shall review rates to be charged for employee and dependent coverage.
  - 2. Retirement Plan - The City is a member of the Texas Municipal Retirement System (TMRS). Employees working at least 1,000 hours per year shall contribute 7% to the TMRS plan. The City's match will be established according to TMRS rates for the benefit levels elected by the City. Any budgeted funds not spent can be deposited with TMRS to reduce the City's unfunded liability with Council's approval or will revert back to the unallocated monies in the appropriate fund.
  - 3. Workers Compensation Insurance - The City shall participate in the Texas Municipal League (TML) Workers Compensation Risk Pool. Rates for required coverage will be established by the Pool, adjusted for experience on an annual basis. Refunds that may be granted through the pool will be prorated between the City funds. Unspent monies will revert back to the appropriate fund.
  - 4. Social Security/Medicare - The City does not pay Social Security for employees. Medicare is paid for employees hired after March 31, 1986 or for those employees otherwise having access through the City.
  - 5. Recommendations for adjustments to the pay and classification system will be made annually in order to maintain external parity and internal equity. Recommendations will be built into the proposed basic budget.

#### IV. RESERVES/UNALLOCATED FUNDS

- A. OPERATING RESERVES/FUND BALANCES. The City shall maintain unallocated reserves in operating funds to pay expenditures caused by unforeseen emergencies or for shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. Generally, unallocated reserves for all operating funds excluding, Internal Service Funds, Capital Projects, and Special Revenue Funds shall be maintained at a minimum amount of 25% of the annual budget (less transfers to capital projects) for each fund unless specifically identified in this section. Unallocated reserves shall not be used to support on-going operating expenditures. This reserve is defined as unreserved

current assets less inventory and on-going receivables (ex. utility billing, sales tax) minus current liabilities payable from these assets.

**B. FUND BALANCES USED FOR CAPITAL EXPENDITURES.** Reserves shall be used for one time capital expenditures only if:

1. there are surplus balances remaining after all reserve and fund allocations are made; or
2. the City has made a rational analysis with justifying evidence that it has an adequate level of short and long-term resources.

**C. SPECIFIC APPROPRIATION BY CITY COUNCIL.** If fund balances are used to support one time capital and onetime non-operating expenditures, the funds must be specifically appropriated by the City Council.

**D. CITY MANAGER'S AUTHORITY TO ASSIGN FUND BALANCE/UNALLOCATED RESERVES.**

At times, the City may be in various planning stages of projects. Each project will undoubtedly have its own funding considerations and challenges. As a means of planning for projects and ensuring (when necessary and appropriate) the availability of Unallocated Reserves to pay for projects, the City Manager is hereby authorized to place certain Unallocated Reserves in each of the City's funds in "Assigned" status. The definition of the term Assigned is as follows: Assigned Unallocated Reserves includes amounts that are constrained by the City's intent to be used for a specific purpose but are neither restricted nor committed (as defined by GASB 54). When Unallocated Reserves are placed in the "Assigned" status, they are to be noted and reduced as part of the balance of Unallocated Reserves as calculated in the Fiscal and Budgetary Policies , Section IV, A. The City Manager may assign Unallocated Reserves under the following circumstances if the amount exceeds \$50,000:

1. Matching funds for grants applied for with approval from the City Council.
2. When the City Manager is presented with documentation illustrating an adopted Capital Improvement Project is expected to be in excess of budgeted funds.
3. When the City Manager has documented reason to believe that claims will exceed budgeted revenues in the City's Medical Insurance Fund.
4. When the City is engaged in litigation for which there is not expected to be third party insurance coverage.
5. For Economic Development Incentive Agreements and/or Developers Agreements approved by Council.
6. When the City Manager has documented reason to believe an amendment to the budget will be necessary for which Unallocated Reserves will be the most likely source of funds.
7. When the Council has approved a project and directed staff to proceed and the next sequential step in the project (feasibility study, programming, rate study, conceptual design, full design or construction) has not yet been identified for funding.

The City Manager and/or his designee shall update the Assigned Unallocated Reserve three times annually as follows:

1. As soon as practical after the Council has adopted the Budget.
2. As soon as practical after the Comprehensive Annual Financial Report is complete.
3. In conjunction with the annual budget adoption.

The updates described above will be reviewed, discussed and adopted by the Council Finance Committee.

- E. SPECIAL REVENUE FUNDS. Monies in the Special Revenue Funds shall be expended for their intended purposes, in accordance with an approved budget. There is no reserve requirement.
- F. CAPITAL PROJECT FUNDS. Monies in the Capital Projects Funds shall be expended in accordance with an approved budget. There is no reserve requirement.
- G. INTERNAL SERVICE FUNDS. Working capital in equipment replacement funds will vary to meet annual fluctuations in expenditures. Monies in the Internal Service Funds shall be expended for their intended purpose in conformance with the approved budget and approved replacement schedules. Additions to the Fleet or additional computer equipment will not be funded from replacement funds without council approval.
- H. GENERAL OBLIGATION DEBT SERVICE FUND AND INTEREST ACCOUNTS. Reserves in the General Obligation Debt Service Fund and Utility Fund's Interest and Sinking accounts shall be maintained as required by outstanding bond indentures. Reduction of reserves for debt shall be done only with City Council approval after Council has conferred with the City's financial advisor to insure there is no violation of bond covenants.
- I. DEBT COVERAGE RATIOS. Debt Coverage Ratios shall be maintained as specified by the bond covenants.
- J. MEDICAL INSURANCE FUND RESERVE. A reserve shall be established in the City's Health Insurance Fund to avoid potential shortages. The reserve amount shall be 6 months of budgeted claims for Medical and Dental claims. Such reserve shall be used for no purpose other than for financing losses under the insurance program.
- K. The City shall contract for an actuarial review once every two years related to its OPEB liability for retiree medical insurance benefit, in accordance with Government Accounting Standard Board pronouncements.

## V. REVENUE MANAGEMENT

- A. CHARACTERISTICS OF THE REVENUE SYSTEM. The City strives for the following optimum characteristics in its revenue system:
  1. **Simplicity and Certainty.** The City shall strive to keep the revenue classification system simple to promote understanding of the revenue sources. The City shall describe its revenue sources and enact consistent collection policies to provide assurances that the revenues are collected according to budgets and plans.

2. **Equity.** The City shall make every effort to maintain equity in its revenue system structure. The City shall minimize all forms of subsidization between entities, funds, services, utilities, and customers.
  3. **Realistic and Conservative Estimates.** Revenues are to be estimated realistically. Revenues of volatile nature shall be budgeted conservatively.
  4. **Centralized Reporting.** Receipts will be submitted daily to the Finance Department for deposit and investment. Daily transaction reports and supporting documentation will be prepared.
  5. **Review of Fees and Charges.** The City shall review all fees and charges annually in order to match fees and charges with the cost of providing that service.
  6. **Aggressive Collection Policy.** The City shall follow an aggressive policy of collecting revenues. Utility services will be discontinued (i.e. turned off) for non-payment in accordance with established policies and ordinances. The attorney responsible for delinquent tax collection, through the central collection agency, shall be encouraged to collect delinquent property taxes using an established tax suit policy and sale of real and personal property to satisfy non-payment of property taxes. A warrant officer will aggressively pursue outstanding warrants, and the Court will use a collection agency to pursue delinquent fines.
- B. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance current ongoing operations. Non-recurring revenues will be used only for one-time expenditures such as capital needs.
- C. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value based on the appraisal supplied by the Walker County Appraisal District. Reappraisal and reassessment is as provided by the Appraisal District. Property tax rates shall be maintained at a rate adequate to fund an acceptable service level. Based upon taxable values, rates may be adjusted to fund this service level. Collection services shall be contracted out with a central collection agency, currently the Walker County Appraisal District.
- D. **INTEREST INCOME.** Interest earned from investment of available monies, whether pooled or not, shall be distributed to the funds in accordance with the equity balance of the fund from which monies were invested.
- E. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, the direct and indirect costs of that service shall be offset wholly or partially by a fee where possible. There shall be an annual review of fees and charges to ensure that the fees provide adequate coverage of costs of services. Full fee support for operations and debt service costs shall be required in the Proprietary Funds. Partial fee support shall be generated by charges for miscellaneous licenses and fines, sports programs, and from other parks, recreational, cultural activities, and youth programs.
- F. **UTILITY RATES.** The City shall review and adopt utility rates annually that generate revenues required to cover operating expenditures, meet the legal requirements of applicable bond covenants, and provide for an adequate level of working capital.

- G. COST REIMBURSEMENTS TO THE GENERAL FUND. The General Fund shall be reimbursed by other funds for a proportionate share of administrative costs. Documentation to support the transfer shall be presented to City Council as part of the budget process.
- H. INTERGOVERNMENTAL REVENUES/GRANTS/SPECIAL REVENUES. Grant revenues and other special revenues shall be spent for the purpose(s) intended. The City shall review grant match requirements and include in the budget all grant revenues and expenditures.
- I. REVENUE MONITORING. Revenues actually received are to be regularly compared to budgeted revenues.
- J. REVENUE PROJECTIONS. Each existing and potential revenue source shall be re-examined annually.

## VI. EXPENDITURE CONTROL

- A. APPROPRIATIONS. The responsibility for budgetary control lies with the Department Head. Department Heads may not approve expenditures that exceed monies available at the object code level. Capital expenditures are approved by the City Council on a per project basis.
- B. AMENDMENTS TO THE BUDGET. In accordance with the City Charter, the City Council may transfer any unencumbered appropriated balance or portion thereof from any office, department, or agency to another at any time.
- C. CITY MANAGER'S AUTHORITY TO AMEND BUDGET.
  - 1. **Reserve for Future Allocation.** The City Manager may authorize transfers of \$50,000 or less from the budgeted Reserve for Future Allocation. For authorizations of \$25,000 or less, the City Manager will report the use of Reserve for Future Allocation as an informational item. For authorizations between \$25,001 and \$50,000, the City Manager shall provide written notice to the Council of his/her intent to authorize a transfer of Reserve for Future Allocation in excess of \$25,000 (but not more than \$50,000), and allow seven (7) business days to pass without a request by a Councilmember to place the proposed expenditure on a City Council meeting agenda for full City Council consideration.
  - 2. **Transfer Between Line Items.** The City Manager may, without prior City Council approval, authorize transfers between budget line items within a Fund with the exception that:
    - a) Transfers from Salary and Benefit accounts shall stay within the Salary and Benefits account classification/object code.
    - b) Savings from City Council approved capital purchases may not be spent for other than their intended purpose;
    - c) Additions to the Fleet and additional computer equipment may not be purchased from equipment replacement funds

3. **Capital Project Budgets.** The City Manager shall have the authority to transfer amounts between line items of a capital project budget and to transfer monies from a project's Contingency Reserve to fund change orders on the project. The City Manager, without prior Council approval, may approve a change order to a construction or engineering contract in an amount not to exceed \$50,000, as long as the cumulative total of all change orders to the project do not exceed the State allowed maximum of 25% of the original contract price.

D. **PURCHASING.** All purchases shall be made in accordance with the Purchasing Procurement and Disposition Policies approved by the Finance Committee. Purchasing will review all bids before posting. The sealed bid requirement is \$50,000 if the anticipated bid is \$50,000 or greater. Purchases of \$50,000 and more in any one fiscal year from any one vendor whether a single purchase or separate or sequential purchases require city council approval. Purchases of less than \$50,000 from a single vendor added to purchases of less than \$50,000 from another vendor creating an asset of \$50,000 or more do not require Council approval. The following shows a summary of approval requirements for purchases.

**APPROVAL REQUIREMENTS FOR PURCHASES**

Dollar Figure	Supervisor Or Director Designee	Department Director	Purchasing Agent	City Manager	City Council
Less than \$1,000	✓				
\$1,000 to less than \$8,000 (Quotation Form and Purchase Order)	✓	✓	✓		
\$8,000 to less than \$50,000 (Purchase Order)	✓	✓	✓	✓	
\$50,000 or more		✓	✓	✓	✓

✓ Denotes signature approval

E. **CONTRACTS.** The City Manager, or Mayor as authorized by Council, shall be the signature authority on contracts above \$8,000 pursuant to the approval requirement for purchases as outlines after review by the City Attorney and Finance Director.

F. **PROMPT PAYMENT.** All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within thirty (30) calendar days of receipt, in accordance with the provisions of state law. Proper procedures shall be established that enables the City to take advantage of all purchase discounts, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

## VII. CAPITAL IMPROVEMENTS PROGRAM AND THE CAPITAL BUDGET.

- A. **PROGRAM PLANNING.** The City shall develop and maintain a multi-year plan for capital improvements and make capital improvements in accordance with the approved plan. The Capital Improvements Program will be updated annually. The Capital Improvements Program (CIP) is a planning document and does not authorize or fund projects. The planning time frame for the capital improvements program will normally be five to ten years.
- B. **BUDGET PREPARATION.** The capital budget shall evolve from the Capital Improvements Program. Capital project expenditures must be appropriated in the capital budget. A funding source and resource availability shall be presented to the City Council at the time a project is presented for funding. The City's Capital Budget is to be prepared annually in conjunction with the operating budget on a fiscal year basis to ensure that capital and operating needs are balanced against each other. Projects approved for funding from the Capital Improvements Program will be included in the Capital Budget.
- C. **PROJECT LENGTH BUDGET.** A budget for a capital project shall be a project length budget. At the end of the fiscal year, the unspent budget of an approved capital project shall automatically carry forward to the subsequent fiscal year until the project is completed. At project end, funds shall be available for project reallocation or returned to the originating fund.
- D. **BUDGET AMENDMENT.** All budget amendments shall be in accordance with State law. City Manager authority to amend the budget is identified in Section VI - D.
- E. **FINANCING PROGRAMS.** Alternative financing sources will be explored. The term of the debt issue may not exceed the expected useful life of the asset.
- F. **REPORTING.** Periodic financial reports shall be prepared to enable the Department Heads to manage their capital budgets and to enable the Finance Department to monitor, report, and provide information about the capital budget.
- G. **EVALUATION CRITERIA.** Capital investments shall foster goals of economic vitality, neighborhood vitality, infrastructure preservation, provide service to areas lacking service and improve services in areas with deficient services. Evaluation criteria for selecting which capital assets and projects to include for funding shall include the following:
- mandatory projects
  - efficiency improvement
  - policy area projects
  - project's expected useful life
  - availability of state/federal grants
  - prior commitments
  - maintenance projects
  - project provides a new service
  - extent of usage
  - effect of project on operation and maintenance costs
  - elimination of hazards

## VIII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

- A. **ACCOUNTING.** The Finance Director is responsible for establishing the Chart of Accounts and for recording financial transactions.

**B. AUDITING.**

1. **Qualifications of the Auditor.** Section 11.16 of the City's Charter requires the City to be audited annually by independent accountants ("auditor"). The CPA firm must demonstrate that it has staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor must be licensed by the State of Texas.
2. **Responsibility of Auditor to City Council and Finance Committee.** The auditor is retained by and is accountable to the City Council. The auditor shall communicate directly with the Finance Committee as necessary to fulfill its legal and professional responsibilities. The auditor's report on the City's financial statements shall be completed within 120 days of the City's fiscal year end.
3. **Selection of Auditor.** The City shall request proposals for audit services at least once every three years. The City shall select the auditor by May 31, of each year. As required in Section 11.16 of the City Charter, the Auditor is appointed by the Mayor, with approval of the Council. The Certified Public Accountant shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers.
4. **Contract with Auditor.** The agreement between the independent auditor and the City shall be in form of a written contract. A time schedule for completion of the audit shall be included.
5. **Scope of Audit.** All general purpose statements, combining statements and individual fund and account group statements and schedules shall be subject to a full scope audit.
6. **Publication of Results of Audit.** As required by Section 11.16 of the City Charter, notice of the completion of the audit shall be published in a newspaper and copies placed in the office of the Director of Finance and the Huntsville Public Library. A copy will also be available in the office of the City Secretary.

**C. FINANCIAL REPORTING.**

1. **External Reporting.** As a part of the audit, the auditor shall assist with preparation of a written Comprehensive Annual Financial Report (CAFR) to be presented to the City Council. The CAFR shall be prepared in accordance with generally accepted accounting principles (GAAP) and shall be presented annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting.
2. **Availability of Reports.** The comprehensive annual financial report shall be made available to the elected officials, bond rating agencies, creditors and citizens.
3. **Internal Reporting.** The Finance Department shall prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs.

## IX. INVESTMENTS AND CASH MANAGEMENT

- A. DEPOSITORY BANK. A Depository Bank shall be selected by the City Council for a two-year period, and may be renewed in accordance with the Public Funds Investment Act. A request for proposal shall be used as the means of selecting a Depository Bank. The Depository Bank shall specifically outline safekeeping requirements.
- B. DEPOSITING OF FUNDS. The Finance Director shall promptly deposit all City funds with the Depository Bank in accordance with the provisions of the current Bank Depository Agreement and the City Council approved Investment Policies. Investments and reporting shall strictly adhere to the City Council approved Investment Policies.
- C. INVESTMENT POLICY. All funds shall be invested in accordance with the approved investment policy. Investment of City funds emphasizes preservation of principal. Objectives are, in order, safety, liquidity and yield. A procedures manual shall be approved by the Finance Committee.
- D. MONTHLY REPORT. A monthly cash and investment report shall be prepared.

## X. ASSET MANAGEMENT

- A. FIXED ASSETS AND INVENTORY. A fixed asset of the City is defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, infrastructure addition, or addition to existing land, buildings, etc. A fixed asset's cost or value is \$5,000 or more, with an expected useful life greater than one year. Improvements and infrastructure values are \$25,000 or more in cost with a useful life or extension of five years.
- B. MAINTENANCE OF PHYSICAL ASSETS. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of fixed assets.
- C. OPERATIONAL PROCEDURES MANUAL. Records shall be purged that do not meet the capitalization criteria and operational procedures shall be in accordance with a fixed asset records procedure manual.
- D. SAFEGUARDING OF ASSETS. The City's fixed assets will be reasonably safeguarded and properly accounted for. Responsibility for the safeguarding of the City's fixed assets lies with the Department Head in whose department the fixed asset is assigned.
- E. MAINTENANCE OF RECORDS. The Finance Department shall maintain the records of the City's fixed assets including description, cost, department of responsibility, date of acquisition and depreciation where applicable. Records of land and rights-of-way shall be maintained in the Planning & Development Department.
- F. ANNUAL INVENTORY. An annual inventory of assets shall be performed and accounted for by each department using guidelines established by the Finance Department. Such inventory shall be performed by the Department Head or the designated agent. The Department Head shall use a detailed listing and shall be responsible for a complete review of assigned fixed assets. A signed inventory list shall be returned to the Finance

Department.

- G. **INFRASTRUCTURE MAINTENANCE.** The City recognizes that deferred maintenance increases future capital costs. Funds shall be included in the budget each year to maintain the quality of the City's infrastructure. Replacement schedules should be developed in order to anticipate this inevitable ongoing and obsolescence of infrastructure.
- H. **SCHEDULED REPLACEMENT OF ASSETS.** As part of the ongoing replacement of assets, the City has established Equipment Replacement Funds. These funds charge the user funds, based on the estimated replacement cost and estimated life of the equipment. The City maintains fleet and computer replacement funds.

## XI. DEBT MANAGEMENT

- A. **DEBT ISSUANCE.** The City shall issue debt when the use of debt is appropriate and specifically approved by the City Council and expenditure of such monies shall be in strict accordance with the designated purpose.
- B. **ISSUANCE OF LONG-TERM DEBT.** The issuance of long-term debt is limited to use for capital improvements or projects that cannot be financed from current revenues or resources and future citizens will receive a benefit from the improvement. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, street improvements, or construction projects to provide for the general good. For purposes of this policy, current resources are defined as that portion of fund balance in excess of the required reserves. The payback period of the debt will be limited to the estimated useful life of the capital projects or improvements.
- C. The City shall strive to schedule debt issues to take advantage of the small issuer status designation in regard to Federal Arbitrage laws.
- D. **PAYMENT OF DEBT.** When the City utilizes long-term debt financing it will ensure that the debt is financed soundly by realistically projecting the revenue sources that will be used to pay the debt; and financing the improvement over a period not greater than the useful life of the improvement.
- E. **TYPES OF DEBT.**
  - 1. **General Obligation Bonds (G.O.'s).** General obligation bonds shall be used only to fund capital assets of the general government, and not used to fund operating needs of the City. General obligation bonds are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a bond issue shall not exceed the useful life of the asset(s) funded by the bond issue. General obligation bonds must be authorized by a vote of the citizens of the City of Huntsville.
  - 2. **Revenue Bonds (R.B.'s).** Revenue bonds shall be issued as determined by City Council to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue.
  - 3. **Certificates of Obligation (C.O.'s).** Certificates of obligation may be used in order to

- fund capital assets. Debt service for C.O.'s may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. C.O.'s may be used to fund capital assets where full bond issues are not warranted as a result of the cost of the asset(s) to be funded through the instrument. Infrastructure and building needs may also be financed with Certificates of Obligation, after evaluation of financing alternatives by the City's Financial Advisor. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue.
4. **Tax Anticipation Notes.** Tax Anticipation Notes may be used to fund capital assets of the general government or to fund operating needs of the City. Tax Anticipation Notes are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a note issue shall not exceed the useful life of the asset(s) funded by the debt issued or seven years whichever is less.
  5. **Capital Lease.** Capital leases may be used to fund capital assets with shorter lives (generally less than 10 years) for vehicles, equipment and software. The term shall not exceed the useful life of the assets.
- F. **METHOD OF SALE.** The City shall use a competitive bidding process in the sale of bonds and certificates of obligation unless some other method is specifically agreed to by City Council.
- G. **FINANCIAL ADVISOR.** The Finance Committee will recommend to the City Council a financial advisor to oversee all aspects of any bond issue.
- H. **ANALYSIS OF FINANCING ALTERNATIVES.** Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.
- I. **DISCLOSURE.** Full disclosure of operations shall be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, shall prepare the necessary materials for presentation to the rating agencies, and shall aid in the production of Offering Statements.
- J. **DEBT STRUCTURING.** The City will generally issue debt for a term not to exceed 20 years. The City will exceed a 20-year term only upon recommendation of the City's Financial Advisor and in no case shall the term of the debt issue exceed the life of the asset acquired. The repayment schedule shall approximate level debt service unless operational matters dictate otherwise or if market conditions indicate a potential savings could result from modifying the level payment stream. Consideration of market factors, including tax-exempt qualification, and minimum tax alternatives will be given during the structuring of long-term debt instruments.
- K. **FEDERAL REQUIREMENTS.** The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.
- L. **BIDDING PARAMETERS.** The notice of the sale of bonds will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:
- **Limits between lowest and highest coupons**
  - **Coupon requirements relative to the yield curve**

- **Method of underwriter compensation, discount or premium coupons**
- **Use of bond insurance**
- **Call provisions**

## XII. INTERNAL CONTROLS

- A. **WRITTEN PROCEDURES.** Wherever possible, written procedures shall be established and maintained by the Finance Department for all functions involving cash handling and/or accounting throughout the City. These procedures shall embrace the general concepts of fiscal responsibility set forth in this policy statement.
- B. **DEPARTMENT HEAD RESPONSIBILITIES.** Each Department Head is responsible to ensure that good internal controls are followed throughout the Department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.
- C. **COMPUTER SYSTEM/DATA SECURITY.** The City shall provide security of its computer system and data files through physical security and appropriate backup procedures. A disaster recovery plan shall be developed by the Information Services Department. Computer systems shall be accessible only to authorized personnel.

## XIII. RISK MANAGEMENT

- A. **RESPONSIBILITY.** A risk manager is responsible for the general risk liability insurance risk management function of the City. Recommendations for deductibles, limits of coverage, etc. shall be presented to the Finance Committee for review.
- B. **EMPLOYEE SAFETY.** The City will aggressively pursue opportunities to provide for employee safety. The goal will be to minimize the risk of loss, with an emphasis on regularly scheduled safety programs.
- C. **SELF INSURED HEALTH INSURANCE.** A detailed annual report shall be given to the Finance Committee that includes available funds, expected payouts in the plan, reinsurance costs and a rate recommendation. The presentation shall include a proposed budget for a period coinciding with the City's fiscal year.

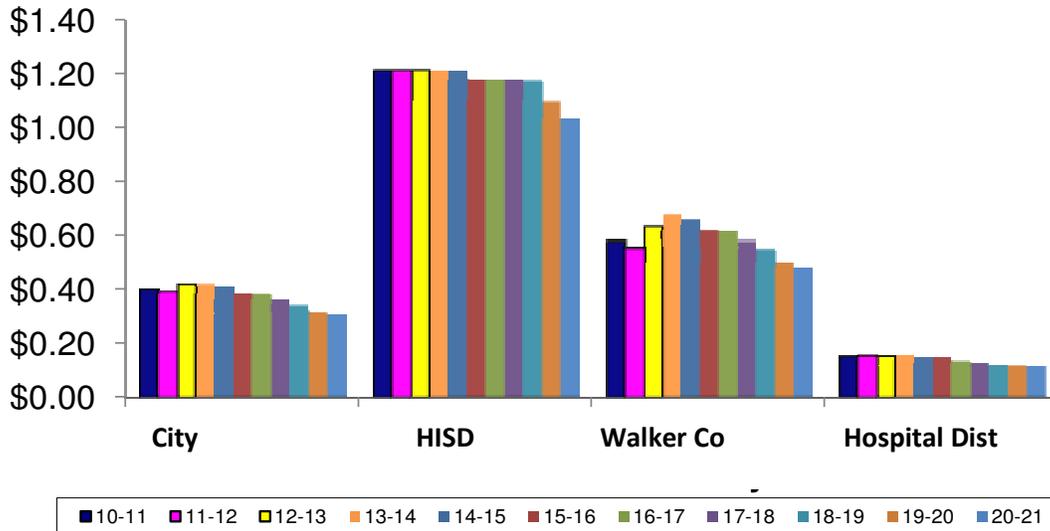
## XIV. ROLE OF THE FINANCE COMMITTEE OF CITY COUNCIL

The finance committee appointed by City Council upon recommendation of the Mayor shall have responsibilities including:

- A. Monitoring and recommending changes to the Investment Policy;
- B. Managing the audit;
- C. Review of liability insurance coverage's.
- D. Oversight of budget and finances

Property Tax Rates  
All Overlapping Governments  
Ten Year Period and FY 20-21

Fiscal Year	City			Huntsville ISD	Walker County	Hospital District	Total
	General	Debt Service	Total				
2010-11	.21340	.18730	.4007	1.21	.5793	.1530	2.3430
2011-12	.23810	.15340	.3915	1.21	.5536	.1568	2.3119
2012-13	.26390	.15670	.4206	1.21	.6355	.1554	2.4215
2013-14	.2920	.1286	.4206	1.21	.6778	.159	2.4674
2014-15	.2862	.1244	.4106	1.21	.6589	.1537	2.4332
2015-16	.2833	.1005	.3838	1.18	.6206	.1537	2.3381
2016-17	.2838	.0971	.3809	1.18	.6157	.1346	2.3112
2017-18	.2745	.0921	.3666	1.18	.5815	.1254	2.2535
2018-19	.2620	.0802	.3422	1.175	.5494	.1187	2.1853
2019-20	.2516	.0629	.3148	1.0980	.5018	.1162	2.0308
<b>2020-21</b>	<b>.2399</b>	<b>.0663</b>	<b>.3062</b>	<b>1.0378</b>	<b>.4808</b>	<b>.1136</b>	<b>1.9384</b>



*City of Huntsville*  
**Summary of Budgeted Personnel (FTEs) by Fund and Department**

	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
<b>General Fund</b>					
<b><u>Charter Offices/General Administration</u></b>					
City Manager	2.00	2.00	2.00	2.00	2.00
City Secretary	2.00	2.00	2.00	2.00	2.00
City Attorney	-	-	-	-	-
City Judge	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>Human Resources Department</u></b>					
Human Resources	4.00	4.00	4.00	4.00	4.00
Municipal Court	-	-	5.50	5.50	5.50
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>
<b><u>Information Technology Department</u></b>					
Information Technology	5.00	5.00	5.00	5.00	5.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>Finance Department</u></b>					
Finance	7.00	7.00	7.00	6.00	6.00
Purchasing	1.00	1.00	1.00	1.00	1.00
Municipal Court	4.50	5.50	-	-	-
Grants Management	3.00	2.00	1.00	1.00	1.00
<b>Total</b>	<b>15.50</b>	<b>15.50</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>
<b><u>Public Works Department</u></b>					
Public Works Administration	3.00	3.00	3.00	3.00	3.00
Street Department*	11.00	10.00	11.00	12.00	12.00
Garage Operations	7.50	7.50	7.50	7.50	7.50
Warehouse	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>22.50</b>	<b>21.50</b>	<b>22.50</b>	<b>23.50</b>	<b>23.50</b>
<b><u>Development Services</u></b>					
Planning	2.50	2.50	2.50	2.50	2.50
Customer Service - Service Center	3.50	3.50	3.50	3.00	3.00
Central Inspection	6.00	5.50	5.50	6.50	6.50
Health	2.00	2.00	2.00	2.00	2.00
Main Street	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>15.00</b>	<b>14.50</b>	<b>14.50</b>	<b>15.00</b>	<b>15.00</b>
Municipal Court moved from the Finance department to Human Resources in FY 19					
<b><u>Engineering</u></b>					
Engineering	6.00	8.00	8.00	8.00	8.00
GIS	3.00	3.00	3.00	3.00	3.00
Survey	3.00	2.00	3.00	3.00	3.00
<b>Total</b>	<b>12.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
<b><u>Parks &amp; Leisure Department</u></b>					
Parks & Leisure Administration	2.00	2.00	2.00	2.00	2.00
Recreation	-	-	-	-	-
Parks Maintenance	10.75	10.75	10.75	10.75	10.75
Aquatic Center	2.50	2.50	2.50	2.50	2.50
Cemetery	1.00	1.00	1.00	1.00	1.00
Building Services	2.00	2.00	2.00	4.00	4.50
Library	9.66	9.66	9.66	9.16	9.16
<b>Total</b>	<b>27.91</b>	<b>27.91</b>	<b>27.91</b>	<b>29.41</b>	<b>29.91</b>
<b><u>Economic Development &amp; Tourism Department</u></b>					
Community & Economic Development Admin.	-	-	-	-	-
Economic Development	-	-	1.00	1.00	1.00
Visitors Center Gift Shop	1.00	1.00	1.00	-	-
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>
<b><u>Public Safety Department</u></b>					
Public Safety Administration	2.00	2.00	2.00	2.00	2.00
Police	58.00	59.00	59.00	61.00	61.00
Fire	16.00	16.00	17.00	18.00	19.00
<b>Total</b>	<b>76.00</b>	<b>77.00</b>	<b>78.00</b>	<b>81.00</b>	<b>82.00</b>
<b><u>Total General Fund</u></b>	<b><u>183.91</u></b>	<b><u>184.41</u></b>	<b><u>187.41</u></b>	<b><u>191.41</u></b>	<b><u>192.91</u></b>
<b>School Resource Officer Fund</b>					
<b><u>Public Safety Department</u></b>					
School Resource Officer	6.00	6.00	6.00	6.00	6.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b><u>Total School Resource Officer Fund</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>
<b>Utility Fund</b>					
<b><u>**Public Works Department-Water</u></b>					
Water Production	3.00	3.00	3.00	3.00	3.00
Water Distribution	13.00	13.00	13.00	13.00	13.00
Meter Reading	4.00	3.00	3.00	3.00	3.00
<b>Total</b>	<b>20.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>
<b><u>**Finance Department -Water</u></b>					
Utility Billing	5.50	5.50	5.50	5.50	5.50
<b>Total</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
<b>***Public Works Department -Wastewater</b>					
Wastewater Collection	9.00	9.00	9.00	10.00	10.00
AJ Brown WWTP	5.00	5.00	5.00	5.00	5.00
NB Davidson WWTP	4.00	4.00	4.00	4.00	4.00
Robinson Creek WWTP	4.00	4.00	4.00	4.00	4.00
Environmental Services	3.00	3.00	3.00	3.00	3.00
Street Sweeping	1.00	1.00	1.00	1.00	2.00
Drainage	3.00	3.00	3.00	3.00	3.00
<b>Total</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>30.00</b>	<b>31.00</b>
<b>Total Utility Fund</b>	<b>54.50</b>	<b>53.50</b>	<b>53.50</b>	<b>54.50</b>	<b>55.50</b>

\*The Water Fund and the Wastewater Fund were combined to form the Utility Fund in FY 2018

\*\*Water Fund prior to FY 2018

\*\*\*Wastewater Fund Prior to FY 2018

**Solid Waste Fund**

**Public Works Department**

Commercial Collection	6.00	6.00	6.00	6.00	6.00
Solid Waste Disposal	9.00	9.00	4.50	4.50	4.50
Residential Collection	7.00	7.00	7.00	7.00	7.00
Recycling	1.00	1.00	1.00	1.00	1.00
<b>Total</b>	<b>23.00</b>	<b>23.00</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>
<b>Total Solid Waste Fund</b>	<b>23.00</b>	<b>23.00</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>

**H/M Tax - Tourism & Visitors Center**

**Tourism & Cultural Services Department**

Arts & Visitor Center	1.75	1.75	1.75	1.50	1.50
Tourism	2.00	2.00	2.00	1.00	1.00
Visitors Center	2.50	2.50	2.50	4.00	4.00
<b>Total</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.50</b>	<b>6.50</b>
<b>Total H/M Tax - Tourism &amp; Visitors Center</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.50</b>	<b>6.50</b>

<b>Total Full Time Equivalents</b>	<b>273.66</b>	<b>273.16</b>	<b>271.66</b>	<b>276.91</b>	<b>279.41</b>
<b>Current actual number of full-time positions</b>	<b>263.00</b>	<b>263.00</b>	<b>262.00</b>	<b>264.00</b>	<b>264.00</b>
<b>Current actual number of part-time positions</b>	<b>16.00</b>	<b>19.00</b>	<b>19.00</b>	<b>22.00</b>	<b>22.00</b>
<b>Budgeted number of interns</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Budgeted number of volunteer firefighters</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>	<b>41.00</b>

## ***Summary of Personnel Changes for FY 2021***

### **General Fund**

#### **Building Services Department**

Building Services Department - Added 1/2 position 0.50

#### **Fire Department**

Fire Department - Added one position 1.00

#### **Net Position Additions/Deletions General Fund**

1.50

### **Utility Fund**

Street Sweeping - Added one position 1.00

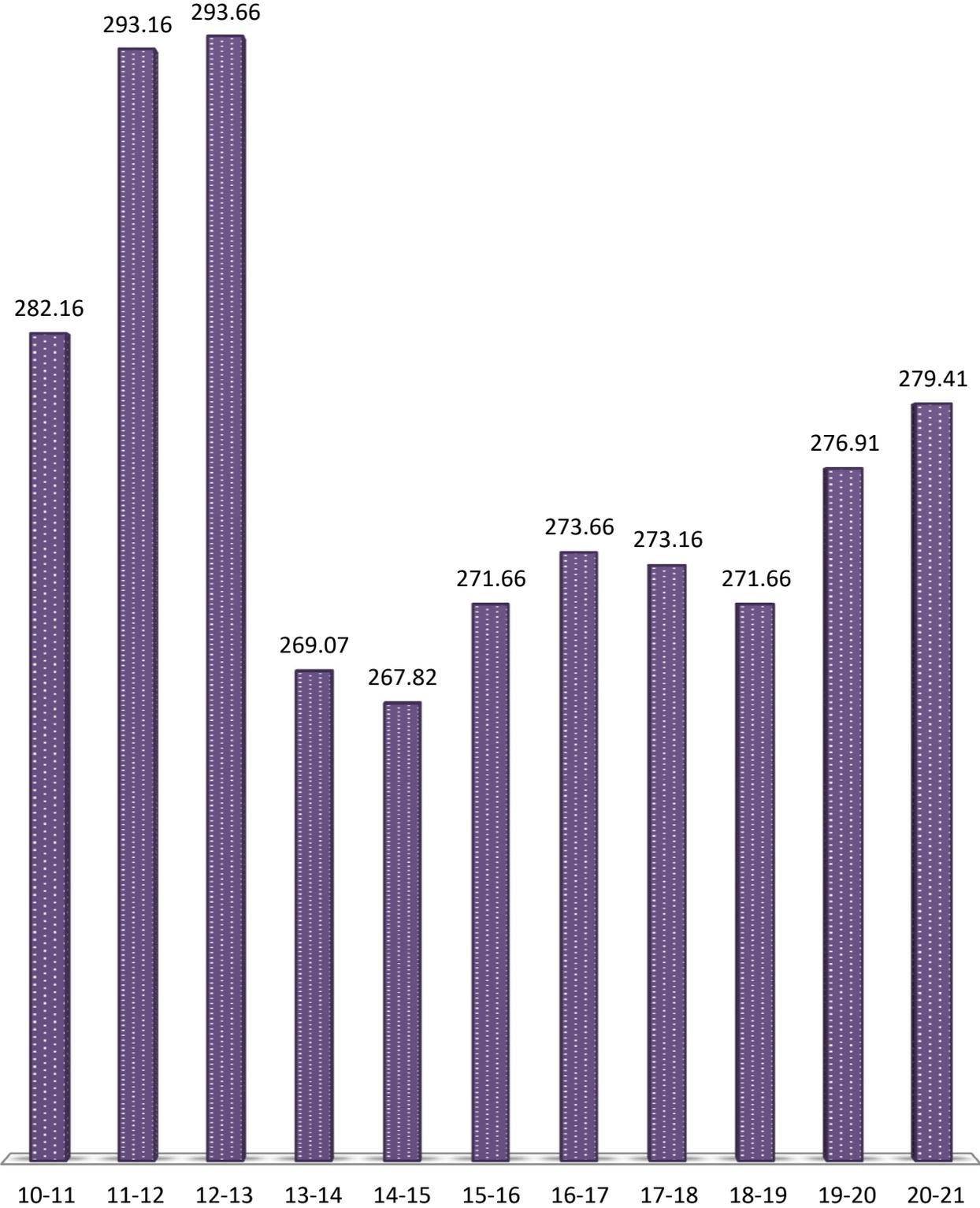
#### **Net Position Additions/Deletions Utility Fund**

1.00

#### **Net Position Additions/Deletions All Funds**

2.50

City of Huntsville  
Full Time Equivalents Count per Fiscal Year



## Summary of Transfers and Internal Charges

### Summary of Transfers

T O		General Fund	General Fund - ROW Maint.	Debt Service	Police SRO SRF	Capital Equipment	Computer Equipment	Arts & Visitor Center SRF	Airport SRF	CIP Projects	Total Out
<b>F</b>	General Fund	-	-	288,250	152,000	371,810	170,011	94,954	-	860,000	1,937,025
<b>R</b>	Debt Service Fund	-	-	-	-	-	-	-	-	-	-
<b>O</b>	Utility Fund - Water	4,920	742,676	791,000	-	44,366	26,015	-	-	-	1,608,977
<b>M</b>	Utility Fund -Wastewater	6,700	391,580	-	-	183,852	30,515	-	-	4,764,264	5,376,911
	Solid Waste Fund	11,470	245,643	-	-	347,491	20,388	-	-	-	624,992
	SRO Fund	-	-	-	-	19,331	-	-	-	-	19,331
	Arts Center SRF	-	-	-	-	-	-	-	-	-	-
	Tourism & Visitors Cntr	-	-	-	-	1,716	5,477	-	-	-	7,193
	Court Security SRF	26,110	-	-	-	-	-	-	-	-	26,110
	Cemetery Endowment	2,000	-	-	-	-	-	-	-	-	2,000
<b>Total In</b>		51,200	1,379,899	1,079,250	152,000	968,566	252,406	94,954	-	5,624,264	9,602,539

### Summary of Administrative Reimbursements

T O		General Fund	Utility Fund	Total Out
<b>F</b>	Utility Fund -Water	2,407,266	-	2,407,266
<b>R</b>	Utility Fund -Wastewater	1,953,171	-	1,953,171
<b>O</b>	Solid Waste Fund	713,691	45,982	759,673
<b>M</b>	Street SRF	-	-	-
	Tourism & Visitors Cntr	51,999	-	51,999
	Court Security SRF	-	-	-
<b>Total In</b>		5,126,127	45,982	5,172,109

### Summary of Payments to Medical Insurance Fund

T O		Medical Insurance Fund	Total Out
<b>F</b>	General Fund	1,805,686	1,805,686
<b>R</b>	Utility Fund	480,072	480,072
<b>O</b>	Solid Waste Fund	173,539	173,539
<b>M</b>	SRO Fund	61,420	61,420
	Tourism & Visitors Center	10,201	10,201
	Arts & Visitors Center SRF	20,450	20,450
<b>Total In</b>		2,551,368	2,551,368



City of Huntsville  
Administrative Reimbursements and Transfers



			<u>Transfers In</u>		<u>Transfers Out</u>
<b>101</b>	<b>General Fund</b>				
	41305	Utility Fund - Use of Right of Way	\$1,134,256		
	41307	Solid Waste-Use of Right of Way	\$245,643		
	42401	Administrative Reimbursement	\$2,277,272		
	42402	AdminCost Reimb - Fleet	\$302,641		
	42403	AdminCost Reimb-Planning&Develop	\$1,854,084		
	42404	AdminCost Reimb - Info Svcs	\$692,131		
	43503	Transfer from Utility Fund	\$11,620		
	43505	Transfer from Solid Waste Fund	\$11,470		
	43532	Transfer - Court Security Fund	\$26,110		
	43560	Transfer from Cemetery Endow	\$2,000		
	101	91260	Transfer to Debt Service		288,250
	1101	94306	Transfer - Equip Replace Fund		\$321,810
	101	94307	Transfer - Fire Equipment		\$50,000
	1101	94309	Transfer - Computer Replace Fd		\$170,011
	1101	95609	Transfer to Airport SRF		\$0
	1101	95612	Transfer to Police SRO Fund		\$152,000
	1101	95618	Transfer to Arts Center SRF		\$94,954
			<b>\$6,557,227</b>		<b>\$1,077,025</b>
<b>116</b>	<b>Debt Service Fund</b>				
	43501	Transfer from General Fund	\$288,250		
	43501	Charge to Solid Waste	\$791,000		
			<b>\$1,079,250</b>		
<b>220</b>	<b>Utility Fund</b>				
	43405	Charge to Solid Waste	\$45,982		
	1220	89603	Franchise Fee for use of Streets		\$742,676
	1220	91240	Transfer to General Fund		\$4,920
	1220	91260	Transfer to Debt Service		\$791,000
	1220	93170	Admin Cost Reimburse - General		\$1,062,674
	1220	93388	Admin Costs Fleet		\$78,143
	1220	93640	Admin Costs IT Operations		\$339,407
	1220	93720	Admin Costs Plan/Develop		\$927,042
	1220	94306	Transfer - Equip Replace Fund		\$44,366
	1220	94309	Transfer - Computer Replace Fd		\$26,015
			<b>\$45,982</b>		<b>\$4,016,243</b>
	1221	89603	Franchise Fee for use of Streets		\$391,580
	1221	91240	Transfer to General Fund		\$6,700
	1221	93170	Admin Cost Reimburse - General		\$763,031
	1221	93388	Admin Costs Fleet		\$35,608
	1221	93640	Admin Costs IT Operations		\$227,490
	1221	93720	Admin Costs Plan/Develop		\$927,042
	1221	94306	Transfer - Equip Replace Fund		\$183,852
	1221	94309	Transfer - Computer Replace Fd		\$30,515
					<b>\$2,565,818</b>
<b>224</b>	<b>Solid Waste Fund</b>				
	1224	89603	Franchise Fee for use of Streets		\$245,643
	1224	91240	Transfer to General Fund		\$11,470
	1224	93170	Admin Cost Reimburse - General		\$414,876
	1224	93230	Admin Costs Wtr Fd(Util Bill)		\$45,982
	1224	93388	Admin Costs Fleet		\$188,889
	1224	93640	Admin Costs IT Operations		\$109,926
	1224	94306	Transfer - Equip Replace Fund		\$347,491
	1224	94309	Transfer - Computer Replace Fd		\$20,388
					<b>\$1,384,665</b>



# City of Huntsville Operating Budget

## Ten Year Period and FY 20-21

Fiscal Year	GENERAL FUND -4	Debt Service Fund	SPECIAL REVENUE FUNDS -1	UTILITY FUND -4 & -5	WATER FUND -4	WASTE-WATER FUND -4	SOLID WASTE FUND -4
2010-11	16,611,820	2,249,974	4,724,654		10,473,661	7,814,854	4,162,574
2011-12	17,402,335	2,263,110	4,861,685		10,825,235	7,729,990	4,822,927
2012-13	17,425,616	2,049,502	5,045,563		14,058,765	7,474,598	4,362,709
2013-14	19,657,967	2,072,663	7,356,270		13,780,757	6,931,098	4,500,844
2014-15	17,749,739	2,022,708	5,741,887		13,926,682	7,552,206	5,416,307
2015-16	19,608,113	1,828,788	5,685,361		13,848,359	7,223,036	5,308,870
2016-17	24,723,979	1,838,740	2,184,566		14,125,254	6,848,468	5,415,752
2017-18	24,218,064	1,838,059	2,284,147	21,393,201	0	0	5,553,403
2018-19	25,014,048	1,840,120	2,369,469	25,046,232	0	0	5,974,170
2019-20	26,324,890	2,126,160	2,246,894	25,344,149	0	0	6,078,315
2020-21	26,226,743	2,549,342	2,251,025	25,728,008	0	0	6,048,208

Notes:

- 1 Includes Court Security, Court Technology, Airport, Library, Police Forfeiture, School Resource Officers, Police Safety Grants, Visitor & Arts Center, Huntsville Beautification, TIRZ, Hotel/Motel Tax – Tourism & Visitor Center and Statue Pavers. In the FY 2016 the Street fund moved to the General Fund.
- 2 Includes the Medical Insurance Fund and Equipment Replacement Funds.
- 3 Includes Library Endowment, Oakwood Cemetery Endowment Funds and PEB Trust-Medical.
- 4 Includes one time equity expenses -not meant to be an ongoing operating expense
- 5 FY 18 Combined Water and Wastewater Fund to create the "Utility Fund" for the FY 17-18 and going forward

# City of Huntsville Operating Budget

## Ten Year Period and FY 20-21

Fiscal Year	INTERNAL SERVICE FUNDS -2	PERMANENT FUNDS -3	TOTAL	INTERFUND	NET BUDGET
2010-11	4,626,736	3,550	50,667,823	8,210,368	42,457,455
2011-12	5,747,900	15,900	53,669,082	9,216,934	44,452,148
2012-13	5,099,086	9,000	55,524,839	7,921,367	47,603,472
2013-14	4,511,508	5,000	58,816,107	8,647,504	50,168,603
2014-15	5,102,540	5,000	57,517,069	8,564,946	48,952,123
2015-16	4,288,664	39,427	57,830,618	9,851,000	47,979,618
2016-17	5,877,466	17,100	61,031,325	9,761,419	51,269,906
2017-18	4,922,346	300	60,209,520	8,143,836	52,065,684
2018-19	4,973,976	21,000	65,239,015	8,609,393	56,629,622
2019-20	5,756,321	23,000	67,899,729	9,350,187	58,549,542
2020-21	6,693,829	22,000	69,519,155	9,150,384	60,368,771

City of Huntsville  
 Budget Detail History  
 FY 2020-21



Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>101 General Fund</b>					
41101 Current Property Taxes	\$ 4,439,897	\$ 4,695,153	\$ 5,112,700	\$ 5,150,684	\$ 5,227,000
41102 Delinquent Property Taxes	\$ 39,799	\$ 34,068	\$ 35,000	\$ 56,027	\$ 35,000
41103 Tax Penalty & Interest	\$ 41,096	\$ 52,339	\$ 35,000	\$ 44,918	\$ 35,000
41201 Sales Tax Revenue	\$ 8,973,222	\$ 9,537,152	\$ 8,802,500	\$ 9,615,836	\$ 9,242,600
41301 Franchise - Electrical	\$ 1,447,015	\$ 1,472,478	\$ 1,450,000	\$ 2,087,914	\$ 1,500,000
41302 Franchise - Telephone	\$ 181,772	\$ 190,225	\$ 165,000	\$ 181,128	\$ 180,000
41303 Franchise - Gas	\$ 181,498	\$ 189,172	\$ 170,000	\$ 173,742	\$ 180,000
41304 Franchise - Telecable	\$ 320,486	\$ 297,705	\$ 262,000	\$ 251,799	\$ 265,000
41305 Utility Fund - Use of Right of Way	\$ 962,603	\$ 975,520	\$ 1,135,746	\$ 1,135,746	\$ 1,134,256
41307 Solid Waste-Use of Right of Way	\$ 202,743	\$ 202,889	\$ 242,405	\$ 242,405	\$ 245,643
41501 Tax on Sale of Mixed Drinks	\$ 103,736	\$ 107,312	\$ 110,000	\$ 94,963	\$ 110,000
41503 Payment if Lieu of Taxes	\$ 4,364	\$ 4,490	\$ 4,000	\$ 3,589	\$ 4,000
41611 CoC - City Limits	\$ 8,850	\$ 7,735	\$ 7,000	\$ 10,115	\$ 7,000
41621 CoC - ETJ	\$ 3,650	\$ 5,355	\$ 3,600	\$ 6,755	\$ 5,100
41624 NonConform/Conditnl Use Permits	\$ -	\$ 300	\$ -	\$ -	\$ 600
41631 Plats	\$ 5,750	\$ 6,936	\$ 4,500	\$ 13,800	\$ 7,745
41651 Variances	\$ 2,500	\$ 2,550	\$ 1,500	\$ 2,400	\$ 1,500
41661 Zoning Changes	\$ 1,375	\$ 225	\$ 500	\$ 270	\$ 600
41703 Beer, Liquor, Wine License	\$ 23,980	\$ 17,850	\$ 15,000	\$ 14,700	\$ 15,000
41704 Building Permits	\$ 338,850	\$ 252,032	\$ 225,000	\$ 309,801	\$ 231,020
41705 Electrical Permits	\$ 58,237	\$ 54,276	\$ 45,000	\$ 54,798	\$ 42,100
41706 Refrigeration Permits	\$ 31,603	\$ 27,914	\$ 20,000	\$ 38,564	\$ 25,125
41707 Plumbing Permits	\$ 69,475	\$ 66,445	\$ 60,000	\$ 51,669	\$ 55,000
41708 Miscellaneous Permits	\$ 220,162	\$ 279,761	\$ 150,000	\$ 269,128	\$ 202,459
41709 Wrecker/Taxi/Chauffer Permits	\$ 3,255	\$ 3,006	\$ 3,000	\$ 2,604	\$ 3,000
41710 Food Establishment Permits	\$ 63,360	\$ 63,550	\$ 60,000	\$ 64,560	\$ 60,000
41711 Construct Trade Registr Permits	\$ 18,660	\$ 17,820	\$ 12,000	\$ 16,320	\$ 12,000
41801 Municipal Court Fines	\$ 984,675	\$ 992,933	\$ 1,004,000	\$ 721,752	\$ 952,100
41804 Municipal Court Extension Fee	\$ 8,724	\$ 8,899	\$ 8,500	\$ 3,960	\$ 5,000
41805 Juvenile Case Coordinator Fees	\$ 29,370	\$ 29,487	\$ 30,000	\$ 11,912	\$ 5,000
41808 Judicial Efficiency Fees	\$ 2,181	\$ 2,228	\$ 2,200	\$ 6,488	\$ 6,500
41809 TXSBLT Fees	\$ 2,226	\$ 1,421	\$ 1,000	\$ 49	\$ 3,100
41811 Truancy Prevention & Diversion Fee	\$ 5,841	\$ 5,871	\$ 6,000	\$ 15,114	\$ 15,800
41812 Truant Conduct	\$ -	\$ 150	\$ -	\$ -	\$ -
41813 Municipal Jury Fees	\$ -	\$ -	\$ -	\$ 255	\$ 150
41903 Library Card Fees	\$ 1,675	\$ 1,201	\$ 1,000	\$ 338	\$ 700
41905 Miscellaneous Fees	\$ 1,108	\$ 1,139	\$ 750	\$ 2,289	\$ 1,200
41907 Copier Fees	\$ 7,763	\$ 7,752	\$ 7,500	\$ 3,487	\$ 7,000
41908 Returned Check Fees	\$ 35	\$ 251	\$ 200	\$ 185	\$ 300
41909 Library Fines/Misc Fees	\$ 9,586	\$ 7,118	\$ 8,000	\$ 3,381	\$ 7,000
41910 Program Fees	\$ 7,991	\$ 9,976	\$ 11,000	\$ 13,332	\$ 15,000
41913 Proceeds from Auction	\$ 4,784	\$ -	\$ 1,000	\$ -	\$ 1,000
41914 Alarm Revenue - Police	\$ 29,704	\$ 31,633	\$ 25,000	\$ 19,166	\$ 25,000
41915 Driveway & Culvert	\$ 6,466	\$ 6,092	\$ 5,000	\$ 3,426	\$ 2,000

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
41916	Use of City Equipment or Labor	\$ 51,663	\$ 49,403	\$ 30,000	\$ 93,042	\$ 35,000
41917	Building/Park Rentals	\$ 8,955	\$ 10,775	\$ 8,000	\$ 5,725	\$ 6,500
41924	Accident/Offense Reports	\$ 2,856	\$ 2,711	\$ 2,000	\$ 4,965	\$ 4,000
41925	Lease of City Property	\$ 26,587	\$ 35,596	\$ 30,000	\$ 31,789	\$ 25,000
41926	Health Reinspection	\$ 5,460	\$ 7,200	\$ 5,000	\$ 4,200	\$ 5,000
41927	Fingerprint Fees	\$ 1,094	\$ 1,222	\$ 1,000	\$ 1,188	\$ 1,000
41928	Sale of City Property	\$ 76,024	\$ -	\$ -	\$ -	\$ -
41929	FD Svcs-Veh Extr, Haz Mat, etc.	\$ -	\$ -	\$ 58,000	\$ 9,371	\$ 20,000
41931	Inspection - Use City Labor	\$ 140	\$ 305	\$ -	\$ 70	\$ 100
41935	Paid Parking Fees	\$ 154,401	\$ 218,554	\$ 160,000	\$ 179,429	\$ 175,000
41937	Swimming Fees & Passes	\$ 38,409	\$ 36,967	\$ 40,000	\$ 5,666	\$ 40,000
41938	Swimming Pool Rental	\$ 1,600	\$ 2,400	\$ 1,200	\$ 700	\$ 1,200
41939	Swim Pool Concessions & Vending	\$ 6,238	\$ 6,734	\$ 6,000	\$ 2,123	\$ 6,000
41945	Church BB Tourn. Fees&Concessns	\$ -	\$ -	\$ -	\$ -	\$ -
41948	Library Room Rental	\$ 907	\$ 1,001	\$ 500	\$ 1,155	\$ 500
41949	Tour Fees - "Adventure Guides"	\$ 876	\$ 358	\$ 1,000	\$ 39	\$ 300
41950	Gift Shop Sales	\$ 86,131	\$ 76,413	\$ -	\$ 1,570	\$ -
41960	Sales - Cemetery Space	\$ 37,970	\$ 48,030	\$ 30,000	\$ 30,030	\$ 30,000
41961	Cemetery Filing Fees	\$ 60	\$ 24	\$ 200	\$ 46	\$ -
41980	Card Processing Fees	\$ 24,171	\$ 23,725	\$ 24,000	\$ 20,250	\$ 24,000
42201	County (Fire Service)	\$ 246,492	\$ 246,487	\$ 246,492	\$ 246,492	\$ 246,492
42401	Administrative Reimbursement	\$ 2,385,607	\$ 2,481,118	\$ 2,353,864	\$ 2,353,864	\$ 2,277,272
42402	AdminCost Reimb - Fleet	\$ 369,450	\$ 321,814	\$ 301,262	\$ 301,262	\$ 302,641
42403	AdminCost Reimb-Planning&Develop	\$ 1,620,008	\$ 2,000,542	\$ 2,025,972	\$ 2,025,972	\$ 1,854,084
42404	AdminCost Reimb - Info Svcs	\$ 553,278	\$ 688,243	\$ 863,764	\$ 863,764	\$ 692,131
42601	Interest - Checking	\$ 48,354	\$ 15,169	\$ 20,000	\$ -	\$ -
42602	Interest Income	\$ 90,141	\$ 576,418	\$ 150,000	\$ 272,192	\$ 100,000
42801	Grants	\$ 133,678	\$ 151,725	\$ 101,490	\$ 214,197	\$ 160,000
42804	Disaster Relief - Fed Govt	\$ 59,721	\$ -	\$ -	\$ 6,227	\$ -
42905	Contributions	\$ 16,265	\$ 6,000	\$ -	\$ -	\$ -
42918	Visitors Center - Donations	\$ 3,405	\$ 3,666	\$ 3,000	\$ 1,984	\$ 3,000
43201	Miscellaneous Revenues	\$ 53,421	\$ 321,747	\$ 75,000	\$ 89,081	\$ 75,000
43202	Over/Short	\$ 83	\$ 116	\$ -	\$ 94	\$ -
43205	Mainstreet Fundraiser Revenues	\$ 12,776	\$ 17,699	\$ 20,000	\$ 4,334	\$ 12,000
43302	Bond/CO Premium Proceeds	\$ -	\$ 309,904	\$ -	\$ 270,102	\$ -
43503	Transfer from Utility Fund	\$ 10,555	\$ 10,370	\$ 10,370	\$ 10,370	\$ 11,620
43505	Transfer from Solid Waste Fund	\$ 12,710	\$ 12,385	\$ 12,720	\$ 12,720	\$ 11,470
43509	Transfer from CIP	\$ -	\$ 8,954	\$ -	\$ -	\$ -
43530	Trnsfr from Computer Equip Rplc	\$ -	\$ 3,000	\$ -	\$ -	\$ -
43532	Transfer - Court Security Fund	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110
43536	Transfer from PEB Trust - Medical Fund	\$ 41,533	\$ 26,323	\$ -	\$ 24,037	\$ -
43560	Transfer from Cemetery Endow	\$ 300	\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000
<b>Total Revenues</b>		<b>\$ 25,049,092</b>	<b>\$ 27,412,574</b>	<b>\$ 25,843,684</b>	<b>\$ 27,805,169</b>	<b>\$ 26,021,018</b>
<b>1101 Nondepartmental General Fund</b>						
51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 243,412	\$ -	\$ 506,763
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 10,000
55074	Paid Parking Adm Exps - MobileNOW	\$ 22,635	\$ 42,330	\$ 25,000	\$ 35,630	\$ 44,000
56010	Insurance Policies - other than Auto	\$ 60,144	\$ 81,086	\$ 83,317	\$ 72,311	\$ 109,566
56012	Insurance Policies - Auto	\$ 66,109	\$ 68,956	\$ 83,961	\$ 76,185	\$ 83,960
56060	Retiree Health Insur Premiums	\$ 399,150	\$ 408,750	\$ 398,250	\$ 398,250	\$ 423,000
56120	Miscellaneous Expense	\$ 447,395	\$ 673,899	\$ -	\$ -	\$ 50,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
88200	Debt Issue Costs	\$ -	\$ 309,904	\$ -	\$ 270,102	\$ -
91230	Transfer to CIP Program	\$ 746,500	\$ 2,051,000	\$ 1,275,000	\$ 1,275,000	\$ 860,000
91260	Transfer to Debt Service	\$ -	\$ -	\$ 288,250	\$ 607,009	\$ 288,250
91925	Transfer to Economic Development	\$ 760,000	\$ -	\$ -	\$ -	\$ -
94306	Transfer - Equip Replace Fund	\$ 564,713	\$ 663,042	\$ 592,609	\$ 592,609	\$ 321,810
94307	Transfer - Fire Equipment	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
94309	Transfer - Computer Replace Fd	\$ 126,077	\$ 152,161	\$ 139,492	\$ 139,492	\$ 170,011
95609	Transfer to Airport SRF	\$ -	\$ 26,550	\$ 39,050	\$ 39,050	\$ -
95612	Transfer to Police SRO Fund	\$ 128,064	\$ 130,338	\$ 128,338	\$ 128,338	\$ 152,000
95618	Transfer to Arts & Visitor Center SRF	\$ 95,568	\$ 75,481	\$ 92,264	\$ 92,264	\$ 94,954
97173	Transfer to Police Grant SRF	\$ -	\$ -	\$ -	\$ 46,975	\$ -
99100	Future Appropriations	\$ -	\$ -	\$ 177,587	\$ -	\$ 114,453
<b>Total</b>		<b>\$ 3,416,354</b>	<b>\$ 4,683,497</b>	<b>\$ 3,616,530</b>	<b>\$ 3,823,215</b>	<b>\$ 3,278,767</b>

112 City Council		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51111	Salaries - Full Time	\$ 1,485	\$ 2,135	\$ 2,520	\$ 2,215	\$ 2,520
51204	Workers Comp Insur	\$ 2	\$ 4	\$ 10	\$ 4	\$ 10
51205	Medicare Tax	\$ 89	\$ 31	\$ 41	\$ 32	\$ 41
51206	Unemployment Comp Insur	\$ 20	\$ 10	\$ 9	\$ 16	\$ 42
52120	Reproduction & Printing	\$ -	\$ 54	\$ 250	\$ 93	\$ 250
52129	Reception Expenses	\$ 1,462	\$ 2,043	\$ 2,100	\$ 2,349	\$ 2,500
52130	Other Supplies	\$ 1,182	\$ 1,642	\$ 800	\$ 1,071	\$ 800
52134	City Council Expenses	\$ 2,056	\$ 3,268	\$ 3,500	\$ 3,244	\$ 3,500
55040	Electric	\$ 805	\$ 1,236	\$ 1,500	\$ 1,238	\$ 1,500
55070	Purchased Services/Contracts	\$ 101,989	\$ 106,174	\$ 105,500	\$ 81,791	\$ 104,500
55075	Payments to Council Members	\$ 580	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 4,224	\$ 9,237	\$ 8,000	\$ 8,232	\$ 8,000
55085	Community Relations	\$ 2,268	\$ 1,888	\$ 1,500	\$ 106,235	\$ 2,000
55090	Memberships/Subscriptions	\$ 6,626	\$ 6,891	\$ 6,585	\$ 1,557	\$ 6,585
55236	Public Communications/City Connection	\$ -	\$ -	\$ 150	\$ 114	\$ 150
55889	Special Studies	\$ -	\$ 15,885	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 122,788</b>	<b>\$ 150,499</b>	<b>\$ 132,465</b>	<b>\$ 208,191</b>	<b>\$ 132,398</b>

113 Office of City Manager		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51111	Salaries - Full Time	\$ 244,360	\$ 225,303	\$ 221,574	\$ 233,757	\$ 228,713
51121	Longevity	\$ 857	\$ 1,023	\$ 1,104	\$ 1,123	\$ 1,156
51124	Allowances-Clothing/Cell Phone	\$ 1,110	\$ 1,265	\$ 1,200	\$ 1,936	\$ 1,920
51125	Auto Allowance	\$ 5,725	\$ 6,025	\$ 6,000	\$ 6,050	\$ 6,000
51130	Overtime	\$ 39	\$ 347	\$ 500	\$ 57	\$ 500
51200	ICMA Retirement Expense	\$ 5,733	\$ 7,529	\$ 7,500	\$ 7,846	\$ 7,500
51201	TMRS Retirement	\$ 47,476	\$ 43,712	\$ 42,805	\$ 45,527	\$ 44,799
51202	Health Insurance	\$ 20,435	\$ 20,400	\$ 20,402	\$ 20,400	\$ 20,402
51203	Disability Insurance	\$ 140	\$ 192	\$ 188	\$ 189	\$ 195
51204	Workers Comp Insur	\$ 356	\$ 492	\$ 486	\$ 466	\$ 407
51205	Medicare Tax	\$ 3,575	\$ 3,334	\$ 3,343	\$ 3,440	\$ 3,457
51206	Unemployment Comp Insur	\$ 18	\$ 324	\$ 21	\$ 288	\$ 315
52010	Office Supplies	\$ 3,525	\$ 3,300	\$ 4,000	\$ 4,207	\$ 4,000
52130	Other Supplies	\$ -	\$ 19	\$ -	\$ -	\$ -
52610	Office Furnishings/Equip	\$ 2,072	\$ 3,070	\$ 500	\$ -	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 75	\$ 126	\$ 130	\$ 131	\$ 130
55070	Purchased Services/Contracts	\$ 59,429	\$ 104,264	\$ 80,000	\$ 46,344	\$ 80,000
55080	Travel & Training	\$ 3,800	\$ 5,822	\$ 6,000	\$ 4,951	\$ 6,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
55085	Community Relations	\$ 2,334	\$ 3,004	\$ 2,250	\$ -	\$ 2,250
55088	COVID-19 specific related	\$ -	\$ -	\$ -	\$ 150,621	\$ -
55090	Memberships/Subscriptions	\$ 3,632	\$ 5,305	\$ 3,610	\$ 5,790	\$ 3,610
<b>Total</b>		<b>\$ 404,689</b>	<b>\$ 434,855</b>	<b>\$ 401,613</b>	<b>\$ 533,123</b>	<b>\$ 411,854</b>
<b>114 Office of City Secretary</b>						
51111	Salaries - Full Time	\$ 111,294	\$ 109,497	\$ 103,564	\$ 71,205	\$ 105,971
51121	Longevity	\$ 495	\$ 310	\$ 240	\$ 217	\$ 237
51124	Allowances-Clothing/Cell Phone	\$ 45	\$ -	\$ -	\$ -	\$ -
51125	Auto Allowance	\$ 6,000	\$ 4,260	\$ 3,600	\$ 3,630	\$ 3,600
51130	Overtime	\$ 225	\$ -	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 22,193	\$ 21,282	\$ 19,957	\$ 14,052	\$ 20,645
51202	Health Insurance	\$ 18,763	\$ 18,748	\$ 20,450	\$ 13,609	\$ 20,398
51204	Workers Comp Insur	\$ 167	\$ 240	\$ 227	\$ 144	\$ 210
51205	Medicare Tax	\$ 1,620	\$ 1,462	\$ 1,559	\$ 986	\$ 1,594
51206	Unemployment Comp Insur	\$ 171	\$ 333	\$ 19	\$ 222	\$ 292
52010	Office Supplies	\$ 503	\$ 271	\$ 350	\$ 253	\$ 350
52120	Reproduction & Printing	\$ 1,230	\$ 10	\$ 150	\$ 8	\$ 150
52130	Other Supplies	\$ 84	\$ 254	\$ 200	\$ 252	\$ 200
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 118	\$ 44	\$ 100	\$ 35	\$ 150
55070	Purchased Services/Contracts	\$ 3,880	\$ 24,357	\$ 10,600	\$ 1,735	\$ 10,600
55080	Travel & Training	\$ 7,919	\$ 7,700	\$ 7,000	\$ 7,909	\$ 7,000
55090	Memberships/Subscriptions	\$ 1,248	\$ 1,689	\$ -	\$ 720	\$ 1,200
55195	Cellular Phone Charges	\$ 1,131	\$ 1,312	\$ 1,500	\$ 1,075	\$ 1,500
56020	Elections	\$ 9,330	\$ 58,428	\$ 11,000	\$ 12,904	\$ 18,000
56030	Legal Advertising	\$ 699	\$ 4,008	\$ 6,000	\$ 3,053	\$ 4,000
<b>Total</b>		<b>\$ 186,947</b>	<b>\$ 254,205</b>	<b>\$ 186,516</b>	<b>\$ 132,011</b>	<b>\$ 196,097</b>
<b>115 Office of City Attorney</b>						
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ -	\$ 14	\$ -
55070	Purchased Services/Contracts	\$ 176,878	\$ 222,101	\$ 200,000	\$ 462,232	\$ 214,601
<b>Total</b>		<b>\$ 176,878</b>	<b>\$ 222,101</b>	<b>\$ 200,000</b>	<b>\$ 462,246</b>	<b>\$ 214,601</b>
<b>117 Office of City Judge</b>						
51111	Salaries - Full Time	\$ 63,038	\$ 63,280	\$ 63,038	\$ 65,110	\$ 64,614
51204	Workers Comp Insur	\$ 89	\$ 133	\$ 133	\$ 137	\$ 136
51205	Medicare Tax	\$ 914	\$ 918	\$ 915	\$ 944	\$ 937
51206	Unemployment Comp Insur	\$ 9	\$ 162	\$ 9	\$ 144	\$ 144
55060	Attorney Fees/Court Costs	\$ 520	\$ -	\$ 100	\$ -	\$ -
55070	Purchased Services/Contracts	\$ 411	\$ 880	\$ 1,000	\$ 341	\$ 1,370
55080	Travel & Training	\$ 516	\$ 673	\$ 800	\$ 522	\$ 850
55090	Memberships/Subscriptions	\$ 75	\$ 75	\$ 150	\$ 145	\$ 150
<b>Total</b>		<b>\$ 65,572</b>	<b>\$ 66,120</b>	<b>\$ 66,145</b>	<b>\$ 67,343</b>	<b>\$ 68,201</b>
<b>150 Human Resources</b>						
51111	Salaries - Full Time	\$ 262,209	\$ 277,832	\$ 280,107	\$ 290,743	\$ 292,479
51117	SHSU Intern/Student	\$ 20,010	\$ 20,217	\$ 20,300	\$ 15,356	\$ 20,300
51118	Salaries - Part Time	\$ 59	\$ 1,684	\$ -	\$ -	\$ -
51121	Longevity	\$ 768	\$ 964	\$ 1,152	\$ 1,161	\$ 1,236
51124	Allowances-Clothing/Cell Phone	\$ 1,440	\$ 1,446	\$ 1,440	\$ 1,452	\$ 1,440
51125	Auto Allowance	\$ 6,600	\$ 6,628	\$ 6,600	\$ 6,655	\$ 6,600
51126	License Pay (Certification/Bilingual)	\$ 900	\$ 1,123	\$ 1,200	\$ 1,210	\$ 1,200
51130	Overtime	\$ 358	\$ 236	\$ 350	\$ 345	\$ 350
51201	TMRS Retirement	\$ 51,208	\$ 53,747	\$ 54,044	\$ 56,503	\$ 57,024

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
51202	Health Insurance	\$ 40,836	\$ 40,834	\$ 40,837	\$ 40,860	\$ 40,874
51203	Disability Insurance	\$ 688	\$ 937	\$ 914	\$ 921	\$ 952
51204	Workers Comp Insur	\$ 413	\$ 651	\$ 657	\$ 609	\$ 582
51205	Medicare Tax	\$ 4,005	\$ 4,229	\$ 4,515	\$ 4,298	\$ 4,696
51206	Unemployment Comp Insur	\$ 470	\$ 765	\$ 48	\$ 707	\$ 746
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 2,337	\$ -	\$ -
52010	Office Supplies	\$ 1,881	\$ 1,244	\$ 1,819	\$ 1,375	\$ 1,820
52031	Clothing - Safety Gear	\$ 15,333	\$ 18,205	\$ 18,840	\$ 20,350	\$ 20,840
52120	Reproduction & Printing	\$ 397	\$ 536	\$ 1,000	\$ -	\$ 1,000
52130	Other Supplies	\$ 1,206	\$ 3,840	\$ 1,220	\$ 1,654	\$ 1,220
52132	Safety Program Expenses	\$ 4,181	\$ 3,750	\$ 3,060	\$ 3,276	\$ 5,500
52600	Employee Recognition	\$ 10,404	\$ 11,175	\$ 15,000	\$ 9,805	\$ 10,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 496	\$ 179	\$ 200	\$ 208	\$ 200
55070	Purchased Services/Contracts	\$ 15,068	\$ 14,235	\$ 11,760	\$ 12,029	\$ 19,000
55080	Travel & Training	\$ 3,178	\$ 3,879	\$ 3,612	\$ 2,031	\$ 3,000
55081	Organization Training	\$ 9,179	\$ 6,277	\$ 8,000	\$ 4,622	\$ 6,000
55090	Memberships/Subscriptions	\$ 622	\$ 984	\$ 542	\$ 906	\$ 550
55130	Service Awards	\$ 2,525	\$ 2,490	\$ 3,500	\$ 3,281	\$ 3,500
55195	Cellular Phone Charges	\$ 593	\$ 596	\$ 600	\$ 611	\$ 600
55720	Employee Physicals/Testing	\$ 8,372	\$ 8,580	\$ 11,000	\$ 8,074	\$ 11,000
55735	Random Drug Testing	\$ -	\$ 525	\$ -	\$ -	\$ -
55880	Employee Compensation Studies	\$ 47,000	\$ -	\$ -	\$ -	\$ -
56010	Insurance Policies - other than Auto	\$ -	\$ -	\$ -	\$ -	\$ -
56015	Insurance Deductibles	\$ 2,376	\$ 14,308	\$ 10,000	\$ 1,631	\$ 10,000
56030	Legal Advertising	\$ 5,107	\$ 1,003	\$ 2,000	\$ 1,256	\$ 1,000
56050	Liability Claims Pd by City	\$ 6,361	\$ 4,414	\$ 10,000	\$ 967	\$ 5,000
56070	Tuition Reimbursement	\$ 4,993	\$ 3,127	\$ 6,000	\$ 2,500	\$ 6,000
90312	Computers & Software	\$ 5,000	\$ 10,500	\$ -	\$ -	\$ -

<b>Total</b>	<b>\$ 534,235</b>	<b>\$ 521,139</b>	<b>\$ 522,654</b>	<b>\$ 495,396</b>	<b>\$ 534,709</b>
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**210 Finance**

51111	Salaries - Full Time	\$ 503,828	\$ 413,564	\$ 418,545	\$ 453,132	\$ 427,080
51121	Longevity	\$ 3,765	\$ 2,884	\$ 3,120	\$ 3,077	\$ 3,284
51130	Overtime	\$ 275	\$ 124	\$ 500	\$ 49	\$ 250
51201	TMRS Retirement	\$ 95,641	\$ 77,669	\$ 78,440	\$ 85,537	\$ 80,960
51202	Health Insurance	\$ 68,850	\$ 60,377	\$ 61,243	\$ 59,527	\$ 61,243
51203	Disability Insurance	\$ 1,219	\$ 1,230	\$ 1,200	\$ 1,454	\$ 1,575
51204	Workers Comp Insur	\$ 716	\$ 875	\$ 892	\$ 958	\$ 781
51205	Medicare Tax	\$ 6,935	\$ 5,835	\$ 6,125	\$ 6,332	\$ 6,248
51206	Unemployment Comp Insur	\$ 216	\$ 940	\$ 59	\$ 864	\$ 921
52010	Office Supplies	\$ 3,141	\$ 4,075	\$ 4,000	\$ 3,618	\$ 4,000
52120	Reproduction & Printing	\$ 1,846	\$ 1,795	\$ 3,700	\$ 2,165	\$ 3,900
52200	Non Capital Equipment Purchases	\$ 150	\$ -	\$ 1,550	\$ 1,922	\$ 1,550
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 161	\$ 61	\$ 200	\$ 49	\$ 200
55070	Purchased Services/Contracts	\$ 7,348	\$ 12,180	\$ 58,600	\$ 33,162	\$ 8,660
55080	Travel & Training	\$ 12,055	\$ 2,426	\$ 11,000	\$ 5,299	\$ 11,000
55090	Memberships/Subscriptions	\$ 1,957	\$ 1,721	\$ 2,000	\$ 2,744	\$ 2,000
55195	Cellular Phone Charges	\$ 923	\$ 596	\$ 600	\$ 611	\$ 600
55510	Bank/Paying Agent Fees	\$ 2,394	\$ 2,589	\$ 2,000	\$ 3,550	\$ 2,000
55520	Appraisal/Collection Contract	\$ 160,244	\$ 166,062	\$ 176,000	\$ 175,449	\$ 184,800
55575	Software - Support Services	\$ -	\$ -	\$ 1,000	\$ -	\$ 2,417

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
55620	Annual Audit Contract	\$ 44,700	\$ 45,750	\$ 46,650	\$ 46,650	\$ 46,650
55770	Financial Services	\$ 11,458	\$ 13,830	\$ 17,210	\$ 15,500	\$ 17,210
<b>Total</b>		<b>\$ 927,820</b>	<b>\$ 814,585</b>	<b>\$ 894,634</b>	<b>\$ 901,650</b>	<b>\$ 867,329</b>
<b>216 Office Services</b>						
52010	Office Supplies	\$ 2,776	\$ 4,175	\$ 2,000	\$ 2,876	\$ 2,400
52020	Postage	\$ 22,010	\$ 13,930	\$ 25,000	\$ 19,980	\$ 25,000
52120	Reproduction & Printing	\$ 2,879	\$ -	\$ 3,600	\$ -	\$ 1,000
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ 300	\$ -
52610	Office Furnishings/Equip	\$ 3,399	\$ 3,743	\$ 4,500	\$ 3,950	\$ 3,000
55011	Postage Meter	\$ 4,736	\$ 6,320	\$ 6,000	\$ 11,777	\$ 7,200
55170	Contract Printing	\$ 4,029	\$ 3,529	\$ 7,300	\$ 3,859	\$ 7,300
55562	Copier Contracts	\$ 34,479	\$ 31,168	\$ 44,000	\$ 32,439	\$ 44,000
55630	Rug Rental	\$ 3,434	\$ 3,834	\$ 3,600	\$ 5,696	\$ 3,600
<b>Total</b>		<b>\$ 77,742</b>	<b>\$ 66,700</b>	<b>\$ 96,000</b>	<b>\$ 80,878</b>	<b>\$ 93,500</b>
<b>231 Municipal Court</b>						
51111	Salaries - Full Time	\$ 221,834	\$ 226,795	\$ 229,829	\$ 221,362	\$ 233,678
51118	Salaries - Part Time	\$ 9,611	\$ 15,324	\$ 15,382	\$ 13,127	\$ 15,756
51121	Longevity	\$ 2,535	\$ 2,577	\$ 2,737	\$ 2,596	\$ 2,657
51126	License Pay (Certification/Bilingual)	\$ 1,669	\$ 3,210	\$ 3,900	\$ 3,063	\$ 2,700
51130	Overtime	\$ 896	\$ 1,940	\$ 2,000	\$ 1,558	\$ 2,000
51201	TMRS Retirement	\$ 42,705	\$ 43,527	\$ 44,030	\$ 42,220	\$ 45,317
51202	Health Insurance	\$ 49,297	\$ 50,147	\$ 51,001	\$ 45,047	\$ 50,681
51203	Disability Insurance	\$ 552	\$ 755	\$ 737	\$ 501	\$ 446
51204	Workers Comp Insur	\$ 334	\$ 524	\$ 537	\$ 508	\$ 493
51205	Medicare Tax	\$ 3,216	\$ 3,416	\$ 3,686	\$ 3,308	\$ 3,728
51206	Unemployment Comp Insur	\$ 611	\$ 484	\$ 59	\$ 887	\$ 935
52010	Office Supplies	\$ 6,388	\$ 6,243	\$ 7,500	\$ 6,723	\$ 7,000
52080	Educational	\$ 360	\$ 24	\$ 260	\$ 265	\$ 284
52120	Reproduction & Printing	\$ -	\$ 1,501	\$ 1,500	\$ 1,368	\$ 1,500
52130	Other Supplies	\$ -	\$ -	\$ -	\$ 414	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 173	\$ 168	\$ 160	\$ 146	\$ 150
55034	Communication & Data Services	\$ 456	\$ -	\$ 456	\$ 494	\$ 456
55045	Bldg Overhead Justice Center	\$ 5,401	\$ 4,987	\$ 8,500	\$ 5,990	\$ 5,000
55060	Attorney Fees/Court Costs	\$ 666	\$ 324	\$ 432	\$ 108	\$ 432
55070	Purchased Services/Contracts	\$ 2,158	\$ 1,957	\$ 2,080	\$ 621	\$ 598
55080	Travel & Training	\$ 2,490	\$ 3,915	\$ 3,350	\$ 1,001	\$ 3,150
55090	Memberships/Subscriptions	\$ 302	\$ 84	\$ 342	\$ 265	\$ 375
55510	Bank/Paying Agent Fees	\$ 14,752	\$ 13,992	\$ 15,500	\$ 7,297	\$ 15,500
<b>Total</b>		<b>\$ 366,408</b>	<b>\$ 381,894</b>	<b>\$ 393,978</b>	<b>\$ 358,041</b>	<b>\$ 392,836</b>
<b>234 Purchasing</b>						
51111	Salaries - Full Time	\$ 114,096	\$ 75,975	\$ 77,120	\$ 78,269	\$ 79,049
51121	Longevity	\$ 818	\$ 14	\$ 48	\$ 63	\$ 84
51124	Allowances-Clothing/Cell Phone	\$ 525	\$ -	\$ -	\$ 344	\$ 360
51130	Overtime	\$ 1,399	\$ -	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 22,009	\$ 14,169	\$ 14,338	\$ 14,749	\$ 14,945
51202	Health Insurance	\$ 10,200	\$ 10,200	\$ 10,201	\$ 10,200	\$ 10,201
51203	Disability Insurance	\$ 234	\$ -	\$ -	\$ -	\$ -
51204	Workers Comp Insur	\$ 165	\$ 160	\$ 163	\$ 165	\$ 136
51205	Medicare Tax	\$ 1,415	\$ 1,069	\$ 1,120	\$ 1,104	\$ 1,154
51206	Unemployment Comp Insur	\$ 171	\$ 162	\$ 10	\$ 144	\$ 146

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52010	Office Supplies	\$ 362	\$ -	\$ 400	\$ 196	\$ 300
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 62	\$ 32	\$ 50	\$ 32	\$ 50
55080	Travel & Training	\$ 1,200	\$ -	\$ 800	\$ -	\$ -
55090	Memberships/Subscriptions	\$ 455	\$ 279	\$ 1,640	\$ 1,805	\$ 300
56030	Legal Advertising	\$ 2,083	\$ 3,616	\$ 4,000	\$ 1,298	\$ 4,000

<b>Total</b>		<b>\$ 155,194</b>	<b>\$ 105,676</b>	<b>\$ 109,890</b>	<b>\$ 108,369</b>	<b>\$ 110,725</b>
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<b>320 Public Works Administration</b>						
51111	Salaries - Full Time	\$ 131,320	\$ 250,859	\$ 255,785	\$ 263,630	\$ 262,200
51121	Longevity	\$ 529	\$ 1,221	\$ 1,392	\$ 1,412	\$ 1,464
51124	Allowances-Clothing/Cell Phone	\$ 10	\$ 1,632	\$ 1,680	\$ 1,694	\$ 1,680
51125	Auto Allowance	\$ 3,488	\$ 8,160	\$ 8,400	\$ 8,470	\$ 8,400
51126	License Pay (Certification/Bilingual)	\$ 675	\$ 1,349	\$ 1,500	\$ 1,513	\$ 1,500
51130	Overtime	\$ 328	\$ 316	\$ 500	\$ 218	\$ 500
51201	TMRS Retirement	\$ 25,673	\$ 49,130	\$ 50,029	\$ 51,856	\$ 51,842
51202	Health Insurance	\$ 18,700	\$ 27,244	\$ 30,651	\$ 30,648	\$ 30,651
51203	Disability Insurance	\$ 270	\$ 369	\$ 361	\$ 363	\$ 376
51204	Workers Comp Insur	\$ 193	\$ 553	\$ 567	\$ 532	\$ 517
51205	Medicare Tax	\$ 1,800	\$ 3,484	\$ 3,907	\$ 3,605	\$ 4,001
51206	Unemployment Comp Insur	\$ 171	\$ 495	\$ 30	\$ 432	\$ 464
52010	Office Supplies	\$ 7,655	\$ 3,187	\$ 2,384	\$ 1,917	\$ 2,420
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 135	\$ 88	\$ 100	\$ 122	\$ 100
55070	Purchased Services/Contracts	\$ 30,850	\$ 3,669	\$ 3,500	\$ 3,044	\$ 4,500
55080	Travel & Training	\$ 8,490	\$ 6,722	\$ 7,550	\$ 2,435	\$ 7,550
55090	Memberships/Subscriptions	\$ 826	\$ 1,550	\$ 3,318	\$ 2,124	\$ 2,207
55195	Cellular Phone Charges	\$ 601	\$ 413	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 231,714</b>	<b>\$ 360,443</b>	<b>\$ 371,654</b>	<b>\$ 374,014</b>	<b>\$ 380,372</b>
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<b>323 Streets</b>						
51111	Salaries - Full Time	\$ 417,648	\$ 450,369	\$ 477,780	\$ 496,805	\$ 508,254
51115	Seasonal	\$ 22,895	\$ 14,492	\$ 63,000	\$ 24,853	\$ 63,000
51121	Longevity	\$ 6,462	\$ 6,100	\$ 6,384	\$ 5,367	\$ 5,428
51124	Allowances-Clothing/Cell Phone	\$ 520	\$ 964	\$ 960	\$ 1,607	\$ 3,120
51126	License Pay (Certification/Bilingual)	\$ -	\$ 656	\$ 900	\$ 908	\$ 900
51130	Overtime	\$ 6,743	\$ 5,400	\$ 9,000	\$ 7,070	\$ 9,000
51201	TMRS Retirement	\$ 81,234	\$ 86,298	\$ 91,815	\$ 96,581	\$ 99,026
51202	Health Insurance	\$ 92,146	\$ 97,234	\$ 102,337	\$ 108,724	\$ 112,259
51203	Disability Insurance	\$ 2,193	\$ 2,544	\$ 2,463	\$ 1,495	\$ 1,124
51204	Workers Comp Insur	\$ 12,599	\$ 19,607	\$ 18,573	\$ 16,218	\$ 16,193
51205	Medicare Tax	\$ 6,323	\$ 6,487	\$ 8,099	\$ 7,261	\$ 8,560
51206	Unemployment Comp Insur	\$ 1,412	\$ 746	\$ 124	\$ 2,039	\$ 2,103
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 80,209	\$ -	\$ -
52010	Office Supplies	\$ 369	\$ 153	\$ 250	\$ 223	\$ 350
52030	Clothing	\$ 6,071	\$ 6,308	\$ 9,033	\$ 6,885	\$ 7,013
52031	Clothing - Safety Gear	\$ 3,612	\$ 4,840	\$ 4,965	\$ 4,984	\$ 4,750
52040	Fuel	\$ 34,376	\$ 31,630	\$ 40,000	\$ 27,363	\$ 30,014
52050	Minor Tools/Instruments	\$ 1,239	\$ 1,210	\$ 1,600	\$ 22,378	\$ 1,600
52060	Cleaning Supplies	\$ 1,697	\$ 1,474	\$ 1,500	\$ 1,971	\$ 1,500
52070	Chemical Supplies	\$ 576	\$ 980	\$ 1,200	\$ 1,113	\$ 1,200
52100	Traffic Supplies	\$ 16,560	\$ 17,171	\$ 20,000	\$ 17,308	\$ 20,000
52130	Other Supplies	\$ 388	\$ 497	\$ 450	\$ 482	\$ 500

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52200	Non Capital Equipment Purchases	\$ 4,902	\$ 2,647	\$ 5,000	\$ 4,724	\$ 6,550
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ 21,900	\$ -	\$ 57,200
53050	Maint-Street/Curbs/Gutters	\$ 103,042	\$ 131,868	\$ 138,262	\$ 129,493	\$ 138,262
53051	Street Infrastructure Project	\$ 1,178,905	\$ 1,473,013	\$ 1,602,289	\$ 1,306,916	\$ 1,500,000
53053	Street Lighting	\$ 1,917	\$ 568	\$ 5,000	\$ 1,106	\$ 4,000
53160	Sidewalks Maintenance	\$ 1,293	\$ 774	\$ 1,500	\$ 2,925	\$ 3,000
53170	Street Sign Replacement	\$ 3,331	\$ 19,721	\$ 15,000	\$ 14,103	\$ 15,000
54040	Vehicle and Equipment Maintenance	\$ 59,270	\$ 63,625	\$ 70,000	\$ 73,379	\$ 70,000
55010	Rental of Equipment	\$ -	\$ 120	\$ 300	\$ 115	\$ 300
55030	Long Distance/Circuit Ch	\$ 23	\$ 27	\$ 50	\$ 29	\$ 50
55034	Communication & Data Services	\$ -	\$ 3,520	\$ 7,500	\$ 171	\$ 7,500
55040	Electric	\$ 263,042	\$ 250,546	\$ 300,000	\$ 250,152	\$ 300,000
55070	Purchased Services/Contracts	\$ 67,586	\$ 63,124	\$ 94,798	\$ 86,757	\$ 99,798
55080	Travel & Training	\$ 722	\$ 2,433	\$ 3,000	\$ 2,391	\$ 3,040
55090	Memberships/Subscriptions	\$ 190	\$ 195	\$ 200	\$ 277	\$ 1,175
55195	Cellular Phone Charges	\$ 478	\$ 316	\$ 500	\$ 435	\$ 530
55999	Decision Packages for Discussion	\$ -	\$ -	\$ 95,114	\$ -	\$ -
57100	Street Light Installation	\$ -	\$ 3,492	\$ 10,000	\$ -	\$ 10,000

<b>Total</b>		<b>\$ 2,399,761</b>	<b>\$ 2,771,150</b>	<b>\$ 3,311,055</b>	<b>\$ 2,724,606</b>	<b>\$ 3,112,299</b>
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**388 Warehouse**

51111	Salaries - Full Time	\$ 34,991	\$ 36,274	\$ 36,754	\$ 37,523	\$ 37,669
51121	Longevity	\$ 160	\$ 209	\$ 240	\$ 257	\$ 276
51130	Overtime	\$ 673	\$ 886	\$ 1,000	\$ 381	\$ 500
51201	TMRS Retirement	\$ 6,746	\$ 6,968	\$ 7,060	\$ 7,154	\$ 7,228
51202	Health Insurance	\$ 10,200	\$ 10,200	\$ 10,201	\$ 10,200	\$ 10,201
51204	Workers Comp Insur	\$ 818	\$ 1,267	\$ 1,289	\$ 1,221	\$ 1,167
51205	Medicare Tax	\$ 428	\$ 447	\$ 552	\$ 454	\$ 559
51206	Unemployment Comp Insur	\$ 162	\$ 9	\$ 11	\$ 144	\$ 157
52010	Office Supplies	\$ 634	\$ 661	\$ 650	\$ 635	\$ 650
52030	Clothing	\$ 526	\$ 452	\$ 631	\$ 507	\$ 731
52031	Clothing - Safety Gear	\$ 104	\$ 85	\$ 100	\$ 86	\$ 100
52200	Non Capital Equipment Purchases	\$ 589	\$ 524	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 57	\$ 52	\$ 61	\$ 54	\$ 61
55080	Travel & Training	\$ -	\$ 125	\$ 150	\$ -	\$ 150

<b>Total</b>		<b>\$ 56,088</b>	<b>\$ 58,159</b>	<b>\$ 58,699</b>	<b>\$ 58,616</b>	<b>\$ 59,449</b>
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**389 Garage/Fleet Services**

51111	Salaries - Full Time	\$ 249,113	\$ 266,380	\$ 283,627	\$ 273,413	\$ 288,046
51118	Salaries - Part Time	\$ 22,790	\$ 21,615	\$ 22,943	\$ 20,052	\$ 23,525
51121	Longevity	\$ 642	\$ 753	\$ 912	\$ 920	\$ 1,036
51124	Allowances-Clothing/Cell Phone	\$ 225	\$ 723	\$ 720	\$ 726	\$ 720
51127	Tool Allowance	\$ 3,600	\$ 4,220	\$ 4,800	\$ 4,400	\$ 4,800
51130	Overtime	\$ 11,411	\$ 9,959	\$ 10,000	\$ 8,947	\$ 10,000
51201	TMRS Retirement	\$ 49,351	\$ 52,563	\$ 55,754	\$ 54,017	\$ 57,269
51202	Health Insurance	\$ 44,200	\$ 53,532	\$ 61,206	\$ 56,983	\$ 61,243
51203	Disability Insurance	\$ 744	\$ 1,048	\$ 956	\$ 963	\$ 996
51204	Workers Comp Insur	\$ 5,684	\$ 9,701	\$ 9,593	\$ 8,479	\$ 8,918
51205	Medicare Tax	\$ 3,948	\$ 4,131	\$ 4,688	\$ 4,205	\$ 4,763
51206	Unemployment Comp Insur	\$ 828	\$ 461	\$ 82	\$ 1,057	\$ 1,313
52010	Office Supplies	\$ 1,454	\$ 1,567	\$ 1,400	\$ 1,284	\$ 1,400
52030	Clothing	\$ 4,149	\$ 3,387	\$ 5,048	\$ 4,280	\$ 5,044

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
52031	Clothing - Safety Gear	\$ 1,120	\$ 1,614	\$ 1,500	\$ 1,580	\$ 1,500
52040	Fuel	\$ 7,987	\$ 7,759	\$ 8,000	\$ 6,536	\$ 7,592
52050	Minor Tools/Instruments	\$ 2,892	\$ 3,890	\$ 3,815	\$ 2,680	\$ 3,815
52060	Cleaning Supplies	\$ 4,789	\$ 4,368	\$ 5,000	\$ 3,979	\$ 5,000
52130	Other Supplies	\$ 1,681	\$ 674	\$ -	\$ 489	\$ -
52200	Non Capital Equipment Purchases	\$ 7,493	\$ 8,264	\$ 13,725	\$ 12,642	\$ 5,000
52250	Garage Supplies	\$ 8,043	\$ 9,640	\$ 11,750	\$ 12,171	\$ 11,750
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 25,101	\$ 17,887	\$ 25,000	\$ 28,151	\$ 25,000
54080	Maintenance of Pumps/Motors	\$ 399	\$ 52	\$ 250	\$ -	\$ 1,500
55030	Long Distance/Circuit Ch	\$ 146	\$ 110	\$ 185	\$ 114	\$ 150
55070	Purchased Services/Contracts	\$ 10,996	\$ 1,790	\$ 1,824	\$ 960	\$ 1,824
55080	Travel & Training	\$ 5,424	\$ 1,063	\$ 4,000	\$ 634	\$ 2,000
55090	Memberships/Subscriptions	\$ 1,428	\$ 1,428	\$ 1,500	\$ 1,428	\$ 2,270
55195	Cellular Phone Charges	\$ 653	\$ 1,002	\$ 1,008	\$ 811	\$ 1,008
69020	Cap. Mach/Tools/Equip	\$ 20,495	\$ 12,000	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 496,786</b>	<b>\$ 501,583</b>	<b>\$ 539,286</b>	<b>\$ 511,903</b>	<b>\$ 537,482</b>
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**420 Parks & Leisure Administration**

51111	Salaries - Full Time	\$ 139,261	\$ 172,986	\$ 144,999	\$ 119,501	\$ 133,939
51115	Seasonal	\$ -	\$ 5,849	\$ -	\$ 7,211	\$ -
51121	Longevity	\$ 1,318	\$ 1,176	\$ 1,488	\$ 944	\$ 1,112
51124	Allowances-Clothing/Cell Phone	\$ 705	\$ 891	\$ 720	\$ 1,230	\$ 1,080
51125	Auto Allowance	\$ 4,200	\$ 4,410	\$ 4,200	\$ 4,235	\$ 4,200
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ 445	\$ 600
51130	Overtime	\$ 3,384	\$ 5,073	\$ 5,000	\$ 2,996	\$ 5,000
51201	TMRS Retirement	\$ 28,032	\$ 34,296	\$ 29,062	\$ 24,143	\$ 27,436
51202	Health Insurance	\$ 20,400	\$ 18,700	\$ 20,402	\$ 17,000	\$ 20,402
51203	Disability Insurance	\$ 771	\$ 929	\$ 1,029	\$ 817	\$ 963
51204	Workers Comp Insur	\$ 211	\$ 502	\$ 331	\$ 376	\$ 250
51205	Medicare Tax	\$ 1,998	\$ 2,236	\$ 2,270	\$ 1,761	\$ 2,119
51206	Unemployment Comp Insur	\$ 18	\$ 330	\$ 25	\$ 326	\$ 386
52010	Office Supplies	\$ 499	\$ 542	\$ 600	\$ 593	\$ 600
52130	Other Supplies	\$ 1,109	\$ 1,365	\$ 2,350	\$ 1,917	\$ 2,350
52610	Office Furnishings/Equip	\$ 36	\$ 1,111	\$ 1,200	\$ 1,467	\$ 1,200
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55020	Lease of Land	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 4,400
55030	Long Distance/Circuit Ch	\$ 10	\$ 34	\$ -	\$ 45	\$ -
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 1,600
55080	Travel & Training	\$ 559	\$ 2,003	\$ 3,500	\$ 1,697	\$ 3,500
55090	Memberships/Subscriptions	\$ 100	\$ 118	\$ 550	\$ 410	\$ 805
55195	Cellular Phone Charges	\$ 857	\$ 700	\$ 624	\$ 390	\$ 462
55240	HEAP/Youth Contract	\$ 28,000	\$ 27,600	\$ 29,000	\$ 1,000	\$ 29,000

<b>Total</b>		<b>\$ 234,967</b>	<b>\$ 280,344</b>	<b>\$ 250,850</b>	<b>\$ 192,006</b>	<b>\$ 241,404</b>
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**421 Recreation**

52010	Office Supplies	\$ -	\$ 24	\$ -	\$ 195	\$ -
52120	Reproduction & Printing	\$ 169	\$ 1,419	\$ 2,000	\$ -	\$ 2,000
52130	Other Supplies	\$ 492	\$ 1,494	\$ 2,000	\$ 1,043	\$ 2,000
55070	Purchased Services/Contracts	\$ 577	\$ 696	\$ 5,210	\$ 2,445	\$ 5,210
55080	Travel & Training	\$ -	\$ -	\$ -	\$ 35	\$ -
55090	Memberships/Subscriptions	\$ 521	\$ 624	\$ 812	\$ 629	\$ 991
55890	Fireworks Contract	\$ -	\$ -	\$ 22,500	\$ 22,000	\$ 22,500

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
57375	Youth and Recreation Programs	\$ 14,384	\$ 21,097	\$ 20,000	\$ 14,383	\$ 20,000
<b>Total</b>		<b>\$ 16,143</b>	<b>\$ 25,353</b>	<b>\$ 52,522</b>	<b>\$ 40,730</b>	<b>\$ 52,701</b>
<b>422 Parks Maintenance</b>						
51111	Salaries - Full Time	\$ 363,576	\$ 375,052	\$ 377,300	\$ 372,373	\$ 372,515
51115	Seasonal	\$ 44,175	\$ 34,723	\$ 60,000	\$ 27,117	\$ 60,000
51118	Salaries - Part Time	\$ 32,194	\$ 34,566	\$ 33,759	\$ 38,541	\$ 33,759
51121	Longevity	\$ 3,895	\$ 3,619	\$ 3,840	\$ 3,434	\$ 3,531
51124	Allowances-Clothing/Cell Phone	\$ 360	\$ 116	\$ -	\$ 366	\$ 720
51126	License Pay (Certification/Bilingual)	\$ -	\$ 656	\$ 900	\$ 908	\$ 900
51130	Overtime	\$ 29,755	\$ 34,699	\$ 36,000	\$ 30,063	\$ 40,000
51201	TMRS Retirement	\$ 80,929	\$ 83,486	\$ 83,782	\$ 83,411	\$ 84,873
51202	Health Insurance	\$ 82,025	\$ 84,266	\$ 91,875	\$ 85,132	\$ 81,763
51203	Disability Insurance	\$ 738	\$ 1,002	\$ 1,043	\$ 538	\$ 410
51204	Workers Comp Insur	\$ 5,451	\$ 8,142	\$ 7,716	\$ 7,069	\$ 7,452
51205	Medicare Tax	\$ 6,620	\$ 6,709	\$ 7,426	\$ 6,554	\$ 7,420
51206	Unemployment Comp Insur	\$ 2,194	\$ 736	\$ 121	\$ 1,801	\$ 1,929
52010	Office Supplies	\$ 95	\$ 70	\$ 2,200	\$ 2,070	\$ 200
52030	Clothing	\$ 4,796	\$ 5,118	\$ 6,850	\$ 5,725	\$ 6,829
52031	Clothing - Safety Gear	\$ 2,597	\$ 3,125	\$ 3,000	\$ 2,856	\$ 3,000
52040	Fuel	\$ 23,142	\$ 21,192	\$ 32,500	\$ 17,227	\$ 18,975
52050	Minor Tools/Instruments	\$ 1,047	\$ 1,711	\$ 2,000	\$ 1,675	\$ 2,000
52060	Cleaning Supplies	\$ 4,498	\$ 6,161	\$ 5,000	\$ 6,881	\$ 5,000
52070	Chemical Supplies	\$ 998	\$ 836	\$ 1,200	\$ 1,739	\$ 2,000
52090	Botanical/Agricultural	\$ 5,475	\$ 6,877	\$ 7,500	\$ 7,160	\$ 7,500
52130	Other Supplies	\$ 1,215	\$ 1,234	\$ 2,000	\$ 2,678	\$ 2,000
52200	Non Capital Equipment Purchases	\$ 17,025	\$ 8,751	\$ 10,000	\$ 2,450	\$ 10,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ 25,000	\$ -	\$ -
53080	Parks Maintenance	\$ 38,974	\$ 58,280	\$ 55,000	\$ 70,884	\$ 53,000
53999	Decision Packages for Discussion	\$ -	\$ -	\$ 10,000	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 975	\$ 1,667	\$ 2,000	\$ 2,410	\$ 2,000
54040	Vehicle and Equipment Maintenance	\$ 27,868	\$ 22,293	\$ 27,500	\$ 27,615	\$ 27,500
54100	Recreation Equipment Maintenance	\$ 2,351	\$ 4,998	\$ 5,000	\$ 7,874	\$ 7,000
54150	Maint - Fence/Netting@Parks	\$ 340	\$ 755	\$ 5,000	\$ 1,644	\$ 7,000
55010	Rental of Equipment	\$ 3,290	\$ 3,845	\$ 4,000	\$ 3,325	\$ 4,000
55030	Long Distance/Circuit Ch	\$ 27	\$ 14	\$ 20	\$ 22	\$ 20
55040	Electric	\$ 84,711	\$ 67,141	\$ 75,000	\$ 75,809	\$ 75,000
55080	Travel & Training	\$ 3,097	\$ 3,627	\$ 4,944	\$ 2,514	\$ 4,944
55090	Memberships/Subscriptions	\$ 77	\$ -	\$ 330	\$ -	\$ 330
55180	Alarm Monitoring	\$ 308	\$ 336	\$ 436	\$ 336	\$ 436
55195	Cellular Phone Charges	\$ 1,270	\$ 1,473	\$ 800	\$ 1,643	\$ 1,248
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 12,783	\$ 18,000
<b>Total</b>		<b>\$ 876,090</b>	<b>\$ 887,274</b>	<b>\$ 991,042</b>	<b>\$ 914,628</b>	<b>\$ 953,254</b>
<b>424 Aquatic Center Operations</b>						
51111	Salaries - Full Time	\$ 45,627	\$ 49,012	\$ 48,485	\$ 27,172	\$ 38,813
51115	Seasonal	\$ 68,584	\$ 81,916	\$ 70,000	\$ 43,357	\$ 70,000
51118	Salaries - Part Time	\$ 32,810	\$ 29,677	\$ 37,025	\$ 27,941	\$ 37,035
51121	Longevity	\$ 583	\$ 633	\$ 672	\$ 243	\$ 24
51130	Overtime	\$ 6,757	\$ 8,911	\$ 5,000	\$ 2,668	\$ 5,000
51201	TMRS Retirement	\$ 8,944	\$ 9,215	\$ 10,063	\$ 5,491	\$ 8,242
51202	Health Insurance	\$ 10,200	\$ 10,200	\$ 10,201	\$ 6,800	\$ 10,201

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51203	Disability Insurance	\$ 332	\$ 454	\$ 444	\$ 155	\$ -
51204	Workers Comp Insur	\$ 1,987	\$ 3,267	\$ 2,754	\$ 1,749	\$ 2,394
51205	Medicare Tax	\$ 2,101	\$ 2,369	\$ 2,340	\$ 1,449	\$ 2,189
51206	Unemployment Comp Insur	\$ 1,606	\$ 319	\$ 51	\$ 1,238	\$ 801
52010	Office Supplies	\$ 172	\$ 280	\$ 300	\$ 278	\$ 300
52030	Clothing	\$ 909	\$ 695	\$ 1,500	\$ 1,117	\$ 1,670
52031	Clothing - Safety Gear	\$ 790	\$ 767	\$ 1,000	\$ 773	\$ 1,000
52060	Cleaning Supplies	\$ 812	\$ 901	\$ 800	\$ 928	\$ 800
52070	Chemical Supplies	\$ 12,662	\$ 10,727	\$ 12,000	\$ 9,874	\$ 12,000
52130	Other Supplies	\$ 112	\$ 196	\$ 150	\$ 153	\$ 150
52139	Concession Supplies	\$ 5,482	\$ 7,710	\$ 7,000	\$ 2,626	\$ 7,000
52200	Non Capital Equipment Purchases	\$ 7,808	\$ 3,053	\$ 7,500	\$ 6,136	\$ 2,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ 8,078	\$ 4,912	\$ 10,000	\$ 18,488	\$ 5,000
53090	Special Maintenance Projects	\$ 675	\$ 27,559	\$ -	\$ 4,850	\$ 15,000
54020	Maint - Mach/Tools/Instruments	\$ 2,181	\$ 871	\$ 2,500	\$ 764	\$ 2,500
55040	Electric	\$ 13,803	\$ 13,736	\$ 18,000	\$ 13,828	\$ 18,000
55051	Gas Heating	\$ 5,133	\$ 4,796	\$ 6,000	\$ 1,362	\$ 6,000
55080	Travel & Training	\$ 2,058	\$ 901	\$ 3,500	\$ 1,470	\$ 6,125
55090	Memberships/Subscriptions	\$ -	\$ 43	\$ 345	\$ 135	\$ 470
55195	Cellular Phone Charges	\$ -	\$ -	\$ -	\$ 488	\$ 624
57375	Youth and Recreation Programs	\$ -	\$ -	\$ 200	\$ -	\$ 200
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ -	\$ 26,000
<b>Total</b>		<b>\$ 240,205</b>	<b>\$ 273,119</b>	<b>\$ 257,830</b>	<b>\$ 181,533</b>	<b>\$ 280,038</b>

**430 Community Service Asst. Groups**

52031	Clothing - Safety Gear	\$ 1,280	\$ 1,308	\$ 1,200	\$ 1,261	\$ 2,200
52040	Fuel	\$ 3,152	\$ 3,352	\$ 4,600	\$ 820	\$ 3,211
52130	Other Supplies	\$ 31,017	\$ 29,958	\$ 30,000	\$ 11,364	\$ 29,000
52200	Non Capital Equipment Purchases	\$ 1,198	\$ 1,605	\$ 2,000	\$ 5,045	\$ 2,000
54040	Vehicle and Equipment Maintenance	\$ 1,340	\$ 2,047	\$ 2,000	\$ 1,208	\$ 2,000
<b>Total</b>		<b>\$ 37,986</b>	<b>\$ 38,271</b>	<b>\$ 39,800</b>	<b>\$ 19,699</b>	<b>\$ 38,411</b>

**444 Building Maintenance**

51111	Salaries - Full Time	\$ 80,435	\$ 86,129	\$ 85,988	\$ 145,026	\$ 154,879
51121	Longevity	\$ 1,227	\$ 1,328	\$ 1,440	\$ 1,880	\$ 2,192
51124	Allowances-Clothing/Cell Phone	\$ -	\$ -	\$ -	\$ 56	\$ -
51130	Overtime	\$ 9,235	\$ 10,639	\$ 17,000	\$ 11,210	\$ 17,000
51201	TMRS Retirement	\$ 17,116	\$ 18,293	\$ 19,404	\$ 29,636	\$ 32,729
51202	Health Insurance	\$ 20,436	\$ 20,400	\$ 20,402	\$ 37,963	\$ 40,517
51203	Disability Insurance	\$ -	\$ -	\$ -	\$ 188	\$ 251
51204	Workers Comp Insur	\$ 1,547	\$ 2,472	\$ 2,633	\$ 3,732	\$ 4,036
51205	Medicare Tax	\$ 1,297	\$ 1,399	\$ 1,516	\$ 2,184	\$ 2,527
51206	Unemployment Comp Insur	\$ 171	\$ 171	\$ 29	\$ 556	\$ 756
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 91,231	\$ -	\$ 24,155
52030	Clothing	\$ 851	\$ 870	\$ 1,061	\$ 2,925	\$ 1,554
52031	Clothing - Safety Gear	\$ 152	\$ 280	\$ 200	\$ 468	\$ 400
52040	Fuel	\$ 2,754	\$ 2,565	\$ 3,500	\$ 3,321	\$ 2,512
52050	Minor Tools/Instruments	\$ 2,503	\$ 744	\$ 1,400	\$ 1,765	\$ 1,400
52060	Cleaning Supplies	\$ 639	\$ 598	\$ 1,000	\$ 10,394	\$ 2,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ 19,761	\$ -	\$ 630
53010	Building Maintenance	\$ 36,221	\$ 38,059	\$ 37,000	\$ 38,138	\$ 37,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
53090	Special Maintenance Projects	\$ 12,757	\$ 21,553	\$ 20,800	\$ 12,525	\$ 6,700
54040	Vehicle and Equipment Maintenance	\$ 649	\$ 1,102	\$ 2,000	\$ 2,440	\$ 3,000
54060	Heat/AC Maintenance	\$ 22,357	\$ 26,979	\$ 25,000	\$ 32,814	\$ 25,000
54140	Ice Machine Maintenance	\$ 3,614	\$ 807	\$ 4,000	\$ 3,952	\$ 4,000
55034	Communication & Data Services	\$ 456	\$ 418	\$ 456	\$ 494	\$ 456
55040	Electric	\$ 105,044	\$ 89,063	\$ 110,000	\$ 85,923	\$ 110,000
55051	Gas Heating	\$ 16,105	\$ 16,866	\$ 19,400	\$ 12,081	\$ 19,400
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 900
55080	Travel & Training	\$ 350	\$ -	\$ 2,000	\$ -	\$ 2,000
55160	Pest Control Services	\$ 2,175	\$ 3,325	\$ 4,200	\$ 3,190	\$ 4,200
55195	Cellular Phone Charges	\$ 790	\$ 824	\$ 1,108	\$ 1,177	\$ 1,108
55500	Janitorial Services	\$ 81,754	\$ 107,526	\$ 15,000	\$ 12,603	\$ 10,000
55999	Decision Packages for Discussion	\$ -	\$ -	\$ 384	\$ -	\$ 285
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 29,000	\$ -	\$ -
90300	New Vehicle & Equipment Purchases	\$ -	\$ -	\$ -	\$ 25,500	\$ -
<b>Total</b>		<b>\$ 420,634</b>	<b>\$ 452,411</b>	<b>\$ 536,913</b>	<b>\$ 482,032</b>	<b>\$ 511,587</b>

460 Cemetery						
51111	Salaries - Full Time	\$ 44,492	\$ 45,674	\$ 45,656	\$ 41,212	\$ 45,656
51121	Longevity	\$ 734	\$ 784	\$ 816	\$ 836	\$ 852
51130	Overtime	\$ 1,925	\$ 993	\$ 2,000	\$ 1,158	\$ 2,000
51201	TMRS Retirement	\$ 8,879	\$ 8,848	\$ 9,007	\$ 8,942	\$ 9,121
51202	Health Insurance	\$ 10,200	\$ 10,200	\$ 10,201	\$ 10,200	\$ 10,201
51203	Disability Insurance	\$ 450	\$ 615	\$ 600	\$ 605	\$ 625
51204	Workers Comp Insur	\$ 609	\$ 911	\$ 825	\$ 820	\$ 717
51205	Medicare Tax	\$ 639	\$ 651	\$ 704	\$ 655	\$ 705
51206	Unemployment Comp Insur	\$ 9	\$ 9	\$ 12	\$ 144	\$ 190
52030	Clothing	\$ 707	\$ 530	\$ 530	\$ 616	\$ 630
52031	Clothing - Safety Gear	\$ 105	\$ 86	\$ 200	\$ 90	\$ 150
52040	Fuel	\$ 3,317	\$ 2,838	\$ 6,000	\$ 1,898	\$ 2,792
52050	Minor Tools/Instruments	\$ 379	\$ 167	\$ 300	\$ 45	\$ 300
52070	Chemical Supplies	\$ 1	\$ 90	\$ 150	\$ 68	\$ 150
52090	Botanical/Agricultural	\$ 449	\$ 792	\$ 1,500	\$ 1,550	\$ 1,500
52130	Other Supplies	\$ 86	\$ 39	\$ 130	\$ 326	\$ 130
52200	Non Capital Equipment Purchases	\$ -	\$ 600	\$ 3,300	\$ 2,156	\$ 1,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53080	Parks Maintenance	\$ 1,737	\$ 1,212	\$ 2,500	\$ 2,150	\$ 2,500
54020	Maint - Mach/Tools/Instruments	\$ 37	\$ 120	\$ 250	\$ 240	\$ 200
54040	Vehicle and Equipment Maintenance	\$ 1,727	\$ 2,691	\$ 2,500	\$ 2,546	\$ 2,500
54150	Maint - Fence/Netting@Parks	\$ 4,275	\$ 198	\$ 2,000	\$ -	\$ 2,000
55010	Rental of Equipment	\$ -	\$ 415	\$ 600	\$ -	\$ 600
55195	Cellular Phone Charges	\$ 261	\$ 316	\$ 840	\$ 347	\$ 384
57022	Improvements	\$ 850	\$ 20	\$ 2,500	\$ -	\$ 2,500
57110	Historical Markers	\$ 7,360	\$ 3,800	\$ 5,000	\$ 4,800	\$ 5,000
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 18,380	\$ -	\$ -
90300	New Vehicle & Equipment Purchases	\$ -	\$ -	\$ -	\$ 18,380	\$ -
<b>Total</b>		<b>\$ 89,228</b>	<b>\$ 82,601</b>	<b>\$ 116,501</b>	<b>\$ 99,785</b>	<b>\$ 92,903</b>

550 Public Safety Administration						
51111	Salaries - Full Time	\$ 173,609	\$ 182,445	\$ 180,877	\$ 190,966	\$ 186,721
51121	Longevity	\$ 2,020	\$ 2,076	\$ 2,112	\$ 2,133	\$ 2,123
51123	Incentive Pay (Degree/OIC)	\$ 1,200	\$ 1,643	\$ 1,800	\$ 1,815	\$ 1,800
51124	Allowances-Clothing/Cell Phone	\$ 720	\$ 723	\$ 720	\$ 726	\$ 720

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51125	Auto Allowance	\$ -	\$ 4,820	\$ 4,800	\$ 4,840	\$ 4,800
51126	License Pay (Certification/Bilingual)	\$ 1,500	\$ 1,725	\$ 1,800	\$ 1,815	\$ 1,800
51130	Overtime	\$ -	\$ 1,412	\$ 100	\$ -	\$ 100
51201	TMRS Retirement	\$ 33,716	\$ 36,093	\$ 35,379	\$ 37,817	\$ 37,237
51202	Health Insurance	\$ 20,436	\$ 20,436	\$ 20,439	\$ 20,436	\$ 20,439
51203	Disability Insurance	\$ 246	\$ 336	\$ 328	\$ 330	\$ 342
51204	Workers Comp Insur	\$ 253	\$ 409	\$ 405	\$ 389	\$ 367
51205	Medicare Tax	\$ 697	\$ 720	\$ 782	\$ 759	\$ 821
51206	Unemployment Comp Insur	\$ 18	\$ 324	\$ 21	\$ 288	\$ 319
52040	Fuel	\$ 1,477	\$ 370	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 52	\$ 496	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 35	\$ 28	\$ 35	\$ 55	\$ 35
55070	Purchased Services/Contracts	\$ 3,700	\$ 6,315	\$ 9,926	\$ 7,926	\$ 9,926
55540	Animal Shelter Contract	\$ 151,080	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
55905	WCPSCC-Dispatcher Contract	\$ 627,699	\$ 652,699	\$ 686,958	\$ 686,958	\$ 686,958
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 133,000

<b>Total</b>	<b>\$ 1,018,459</b>	<b>\$ 1,113,070</b>	<b>\$ 1,146,482</b>	<b>\$ 1,157,253</b>	<b>\$ 1,287,508</b>
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<b>551 Police Services</b>						
51111	Salaries - Full Time	\$ 3,068,048	\$ 3,366,936	\$ 3,512,796	\$ 3,776,062	\$ 3,873,481
51118	Salaries - Part Time	\$ -	\$ 1,389	\$ -	\$ -	\$ -
51121	Longevity	\$ 24,274	\$ 25,133	\$ 27,072	\$ 25,958	\$ 27,244
51123	Incentive Pay (Degree/OIC)	\$ 38,550	\$ 48,705	\$ 49,200	\$ 49,700	\$ 50,000
51124	Allowances-Clothing/Cell Phone	\$ 9,544	\$ 10,793	\$ 11,354	\$ 11,351	\$ 11,354
51125	Auto Allowance	\$ 12,600	\$ 12,653	\$ 12,600	\$ 12,705	\$ 12,600
51126	License Pay (Certification/Bilingual)	\$ 55,575	\$ 65,598	\$ 67,800	\$ 71,360	\$ 70,250
51130	Overtime	\$ 107,161	\$ 132,874	\$ 126,578	\$ 87,177	\$ 126,578
51201	TMRS Retirement	\$ 624,087	\$ 682,167	\$ 705,760	\$ 755,259	\$ 784,266
51202	Health Insurance	\$ 535,638	\$ 567,301	\$ 581,675	\$ 577,806	\$ 582,274
51203	Disability Insurance	\$ 3,163	\$ 5,016	\$ 5,027	\$ 5,149	\$ 5,337
51204	Workers Comp Insur	\$ 42,631	\$ 82,211	\$ 65,113	\$ 69,421	\$ 69,447
51205	Medicare Tax	\$ 45,532	\$ 50,210	\$ 55,238	\$ 55,090	\$ 60,521
51206	Unemployment Comp Insur	\$ 3,040	\$ 8,288	\$ 540	\$ 8,528	\$ 8,928
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 351,167	\$ -	\$ -
52010	Office Supplies	\$ 5,855	\$ 5,515	\$ 6,270	\$ 6,216	\$ 6,270
52020	Postage	\$ 471	\$ 417	\$ 540	\$ 422	\$ 3,540
52030	Clothing	\$ 54,636	\$ 45,911	\$ 50,584	\$ 46,525	\$ 50,584
52040	Fuel	\$ 126,790	\$ 117,274	\$ 139,000	\$ 105,359	\$ 127,850
52050	Minor Tools/Instruments	\$ 16,101	\$ 15,029	\$ 18,400	\$ 17,694	\$ 18,400
52051	Ammunition and Supplies	\$ 25,693	\$ 24,319	\$ 25,450	\$ 23,060	\$ 25,450
52100	Traffic Supplies	\$ -	\$ 375	\$ 500	\$ 21	\$ 500
52120	Reproduction & Printing	\$ 12,565	\$ 7,955	\$ 14,720	\$ 10,714	\$ 14,720
52130	Other Supplies	\$ 8,472	\$ 8,902	\$ 8,800	\$ 7,527	\$ 8,800
52200	Non Capital Equipment Purchases	\$ 27,164	\$ 28,804	\$ 20,360	\$ 21,496	\$ 20,360
52400	K-9 Program	\$ 713	\$ 2,145	\$ 2,000	\$ 2,064	\$ 2,000
52415	Animal Control Supplies	\$ 783	\$ 982	\$ 1,000	\$ 964	\$ 1,000
52420	Community Services Programs	\$ 12,457	\$ 2,893	\$ 3,500	\$ 2,979	\$ 3,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ 2,500	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 504	\$ 830	\$ 2,200	\$ 481	\$ 2,200
54030	Radio Maintenance	\$ 2,425	\$ 4,413	\$ 4,500	\$ 4,559	\$ 4,500
54040	Vehicle and Equipment Maintenance	\$ 52,046	\$ 57,967	\$ 50,000	\$ 50,696	\$ 55,000
55030	Long Distance/Circuit Ch	\$ 889	\$ 906	\$ 1,000	\$ 968	\$ 1,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
55034	Communication & Data Services	\$ 18,438	\$ 20,089	\$ 20,670	\$ 23,638	\$ 20,670
55070	Purchased Services/Contracts	\$ 3,919	\$ 5,168	\$ 5,200	\$ 3,552	\$ 5,200
55080	Travel & Training	\$ 39,968	\$ 38,822	\$ 35,460	\$ 40,789	\$ 37,585
55085	Community Relations	\$ 2,724	\$ 908	\$ 3,000	\$ 2,243	\$ 3,000
55090	Memberships/Subscriptions	\$ 1,146	\$ 1,316	\$ 1,975	\$ 1,556	\$ 1,975
55180	Alarm Monitoring	\$ 672	\$ 672	\$ 672	\$ 672	\$ 672
55195	Cellular Phone Charges	\$ 2,361	\$ 1,917	\$ 2,500	\$ 1,636	\$ 2,500
55570	Software Annual Maint Agreemnts	\$ 13,388	\$ 13,889	\$ 14,810	\$ 12,541	\$ 20,877
55720	Employee Physicals/Testing	\$ 262	\$ 1,197	\$ 10,000	\$ 2,826	\$ 7,000
55730	Investigation Testing Fees	\$ 8,738	\$ 9,085	\$ 10,150	\$ 10,411	\$ 10,150
55790	Parking Contracts	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
55999	Decision Packages for Discussion	\$ -	\$ -	\$ 5,000	\$ -	\$ -
57510	Police Reserve Program	\$ 463	\$ -	\$ 500	\$ 99	\$ 500
69040	Motor Vehicles	\$ 50,153	\$ 91,955	\$ 206,610	\$ 205,353	\$ 167,016
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 1,550	\$ -	\$ -
90300	New Vehicle & Equipment Purchases	\$ 20,680	\$ -	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 5,083,921</b>	<b>\$ 5,572,530</b>	<b>\$ 6,244,941</b>	<b>\$ 6,116,225</b>	<b>\$ 6,308,699</b>
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<b>552 Fire Services</b>						
51111	Salaries - Full Time	\$ 935,291	\$ 901,935	\$ 911,709	\$ 959,965	\$ 975,212
51112	Firefighters Pay	\$ 93,576	\$ 83,202	\$ 134,150	\$ 93,201	\$ 134,150
51121	Longevity	\$ 8,713	\$ 7,555	\$ 8,640	\$ 6,754	\$ 7,066
51123	Incentive Pay (Degree/OIC)	\$ 11,138	\$ 22,563	\$ 22,800	\$ 9,365	\$ 9,650
51124	Allowances-Clothing/Cell Phone	\$ 468	\$ 2,436	\$ 1,680	\$ 3,047	\$ 3,120
51125	Auto Allowance	\$ 3,894	\$ 8,391	\$ 8,400	\$ 8,470	\$ 8,400
51126	License Pay (Certification/Bilingual)	\$ 15,650	\$ 14,103	\$ 13,200	\$ 13,870	\$ 14,450
51130	Overtime	\$ 46,316	\$ 69,121	\$ 85,000	\$ 56,712	\$ 85,000
51201	TMRS Retirement	\$ 190,659	\$ 191,894	\$ 195,365	\$ 199,546	\$ 207,353
51202	Health Insurance	\$ 159,944	\$ 169,228	\$ 173,546	\$ 180,730	\$ 183,375
51203	Disability Insurance	\$ 1,310	\$ 1,845	\$ 1,819	\$ 2,253	\$ 2,453
51204	Workers Comp Insur	\$ 11,166	\$ 15,433	\$ 21,870	\$ 21,292	\$ 22,907
51205	Medicare Tax	\$ 14,745	\$ 14,845	\$ 17,201	\$ 15,497	\$ 17,949
51206	Unemployment Comp Insur	\$ 1,512	\$ 2,798	\$ 180	\$ 3,209	\$ 2,993
51210	Retirement-Parttime Firefighters	\$ 16,350	\$ 12,243	\$ 14,000	\$ 12,312	\$ 14,000
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 66,561	\$ -	\$ 62,475
52010	Office Supplies	\$ 1,227	\$ 1,840	\$ 1,250	\$ 1,562	\$ 3,250
52030	Clothing	\$ 11,201	\$ 13,679	\$ 17,000	\$ 18,947	\$ 16,400
52040	Fuel	\$ 22,839	\$ 23,706	\$ 32,000	\$ 22,086	\$ 19,641
52050	Minor Tools/Instruments	\$ 5,800	\$ 5,815	\$ 6,000	\$ 5,484	\$ 6,000
52060	Cleaning Supplies	\$ 2,590	\$ 2,392	\$ 3,000	\$ 2,833	\$ 3,000
52070	Chemical Supplies	\$ 4,361	\$ 2,454	\$ 5,000	\$ 4,947	\$ 5,000
52080	Educational	\$ 2,335	\$ 3,189	\$ 4,800	\$ 5,391	\$ 4,800
52130	Other Supplies	\$ 1,725	\$ 1,695	\$ 1,700	\$ 394	\$ 1,700
52200	Non Capital Equipment Purchases	\$ 20,674	\$ 74,035	\$ 10,500	\$ 211,963	\$ 21,300
52240	Fire Gear / P.A.S.S.	\$ 25,484	\$ 35,580	\$ 37,450	\$ 31,110	\$ 33,580
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52999	Decision Packages for Discussion	\$ -	\$ -	\$ 229,000	\$ -	\$ 13,000
54020	Maint - Mach/Tools/Instruments	\$ 7,196	\$ 9,104	\$ 9,600	\$ 5,177	\$ 9,600
54030	Radio Maintenance	\$ 8,864	\$ 8,635	\$ 11,712	\$ 8,461	\$ 8,212
54040	Vehicle and Equipment Maintenance	\$ 47,153	\$ 57,365	\$ 56,650	\$ 82,412	\$ 56,650
54052	Air Pack Bottle Replacement	\$ 15,637	\$ -	\$ 15,300	\$ -	\$ 15,300
55030	Long Distance/Circuit Ch	\$ 940	\$ 116	\$ 60	\$ 98	\$ 60
55034	Communication & Data Services	\$ 3,937	\$ 4,152	\$ 10,368	\$ 5,003	\$ 10,368

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
55050	Gas Heating	\$ -	\$ -	\$ 1,250	\$ 514	\$ 1,250
55065	State Mandated Testing	\$ 10,351	\$ 9,116	\$ 21,946	\$ 11,802	\$ 21,946
55070	Purchased Services/Contracts	\$ 73,502	\$ 17,400	\$ 541	\$ 2,329	\$ 541
55080	Travel & Training	\$ 37,979	\$ 34,884	\$ 36,167	\$ 52,652	\$ 36,167
55090	Memberships/Subscriptions	\$ 852	\$ 2,730	\$ 6,050	\$ 5,085	\$ 6,050
55120	Mileage & Miscellaneous Meals	\$ 4,097	\$ -	\$ -	\$ -	\$ -
55180	Alarm Monitoring	\$ -	\$ -	\$ 1,200	\$ 302	\$ 1,200
55195	Cellular Phone Charges	\$ 379	\$ 527	\$ 720	\$ 663	\$ 1,440
55570	Software Annual Maint Agreements	\$ -	\$ -	\$ 4,900	\$ 3,492	\$ 4,900
55720	Employee Physicals/Testing	\$ 410	\$ 472	\$ 1,000	\$ 472	\$ 1,000
55999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 1,500
57151	FEMA - WMD Exercise	\$ 3,256	\$ 2,362	\$ 4,120	\$ 1,517	\$ 3,400
69041	Fire Vehicles	\$ -	\$ -	\$ -	\$ 81,347	\$ -
69999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 47,000
90300	New Vehicle & Equipment Purchases	\$ 30,210	\$ 23,000	\$ -	\$ -	\$ -
90312	Computers & Software	\$ 24,341	\$ -	\$ -	\$ -	\$ -

<b>Total</b>	<b>\$ 1,878,073</b>	<b>\$ 1,851,837</b>	<b>\$ 2,205,405</b>	<b>\$ 2,152,265</b>	<b>\$ 2,104,808</b>
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<b>556 Victim Services</b>						
51111	Salaries - Full Time	\$ 38,205	\$ 39,519	\$ 40,935	\$ 41,816	\$ 41,954
51121	Longevity	\$ 4	\$ 48	\$ 96	\$ 96	\$ 116
51130	Overtime	\$ 825	\$ 960	\$ 750	\$ 525	\$ 1,500
51201	TMRS Retirement	\$ 7,349	\$ 7,556	\$ 7,764	\$ 7,955	\$ 8,192
51202	Health Insurance	\$ 10,197	\$ 10,197	\$ 10,197	\$ 10,197	\$ 10,197
51203	Disability Insurance	\$ 268	\$ 366	\$ 358	\$ 360	\$ 373
51204	Workers Comp Insur	\$ 55	\$ 85	\$ 90	\$ 81	\$ 76
51205	Medicare Tax	\$ 510	\$ 507	\$ 607	\$ 527	\$ 633
51206	Unemployment Comp Insur	\$ 169	\$ 9	\$ 11	\$ 144	\$ 170
52010	Office Supplies	\$ 2,387	\$ 7,575	\$ 7,000	\$ 4,532	\$ 3,500
52200	Non Capital Equipment Purchases	\$ 2,119	\$ -	\$ -	\$ -	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55034	Communication & Data Services	\$ 74	\$ -	\$ 912	\$ 252	\$ 912
55080	Travel & Training	\$ 12,073	\$ 11,950	\$ 10,000	\$ 4,624	\$ 5,000
55085	Community Relations	\$ 3,055	\$ 2,912	\$ 8,000	\$ 2,096	\$ 4,000
55195	Cellular Phone Charges	\$ 1,087	\$ 1,508	\$ 600	\$ 1,347	\$ 600

<b>Total</b>	<b>\$ 78,377</b>	<b>\$ 83,190</b>	<b>\$ 87,320</b>	<b>\$ 74,553</b>	<b>\$ 77,223</b>
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<b>640 Information Technology</b>						
51111	Salaries - Full Time	\$ 272,418	\$ 284,555	\$ 293,792	\$ 307,512	\$ 307,993
51121	Longevity	\$ 1,211	\$ 1,416	\$ 1,632	\$ 1,633	\$ 1,728
51124	Allowances-Clothing/Cell Phone	\$ 3,840	\$ 4,316	\$ 3,840	\$ 4,840	\$ 4,800
51130	Overtime	\$ 2,178	\$ 2,305	\$ 1,800	\$ 3,366	\$ 2,800
51201	TMRS Retirement	\$ 52,661	\$ 54,560	\$ 55,941	\$ 59,470	\$ 59,555
51202	Health Insurance	\$ 51,159	\$ 49,367	\$ 51,049	\$ 51,047	\$ 51,053
51203	Disability Insurance	\$ 410	\$ 409	\$ 352	\$ 354	\$ 366
51204	Workers Comp Insur	\$ 395	\$ 614	\$ 636	\$ 609	\$ 583
51205	Medicare Tax	\$ 3,682	\$ 3,872	\$ 4,369	\$ 4,135	\$ 4,605
51206	Unemployment Comp Insur	\$ 356	\$ 540	\$ 49	\$ 720	\$ 793
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 8,231	\$ -	\$ -
52010	Office Supplies	\$ 1,502	\$ 3,896	\$ 1,100	\$ 1,714	\$ 1,100
52040	Fuel	\$ 67	\$ -	\$ -	\$ -	\$ -
52080	Educational	\$ -	\$ 47	\$ 500	\$ -	\$ 500
52130	Other Supplies	\$ -	\$ -	\$ -	\$ 16	\$ -

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
52140	Computer Supplies	\$ 28,289	\$ 26,684	\$ 33,000	\$ 20,932	\$ 33,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 124	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 204	\$ 139	\$ 200	\$ 158	\$ 200
55034	Communication & Data Services	\$ 77,088	\$ 80,082	\$ 80,650	\$ 80,073	\$ 89,840
55053	Microsoft Licenses	\$ 52,959	\$ 51,248	\$ 61,000	\$ 66,317	\$ 61,000
55070	Purchased Services/Contracts	\$ 29,251	\$ 20,069	\$ 34,600	\$ 22,887	\$ 32,500
55080	Travel & Training	\$ 5,084	\$ 10,365	\$ 15,100	\$ 9,052	\$ 15,100
55090	Memberships/Subscriptions	\$ 200	\$ 828	\$ 350	\$ 1,390	\$ 500
55120	Mileage & Miscellaneous Meals	\$ 797	\$ 668	\$ 1,400	\$ 568	\$ 1,400
55195	Cellular Phone Charges	\$ 1,250	\$ 2,400	\$ -	\$ 82	\$ -
55570	Software Annual Maint Agreemnts	\$ 382,886	\$ 396,146	\$ 513,079	\$ 497,228	\$ 532,605
69020	Cap. Mach/Tools/Equip	\$ -	\$ 19,925	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 968,009</b>	<b>\$ 1,014,449</b>	<b>\$ 1,162,670</b>	<b>\$ 1,134,103</b>	<b>\$ 1,202,021</b>
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642 GIS						
51111	Salaries - Full Time	\$ 135,162	\$ 154,871	\$ 158,956	\$ 164,846	\$ 164,044
51121	Longevity	\$ 825	\$ 950	\$ 1,056	\$ 1,100	\$ 1,156
51130	Overtime	\$ 248	\$ 140	\$ 500	\$ 153	\$ 500
51201	TMRS Retirement	\$ 25,656	\$ 28,931	\$ 29,826	\$ 30,984	\$ 31,153
51202	Health Insurance	\$ 29,822	\$ 30,645	\$ 30,647	\$ 30,647	\$ 30,651
51203	Disability Insurance	\$ -	\$ 116	\$ 150	\$ 254	\$ 293
51204	Workers Comp Insur	\$ 193	\$ 327	\$ 340	\$ 318	\$ 296
51205	Medicare Tax	\$ 1,704	\$ 1,949	\$ 2,331	\$ 2,061	\$ 2,406
51206	Unemployment Comp Insur	\$ 192	\$ 333	\$ 30	\$ 432	\$ 459
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 2,119	\$ -	\$ -
52010	Office Supplies	\$ 1,693	\$ 940	\$ 2,500	\$ 1,211	\$ 2,500
52080	Educational	\$ 176	\$ 79	\$ 750	\$ -	\$ 750
52120	Reproduction & Printing	\$ 3,825	\$ 4,118	\$ 7,000	\$ 3,063	\$ 8,500
52200	Non Capital Equipment Purchases	\$ 399	\$ 324	\$ 1,000	\$ 538	\$ 500
55030	Long Distance/Circuit Ch	\$ 52	\$ 29	\$ 50	\$ 26	\$ 50
55080	Travel & Training	\$ 263	\$ 1,636	\$ 6,990	\$ 1,675	\$ 6,990
55090	Memberships/Subscriptions	\$ -	\$ 171	\$ 770	\$ 779	\$ 770
55570	Software Annual Maint Agreemnts	\$ -	\$ 2,292	\$ 2,292	\$ 2,292	\$ 2,292
55590	Easements/Filing Fees	\$ 435	\$ 546	\$ 1,200	\$ 240	\$ 1,200
69020	Cap. Mach/Tools/Equip	\$ 15,034	\$ -	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 215,678</b>	<b>\$ 228,397</b>	<b>\$ 248,507</b>	<b>\$ 240,312</b>	<b>\$ 254,510</b>
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647 Library Services						
51111	Salaries - Full Time	\$ 224,179	\$ 238,421	\$ 226,789	\$ 184,738	\$ 226,807
51118	Salaries - Part Time	\$ 117,061	\$ 119,043	\$ 141,173	\$ 93,212	\$ 110,507
51121	Longevity	\$ 1,074	\$ 1,197	\$ 1,392	\$ 591	\$ 712
51126	License Pay (Certification/Bilingual)	\$ 1,275	\$ 1,415	\$ 2,400	\$ 585	\$ -
51130	Overtime	\$ 1,031	\$ 1,331	\$ 2,200	\$ 279	\$ 2,622
51201	TMRS Retirement	\$ 45,375	\$ 47,685	\$ 47,343	\$ 36,150	\$ 47,524
51202	Health Insurance	\$ 48,468	\$ 51,000	\$ 51,005	\$ 36,526	\$ 61,206
51203	Disability Insurance	\$ 143	\$ 195	\$ 191	\$ 192	\$ 199
51204	Workers Comp Insur	\$ 710	\$ 2,613	\$ 942	\$ 696	\$ 791
51205	Medicare Tax	\$ 4,648	\$ 5,657	\$ 5,428	\$ 3,993	\$ 5,949
51206	Unemployment Comp Insur	\$ 1,950	\$ 496	\$ 131	\$ 1,443	\$ 1,923
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 16,571	\$ -	\$ -
52010	Office Supplies	\$ 1,281	\$ 463	\$ 1,000	\$ 643	\$ 1,000
52120	Reproduction & Printing	\$ 3,217	\$ 2,977	\$ 4,800	\$ 1,408	\$ 4,800

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52128	Library Program Expenses	\$ 3,142	\$ 2,861	\$ 5,840	\$ 1,864	\$ 5,840
52129	Reception Expenses	\$ -	\$ -	\$ 150	\$ -	\$ 150
52130	Other Supplies	\$ 888	\$ 977	\$ 1,500	\$ 895	\$ 1,000
52200	Non Capital Equipment Purchases	\$ 1,023	\$ 4,933	\$ 4,570	\$ 2,883	\$ 4,000
52440	Library Process/Marc Rec	\$ 5,844	\$ 3,548	\$ 5,950	\$ 4,916	\$ 6,100
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54010	Office Equipment Maintenance	\$ 14	\$ -	\$ 500	\$ -	\$ 500
54040	Vehicle and Equipment Maintenance	\$ 95	\$ 42	\$ 1,000	\$ 468	\$ 1,000
54110	Book Replacement	\$ 2,521	\$ 351	\$ 4,000	\$ 2,239	\$ 4,500
55030	Long Distance/Circuit Ch	\$ 112	\$ 104	\$ 120	\$ 117	\$ 120
55040	Electric	\$ 56,749	\$ 47,813	\$ 50,000	\$ 46,564	\$ 50,000
55051	Gas Heating	\$ 551	\$ 516	\$ 600	\$ 624	\$ 600
55070	Purchased Services/Contracts	\$ 15,558	\$ 4,944	\$ 6,191	\$ 640	\$ 6,191
55080	Travel & Training	\$ -	\$ -	\$ 1,692	\$ -	\$ 2,000
55084	City Promotional Items	\$ 716	\$ -	\$ 1,500	\$ 500	\$ 1,500
55085	Community Relations	\$ 270	\$ 26	\$ 370	\$ 206	\$ 500
55090	Memberships/Subscriptions	\$ 3,344	\$ 3,580	\$ 6,030	\$ 3,572	\$ 6,050
55195	Cellular Phone Charges	\$ -	\$ -	\$ -	\$ 632	\$ 624
57647	Literacy Project	\$ 131	\$ 380	\$ 750	\$ -	\$ 750
69110	Reference Books	\$ 39,537	\$ 34,144	\$ 44,992	\$ 25,734	\$ 44,950

<b>Total</b>		<b>\$ 580,909</b>	<b>\$ 576,710</b>	<b>\$ 637,120</b>	<b>\$ 452,312</b>	<b>\$ 600,415</b>
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<b>715 Support Services</b>						
51111	Salaries - Full Time	\$ 134,495	\$ 83,933	\$ 74,985	\$ 106,487	\$ 110,096
51118	Salaries - Part Time	\$ 9,143	\$ 11,738	\$ 15,756	\$ 954	\$ -
51121	Longevity	\$ 2,069	\$ 833	\$ 672	\$ 682	\$ 736
51126	License Pay (Certification/Bilingual)	\$ -	\$ 260	\$ 1,200	\$ 1,210	\$ 1,200
51130	Overtime	\$ 638	\$ 852	\$ 1,000	\$ 1,387	\$ 1,000
51201	TMRS Retirement	\$ 25,937	\$ 15,982	\$ 14,245	\$ 20,567	\$ 21,252
51202	Health Insurance	\$ 30,600	\$ 22,179	\$ 20,402	\$ 29,491	\$ 30,320
51203	Disability Insurance	\$ 878	\$ 688	\$ 571	\$ 732	\$ 803
51204	Workers Comp Insur	\$ 207	\$ 205	\$ 199	\$ 212	\$ 195
51205	Medicare Tax	\$ 1,956	\$ 1,279	\$ 1,360	\$ 1,421	\$ 1,641
51206	Unemployment Comp Insur	\$ 420	\$ 1	\$ 29	\$ 432	\$ 460
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 32,343	\$ -	\$ -
52010	Office Supplies	\$ 844	\$ 816	\$ 1,000	\$ 865	\$ 1,000
52120	Reproduction & Printing	\$ 517	\$ 781	\$ 750	\$ 1,053	\$ 750
52130	Other Supplies	\$ 1,123	\$ 83	\$ 1,100	\$ -	\$ 1,100
52200	Non Capital Equipment Purchases	\$ 2,883	\$ 2,011	\$ 3,000	\$ 841	\$ 3,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 104	\$ 146	\$ 100	\$ 210	\$ 175
55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ 325
55080	Travel & Training	\$ 2,925	\$ 596	\$ 3,500	\$ 940	\$ 3,500
55090	Memberships/Subscriptions	\$ 236	\$ -	\$ 185	\$ 115	\$ 185

<b>Total</b>		<b>\$ 214,975</b>	<b>\$ 142,383</b>	<b>\$ 172,397</b>	<b>\$ 167,599</b>	<b>\$ 177,738</b>
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<b>716 Planning</b>						
51111	Salaries - Full Time	\$ 105,398	\$ 125,535	\$ 125,417	\$ 131,749	\$ 129,895
51118	Salaries - Part Time	\$ 15,396	\$ 7,194	\$ 13,188	\$ 9,218	\$ 12,855
51121	Longevity	\$ 525	\$ 428	\$ 528	\$ 528	\$ 564
51124	Allowances-Clothing/Cell Phone	\$ 285	\$ -	\$ -	\$ -	\$ -
51125	Auto Allowance	\$ 1,663	\$ -	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 20,291	\$ 23,468	\$ 23,402	\$ 24,679	\$ 24,528

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
51202	Health Insurance	\$ 14,486	\$ 16,310	\$ 20,439	\$ 20,473	\$ 20,476
51204	Workers Comp Insur	\$ 174	\$ 280	\$ 294	\$ 272	\$ 272
51205	Medicare Tax	\$ 1,704	\$ 1,822	\$ 2,020	\$ 1,965	\$ 2,080
51206	Unemployment Comp Insur	\$ 248	\$ 496	\$ 28	\$ 399	\$ 442
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 588	\$ -	\$ -
52010	Office Supplies	\$ 406	\$ 1,075	\$ 600	\$ 513	\$ 600
52080	Educational	\$ 137	\$ 48	\$ 300	\$ -	\$ 300
52120	Reproduction & Printing	\$ 1,283	\$ 796	\$ 1,500	\$ 1,592	\$ 1,500
52130	Other Supplies	\$ 2,235	\$ 1,654	\$ 2,000	\$ 1,246	\$ 2,000
52200	Non Capital Equipment Purchases	\$ 525	\$ 975	\$ 800	\$ 3,248	\$ 800
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 131	\$ 71	\$ 200	\$ 92	\$ 200
55070	Purchased Services/Contracts	\$ 6,500	\$ -	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 5,095	\$ 5,001	\$ 4,000	\$ 2,581	\$ 4,000
55085	Community Relations	\$ 1,346	\$ 329	\$ 1,500	\$ 86	\$ 1,500
55090	Memberships/Subscriptions	\$ 1,075	\$ 1,382	\$ 1,735	\$ 833	\$ 1,735
55590	Easements/Filing Fees	\$ 1,775	\$ 1,725	\$ 2,000	\$ 5,464	\$ 2,000
56030	Legal Advertising	\$ 734	\$ 1,261	\$ 1,500	\$ 332	\$ 1,500

<b>Total</b>		<b>\$ 181,413</b>	<b>\$ 189,849</b>	<b>\$ 202,039</b>	<b>\$ 205,270</b>	<b>\$ 207,247</b>
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**717 Engineering and Mapping**

51111	Salaries - Full Time	\$ 432,402	\$ 534,466	\$ 555,561	\$ 565,843	\$ 577,437
51121	Longevity	\$ 2,754	\$ 2,961	\$ 3,264	\$ 3,312	\$ 3,452
51124	Allowances-Clothing/Cell Phone	\$ 1,860	\$ 2,410	\$ 2,400	\$ 3,035	\$ 3,120
51125	Auto Allowance	\$ 4,275	\$ 6,615	\$ 6,600	\$ 6,655	\$ 6,600
51126	License Pay (Certification/Bilingual)	\$ 694	\$ 1,191	\$ 1,351	\$ 1,361	\$ 1,350
51130	Overtime	\$ 969	\$ 2,721	\$ 6,000	\$ 2,250	\$ 4,000
51201	TMRS Retirement	\$ 83,433	\$ 102,599	\$ 106,870	\$ 109,205	\$ 112,044
51202	Health Insurance	\$ 62,949	\$ 78,284	\$ 81,693	\$ 79,948	\$ 81,645
51203	Disability Insurance	\$ 450	\$ 615	\$ 600	\$ 605	\$ 625
51204	Workers Comp Insur	\$ 1,099	\$ 1,994	\$ 2,095	\$ 2,021	\$ 2,023
51205	Medicare Tax	\$ 6,010	\$ 7,484	\$ 8,345	\$ 7,892	\$ 8,645
51206	Unemployment Comp Insur	\$ 377	\$ 1,337	\$ 82	\$ 1,152	\$ 1,272
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 5,041	\$ -	\$ -
52010	Office Supplies	\$ 508	\$ 585	\$ 1,200	\$ 618	\$ 1,200
52030	Clothing	\$ 309	\$ 165	\$ 1,000	\$ 128	\$ 1,000
52040	Fuel	\$ 4,940	\$ 6,192	\$ 6,000	\$ 5,070	\$ 4,183
52050	Minor Tools/Instruments	\$ 77	\$ 83	\$ 500	\$ 60	\$ 500
52120	Reproduction & Printing	\$ 4,031	\$ 2,834	\$ 3,500	\$ 1,231	\$ 3,500
52130	Other Supplies	\$ 1,434	\$ 1,182	\$ 1,800	\$ 1,678	\$ 2,000
52160	Surveying Supplies	\$ 26	\$ 28	\$ 100	\$ 31	\$ 100
52200	Non Capital Equipment Purchases	\$ 370	\$ 6,467	\$ 3,500	\$ 5,341	\$ 3,500
52700	P-Card & Warehouse Incomplete	\$ 660	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 1,628	\$ 1,723	\$ 2,000	\$ 3,232	\$ 3,500
55030	Long Distance/Circuit Ch	\$ 302	\$ 375	\$ 600	\$ 612	\$ 600
55034	Communication & Data Services	\$ -	\$ -	\$ 1,500	\$ 1,585	\$ 1,500
55070	Purchased Services/Contracts	\$ -	\$ -	\$ 20,000	\$ 12,583	\$ 20,000
55080	Travel & Training	\$ 3,764	\$ 5,032	\$ 13,600	\$ 4,186	\$ 13,600
55090	Memberships/Subscriptions	\$ 1,849	\$ 1,936	\$ 3,891	\$ 2,486	\$ 3,927
55195	Cellular Phone Charges	\$ 2,834	\$ 2,795	\$ 2,500	\$ 2,450	\$ 2,500
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 4,200	\$ -	\$ -
90312	Computers & Software	\$ 4,955	\$ -	\$ -	\$ -	\$ -

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Total</b>		<b>\$ 624,961</b>	<b>\$ 772,073</b>	<b>\$ 845,793</b>	<b>\$ 824,571</b>	<b>\$ 863,823</b>
<b>718 Grants Management</b>						
51111	Salaries - Full Time	\$ 114,157	\$ 89,805	\$ 66,167	\$ 67,540	\$ 67,820
51121	Longevity	\$ 289	\$ 92	\$ 28	\$ 26	\$ 48
51201	TMRS Retirement	\$ 21,546	\$ 16,773	\$ 12,300	\$ 12,667	\$ 12,761
51202	Health Insurance	\$ 15,300	\$ 9,392	\$ 10,286	\$ 10,221	\$ 10,201
51203	Disability Insurance	\$ 433	\$ 241	\$ -	\$ 323	\$ 429
51204	Workers Comp Insur	\$ 162	\$ 189	\$ 140	\$ 142	\$ 117
51205	Medicare Tax	\$ 1,563	\$ 1,253	\$ 961	\$ 882	\$ 985
51206	Unemployment Comp Insur	\$ 18	\$ 171	\$ 10	\$ 144	\$ 145
52010	Office Supplies	\$ 1,289	\$ 1,821	\$ 1,500	\$ 622	\$ 1,200
52020	Postage	\$ 26	\$ 52	\$ 75	\$ 47	\$ 250
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ 47	\$ 25	\$ 100	\$ 35	\$ 250
55070	Purchased Services/Contracts	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 622	\$ 398	\$ 1,000	\$ 1,093	\$ 1,750
55085	Community Relations	\$ 12,614	\$ 17,803	\$ 1,000	\$ -	\$ 1,000
55090	Memberships/Subscriptions	\$ -	\$ -	\$ 3,500	\$ 3,000	\$ 3,500
55120	Mileage & Miscellaneous Meals	\$ -	\$ -	\$ 1,500	\$ 732	\$ 1,500
55195	Cellular Phone Charges	\$ 593	\$ 413	\$ -	\$ -	\$ -
56030	Legal Advertising	\$ 566	\$ 509	\$ 1,500	\$ 879	\$ 1,500
<b>Total</b>		<b>\$ 172,225</b>	<b>\$ 141,936</b>	<b>\$ 100,067</b>	<b>\$ 98,352</b>	<b>\$ 103,456</b>
<b>719 Survey</b>						
51111	Salaries - Full Time	\$ 125,467	\$ 155,838	\$ 169,091	\$ 174,785	\$ 170,173
51121	Longevity	\$ 1,613	\$ 1,716	\$ 1,824	\$ 1,832	\$ 1,884
51124	Allowances-Clothing/Cell Phone	\$ -	\$ 519	\$ 720	\$ 726	\$ 720
51126	License Pay (Certification/Bilingual)	\$ 180	\$ 487	\$ 600	\$ 605	\$ 600
51130	Overtime	\$ -	\$ -	\$ 1,000	\$ 23	\$ 1,000
51201	TMRS Retirement	\$ 23,965	\$ 29,563	\$ 32,189	\$ 33,363	\$ 32,784
51202	Health Insurance	\$ 20,436	\$ 22,109	\$ 30,603	\$ 30,388	\$ 30,320
51203	Disability Insurance	\$ -	\$ 114	\$ -	\$ -	\$ -
51204	Workers Comp Insur	\$ 334	\$ 602	\$ 660	\$ 649	\$ 620
51205	Medicare Tax	\$ 1,787	\$ 2,171	\$ 2,514	\$ 2,384	\$ 2,531
51206	Unemployment Comp Insur	\$ 18	\$ 409	\$ 30	\$ 432	\$ 479
52010	Office Supplies	\$ 123	\$ 184	\$ 300	\$ 177	\$ 300
52030	Clothing	\$ 231	\$ 990	\$ 850	\$ 394	\$ 800
52031	Clothing - Safety Gear	\$ 92	\$ 276	\$ 250	\$ 101	\$ 250
52040	Fuel	\$ 2,431	\$ 2,892	\$ 3,000	\$ 2,700	\$ 2,174
52120	Reproduction & Printing	\$ 310	\$ 519	\$ 600	\$ 7	\$ 500
52160	Surveying Supplies	\$ 1,061	\$ 574	\$ 1,500	\$ 276	\$ 1,300
52190	Minor Tools/Instruments/Survey	\$ 2,096	\$ 547	\$ 3,000	\$ 201	\$ 3,000
52200	Non Capital Equipment Purchases	\$ 713	\$ 2,479	\$ 3,000	\$ 295	\$ 3,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 43	\$ -	\$ 1,200	\$ -	\$ 1,200
54040	Vehicle and Equipment Maintenance	\$ 1,079	\$ 959	\$ 2,000	\$ 1,420	\$ 2,000
55030	Long Distance/Circuit Ch	\$ 26	\$ 21	\$ 50	\$ 12	\$ 50
55034	Communication & Data Services	\$ 1,558	\$ 1,829	\$ 1,600	\$ 1,967	\$ 2,112
55080	Travel & Training	\$ 1,463	\$ 2,938	\$ 4,400	\$ 2,515	\$ 4,400
55090	Memberships/Subscriptions	\$ 489	\$ 529	\$ 1,265	\$ 577	\$ 1,265
55195	Cellular Phone Charges	\$ 1,118	\$ 1,129	\$ 1,500	\$ 958	\$ 1,200
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 11,981	\$ -

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 4,200	\$ -	\$ -
<b>Total</b>		<b>\$ 186,633</b>	<b>\$ 229,394</b>	<b>\$ 267,946</b>	<b>\$ 268,766</b>	<b>\$ 264,662</b>
<b>724 Inspections</b>						
51111	Salaries - Full Time	\$ 297,329	\$ 346,581	\$ 380,294	\$ 390,211	\$ 388,317
51118	Salaries - Part Time	\$ 26,167	\$ 26,608	\$ 27,966	\$ 25,917	\$ 27,966
51121	Longevity	\$ 1,957	\$ 2,206	\$ 2,448	\$ 2,482	\$ 2,588
51124	Allowances-Clothing/Cell Phone	\$ 1,440	\$ 1,809	\$ 2,880	\$ 2,850	\$ 2,880
51125	Auto Allowance	\$ -	\$ 1,155	\$ 4,200	\$ 4,235	\$ 4,200
51126	License Pay (Certification/Bilingual)	\$ -	\$ 2,068	\$ 2,400	\$ 3,025	\$ 3,000
51130	Overtime	\$ 1,811	\$ 3,114	\$ 2,000	\$ 1,433	\$ 2,000
51201	TMRS Retirement	\$ 56,972	\$ 66,146	\$ 72,803	\$ 75,743	\$ 75,652
51202	Health Insurance	\$ 51,073	\$ 56,173	\$ 61,280	\$ 61,246	\$ 61,243
51203	Disability Insurance	\$ 490	\$ 669	\$ 654	\$ 1,104	\$ 1,273
51204	Workers Comp Insur	\$ 984	\$ 1,528	\$ 1,706	\$ 1,599	\$ 1,467
51205	Medicare Tax	\$ 4,674	\$ 5,424	\$ 6,126	\$ 6,089	\$ 6,253
51206	Unemployment Comp Insur	\$ 360	\$ 675	\$ 68	\$ 976	\$ 1,082
52010	Office Supplies	\$ 524	\$ 650	\$ 600	\$ 666	\$ 600
52030	Clothing	\$ 728	\$ 366	\$ 700	\$ 415	\$ 700
52040	Fuel	\$ 6,971	\$ 6,598	\$ 7,000	\$ 5,654	\$ 6,201
52050	Minor Tools/Instruments	\$ 527	\$ 384	\$ 500	\$ 551	\$ 500
52080	Educational	\$ 1,877	\$ 1,960	\$ 2,150	\$ 1,769	\$ 2,150
52200	Non Capital Equipment Purchases	\$ 2,078	\$ 3,152	\$ 2,800	\$ 1,356	\$ 2,800
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 99	\$ 30	\$ 76	\$ -	\$ 76
54040	Vehicle and Equipment Maintenance	\$ 2,735	\$ 1,269	\$ 3,034	\$ 2,902	\$ 3,034
55030	Long Distance/Circuit Ch	\$ 123	\$ 85	\$ 150	\$ 101	\$ 150
55034	Communication & Data Services	\$ 2,735	\$ 3,812	\$ 3,592	\$ 4,913	\$ 3,592
55070	Purchased Services/Contracts	\$ -	\$ 715	\$ 15,000	\$ 5,125	\$ 15,000
55080	Travel & Training	\$ 8,212	\$ 9,449	\$ 9,470	\$ 5,590	\$ 9,470
55090	Memberships/Subscriptions	\$ 2,805	\$ 3,510	\$ 3,708	\$ 3,790	\$ 3,708
55195	Cellular Phone Charges	\$ 575	\$ 569	\$ 1,152	\$ 724	\$ 1,152
55600	Condemnation Costs	\$ -	\$ -	\$ 750	\$ -	\$ 750
57280	Demolition Program	\$ 38,510	\$ 39,880	\$ 40,000	\$ 43,970	\$ 40,000
90312	Computers & Software	\$ -	\$ 250,000	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 511,758</b>	<b>\$ 836,584</b>	<b>\$ 655,507</b>	<b>\$ 654,436</b>	<b>\$ 667,804</b>
<b>725 Health</b>						
51111	Salaries - Full Time	\$ 84,743	\$ 88,732	\$ 88,026	\$ 77,177	\$ 80,143
51117	SHSU Intern/Student	\$ 2,508	\$ -	\$ -	\$ -	\$ -
51121	Longevity	\$ 492	\$ 591	\$ 672	\$ 287	\$ 180
51124	Allowances-Clothing/Cell Phone	\$ 795	\$ 1,085	\$ 1,080	\$ 822	\$ 1,440
51126	License Pay (Certification/Bilingual)	\$ -	\$ 438	\$ 600	\$ 160	\$ -
51130	Overtime	\$ 1,181	\$ 700	\$ 1,000	\$ 785	\$ 1,000
51201	TMRS Retirement	\$ 16,423	\$ 16,993	\$ 16,868	\$ 14,768	\$ 15,560
51202	Health Insurance	\$ 20,329	\$ 20,400	\$ 20,402	\$ 19,578	\$ 20,450
51203	Disability Insurance	\$ 281	\$ 628	\$ 691	\$ 466	\$ 390
51204	Workers Comp Insur	\$ 277	\$ 432	\$ 431	\$ 345	\$ 291
51205	Medicare Tax	\$ 1,219	\$ 1,220	\$ 1,327	\$ 1,038	\$ 1,202
51206	Unemployment Comp Insur	\$ 216	\$ 171	\$ 20	\$ 239	\$ 307
52010	Office Supplies	\$ 560	\$ 1,170	\$ 1,200	\$ 1,127	\$ 1,200
52030	Clothing	\$ 110	\$ 296	\$ 400	\$ 325	\$ 400
52040	Fuel	\$ 930	\$ 1,091	\$ 1,200	\$ 1,058	\$ 1,094

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52050	Minor Tools/Instruments	\$ 609	\$ 428	\$ 600	\$ 249	\$ 600
52060	Cleaning Supplies	\$ 65	\$ 144	\$ 200	\$ 151	\$ 200
52080	Educational	\$ 440	\$ 435	\$ 600	\$ -	\$ 600
52200	Non Capital Equipment Purchases	\$ 925	\$ 2,073	\$ 2,800	\$ -	\$ 2,800
54040	Vehicle and Equipment Maintenance	\$ 190	\$ 192	\$ 1,200	\$ 50	\$ 1,200
55030	Long Distance/Circuit Ch	\$ 61	\$ 51	\$ 100	\$ 54	\$ 100
55080	Travel & Training	\$ 3,571	\$ 1,978	\$ 3,164	\$ 437	\$ 3,164
55090	Memberships/Subscriptions	\$ 365	\$ 410	\$ 755	\$ 280	\$ 755
55195	Cellular Phone Charges	\$ 261	\$ 316	\$ -	\$ 243	\$ -
<b>Total</b>		<b>\$ 136,551</b>	<b>\$ 139,972</b>	<b>\$ 143,336</b>	<b>\$ 119,640</b>	<b>\$ 133,076</b>

830 Economic Development						
51111	Salaries - Full Time	\$ -	\$ 60,700	\$ 70,001	\$ 78,535	\$ 80,501
51121	Longevity	\$ -	\$ 1,339	\$ 1,584	\$ 1,596	\$ 1,569
51124	Allowances-Clothing/Cell Phone	\$ -	\$ 603	\$ 720	\$ 726	\$ 720
51125	Auto Allowance	\$ -	\$ 3,015	\$ 3,600	\$ 3,630	\$ 3,600
51130	Overtime	\$ -	\$ 401	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ -	\$ 12,298	\$ 14,104	\$ 15,842	\$ 16,242
51202	Health Insurance	\$ -	\$ 8,421	\$ 10,201	\$ 10,200	\$ 10,201
51203	Disability Insurance	\$ -	\$ 513	\$ 600	\$ 605	\$ 625
51204	Workers Comp Insur	\$ -	\$ 139	\$ 160	\$ 162	\$ 148
51205	Medicare Tax	\$ -	\$ 914	\$ 1,102	\$ 1,167	\$ 1,254
51206	Unemployment Comp Insur	\$ -	\$ 162	\$ 11	\$ 144	\$ 164
52010	Office Supplies	\$ -	\$ -	\$ 250	\$ 438	\$ 250
52120	Reproduction & Printing	\$ -	\$ 1,102	\$ 1,500	\$ 524	\$ 1,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ 50,150	\$ 2,150	\$ 5,000	\$ 7,300	\$ 5,000
55080	Travel & Training	\$ 471	\$ 1,584	\$ 3,100	\$ 2,510	\$ 3,100
55085	Community Relations	\$ 139	\$ 18	\$ 4,000	\$ 162	\$ 2,000
55089	COVID-19 TDEM CFR	\$ -	\$ -	\$ -	\$ 362,347	\$ -
55090	Memberships/Subscriptions	\$ 4,348	\$ 4,185	\$ 6,600	\$ 4,500	\$ 4,355
56031	Advertising	\$ -	\$ -	\$ -	\$ -	\$ 6,000
56100	Tourism Promotion	\$ -	\$ -	\$ 3,500	\$ -	\$ 1,745
<b>Total</b>		<b>\$ 55,108</b>	<b>\$ 97,542</b>	<b>\$ 126,033</b>	<b>\$ 490,388</b>	<b>\$ 138,974</b>

839 Main Street						
51111	Salaries - Full Time	\$ 39,052	\$ 38,370	\$ 39,260	\$ 38,762	\$ 40,241
51121	Longevity	\$ 43	\$ 13	\$ 36	\$ 33	\$ 56
51124	Allowances-Clothing/Cell Phone	\$ -	\$ 297	\$ 720	\$ 726	\$ 720
51201	TMRS Retirement	\$ 7,362	\$ 7,215	\$ 7,436	\$ 7,408	\$ 7,712
51202	Health Insurance	\$ 319	\$ 6,880	\$ 10,201	\$ 10,200	\$ 10,201
51204	Workers Comp Insur	\$ 55	\$ 81	\$ 85	\$ 76	\$ 71
51205	Medicare Tax	\$ 551	\$ 542	\$ 581	\$ 552	\$ 595
51206	Unemployment Comp Insur	\$ 162	\$ 9	\$ 10	\$ 144	\$ 145
52010	Office Supplies	\$ 543	\$ 1,747	\$ 1,000	\$ 1,259	\$ 1,000
52120	Reproduction & Printing	\$ 1,694	\$ 2,823	\$ 4,000	\$ 2,246	\$ 4,000
52130	Other Supplies	\$ -	\$ 2,371	\$ 1,000	\$ 782	\$ 1,000
52135	Mainstreet Promo Expenses	\$ 13,172	\$ 5,385	\$ 5,000	\$ 5,403	\$ 5,000
52136	Main Street Meeting Expenses	\$ 1,259	\$ 952	\$ 2,500	\$ 789	\$ 2,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
55021	Lease of Buildings	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,700	\$ 4,200
55030	Long Distance/Circuit Ch	\$ -	\$ 10	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
55080	Travel & Training	\$ 4,057	\$ 4,035	\$ 3,800	\$ 411	\$ 2,800
55090	Memberships/Subscriptions	\$ 1,866	\$ 1,796	\$ 1,816	\$ 2,214	\$ 1,816
55180	Alarm Monitoring	\$ 302	\$ 302	\$ 305	\$ 302	\$ 305
55195	Cellular Phone Charges	\$ 593	\$ 273	\$ -	\$ -	\$ -
56031	Advertising	\$ 4,405	\$ 5,084	\$ 6,000	\$ 5,749	\$ 6,000
56110	Event Funding	\$ 24,940	\$ 24,562	\$ 25,000	\$ 7,668	\$ 25,000
57839	Main St. Signage Grants	\$ -	\$ 8,737	\$ 10,000	\$ -	\$ 10,000
57900	Downtown Maint/Improvement	\$ 1,500	\$ -	\$ 10,000	\$ 24,956	\$ 10,000
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 64,499	\$ -
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 75,000	\$ -	\$ -
<b>Total</b>		<b>\$ 104,874</b>	<b>\$ 114,485</b>	<b>\$ 207,750</b>	<b>\$ 177,880</b>	<b>\$ 133,862</b>

883 Gift Shop @ Visitors Center						
51111	Salaries - Full Time	\$ 37,144	\$ 38,059	\$ -	\$ 355	\$ -
51118	Salaries - Part Time	\$ 20,624	\$ 20,981	\$ -	\$ 196	\$ -
51121	Longevity	\$ 88	\$ 136	\$ -	\$ 2	\$ -
51124	Allowances-Clothing/Cell Phone	\$ 720	\$ 723	\$ -	\$ 12	\$ -
51130	Overtime	\$ 47	\$ 17	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 7,140	\$ 7,256	\$ -	\$ 69	\$ -
51202	Health Insurance	\$ 2,550	\$ -	\$ -	\$ -	\$ -
51203	Disability Insurance	\$ 99	\$ 161	\$ -	\$ 2	\$ -
51204	Workers Comp Insur	\$ 83	\$ 125	\$ -	\$ 1	\$ -
51205	Medicare Tax	\$ 838	\$ 854	\$ -	\$ 8	\$ -
51206	Unemployment Comp Insur	\$ 450	\$ 62	\$ -	\$ -	\$ -
52010	Office Supplies	\$ 652	\$ 523	\$ -	\$ -	\$ -
52020	Postage	\$ 7	\$ 23	\$ -	\$ -	\$ -
52130	Other Supplies	\$ 112	\$ -	\$ -	\$ -	\$ -
52200	Non Capital Equipment Purchases	\$ 125	\$ 2,075	\$ -	\$ -	\$ -
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52945	Gift Shop-Mdse. COGS	\$ 31,308	\$ 32,394	\$ -	\$ -	\$ -
55030	Long Distance/Circuit Ch	\$ -	\$ 2	\$ -	\$ -	\$ -
55034	Communication & Data Services	\$ 1,352	\$ 1,516	\$ -	\$ -	\$ -
55040	Electric	\$ 2,207	\$ 2,702	\$ -	\$ -	\$ -
55051	Gas Heating	\$ 267	\$ 261	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 952	\$ 833	\$ -	\$ -	\$ -
55090	Memberships/Subscriptions	\$ 23	\$ 90	\$ -	\$ -	\$ -
55510	Bank/Paying Agent Fees	\$ 2,064	\$ 2,446	\$ -	\$ -	\$ -
55562	Copier Contracts	\$ 323	\$ -	\$ -	\$ -	\$ -
56031	Advertising	\$ 149	\$ 30	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 109,323</b>	<b>\$ 111,271</b>	<b>\$ 0</b>	<b>\$ 645</b>	<b>\$ 0</b>

886 Tourism						
52600	Employee Recognition	\$ 2,540	\$ 1,094	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 36	\$ 236	\$ -	\$ -	\$ -
56100	Tourism Promotion	\$ 3,303	\$ 3,623	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 5,879</b>	<b>\$ 4,953</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Total Expenses General Fund</b>		<b>\$ 23,661,356</b>	<b>\$ 26,652,603</b>	<b>\$ 27,599,890</b>	<b>\$ 27,104,587</b>	<b>\$ 27,086,743</b>
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#### 116 Debt Service Fund

41101	Current Property Taxes	\$ 1,488,403	\$ 1,476,245	\$ 1,299,000	\$ 1,322,975	\$ 1,472,550
41102	Delinquent Property Taxes	\$ 15,507	\$ 14,355	\$ 12,000	\$ 20,002	\$ 12,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
41103	Tax Penalty & Interest	\$ 15,473	\$ 19,912	\$ 12,000	\$ 15,395	\$ 10,000
42602	Interest Income	\$ 14,305	\$ 22,273	\$ 4,000	\$ 6,953	\$ 3,000
43201	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ 2,705,000	\$ -
43210	Golf Course Lease	\$ 330,502	\$ 330,502	\$ 333,600	\$ 330,502	\$ -
43501	Transfer from General Fund	\$ -	\$ -	\$ 288,250	\$ 607,009	\$ 288,250
43503	Transfer from Utility Fund	\$ -	\$ -	\$ -	\$ -	\$ 791,000
<b>Total Revenues</b>		<b>\$ 1,864,190</b>	<b>\$ 1,863,287</b>	<b>\$ 1,948,850</b>	<b>\$ 5,007,836</b>	<b>\$ 2,576,800</b>
<b>1161 Debt Payments-Debt Service</b>						
81010	Bond Principal Payments	\$ 1,368,889	\$ 1,411,604	\$ 1,073,350	\$ 678,351	\$ 1,244,088
81020	Bond Interest Payments	\$ 140,247	\$ 96,955	\$ 719,170	\$ 1,079,362	\$ 1,305,254
82055	'01 Golf - Principal	\$ 155,000	\$ 165,000	\$ 175,000	\$ 3,180,000	\$ -
82065	01' Golf - Interest	\$ 173,923	\$ 166,560	\$ 158,640	\$ 176,564	\$ -
<b>Total</b>		<b>\$ 1,838,059</b>	<b>\$ 1,840,119</b>	<b>\$ 2,126,160</b>	<b>\$ 5,114,278</b>	<b>\$ 2,549,342</b>
<b>Total Expenses Debt Service Fund</b>		<b>\$ 1,838,059</b>	<b>\$ 1,840,119</b>	<b>\$ 2,126,160</b>	<b>\$ 5,114,278</b>	<b>\$ 2,549,342</b>

## 220 Utility Fund

40101	Water Revenue	\$ 12,367,630	\$ 12,305,911	\$ 12,900,000	\$ 13,162,853	\$ 13,200,000
40102	Water Sales - Tenaska	\$ 789,581	\$ 596,933	\$ 800,000	\$ 683,389	\$ 700,000
40103	Water - Tenaska Raw Water Charge	\$ 286,562	\$ 306,600	\$ 300,000	\$ 306,600	\$ 670,406
40104	Water - Tenaska Fixed Payment	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 642,375
40105	Water - Tenaska Debt Payment	\$ 726,804	\$ 726,804	\$ 726,804	\$ 726,804	\$ -
40142	Water Sales - Ellis/Estell	\$ 3,244,840	\$ 3,352,396	\$ 3,350,000	\$ 3,184,373	\$ 3,300,000
40146	Stand-By Fees - Tenaska Roans Prairie	\$ 3,710	\$ -	\$ -	\$ -	\$ -
40201	Wastewater Revenue	\$ 8,623,267	\$ 8,731,790	\$ 9,187,500	\$ 9,363,254	\$ 9,647,000
40202	SHSU reimbursements - WW reclamation plant	\$ -	\$ -	\$ -	\$ 2,070	\$ -
40301	Water Taps	\$ 100,253	\$ 114,492	\$ 85,000	\$ 161,206	\$ 95,000
40302	Wastewater Taps	\$ 75,023	\$ 71,484	\$ 75,000	\$ 70,478	\$ 70,000
40801	Penalties - Water	\$ 60,519	\$ 50,066	\$ 55,000	\$ 29,783	\$ 55,000
40802	Penalties - Wastewater	\$ 50,446	\$ 44,074	\$ 50,000	\$ 24,517	\$ 50,000
41901	Reconnect Fees	\$ 53,600	\$ 54,700	\$ 50,000	\$ 21,650	\$ 45,000
41902	Service Connect Fees	\$ 44,465	\$ 45,240	\$ 40,000	\$ 44,865	\$ 45,000
41908	Returned Check Fees	\$ 2,310	\$ 2,625	\$ 2,700	\$ 1,925	\$ 2,700
41916	Use of City Equipment or Labor	\$ 2,362	\$ 9,770	\$ 3,000	\$ 4,671	\$ 3,500
41980	Card Processing Fees	\$ 64,436	\$ 67,014	\$ 65,000	\$ 83,915	\$ 70,000
41990	Portal Service	\$ -	\$ 1,694	\$ 1,000	\$ 2,895	\$ 2,800
42601	Interest - Checking	\$ 2,458	\$ 1,303	\$ -	\$ -	\$ -
42602	Interest Income	\$ 134,387	\$ 268,404	\$ 100,000	\$ 181,382	\$ 50,000
42642	1997 TWDB RSV Interest	\$ 1	\$ -	\$ -	\$ -	\$ -
42645	Interest - Nov '02 I&S	\$ 14,677	\$ 24,589	\$ -	\$ 8,026	\$ -
42647	Interest - Wtr 2007 I & S	\$ 7,116	\$ 9,900	\$ -	\$ 3,231	\$ -
42648	Interest - Wtr 2007 Reserve	\$ 1,001	\$ 1,392	\$ -	\$ 454	\$ -
42804	Disaster Relief - Fed Govt	\$ 100,025	\$ -	\$ -	\$ -	\$ -
42809	Tenaska Line Maintenance Reimb	\$ -	\$ -	\$ -	\$ -	\$ 31,364
43201	Miscellaneous Revenues	\$ 521,607	\$ 392,737	\$ 100,000	\$ 218,756	\$ 1,418,400
43202	Over/Short	\$ 148	\$ 7	\$ -	\$ 80	\$ -
43405	Charge to Solid Waste	\$ 52,821	\$ 51,336	\$ 52,648	\$ 52,648	\$ 45,982
43536	Transfer from PEB Trust - Medical Fund	\$ -	\$ 17,370	\$ -	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 27,779,753</b>	<b>\$ 27,698,631</b>	<b>\$ 28,393,652</b>	<b>\$ 28,789,824</b>	<b>\$ 30,144,527</b>

## 1220 Nondepartmental Water

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 25,393	\$ -	\$ 54,374
55070	Purchased Services/Contracts	\$ 71,500	\$ -	\$ -	\$ -	\$ -
56010	Insurance Policies - other than Auto	\$ 41,128	\$ 40,154	\$ 50,631	\$ 40,797	\$ 64,146
56012	Insurance Policies - Auto	\$ 6,505	\$ 7,304	\$ 7,643	\$ 7,643	\$ 8,640
56060	Retiree Health Insur Premiums	\$ 30,000	\$ 30,000	\$ 35,250	\$ 35,250	\$ 40,200
88190	Legal/Fiscal	\$ 334,008	\$ -	\$ -	\$ -	\$ -
89603	Franchise Fee for use of Streets	\$ 656,528	\$ 658,420	\$ 762,246	\$ 762,246	\$ 742,676
91230	Transfer to CIP Program	\$ 3,877,700	\$ 1,000,000	\$ 1,713,200	\$ 1,713,200	\$ 643,200
91240	Transfer to General Fund	\$ 4,535	\$ 4,370	\$ 4,370	\$ 4,370	\$ 4,920
91260	Transfer to Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 791,000
91400	Depreciation Expense	\$ 3,544,352	\$ 3,553,170	\$ -	\$ -	\$ -
93170	Admin Cost Reimburse - General	\$ 1,151,041	\$ 1,196,800	\$ 1,143,177	\$ 1,143,177	\$ 1,062,674
93388	Admin Costs Fleet	\$ 95,292	\$ 76,199	\$ 71,256	\$ 71,256	\$ 78,143
93640	Admin Costs IT Operations	\$ 271,168	\$ 332,706	\$ 422,109	\$ 422,109	\$ 339,407
93720	Admin Costs Plan/Develop	\$ 846,273	\$ 1,000,271	\$ 1,012,986	\$ 1,012,986	\$ 927,042
94306	Transfer - Equip Replace Fund	\$ 104,414	\$ 80,279	\$ 130,268	\$ 130,268	\$ 44,366
94309	Transfer - Computer Replace Fd	\$ 13,413	\$ 24,635	\$ 23,303	\$ 23,303	\$ 26,015
99100	Future Appropriations	\$ -	\$ -	\$ 57,563	\$ -	\$ 50,000
<b>Total</b>		<b>\$ 11,047,857</b>	<b>\$ 8,004,308</b>	<b>\$ 5,459,395</b>	<b>\$ 5,366,605</b>	<b>\$ 4,876,803</b>

2121 Nondepartmental Wastewater		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 27,548	\$ -	\$ 56,382
55070	Purchased Services/Contracts	\$ 3,232	\$ -	\$ -	\$ -	\$ -
56010	Insurance Policies - other than Auto	\$ 27,576	\$ 28,926	\$ 42,809	\$ 42,874	\$ 52,977
56012	Insurance Policies - Auto	\$ 7,216	\$ 13,148	\$ 8,627	\$ 8,627	\$ 9,630
56060	Retiree Health Insur Premiums	\$ 35,550	\$ 35,550	\$ 25,350	\$ 25,350	\$ 25,050
88190	Legal/Fiscal	\$ 375,904	\$ -	\$ -	\$ -	\$ -
89603	Franchise Fee for use of Streets	\$ 306,075	\$ 317,100	\$ 373,500	\$ 373,500	\$ 391,580
91230	Transfer to CIP Program	\$ 5,473,360	\$ 2,243,194	\$ 3,351,064	\$ 3,351,064	\$ 4,121,064
91240	Transfer to General Fund	\$ 5,520	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,700
93170	Admin Cost Reimburse - General	\$ 757,397	\$ 826,757	\$ 733,643	\$ 733,643	\$ 763,031
93388	Admin Costs Fleet	\$ 35,695	\$ 30,418	\$ 35,022	\$ 35,022	\$ 35,608
93640	Admin Costs IT Operations	\$ 180,915	\$ 233,895	\$ 287,314	\$ 287,314	\$ 227,490
93720	Admin Costs Plan/Develop	\$ 773,735	\$ 1,000,271	\$ 1,012,986	\$ 1,012,986	\$ 927,042
94306	Transfer - Equip Replace Fund	\$ 229,488	\$ 220,041	\$ 221,249	\$ 221,249	\$ 183,852
94309	Transfer - Computer Replace Fd	\$ 15,668	\$ 25,535	\$ 23,042	\$ 23,042	\$ 30,515
99100	Future Appropriations	\$ -	\$ -	\$ 40,000	\$ -	\$ 50,000
<b>Total</b>		<b>\$ 8,220,867</b>	<b>\$ 4,980,835</b>	<b>\$ 6,188,154</b>	<b>\$ 6,120,671</b>	<b>\$ 6,880,921</b>

212 Utility Billing		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51111	Salaries - Full Time	\$ 238,272	\$ 244,099	\$ 244,841	\$ 230,674	\$ 206,734
51118	Salaries - Part Time	\$ 11,036	\$ 9,531	\$ 18,377	\$ 9,271	\$ 18,377
51121	Longevity	\$ 2,867	\$ 2,804	\$ 3,024	\$ 2,427	\$ 3,136
51126	License Pay (Certification/Bilingual)	\$ -	\$ -	\$ -	\$ 425	\$ 1,200
51130	Overtime	\$ 719	\$ 554	\$ 1,600	\$ 337	\$ 1,600
51201	TMRS Retirement	\$ 73,940	\$ 177,962	\$ 46,354	\$ 43,775	\$ 39,986
51202	Health Insurance	\$ 74,772	\$ 29,523	\$ 51,042	\$ 45,936	\$ 40,841
51203	Disability Insurance	\$ -	\$ -	\$ -	\$ 76	\$ -
51204	Workers Comp Insur	\$ 358	\$ 540	\$ 566	\$ 511	\$ 477
51205	Medicare Tax	\$ 3,434	\$ 3,757	\$ 3,889	\$ 3,342	\$ 3,354
51206	Unemployment Comp Insur	\$ 670	\$ 360	\$ 60	\$ 838	\$ 941
52010	Office Supplies	\$ 2,494	\$ 2,780	\$ 3,000	\$ 2,274	\$ 2,800

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52020	Postage	\$ 48,009	\$ 48,267	\$ 52,000	\$ 45,820	\$ 50,000
52200	Non Capital Equipment Purchases	\$ 1,116	\$ 4,061	\$ 2,000	\$ 1,344	\$ 2,000
52410	Customer Education Supplies	\$ 1,003	\$ 956	\$ 1,200	\$ -	\$ 1,200
54180	Maint - Drive Thru Pymnt Window	\$ -	\$ 507	\$ 500	\$ -	\$ 500
55030	Long Distance/Circuit Ch	\$ 46	\$ 38	\$ 100	\$ 36	\$ 100
55070	Purchased Services/Contracts	\$ 2,165	\$ 2,092	\$ 3,700	\$ 878	\$ 2,100
55080	Travel & Training	\$ -	\$ -	\$ 2,500	\$ -	\$ 1,000
55172	Bill Services Supp/Mail	\$ 12,573	\$ 12,490	\$ 15,000	\$ 11,768	\$ 15,000
55236	Public Communications/City Connection	\$ 14,537	\$ 8,714	\$ 14,000	\$ 5,422	\$ 11,650
55510	Bank/Paying Agent Fees	\$ 48,959	\$ 50,649	\$ 50,000	\$ 34,037	\$ 50,000
55575	Software - Support Services	\$ 138	\$ -	\$ 4,000	\$ -	\$ 4,000
<b>Total</b>		<b>\$ 537,107</b>	<b>\$ 540,635</b>	<b>\$ 517,753</b>	<b>\$ 439,190</b>	<b>\$ 456,996</b>
<b>2201 Debt Payments-Water</b>						
80010	Series 2018 Principal	\$ -	\$ 1,040,000	\$ 1,090,000	\$ 1,090,000	\$ 1,145,000
80030	2010B Rfndg (orig '97 issue) - Principal	\$ 215,000	\$ -	\$ -	\$ -	\$ -
80044	2010C Rfndg (orig '99 /Tenaska issue) - Principal	\$ 670,000	\$ 695,000	\$ 730,000	\$ 730,000	\$ -
80050	2012 TRA Contr Rev Bonds - Principal	\$ 2,250,000	\$ 2,340,000	\$ 2,435,000	\$ 1,510,851	\$ 1,920,000
80110	Series 2018 Interest	\$ 522,155	\$ 1,748,513	\$ 1,767,513	\$ 1,767,613	\$ 1,713,113
80120	2010A Rfndg (orig '96 issue) - Interest	\$ 25,321	\$ -	\$ -	\$ -	\$ -
80130	2010B Rfndg (orig '97 issue) - Interest	\$ 6,450	\$ -	\$ -	\$ -	\$ -
80140	2010C Rfndg (orig '99/Tenaska issue) - Interest	\$ 90,474	\$ 92,536	\$ 34,967	\$ -	\$ -
80150	2012 TRA Contr Rev Bonds - Interest	\$ 80,052	\$ 68,956	\$ 155,000	\$ 155,000	\$ 57,600
<b>Total</b>		<b>\$ 3,859,452</b>	<b>\$ 5,985,005</b>	<b>\$ 6,212,480</b>	<b>\$ 5,253,464</b>	<b>\$ 4,835,713</b>
<b>2211 Debt Payments-Wastewater</b>						
81014	Share of '12 GO Ref (ref '02) - Principal	\$ 436,111	\$ 443,396	\$ 456,649	\$ 456,649	\$ 434,444
81024	Share of '12 GO Ref (ref 02) - Interest	\$ 39,654	\$ 24,269	\$ 42,950	\$ 42,949	\$ 25,840
<b>Total</b>		<b>\$ 475,765</b>	<b>\$ 467,665</b>	<b>\$ 499,599</b>	<b>\$ 499,598</b>	<b>\$ 460,284</b>
<b>360 Surface Water Plant</b>						
79010	Plant Operations	\$ 3,705,906	\$ 3,746,900	\$ 3,853,578	\$ 2,855,342	\$ 4,143,031
79020	Raw Water Purchase	\$ 493,152	\$ 541,670	\$ 513,200	\$ 384,893	\$ 1,487,548
79030	TRA Stand-By Fees - Tenaska Roans Prairie	\$ 2,954	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 4,202,012</b>	<b>\$ 4,288,570</b>	<b>\$ 4,366,778</b>	<b>\$ 3,240,235</b>	<b>\$ 5,630,579</b>
<b>361 Water Production</b>						
51111	Salaries - Full Time	\$ 137,790	\$ 138,034	\$ 141,088	\$ 138,602	\$ 142,564
51121	Longevity	\$ 1,126	\$ 1,094	\$ 1,152	\$ 1,175	\$ 1,208
51124	Allowances-Clothing/Cell Phone	\$ 1,275	\$ 1,088	\$ 1,440	\$ 1,818	\$ 2,160
51126	License Pay (Certification/Bilingual)	\$ 1,384	\$ 1,967	\$ 1,950	\$ 2,126	\$ 1,950
51130	Overtime	\$ 12,013	\$ 12,602	\$ 12,000	\$ 30,344	\$ 15,000
51201	TMRS Retirement	\$ 27,972	\$ 34,811	\$ 29,290	\$ 32,632	\$ 30,624
51202	Health Insurance	\$ 27,200	\$ 28,107	\$ 30,651	\$ 28,096	\$ 30,647
51203	Disability Insurance	\$ -	\$ -	\$ -	\$ 110	\$ 147
51204	Workers Comp Insur	\$ 2,590	\$ 4,022	\$ 3,427	\$ 3,826	\$ 3,420
51205	Medicare Tax	\$ 2,122	\$ 2,106	\$ 2,287	\$ 2,348	\$ 2,365
51206	Unemployment Comp Insur	\$ 210	\$ 477	\$ 38	\$ 386	\$ 596
52010	Office Supplies	\$ 523	\$ 1,068	\$ 800	\$ 868	\$ 1,000
52020	Postage	\$ 113	\$ -	\$ 250	\$ -	\$ 100
52030	Clothing	\$ 1,918	\$ 2,807	\$ 2,067	\$ 1,482	\$ 2,036
52031	Clothing - Safety Gear	\$ 481	\$ 1,056	\$ 1,000	\$ 813	\$ 1,425
52040	Fuel	\$ 4,947	\$ 5,936	\$ 10,000	\$ 8,775	\$ 6,500

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52050	Minor Tools/Instruments	\$ 3,260	\$ 2,158	\$ 2,500	\$ 3,136	\$ 3,500
52060	Cleaning Supplies	\$ 762	\$ 587	\$ 750	\$ 636	\$ 750
52070	Chemical Supplies	\$ 55,250	\$ 58,245	\$ 65,000	\$ 66,692	\$ 70,590
52090	Botanical/Agricultural	\$ 172	\$ 433	\$ 500	\$ -	\$ 500
52130	Other Supplies	\$ 118	\$ 193	\$ 250	\$ 63	\$ 250
52200	Non Capital Equipment Purchases	\$ 2,169	\$ 5,212	\$ 5,000	\$ 2,495	\$ 3,000
52410	Customer Education Supplies	\$ 1,235	\$ 1,361	\$ 3,000	\$ -	\$ 2,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ 1,398	\$ 716	\$ 1,500	\$ 210	\$ 1,500
53060	Maint.-Wells/Tank/Booster	\$ 102,810	\$ 77,444	\$ 250,000	\$ 217,019	\$ 250,000
53999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 25,000
54020	Maint - Mach/Tools/Instruments	\$ 417	\$ 1,329	\$ 2,000	\$ -	\$ 2,000
54040	Vehicle and Equipment Maintenance	\$ 5,090	\$ 6,408	\$ 5,500	\$ 6,354	\$ 5,500
54130	SCADA Maintenance	\$ 5,945	\$ 4,460	\$ 6,000	\$ 8,094	\$ 6,000
55030	Long Distance/Circuit Ch	\$ 77	\$ 23	\$ 50	\$ 36	\$ 50
55034	Communication & Data Services	\$ -	\$ 1,854	\$ 2,300	\$ 1,310	\$ 2,300
55040	Electric	\$ 250,837	\$ 210,119	\$ 300,000	\$ 299,222	\$ 300,000
55050	Gas Heating	\$ 569	\$ 2,344	\$ 2,000	\$ 1,496	\$ 2,000
55070	Purchased Services/Contracts	\$ -	\$ 780	\$ -	\$ 150	\$ -
55080	Travel & Training	\$ 2,057	\$ 1,939	\$ 2,000	\$ 537	\$ 2,575
55090	Memberships/Subscriptions	\$ 140	\$ 140	\$ 610	\$ 210	\$ 610
55137	Bluebonnet Water Conserv. Dist	\$ 12,381	\$ 10,812	\$ 20,000	\$ 14,529	\$ 20,000
55195	Cellular Phone Charges	\$ 376	\$ 507	\$ 484	\$ 883	\$ 384
55700	Testing - TCEQ Fees	\$ 46,921	\$ 58,597	\$ 62,000	\$ 63,832	\$ 78,650
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 116,790	\$ -
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 175,000	\$ -	\$ -
90312	Computers & Software	\$ 2,500	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 716,147</b>	<b>\$ 680,836</b>	<b>\$ 1,143,884</b>	<b>\$ 1,057,096</b>	<b>\$ 1,019,401</b>

**362 Water Distribution**

51111	Salaries - Full Time	\$ 468,413	\$ 574,506	\$ 518,939	\$ 520,526	\$ 532,799
51121	Longevity	\$ 2,956	\$ 2,440	\$ 2,640	\$ 2,531	\$ 2,752
51124	Allowances-Clothing/Cell Phone	\$ 465	\$ 1,011	\$ 1,440	\$ 1,452	\$ 1,440
51126	License Pay (Certification/Bilingual)	\$ 1,747	\$ 4,699	\$ 5,100	\$ 5,771	\$ 5,700
51130	Overtime	\$ 43,855	\$ 33,942	\$ 50,000	\$ 48,404	\$ 50,000
51201	TMRS Retirement	\$ 97,448	\$ 110,489	\$ 107,419	\$ 108,493	\$ 111,432
51202	Health Insurance	\$ 92,904	\$ 96,910	\$ 102,043	\$ 107,133	\$ 112,244
51203	Disability Insurance	\$ 512	\$ 717	\$ 706	\$ 1,199	\$ 1,385
51204	Workers Comp Insur	\$ 7,031	\$ 11,365	\$ 10,322	\$ 10,323	\$ 10,049
51205	Medicare Tax	\$ 7,205	\$ 7,949	\$ 8,391	\$ 7,908	\$ 8,600
51206	Unemployment Comp Insur	\$ 1,500	\$ 819	\$ 129	\$ 1,874	\$ 2,061
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 2,875	\$ -	\$ -
52010	Office Supplies	\$ 589	\$ 3,518	\$ 2,500	\$ 2,168	\$ 2,500
52020	Postage	\$ -	\$ 25	\$ -	\$ 9	\$ -
52030	Clothing	\$ 9,272	\$ 9,684	\$ 12,000	\$ 9,022	\$ 7,905
52031	Clothing - Safety Gear	\$ 5,018	\$ 5,362	\$ 5,000	\$ 5,643	\$ 6,175
52040	Fuel	\$ 29,323	\$ 28,460	\$ 30,000	\$ 23,815	\$ 30,000
52050	Minor Tools/Instruments	\$ 7,381	\$ 6,264	\$ 9,000	\$ 12,119	\$ 9,000
52060	Cleaning Supplies	\$ 987	\$ 1,035	\$ 1,500	\$ 1,460	\$ 1,500
52100	Traffic Supplies	\$ 502	\$ 2,084	\$ 3,000	\$ 2,895	\$ 3,000
52130	Other Supplies	\$ -	\$ -	\$ -	\$ 222	\$ -
52150	Water Tap Supplies	\$ 48,077	\$ 76,604	\$ 68,200	\$ 98,838	\$ 90,000
52200	Non Capital Equipment Purchases	\$ 32,375	\$ 5,255	\$ 13,600	\$ 10,993	\$ 14,590

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53020	Water Line Maintenance	\$ 137,100	\$ 105,558	\$ 170,000	\$ 260,334	\$ 270,000
53025	Tenaska Water Line Maintenance	\$ 26,819	\$ 13,985	\$ 30,000	\$ 61	\$ 31,364
53050	Maint-Street/Curbs/Gutters	\$ 66,468	\$ 49,443	\$ 75,000	\$ 110,668	\$ 75,000
54020	Maint - Mach/Tools/Instruments	\$ 109	\$ 913	\$ 1,500	\$ 1,609	\$ 3,000
54040	Vehicle and Equipment Maintenance	\$ 35,272	\$ 27,554	\$ 32,000	\$ 32,336	\$ 32,000
54042	Meters - Change Out Program	\$ 39,948	\$ 55,068	\$ 40,000	\$ 41,054	\$ 40,000
54050	Maintenance of Meters	\$ 50,975	\$ 39,534	\$ 30,000	\$ 27,247	\$ 30,000
54070	Maintenance of Fire Hydrants	\$ 467	\$ 16,877	\$ 17,000	\$ 10,785	\$ 17,000
55030	Long Distance/Circuit Ch	\$ 81	\$ 49	\$ 50	\$ 41	\$ 50
55034	Communication & Data Services	\$ 456	\$ 1,967	\$ 2,500	\$ 1,975	\$ 2,280
55070	Purchased Services/Contracts	\$ -	\$ 6,500	\$ -	\$ -	\$ -
55080	Travel & Training	\$ 6,912	\$ 7,569	\$ 7,175	\$ 2,649	\$ 8,247
55090	Memberships/Subscriptions	\$ 1,501	\$ 980	\$ 2,060	\$ 2,835	\$ 5,760
55195	Cellular Phone Charges	\$ 3,672	\$ 3,232	\$ 3,000	\$ 3,407	\$ 3,120
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 20,123	\$ -
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 59,820	\$ -	\$ -
90300	New Vehicle & Equipment Purchases	\$ -	\$ -	\$ -	\$ 31,875	\$ -

<b>Total</b>	<b>\$ 1,227,341</b>	<b>\$ 1,312,365</b>	<b>\$ 1,424,909</b>	<b>\$ 1,529,796</b>	<b>\$ 1,520,953</b>
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**363 Wastewater Collection**

51111	Salaries - Full Time	\$ 393,830	\$ 395,503	\$ 424,102	\$ 454,231	\$ 460,333
51121	Longevity	\$ 2,907	\$ 3,027	\$ 3,504	\$ 2,837	\$ 2,704
51124	Allowances-Clothing/Cell Phone	\$ 2,520	\$ 2,367	\$ 2,520	\$ 2,822	\$ 3,240
51126	License Pay (Certification/Bilingual)	\$ 1,200	\$ 1,643	\$ 1,800	\$ 1,815	\$ 1,800
51130	Overtime	\$ 25,190	\$ 23,270	\$ 35,000	\$ 32,999	\$ 35,000
51201	TMRS Retirement	\$ 80,153	\$ 79,210	\$ 86,759	\$ 92,619	\$ 94,584
51202	Health Insurance	\$ 75,700	\$ 70,412	\$ 81,373	\$ 76,452	\$ 81,652
51203	Disability Insurance	\$ 885	\$ 1,210	\$ 1,181	\$ 1,190	\$ 1,230
51204	Workers Comp Insur	\$ 4,199	\$ 6,140	\$ 6,738	\$ 6,796	\$ 6,823
51205	Medicare Tax	\$ 5,693	\$ 5,756	\$ 6,776	\$ 6,827	\$ 7,300
51206	Unemployment Comp Insur	\$ 863	\$ 774	\$ 94	\$ 1,668	\$ 1,628
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 77,374	\$ -	\$ -
52010	Office Supplies	\$ 1,179	\$ 543	\$ 600	\$ 398	\$ 600
52030	Clothing	\$ 5,332	\$ 5,022	\$ 6,000	\$ 6,440	\$ 6,044
52031	Clothing - Safety Gear	\$ 1,787	\$ 2,333	\$ 2,000	\$ 2,971	\$ 3,800
52040	Fuel	\$ 38,878	\$ 32,846	\$ 55,000	\$ 32,191	\$ 50,000
52050	Minor Tools/Instruments	\$ 2,773	\$ 2,847	\$ 3,000	\$ 3,915	\$ 3,000
52060	Cleaning Supplies	\$ 676	\$ 736	\$ 700	\$ 863	\$ 700
52070	Chemical Supplies	\$ 7,549	\$ 9,234	\$ 10,400	\$ 9,153	\$ 15,801
52100	Traffic Supplies	\$ -	\$ 250	\$ 400	\$ 462	\$ 400
52170	Sewer Tap Supplies	\$ 9,955	\$ 15,996	\$ 20,000	\$ 6,145	\$ 15,000
52200	Non Capital Equipment Purchases	\$ 5,487	\$ 7,428	\$ 3,000	\$ 1,889	\$ 3,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53030	Sewer Line Maintenance	\$ 161,684	\$ 233,365	\$ 250,000	\$ 282,272	\$ 250,000
53070	Maint-Sewer Plant/Lift Station	\$ 165,961	\$ 107,477	\$ 150,000	\$ 117,083	\$ 150,000
54020	Maint - Mach/Tools/Instruments	\$ 4,203	\$ 4,381	\$ 5,000	\$ 3,739	\$ 5,000
54040	Vehicle and Equipment Maintenance	\$ 38,623	\$ 43,375	\$ 40,000	\$ 35,665	\$ 40,000
54130	SCADA Maintenance	\$ 3,196	\$ 8,141	\$ 12,000	\$ 6,996	\$ 12,000
54999	Decision Packages for Discussion	\$ -	\$ -	\$ 185,000	\$ -	\$ -
55010	Rental of Equipment	\$ -	\$ 92	\$ 500	\$ -	\$ 500
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ 30	\$ -	\$ 30
55034	Communication & Data Services	\$ 1,975	\$ 2,912	\$ 3,192	\$ 2,896	\$ 3,192

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
55040	Electric	\$ 95,179	\$ 78,471	\$ 90,000	\$ 80,507	\$ 90,000
55080	Travel & Training	\$ 6,844	\$ 4,339	\$ 4,900	\$ 2,486	\$ 6,206
55090	Memberships/Subscriptions	\$ 1,437	\$ 1,266	\$ 1,000	\$ 1,213	\$ 1,790
55195	Cellular Phone Charges	\$ 1,559	\$ 895	\$ 691	\$ 633	\$ 789
69020	Cap. Mach/Tools/Equip	\$ -	\$ 7,831	\$ -	\$ 187,310	\$ -
69999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 11,666
90300	New Vehicle & Equipment Purchases	\$ -	\$ 107,856	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 1,147,416</b>	<b>\$ 1,266,945</b>	<b>\$ 1,570,634</b>	<b>\$ 1,465,487</b>	<b>\$ 1,365,812</b>
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**364 A J Brown WW Treatment Plant**

51111	Salaries - Full Time	\$ 164,474	\$ 183,237	\$ 194,836	\$ 172,115	\$ 178,571
51121	Longevity	\$ 1,274	\$ 1,259	\$ 1,776	\$ 678	\$ 748
51126	License Pay (Certification/Bilingual)	\$ 775	\$ 933	\$ 1,200	\$ 690	\$ 600
51130	Overtime	\$ 15,990	\$ 17,549	\$ 20,000	\$ 18,534	\$ 20,000
51201	TMRS Retirement	\$ 34,374	\$ 37,854	\$ 40,471	\$ 35,813	\$ 37,586
51202	Health Insurance	\$ 44,206	\$ 48,460	\$ 51,042	\$ 48,379	\$ 51,005
51203	Disability Insurance	\$ 449	\$ 560	\$ 546	\$ 551	\$ 569
51204	Workers Comp Insur	\$ 1,992	\$ 3,295	\$ 3,532	\$ 2,955	\$ 3,114
51205	Medicare Tax	\$ 2,380	\$ 2,725	\$ 3,162	\$ 2,603	\$ 2,901
51206	Unemployment Comp Insur	\$ 661	\$ 202	\$ 56	\$ 693	\$ 876
52010	Office Supplies	\$ 495	\$ 92	\$ 300	\$ 256	\$ 300
52030	Clothing	\$ 2,592	\$ 1,937	\$ 3,000	\$ 2,498	\$ 3,252
52031	Clothing - Safety Gear	\$ 1,466	\$ 1,529	\$ 1,100	\$ 1,459	\$ 2,375
52040	Fuel	\$ 6,280	\$ 9,120	\$ 7,500	\$ 5,579	\$ 7,500
52050	Minor Tools/Instruments	\$ 1,482	\$ 818	\$ 900	\$ 681	\$ 900
52060	Cleaning Supplies	\$ 581	\$ 1,032	\$ 900	\$ 723	\$ 700
52070	Chemical Supplies	\$ 27,602	\$ 50,270	\$ 66,600	\$ 57,737	\$ 166,159
52200	Non Capital Equipment Purchases	\$ 1,689	\$ 12,077	\$ 1,500	\$ 1,460	\$ 1,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ -	\$ -	\$ 100	\$ -	\$ 100
53070	Maint-Sewer Plant/Lift Station	\$ 148,401	\$ 138,539	\$ 100,000	\$ 56,356	\$ 100,000
54020	Maint - Mach/Tools/Instruments	\$ 987	\$ 974	\$ 1,000	\$ 873	\$ 1,000
54040	Vehicle and Equipment Maintenance	\$ 5,827	\$ 5,679	\$ 8,500	\$ 9,232	\$ 8,500
54130	SCADA Maintenance	\$ 375	\$ -	\$ 2,000	\$ -	\$ 2,000
55030	Long Distance/Circuit Ch	\$ 39	\$ 38	\$ 40	\$ 43	\$ 40
55034	Communication & Data Services	\$ -	\$ -	\$ -	\$ 494	\$ 457
55040	Electric	\$ 171,055	\$ 170,620	\$ 205,000	\$ 187,413	\$ 205,000
55080	Travel & Training	\$ 771	\$ 1,632	\$ 1,500	\$ 1,830	\$ 1,500
55090	Memberships/Subscriptions	\$ 140	\$ 210	\$ 350	\$ 210	\$ 350
55195	Cellular Phone Charges	\$ 940	\$ 1,175	\$ 1,320	\$ 1,094	\$ 1,005
55580	Sludge Removal	\$ 23,398	\$ 129,251	\$ 83,000	\$ 89,280	\$ 196,000
55700	Testing - TCEQ Fees	\$ 27,641	\$ 26,615	\$ 55,000	\$ 27,353	\$ 51,650

<b>Total</b>		<b>\$ 688,338</b>	<b>\$ 847,680</b>	<b>\$ 856,231</b>	<b>\$ 727,583</b>	<b>\$ 1,046,258</b>
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**364.1 Operations of SHSU reclaimed WW**

55070	Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ 3,030	\$ -
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<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,030</b>	<b>\$ 0</b>
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**365 N B Davidson WW Treatment Plant**

51111	Salaries - Full Time	\$ 128,670	\$ 126,532	\$ 143,189	\$ 136,356	\$ 139,674
51121	Longevity	\$ 584	\$ 605	\$ 768	\$ 327	\$ 387
51126	License Pay (Certification/Bilingual)	\$ 356	\$ 520	\$ 600	\$ 1,000	\$ 1,200
51130	Overtime	\$ 4,095	\$ 8,713	\$ 17,000	\$ 5,872	\$ 17,000
51201	TMRS Retirement	\$ 25,178	\$ 25,437	\$ 30,019	\$ 26,143	\$ 29,754

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
51202	Health Insurance	\$ 23,709	\$ 15,300	\$ 20,402	\$ 26,350	\$ 30,603
51203	Disability Insurance	\$ 307	\$ 442	\$ 241	\$ 242	\$ 251
51204	Workers Comp Insur	\$ 1,456	\$ 2,209	\$ 2,620	\$ 2,217	\$ 2,436
51205	Medicare Tax	\$ 1,826	\$ 1,896	\$ 2,346	\$ 1,962	\$ 2,297
51206	Unemployment Comp Insur	\$ 930	\$ 257	\$ 46	\$ 559	\$ 727
52010	Office Supplies	\$ 275	\$ 244	\$ 300	\$ 368	\$ 300
52030	Clothing	\$ 2,969	\$ 1,404	\$ 2,500	\$ 1,792	\$ 2,522
52031	Clothing - Safety Gear	\$ 624	\$ 582	\$ 750	\$ 960	\$ 1,900
52040	Fuel	\$ 3,323	\$ 4,054	\$ 3,800	\$ 1,996	\$ 3,800
52050	Minor Tools/Instruments	\$ 277	\$ 476	\$ 350	\$ 1,169	\$ 350
52060	Cleaning Supplies	\$ 488	\$ 515	\$ 450	\$ 662	\$ 450
52070	Chemical Supplies	\$ 14,381	\$ 13,117	\$ 14,000	\$ 11,086	\$ 14,661
52200	Non Capital Equipment Purchases	\$ 941	\$ 552	\$ 1,500	\$ 1,460	\$ 1,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ -	\$ -	\$ 400	\$ 93	\$ 400
53070	Maint-Sewer Plant/Lift Station	\$ 196,706	\$ 212,028	\$ 90,000	\$ 49,023	\$ 90,000
53999	Decision Packages for Discussion	\$ -	\$ -	\$ 100,000	\$ -	\$ 40,000
54020	Maint - Mach/Tools/Instruments	\$ 182	\$ 325	\$ 400	\$ 314	\$ 400
54040	Vehicle and Equipment Maintenance	\$ 6,889	\$ 3,302	\$ 4,500	\$ 3,976	\$ 4,500
54130	SCADA Maintenance	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
55020	Lease of Land	\$ 1,736	\$ 1,764	\$ 1,800	\$ 1,892	\$ 2,100
55030	Long Distance/Circuit Ch	\$ -	\$ -	\$ 20	\$ -	\$ 20
55040	Electric	\$ 78,268	\$ 102,599	\$ 100,000	\$ 101,047	\$ 100,000
55050	Gas Heating	\$ -	\$ 1,350	\$ 800	\$ 570	\$ 800
55080	Travel & Training	\$ 1,377	\$ 1,948	\$ 1,400	\$ 1,605	\$ 1,200
55090	Memberships/Subscriptions	\$ 140	\$ 280	\$ 280	\$ 210	\$ 280
55195	Cellular Phone Charges	\$ 580	\$ 978	\$ 1,096	\$ 1,360	\$ 1,233
55580	Sludge Removal	\$ 11,201	\$ 10,134	\$ 17,640	\$ 21,146	\$ 17,640
55700	Testing - TCEQ Fees	\$ 11,663	\$ 13,813	\$ 24,000	\$ 13,813	\$ 23,650
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 88,272	\$ -

<b>Total</b>	<b>\$ 519,129</b>	<b>\$ 551,373</b>	<b>\$ 585,217</b>	<b>\$ 503,840</b>	<b>\$ 534,035</b>
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<b>366 Robinson Creek WW Treatment Plant</b>						
51111	Salaries - Full Time	\$ 141,596	\$ 145,074	\$ 149,553	\$ 152,955	\$ 153,297
51121	Longevity	\$ 1,119	\$ 1,178	\$ 1,248	\$ 1,229	\$ 1,276
51126	License Pay (Certification/Bilingual)	\$ 300	\$ 1,404	\$ 1,800	\$ 1,765	\$ 1,800
51130	Overtime	\$ 4,565	\$ 4,371	\$ 9,000	\$ 8,326	\$ 9,000
51201	TMRS Retirement	\$ 27,791	\$ 28,352	\$ 30,029	\$ 30,794	\$ 31,092
51202	Health Insurance	\$ 38,959	\$ 38,815	\$ 40,517	\$ 39,897	\$ 40,837
51203	Disability Insurance	\$ 500	\$ 449	\$ 306	\$ 308	\$ 319
51204	Workers Comp Insur	\$ 1,610	\$ 2,462	\$ 2,621	\$ 2,534	\$ 2,546
51205	Medicare Tax	\$ 2,048	\$ 2,095	\$ 2,346	\$ 2,242	\$ 2,400
51206	Unemployment Comp Insur	\$ 499	\$ 287	\$ 47	\$ 532	\$ 741
52010	Office Supplies	\$ 554	\$ 196	\$ 300	\$ 258	\$ 225
52030	Clothing	\$ 1,552	\$ 1,374	\$ 2,500	\$ 1,845	\$ 2,522
52031	Clothing - Safety Gear	\$ 537	\$ 613	\$ 700	\$ 759	\$ 1,900
52040	Fuel	\$ 1,409	\$ 2,880	\$ 3,000	\$ 2,483	\$ 3,000
52050	Minor Tools/Instruments	\$ 461	\$ 1,029	\$ 500	\$ 1,030	\$ 650
52060	Cleaning Supplies	\$ 482	\$ 669	\$ 600	\$ 888	\$ 600
52070	Chemical Supplies	\$ 12,278	\$ 23,306	\$ 24,000	\$ 21,439	\$ 25,042
52200	Non Capital Equipment Purchases	\$ 1,205	\$ 373	\$ 1,000	\$ -	\$ 1,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53070	Maint-Sewer Plant/Lift Station	\$ 107,573	\$ 91,175	\$ 111,000	\$ 192,958	\$ 111,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
53999	Decision Packages for Discussion	\$ -	\$ -	\$ 42,000	\$ -	\$ 210,000
54020	Maint - Mach/Tools/Instruments	\$ 139	\$ 219	\$ 300	\$ 61	\$ 300
54040	Vehicle and Equipment Maintenance	\$ 2,680	\$ 1,801	\$ 3,000	\$ 3,126	\$ 3,000
54130	SCADA Maintenance	\$ 720	\$ -	\$ 2,000	\$ 1,170	\$ 2,000
55030	Long Distance/Circuit Ch	\$ 12	\$ 13	\$ 50	\$ 24	\$ 20
55040	Electric	\$ 164,206	\$ 185,841	\$ 188,000	\$ 148,959	\$ 188,000
55080	Travel & Training	\$ 1,039	\$ 1,340	\$ 1,200	\$ 773	\$ 1,200
55090	Memberships/Subscriptions	\$ 350	\$ 210	\$ 280	\$ 280	\$ 280
55195	Cellular Phone Charges	\$ 418	\$ 804	\$ 1,096	\$ 1,327	\$ 1,230
55580	Sludge Removal	\$ 35,974	\$ 33,723	\$ 65,000	\$ 44,854	\$ 58,800
55700	Testing - TCEQ Fees	\$ 17,147	\$ 17,458	\$ 35,000	\$ 17,347	\$ 34,200
<b>Total</b>		<b>\$ 567,721</b>	<b>\$ 587,512</b>	<b>\$ 718,993</b>	<b>\$ 680,164</b>	<b>\$ 888,277</b>

367 Environmental Services						
51111	Salaries - Full Time	\$ 140,874	\$ 111,858	\$ 126,128	\$ 124,571	\$ 131,249
51121	Longevity	\$ 899	\$ 387	\$ 480	\$ 423	\$ 512
51124	Allowances-Clothing/Cell Phone	\$ 570	\$ 567	\$ 720	\$ 726	\$ 720
51126	License Pay (Certification/Bilingual)	\$ 1,094	\$ 639	\$ 600	\$ 605	\$ 600
51130	Overtime	\$ 1,428	\$ 1,339	\$ 1,300	\$ 1,154	\$ 1,300
51201	TMRS Retirement	\$ 27,278	\$ 21,390	\$ 24,013	\$ 23,896	\$ 25,267
51202	Health Insurance	\$ 28,528	\$ 24,654	\$ 30,603	\$ 28,047	\$ 30,599
51204	Workers Comp Insur	\$ 1,024	\$ 1,177	\$ 1,314	\$ 1,194	\$ 1,310
51205	Medicare Tax	\$ 1,959	\$ 1,578	\$ 1,876	\$ 1,751	\$ 1,952
51206	Unemployment Comp Insur	\$ 180	\$ 180	\$ 30	\$ 576	\$ 462
52010	Office Supplies	\$ 502	\$ 483	\$ 500	\$ 496	\$ 500
52020	Postage	\$ 92	\$ 34	\$ 200	\$ 185	\$ 150
52030	Clothing	\$ 517	\$ 489	\$ 650	\$ 849	\$ 720
52031	Clothing - Safety Gear	\$ 176	\$ 322	\$ 400	\$ 391	\$ 610
52040	Fuel	\$ 1,869	\$ 1,617	\$ 3,000	\$ 1,415	\$ 2,000
52050	Minor Tools/Instruments	\$ 5,490	\$ 4,275	\$ 8,000	\$ 7,547	\$ 8,000
52060	Cleaning Supplies	\$ 360	\$ 404	\$ 500	\$ 421	\$ 500
52070	Chemical Supplies	\$ 22,583	\$ 22,356	\$ 27,000	\$ 23,209	\$ 27,000
52080	Educational	\$ 460	\$ 392	\$ 500	\$ 385	\$ 500
52130	Other Supplies	\$ 190	\$ 144	\$ 200	\$ 147	\$ 200
52200	Non Capital Equipment Purchases	\$ 3,443	\$ 407	\$ 3,500	\$ 3,357	\$ 3,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ 219	\$ 288	\$ 300	\$ 189	\$ 300
54020	Maint - Mach/Tools/Instruments	\$ 355	\$ 245	\$ 1,000	\$ 1,135	\$ 1,500
54040	Vehicle and Equipment Maintenance	\$ 880	\$ 210	\$ 1,000	\$ 430	\$ 800
55030	Long Distance/Circuit Ch	\$ 48	\$ 25	\$ 100	\$ 5	\$ 100
55070	Purchased Services/Contracts	\$ 31,232	\$ 11,706	\$ 36,300	\$ 5,532	\$ 36,300
55080	Travel & Training	\$ 3,022	\$ 2,211	\$ 4,250	\$ 791	\$ 4,250
55090	Memberships/Subscriptions	\$ 871	\$ 881	\$ 1,096	\$ 439	\$ 815
55120	Mileage & Miscellaneous Meals	\$ 978	\$ 301	\$ 1,250	\$ 352	\$ 1,250
55700	Testing - TCEQ Fees	\$ 39,133	\$ 37,271	\$ 45,000	\$ 36,162	\$ 45,825
<b>Total</b>		<b>\$ 316,255</b>	<b>\$ 247,829</b>	<b>\$ 321,810</b>	<b>\$ 266,380</b>	<b>\$ 328,791</b>

368 Meter Reading						
51111	Salaries - Full Time	\$ 115,205	\$ 120,770	\$ 120,413	\$ 125,303	\$ 122,015
51121	Longevity	\$ 1,164	\$ 1,293	\$ 1,392	\$ 1,443	\$ 1,496
51126	License Pay (Certification/Bilingual)	\$ 306	\$ 520	\$ 600	\$ 605	\$ 600
51130	Overtime	\$ 3,880	\$ 3,647	\$ 8,000	\$ 2,726	\$ 8,000
51201	TMRS Retirement	\$ 22,701	\$ 23,576	\$ 24,232	\$ 24,122	\$ 24,839

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51202	Health Insurance	\$ 30,566	\$ 30,636	\$ 30,640	\$ 30,636	\$ 30,640
51203	Disability Insurance	\$ 659	\$ 932	\$ 852	\$ 936	\$ 968
51204	Workers Comp Insur	\$ 2,106	\$ 3,287	\$ 2,832	\$ 2,862	\$ 2,607
51205	Medicare Tax	\$ 1,689	\$ 1,767	\$ 1,893	\$ 1,810	\$ 1,917
51206	Unemployment Comp Insur	\$ 333	\$ 180	\$ 37	\$ 424	\$ 584
52030	Clothing	\$ 957	\$ 948	\$ 2,023	\$ 1,218	\$ 1,992
52031	Clothing - Safety Gear	\$ 77	\$ 60	\$ 200	\$ 104	\$ 480
52040	Fuel	\$ 3,938	\$ 3,656	\$ 6,000	\$ 2,730	\$ 6,000
52050	Minor Tools/Instruments	\$ 278	\$ 414	\$ 500	\$ 501	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 807	\$ 5,129	\$ 3,500	\$ 3,581	\$ 6,700
55080	Travel & Training	\$ 165	\$ 195	\$ 500	\$ 180	\$ 1,950
55090	Memberships/Subscriptions	\$ -	\$ -	\$ 70	\$ 70	\$ 210
55195	Cellular Phone Charges	\$ 188	\$ 402	\$ 1,324	\$ 490	\$ 1,392
55571	Software Project - Special	\$ -	\$ 1,473	\$ -	\$ 3,490	\$ 3,500
<b>Total</b>		<b>\$ 185,021</b>	<b>\$ 198,884</b>	<b>\$ 205,008</b>	<b>\$ 203,233</b>	<b>\$ 216,390</b>

382 Street Sweeping						
51111	Salaries - Full Time	\$ 35,876	\$ 33,700	\$ 40,748	\$ 33,917	\$ 41,746
51121	Longevity	\$ 526	\$ 576	\$ 624	\$ 626	\$ 644
51130	Overtime	\$ 725	\$ 163	\$ 1,000	\$ 573	\$ 1,000
51201	TMRS Retirement	\$ 6,992	\$ 6,423	\$ 7,873	\$ 6,579	\$ 8,159
51202	Health Insurance	\$ 10,200	\$ 10,200	\$ 10,201	\$ 10,200	\$ 10,201
51203	Disability Insurance	\$ 423	\$ 578	\$ 564	\$ 569	\$ 588
51204	Workers Comp Insur	\$ 1,201	\$ 1,657	\$ 1,611	\$ 1,358	\$ 1,362
51205	Medicare Tax	\$ 504	\$ 462	\$ 616	\$ 412	\$ 631
51206	Unemployment Comp Insur	\$ 162	\$ 9	\$ 11	\$ 144	\$ 171
51999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 53,106
52030	Clothing	\$ 530	\$ 597	\$ 871	\$ 606	\$ 741
52031	Clothing - Safety Gear	\$ 44	\$ 102	\$ 250	\$ 25	\$ 475
52040	Fuel	\$ 9,673	\$ 8,780	\$ 10,500	\$ 7,018	\$ 10,000
52060	Cleaning Supplies	\$ 32	\$ 23	\$ 27	\$ 25	\$ 94
54040	Vehicle and Equipment Maintenance	\$ 15,413	\$ 10,981	\$ 15,525	\$ 22,840	\$ 16,100
69999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 35,000
<b>Total</b>		<b>\$ 82,300</b>	<b>\$ 74,251</b>	<b>\$ 90,421</b>	<b>\$ 84,892</b>	<b>\$ 180,018</b>

384 Drainage Maintenance						
51111	Salaries - Full Time	\$ 92,006	\$ 79,763	\$ 91,314	\$ 93,885	\$ 101,526
51121	Longevity	\$ 309	\$ 101	\$ 144	\$ 469	\$ 556
51124	Allowances-Clothing/Cell Phone	\$ -	\$ -	\$ -	\$ 56	\$ -
51126	License Pay (Certification/Bilingual)	\$ 431	\$ -	\$ -	\$ -	\$ -
51130	Overtime	\$ 1,432	\$ 1,338	\$ 2,000	\$ 1,470	\$ 2,000
51201	TMRS Retirement	\$ 17,735	\$ 15,132	\$ 17,365	\$ 17,957	\$ 19,570
51202	Health Insurance	\$ 29,816	\$ 28,833	\$ 30,603	\$ 22,581	\$ 20,803
51203	Disability Insurance	\$ 244	\$ 63	\$ -	\$ 280	\$ 299
51204	Workers Comp Insur	\$ 3,045	\$ 3,906	\$ 3,550	\$ 3,690	\$ 3,686
51205	Medicare Tax	\$ 1,228	\$ 1,119	\$ 1,358	\$ 1,286	\$ 1,511
51206	Unemployment Comp Insur	\$ 449	\$ 186	\$ 30	\$ 397	\$ 473
52030	Clothing	\$ 1,629	\$ 1,841	\$ 2,613	\$ 1,405	\$ 2,022
52031	Clothing - Safety Gear	\$ 1	\$ 726	\$ 1,000	\$ 119	\$ 1,425
52040	Fuel	\$ 1,732	\$ 934	\$ 1,820	\$ 623	\$ 1,820
52050	Minor Tools/Instruments	\$ 16	\$ 120	\$ 200	\$ 76	\$ 200
52060	Cleaning Supplies	\$ 10	\$ 79	\$ 100	\$ 13	\$ 100

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
52130	Other Supplies	\$ -	\$ -	\$ 100	\$ -	\$ 100
52200	Non Capital Equipment Purchases	\$ 680	\$ 800	\$ 950	\$ 663	\$ 950
53110	Drainage Maintenance	\$ 58,231	\$ 36,438	\$ 90,000	\$ 51,229	\$ 90,000
54040	Vehicle and Equipment Maintenance	\$ 1,452	\$ 2,819	\$ 3,500	\$ 3,812	\$ 3,500
55080	Travel & Training	\$ -	\$ 500	\$ 500	\$ -	\$ 500
<b>Total</b>		<b>\$ 210,445</b>	<b>\$ 174,698</b>	<b>\$ 247,147</b>	<b>\$ 199,898</b>	<b>\$ 251,041</b>
<b>Total Expenses Utility Fund</b>		<b>\$ 34,003,172</b>	<b>\$ 30,209,391</b>	<b>\$ 30,408,413</b>	<b>\$ 27,641,161</b>	<b>\$ 30,492,272</b>

## 224 Solid Waste Fund

40601	Residential Collection	\$ 1,935,538	\$ 1,907,201	\$ 2,020,000	\$ 1,995,410	\$ 2,000,000
40602	Commercial Collection	\$ 1,846,087	\$ 1,916,130	\$ 1,995,000	\$ 1,985,125	\$ 1,990,000
40701	Solid Waste Disposal	\$ 618,896	\$ 556,163	\$ 610,000	\$ 667,693	\$ 605,000
40702	TDCJ - Waste Disposal	\$ 385,997	\$ 430,436	\$ 430,000	\$ 468,232	\$ 420,000
40703	SHSU - Waste Disposal	\$ 117,797	\$ 129,321	\$ 145,000	\$ 90,705	\$ 125,000
40704	Rolloffs	\$ 812,366	\$ 877,466	\$ 750,000	\$ 934,646	\$ 900,000
40803	Penalties - Solid Waste	\$ 50,551	\$ 45,883	\$ 55,000	\$ 28,469	\$ 50,000
41925	Lease of City Property	\$ 23,200	\$ 45,700	\$ -	\$ 1,400	\$ -
41980	Card Processing Fees	\$ 4,651	\$ 4,622	\$ 4,000	\$ 6,347	\$ 5,000
42601	Interest - Checking	\$ 172	\$ 869	\$ -	\$ -	\$ -
42602	Interest Income	\$ 53,202	\$ 115,041	\$ 30,000	\$ 48,420	\$ 25,000
42804	Disaster Relief - Fed Govt	\$ 12,628	\$ -	\$ -	\$ -	\$ -
42805	Disaster Relief - State Govt	\$ 3,414	\$ 3,414	\$ -	\$ -	\$ -
43201	Miscellaneous Revenues	\$ 23,994	\$ 23,289	\$ 21,000	\$ 29,742	\$ 21,000
43202	Over/Short	\$ 331	\$ 4	\$ 119	\$ 33	\$ 66
43531	Trnsfr from Equip Replace Fund	\$ 120,000	\$ -	\$ -	\$ -	\$ -
43536	Transfer from PEB Trust - Medical Fund	\$ -	\$ 9,615	\$ -	\$ 8,315	\$ -
<b>Total Revenues</b>		<b>\$ 6,008,825</b>	<b>\$ 6,065,145</b>	<b>\$ 6,060,119</b>	<b>\$ 6,264,537</b>	<b>\$ 6,141,066</b>

### 1224 Nondepartmental Solid Waste Fund

51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 18,196	\$ -	\$ 35,240
55060	Attorney Fees/Court Costs	\$ -	\$ 82,304	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ -	\$ 3,481	\$ -	\$ -	\$ -
55510	Bank/Paying Agent Fees	\$ 250	\$ -	\$ -	\$ -	\$ -
56010	Insurance Policies - other than Auto	\$ 20,330	\$ 22,787	\$ 23,562	\$ 23,627	\$ 23,562
56012	Insurance Policies - Auto	\$ 54,572	\$ 50,366	\$ 51,851	\$ 44,075	\$ 52,200
56060	Retiree Health Insur Premiums	\$ 65,250	\$ 60,000	\$ 75,150	\$ 75,150	\$ 69,900
89603	Franchise Fee for use of Streets	\$ 202,743	\$ 202,889	\$ 242,405	\$ 242,405	\$ 245,643
91240	Transfer to General Fund	\$ 13,210	\$ 12,385	\$ 12,720	\$ 12,720	\$ 11,470
91400	Depreciation Expense	\$ 125,311	\$ 215,891	\$ -	\$ -	\$ -
93170	Admin Cost Reimburse - General	\$ 434,802	\$ 415,303	\$ 428,777	\$ 428,777	\$ 414,876
93230	Admin Costs Wtr Fd(Util Bill)	\$ 52,821	\$ 51,336	\$ 52,648	\$ 52,648	\$ 45,982
93388	Admin Costs Fleet	\$ 238,463	\$ 209,805	\$ 189,681	\$ 189,681	\$ 188,889
93640	Admin Costs IT Operations	\$ 92,558	\$ 107,700	\$ 134,536	\$ 134,536	\$ 109,926
94306	Transfer - Equip Replace Fund	\$ 643,502	\$ 505,372	\$ 540,177	\$ 540,177	\$ 347,491
94309	Transfer - Computer Replace Fd	\$ 9,434	\$ 24,430	\$ 29,657	\$ 29,657	\$ 20,388
99100	Future Appropriations	\$ -	\$ -	\$ 43,040	\$ -	\$ 50,000
<b>Total</b>		<b>\$ 1,953,246</b>	<b>\$ 1,964,049</b>	<b>\$ 1,842,400</b>	<b>\$ 1,773,453</b>	<b>\$ 1,615,567</b>

### 2241 Debt Payments-Solid Waste Fund

82111	'15 SW Trnsfr Stn - Principal	\$ 110,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 120,000
82121	'15 SW Trnsfr Stn - Interest	\$ 87,385	\$ 81,957	\$ 93,050	\$ 93,050	\$ 89,600

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Total</b>		<b>\$ 197,385</b>	<b>\$ 196,957</b>	<b>\$ 208,050</b>	<b>\$ 208,050</b>	<b>\$ 209,600</b>
<b>373 Commercial Collection</b>						
51111	Salaries - Full Time	\$ 217,379	\$ 266,279	\$ 249,312	\$ 252,451	\$ 244,070
51121	Longevity	\$ 3,499	\$ 3,451	\$ 2,833	\$ 3,223	\$ 2,975
51126	License Pay (Certification/Bilingual)	\$ 819	\$ 603	\$ 600	\$ 605	\$ 600
51130	Overtime	\$ 18,717	\$ 7,648	\$ 15,000	\$ 9,024	\$ 12,000
51201	TMRS Retirement	\$ 86,475	\$ 45,738	\$ 49,750	\$ 49,633	\$ 48,817
51202	Health Insurance	\$ 69,429	\$ 34,814	\$ 61,328	\$ 59,741	\$ 61,365
51203	Disability Insurance	\$ 216	\$ 884	\$ 863	\$ 869	\$ 898
51204	Workers Comp Insur	\$ 6,807	\$ 11,447	\$ 11,029	\$ 10,252	\$ 9,519
51205	Medicare Tax	\$ 3,338	\$ 3,754	\$ 3,887	\$ 3,633	\$ 3,769
51206	Unemployment Comp Insur	\$ 654	\$ 516	\$ 66	\$ 821	\$ 1,054
52010	Office Supplies	\$ 401	\$ 388	\$ 600	\$ 516	\$ 500
52030	Clothing	\$ 2,630	\$ 2,769	\$ 3,843	\$ 3,341	\$ 3,783
52031	Clothing - Safety Gear	\$ 1,901	\$ 2,259	\$ 2,866	\$ 3,550	\$ 2,910
52040	Fuel	\$ 71,908	\$ 75,328	\$ 73,000	\$ 58,747	\$ 70,000
52050	Minor Tools/Instruments	\$ 668	\$ 897	\$ 1,000	\$ 788	\$ 1,000
52060	Cleaning Supplies	\$ 738	\$ 585	\$ 2,082	\$ 1,597	\$ 1,093
52070	Chemical Supplies	\$ 125	\$ 297	\$ 500	\$ 92	\$ -
52130	Other Supplies	\$ 812	\$ 454	\$ 800	\$ 682	\$ 800
52200	Non Capital Equipment Purchases	\$ 159	\$ 4,190	\$ 4,500	\$ 4,220	\$ 4,500
52220	Commercial Containers	\$ 48,117	\$ 65,000	\$ 65,000	\$ 74,546	\$ 75,000
54020	Maint - Mach/Tools/Instruments	\$ -	\$ 435	\$ 500	\$ 490	\$ 500
54040	Vehicle and Equipment Maintenance	\$ 85,938	\$ 101,491	\$ 88,500	\$ 105,719	\$ 91,155
54120	Container Maintenance	\$ 4,310	\$ 8,191	\$ 13,000	\$ 10,273	\$ 13,000
55080	Travel & Training	\$ 175	\$ 550	\$ 750	\$ 514	\$ -
55570	Software Annual Maint Agreemnts	\$ -	\$ 18,744	\$ 19,020	\$ 17,783	\$ 22,028
<b>Total</b>		<b>\$ 625,214</b>	<b>\$ 587,083</b>	<b>\$ 670,629</b>	<b>\$ 673,110</b>	<b>\$ 671,336</b>
<b>374 Solid Waste Disposal</b>						
51111	Salaries - Full Time	\$ 277,861	\$ 176,909	\$ 163,633	\$ 171,572	\$ 165,508
51118	Salaries - Part Time	\$ 23,381	\$ 10,855	\$ 13,895	\$ 14,744	\$ 12,345
51121	Longevity	\$ 2,197	\$ 613	\$ 720	\$ 706	\$ 804
51124	Allowances-Clothing/Cell Phone	\$ 135	\$ -	\$ -	\$ -	\$ -
51126	License Pay (Certification/Bilingual)	\$ 1,169	\$ 759	\$ 600	\$ 1,030	\$ 1,800
51130	Overtime	\$ 24,577	\$ 12,232	\$ 12,000	\$ 5,406	\$ 6,000
51201	TMRS Retirement	\$ 57,904	\$ 37,974	\$ 32,881	\$ 33,507	\$ 32,735
51202	Health Insurance	\$ 56,624	\$ 24,425	\$ 20,402	\$ 20,400	\$ 20,402
51203	Disability Insurance	\$ 610	\$ 49	\$ -	\$ 360	\$ -
51204	Workers Comp Insur	\$ 4,816	\$ 1,279	\$ 901	\$ 371	\$ 560
51205	Medicare Tax	\$ 4,400	\$ 3,375	\$ 2,770	\$ 2,710	\$ 3,472
51206	Unemployment Comp Insur	\$ 1,330	\$ 357	\$ 55	\$ 759	\$ 829
51999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	\$ 9,515
52010	Office Supplies	\$ 2,859	\$ 2,956	\$ 2,000	\$ 1,674	\$ 2,000
52030	Clothing	\$ 3,370	\$ 1,501	\$ 1,810	\$ 1,052	\$ 1,480
52031	Clothing - Safety Gear	\$ 2,188	\$ 482	\$ 500	\$ 611	\$ 735
52040	Fuel	\$ 100,938	\$ 3,056	\$ 6,000	\$ 2,205	\$ 5,000
52050	Minor Tools/Instruments	\$ 1,067	\$ 740	\$ 1,000	\$ 1,054	\$ 850
52060	Cleaning Supplies	\$ 2,186	\$ 2,172	\$ 3,000	\$ 1,048	\$ 2,010
52070	Chemical Supplies	\$ 772	\$ 1,593	\$ 5,155	\$ 2,812	\$ 4,975
52090	Botanical/Agricultural	\$ 1,966	\$ 54	\$ 2,000	\$ 1,919	\$ 2,000
52130	Other Supplies	\$ 741	\$ 773	\$ 750	\$ 631	\$ 650

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
52200	Non Capital Equipment Purchases	\$ 3,999	\$ 7,166	\$ 7,300	\$ 7,466	\$ 7,000
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010	Building Maintenance	\$ 10,743	\$ 3,158	\$ 5,000	\$ 4,704	\$ 5,000
53050	Maint-Street/Curbs/Gutters	\$ 1,102	\$ 644	\$ 2,000	\$ 805	\$ 2,000
53100	Landfill Maintenance Costs	\$ 4,848	\$ 8,578	\$ 5,500	\$ 4,917	\$ 5,500
53999	Decision Packages for Discussion	\$ -	\$ -	\$ -	\$ -	203,085
54020	Maint - Mach/Tools/Instruments	\$ 1,698	\$ 550	\$ 2,500	\$ 1,840	\$ 3,000
54040	Vehicle and Equipment Maintenance	\$ 143,627	\$ 4,462	\$ 5,000	\$ 5,179	\$ 5,250
55030	Long Distance/Circuit Ch	\$ 101	\$ 67	\$ 100	\$ 131	\$ 120
55040	Electric	\$ 11,829	\$ 15,452	\$ 15,000	\$ 13,661	\$ 15,000
55070	Purchased Services/Contracts	\$ 10,174	\$ 6,668	\$ 17,000	\$ 5,836	\$ 17,000
55080	Travel & Training	\$ 1,329	\$ 1,346	\$ 1,785	\$ 795	\$ 1,785
55090	Memberships/Subscriptions	\$ 190	\$ 418	\$ 1,470	\$ 899	\$ 1,470
55195	Cellular Phone Charges	\$ 1,061	\$ 1,427	\$ 1,188	\$ 1,222	\$ 1,200
55510	Bank/Paying Agent Fees	\$ 5,880	\$ 6,300	\$ 2,000	\$ 4,631	\$ 7,938
55550	Waste Disposal Contract	\$ 1,266,302	\$ 1,839,724	\$ 2,050,000	\$ 1,838,717	\$ 2,064,000
55570	Software Annual Maint Agreemnts	\$ 60,376	\$ 9,273	\$ 9,620	\$ 19,866	\$ 11,140
55650	Yard Waste Contract	\$ 62,088	\$ 68,057	\$ 90,000	\$ 45,014	\$ 75,000
69020	Cap. Mach/Tools/Equip	\$ -	\$ -	\$ -	\$ 41,222	\$ -
90312	Computers & Software	\$ 7,500	\$ -	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 2,163,936</b>	<b>\$ 2,255,444</b>	<b>\$ 2,485,535</b>	<b>\$ 2,261,474</b>	<b>\$ 2,699,158</b>
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<b>375 Residential Collection</b>						
51111	Salaries - Full Time	\$ 280,507	\$ 289,485	\$ 291,162	\$ 314,177	\$ 293,803
51121	Longevity	\$ 4,087	\$ 5,219	\$ 5,424	\$ 5,191	\$ 5,424
51126	License Pay (Certification/Bilingual)	\$ 1,044	\$ 50	\$ -	\$ -	\$ -
51130	Overtime	\$ 19,790	\$ 5,996	\$ 12,000	\$ 4,778	\$ 10,000
51201	TMRS Retirement	\$ 57,512	\$ 55,938	\$ 57,339	\$ 60,677	\$ 58,138
51202	Health Insurance	\$ 71,047	\$ 68,164	\$ 71,407	\$ 69,673	\$ 71,370
51203	Disability Insurance	\$ 555	\$ 781	\$ 874	\$ 675	\$ 841
51204	Workers Comp Insur	\$ 8,450	\$ 12,345	\$ 12,687	\$ 12,481	\$ 11,240
51205	Medicare Tax	\$ 4,264	\$ 4,102	\$ 4,480	\$ 4,295	\$ 4,489
51206	Unemployment Comp Insur	\$ 981	\$ 347	\$ 78	\$ 1,207	\$ 1,239
52010	Office Supplies	\$ 541	\$ 424	\$ 500	\$ 182	\$ 350
52030	Clothing	\$ 2,962	\$ 2,789	\$ 4,383	\$ 4,179	\$ 4,313
52031	Clothing - Safety Gear	\$ 1,632	\$ 3,024	\$ 3,319	\$ 3,771	\$ 3,395
52040	Fuel	\$ 56,964	\$ 53,544	\$ 53,000	\$ 42,614	\$ 52,000
52060	Cleaning Supplies	\$ 2,252	\$ 652	\$ 1,041	\$ 958	\$ 1,093
52120	Reproduction & Printing	\$ 251	\$ 63	\$ 1,000	\$ 807	\$ 600
52130	Other Supplies	\$ 813	\$ 781	\$ 1,000	\$ 533	\$ 600
52200	Non Capital Equipment Purchases	\$ 1,613	\$ 1,897	\$ 4,000	\$ 3,250	\$ 4,000
52220	Commercial Containers	\$ 22,886	\$ 25,000	\$ 25,000	\$ 24,606	\$ 25,000
53300	Driveway Repairs	\$ 450	\$ 101	\$ 1,000	\$ -	\$ 1,000
54040	Vehicle and Equipment Maintenance	\$ 52,689	\$ 74,386	\$ 75,000	\$ 59,134	\$ 75,000
55080	Travel & Training	\$ 286	\$ 512	\$ 1,000	\$ 550	\$ -
55570	Software Annual Maint Agreemnts	\$ -	\$ 14,058	\$ 19,020	\$ 17,657	\$ 22,028
90300	New Vehicle & Equipment Purchases	\$ -	\$ 73,000	\$ -	\$ -	\$ -

<b>Total</b>		<b>\$ 591,576</b>	<b>\$ 692,658</b>	<b>\$ 644,714</b>	<b>\$ 631,393</b>	<b>\$ 645,923</b>
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<b>377 Recycling</b>						
51111	Salaries - Full Time	\$ 37,697	\$ 45,183	\$ 38,896	\$ 36,494	\$ 36,463
51121	Longevity	\$ 753	\$ 683	\$ 864	\$ 190	\$ 208
51130	Overtime	\$ 115	\$ 76	\$ 300	\$ 679	\$ 450

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
51201	TMRS Retirement	\$ 7,263	\$ 90,991	\$ 7,444	\$ 7,004	\$ 6,980
51202	Health Insurance	\$ 10,214	\$ 10,200	\$ 10,201	\$ 10,200	\$ 10,201
51203	Disability Insurance	\$ -	\$ 44	\$ -	\$ 343	\$ 355
51204	Workers Comp Insur	\$ 1,083	\$ 1,916	\$ 1,671	\$ 1,471	\$ 1,387
51205	Medicare Tax	\$ 486	\$ 599	\$ 582	\$ 533	\$ 540
51206	Unemployment Comp Insur	\$ 162	\$ 9	\$ 11	\$ 144	\$ 156
52010	Office Supplies	\$ -	\$ 424	\$ 400	\$ 74	\$ 250
52030	Clothing	\$ 362	\$ 444	\$ 741	\$ 800	\$ 731
52031	Clothing - Safety Gear	\$ -	\$ 259	\$ 477	\$ 218	\$ 485
52060	Cleaning Supplies	\$ -	\$ 124	\$ 100	\$ 117	\$ 150
52090	Botanical/Agricultural	\$ -	\$ 56	\$ 1,000	\$ 909	\$ 1,000
52120	Reproduction & Printing	\$ 1,043	\$ 955	\$ 1,000	\$ 1,036	\$ 600
52130	Other Supplies	\$ 1,062	\$ 737	\$ 900	\$ 648	\$ 800
52220	Commercial Containers	\$ 39	\$ 15,000	\$ 15,000	\$ 14,658	\$ 15,000
55040	Electric	\$ 3,704	\$ -	\$ -	\$ -	\$ -
55070	Purchased Services/Contracts	\$ 74,702	\$ 119,568	\$ 140,025	\$ 110,820	\$ 127,568
55090	Memberships/Subscriptions	\$ -	\$ 195	\$ 375	\$ 83	\$ 300
56030	Legal Advertising	\$ 267	\$ -	\$ 3,000	\$ -	\$ 1,000
57235	Curbside Recycling Pilot	\$ -	\$ 93	\$ 1,000	\$ 991	\$ -
57377	Bag Som Litter Project	\$ -	\$ 98	\$ 1,000	\$ 100	\$ 500
68010	Building Improvements	\$ 702	\$ 882	\$ 2,000	\$ 1,246	\$ 1,500
<b>Total</b>		<b>\$ 139,655</b>	<b>\$ 106,553</b>	<b>\$ 226,987</b>	<b>\$ 188,757</b>	<b>\$ 206,624</b>
<b>Total Expenses Solid Waste Fund</b>		<b>\$ 5,671,011</b>	<b>\$ 5,802,745</b>	<b>\$ 6,078,315</b>	<b>\$ 5,736,236</b>	<b>\$ 6,048,208</b>

### 302 Medical Insurance Fund

42602	Interest Income	\$ 30,564	\$ 63,758	\$ 10,000	\$ 33,422	\$ 25,000
43201	Miscellaneous Revenues	\$ 375	\$ 166,450	\$ -	\$ 1,472	\$ -
43215	Tobacco Use Surcharge	\$ 39,750	\$ 28,600	\$ 29,400	\$ 32,275	\$ 36,000
43216	Surcharge - No Wellness Check	\$ 5,575	\$ 1,650	\$ -	\$ -	\$ -
43401	Charge to General Fund	\$ 1,576,070	\$ 1,671,000	\$ 1,745,675	\$ 1,732,430	\$ 1,805,686
43403	Charge to Utility Fund	\$ 465,669	\$ 443,363	\$ 479,117	\$ 463,710	\$ 480,072
43405	Charge to Solid Waste	\$ 192,197	\$ 161,559	\$ 163,338	\$ 160,014	\$ 173,539
43415	Charges-Police SRO Fund	\$ 60,531	\$ 53,076	\$ 51,450	\$ 57,218	\$ 61,420
43418	Charge to Arts & Visitor Center Fund	\$ 18,437	\$ 10,204	\$ 10,201	\$ 10,574	\$ 10,201
43419	Charge to H/M Tax Tourism & Visitors Center	\$ 30,251	\$ 28,948	\$ 30,651	\$ 20,924	\$ 20,450
43632	Retiree - Paid by City	\$ 529,950	\$ 534,300	\$ 544,200	\$ 544,200	\$ 573,300
43633	Employee Health Contribution	\$ 521,106	\$ 581,564	\$ 623,093	\$ 626,643	\$ 721,242
43634	Retiree Health Contribution	\$ 153,721	\$ 171,899	\$ 180,105	\$ 168,176	\$ 205,000
43635	Retiree Dependent Contribution	\$ 2,191	\$ 4,799	\$ 4,465	\$ 4,193	\$ -
<b>Total Revenues</b>		<b>\$ 3,626,386</b>	<b>\$ 3,921,172</b>	<b>\$ 3,871,695</b>	<b>\$ 3,855,250</b>	<b>\$ 4,111,910</b>

### 1302 Nondepartmental Medical Insurance Fund

52602	Wellness Program	\$ 4,166	\$ 8,850	\$ 15,000	\$ 1,956	\$ 15,000
55070	Purchased Services/Contracts	\$ -	\$ 48,144	\$ 75,000	\$ 76,523	\$ -
78980	Dental Claim Disbursements	\$ 191,614	\$ 178,079	\$ 220,000	\$ 189,221	\$ 220,000
78981	Premiums-EAP, Vision & Post 65	\$ 252,293	\$ 266,961	\$ 294,425	\$ 316,116	\$ 340,067
78983	Claims Disbursements - Medical	\$ 2,551,429	\$ 2,808,909	\$ 3,046,116	\$ 2,580,314	\$ 3,350,727
78984	Plan Admin Costs Med Stop Loss Rx Admin FSA Admin & Consult Fees	\$ 413,492	\$ 372,965	\$ 385,297	\$ 421,944	\$ 458,657
78985	PEB Trust Admin Costs	\$ 28,680	\$ 29,195	\$ 18,000	\$ 33,985	\$ 18,000

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
78986	Retirement Health Savings (RHS) Management Fees	\$ 1,629	\$ 629	\$ 2,250	\$ 1,128	\$ 2,625
78987	Health Savings Account	\$ 8,200	\$ 15,800	\$ 18,000	\$ 22,100	\$ 23,200
<b>Total</b>		<b>\$ 3,451,503</b>	<b>\$ 3,729,532</b>	<b>\$ 4,074,088</b>	<b>\$ 3,643,287</b>	<b>\$ 4,428,276</b>
<b>Total Expenses Medical Insurance Fund</b>		<b>\$ 3,451,503</b>	<b>\$ 3,729,532</b>	<b>\$ 4,074,088</b>	<b>\$ 3,643,287</b>	<b>\$ 4,428,276</b>

### 306 Capital Equipment Fund

41913	Proceeds from Auction	\$ 48,950	\$ 99,850	\$ -	\$ 132,873	\$ -
42602	Interest Income	\$ 59,217	\$ 101,969	\$ 7,000	\$ 42,152	\$ 10,000
43201	Miscellaneous Revenues	\$ 37,810	\$ 302,500	\$ -	\$ 334	\$ -
43401	Charge to General Fund	\$ 491,910	\$ 541,853	\$ 592,609	\$ 592,609	\$ 321,810
43403	Charge to Utility Fund	\$ 333,902	\$ 300,320	\$ 351,517	\$ 351,517	\$ 228,218
43405	Charge to Solid Waste	\$ 643,502	\$ 505,372	\$ 540,177	\$ 540,177	\$ 347,491
43415	Charges-Police SRO Fund	\$ 24,424	\$ 29,945	\$ 38,505	\$ 38,505	\$ 19,331
43419	Charge to H/M Tax Tourism & Visitors Center	\$ 2,555	\$ 2,716	\$ 2,716	\$ 2,716	\$ 1,716
43420	Charge to General Fund - Fire	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
43501	Transfer from General Fund	\$ 123,693	\$ 144,189	\$ -	\$ 25,500	\$ -
43503	Transfer from Utility Fund	\$ -	\$ 107,856	\$ -	\$ 31,875	\$ -
43505	Transfer from Solid Waste Fund	\$ -	\$ 73,000	\$ -	\$ -	\$ -
43520	Transfer from Police SRO	\$ 9,986	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 1,775,950</b>	<b>\$ 2,209,570</b>	<b>\$ 1,582,524</b>	<b>\$ 1,808,258</b>	<b>\$ 978,566</b>

### 1306 Nondepartmental Capital Equipment Fund

91400	Depreciation Expense	\$ 1,347,812	\$ 1,234,605	\$ -	\$ -	\$ -
95224	Transfer to Solid Waste Fund	\$ 120,000	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 1,467,812</b>	<b>\$ 1,234,605</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### 379 Fleet/Rolling Stock

69020	Cap. Mach/Tools/Equip	\$ 156,705	\$ 339,521	\$ 147,000	\$ 144,653	\$ 462,540
69021	Fire Equipment	\$ -	\$ -	\$ 40,000	\$ 32,594	\$ 40,000
69040	Motor Vehicles	\$ 764,025	\$ 943,486	\$ 1,426,256	\$ 1,420,993	\$ 1,453,093
<b>Total</b>		<b>\$ 920,730</b>	<b>\$ 1,283,007</b>	<b>\$ 1,613,256</b>	<b>\$ 1,598,241</b>	<b>\$ 1,955,633</b>

<b>Total Expenses Capital Equipment Fund</b>		<b>\$ 2,388,542</b>	<b>\$ 2,517,612</b>	<b>\$ 1,613,256</b>	<b>\$ 1,598,241</b>	<b>\$ 1,955,633</b>
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### 309 Computer Equip. Replacement Fund

42602	Interest Income	\$ 3,648	\$ 6,778	\$ -	\$ 3,238	\$ 1,000
43401	Charge to General Fund	\$ 126,077	\$ 152,161	\$ 139,492	\$ 139,492	\$ 170,011
43403	Charge to Utility Fund	\$ 29,081	\$ 50,170	\$ 46,345	\$ 46,345	\$ 56,530
43405	Charge to Solid Waste	\$ 9,434	\$ 24,430	\$ 29,657	\$ 29,657	\$ 20,388
43418	Charge to Arts & Visitor Center Fund	\$ 1,041	\$ 1,600	\$ 5,334	\$ 5,334	\$ -
43419	Charge to H/M Tax Tourism & Visitors Center	\$ 4,080	\$ 4,122	\$ 4,182	\$ 4,182	\$ 5,477
43501	Transfer from General Fund	\$ 34,296	\$ 260,500	\$ -	\$ 18,380	\$ -
43503	Transfer from Utility Fund	\$ 2,500	\$ -	\$ -	\$ -	\$ -
43505	Transfer from Solid Waste Fund	\$ 7,500	\$ -	\$ -	\$ -	\$ -
43526	Transfr from Other H/M Tax Funds	\$ 5,000	\$ 3,500	\$ -	\$ -	\$ -
43528	Transfer from Police Grants SRF	\$ 67,998	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 290,655</b>	<b>\$ 503,261</b>	<b>\$ 225,010</b>	<b>\$ 246,628</b>	<b>\$ 253,406</b>

### 1309 Nondepartmental Computer Equipment Replace

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
91240	Transfer to General Fund	\$ -	\$ 3,000	\$ -	\$ -	\$ -
91400	Depreciation Expense	\$ 92,013	\$ 92,611	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 92,013</b>	<b>\$ 95,611</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>655 IT Computer/Software Equipment</b>						
52130	Other Supplies	\$ -	\$ -	\$ 29,775	\$ 32,141	\$ 12,000
52200	Non Capital Equipment Purchases	\$ 101,494	\$ 76,283	\$ 23,200	\$ 20,552	\$ 70,800
69020	Cap. Mach/Tools/Equip	\$ 184,360	\$ 70,182	\$ 16,002	\$ 117,778	\$ 227,120
<b>Total</b>		<b>\$ 285,855</b>	<b>\$ 146,466</b>	<b>\$ 68,977</b>	<b>\$ 170,471</b>	<b>\$ 309,920</b>
<b>Total Expenses Computer Equip. Replacement Fund</b>		<b>\$ 377,868</b>	<b>\$ 242,077</b>	<b>\$ 68,977</b>	<b>\$ 170,471</b>	<b>\$ 309,920</b>

**402 PEB Trust - Medical Fund**

42501	Unrealized Gains & Losses on Investments	\$ 210,164	\$ -	\$ -	\$ -	\$ -
42602	Interest Income	\$ 56,529	\$ 150,300	\$ 43,000	\$ -	\$ 50,000
<b>Total Revenues</b>		<b>\$ 266,692</b>	<b>\$ 150,300</b>	<b>\$ 43,000</b>	<b>\$ 0</b>	<b>\$ 50,000</b>
<b>1402 Nondepartmental PEB Trust</b>						
78991	Payment to RHS	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
95101	Transfer to General Fund	\$ 41,533	\$ 26,323	\$ -	\$ 24,037	\$ -
95220	Transfer to Utility Fund	\$ -	\$ 17,370	\$ -	\$ -	\$ -
95224	Transfer to Solid Waste Fund	\$ -	\$ 9,615	\$ -	\$ 8,315	\$ -
95606	Transfer to H/M Tax SRF	\$ -	\$ 3,996	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 41,533</b>	<b>\$ 57,304</b>	<b>\$ 20,000</b>	<b>\$ 32,351</b>	<b>\$ 20,000</b>
<b>Total Expenses PEB Trust - Medical Fund</b>		<b>\$ 41,533</b>	<b>\$ 57,304</b>	<b>\$ 20,000</b>	<b>\$ 32,351</b>	<b>\$ 20,000</b>

**418 Library Endowment Fund**

42602	Interest Income	\$ 2,097	\$ 2,740	\$ 750	\$ 915	\$ 400
<b>Total Revenues</b>		<b>\$ 2,097</b>	<b>\$ 2,740</b>	<b>\$ 750</b>	<b>\$ 915</b>	<b>\$ 400</b>
<b>Total Expenses Library Endowment Fund</b>						

**461 Oakwood Cemetery Endowment Fund**

42602	Interest Income	\$ 3,514	\$ 17,106	\$ 3,000	\$ 6,462	\$ 2,000
<b>Total Revenues</b>		<b>\$ 3,514</b>	<b>\$ 17,106</b>	<b>\$ 3,000</b>	<b>\$ 6,462</b>	<b>\$ 2,000</b>
<b>1461 Nondepartmental Cemetary Endowment Fund</b>						
95101	Transfer to General Fund	\$ 300	\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000
<b>Total</b>		<b>\$ 300</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 2,000</b>
<b>Total Expenses Oakwood Cemetery Endowment Fund</b>		<b>\$ 300</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 2,000</b>

**601 Court Security SRF**

41806	Court Security Fees	\$ 27,710	\$ 27,026	\$ 30,000	\$ 22,250	\$ 27,000
42602	Interest Income	\$ 749	\$ 1,009	\$ -	\$ 337	\$ -
<b>Total Revenues</b>		<b>\$ 28,459</b>	<b>\$ 28,035</b>	<b>\$ 30,000</b>	<b>\$ 22,587</b>	<b>\$ 27,000</b>
<b>1601 Nondepartmental Court Security</b>						
91240	Transfer to General Fund	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Total</b>	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110
<b>Total Expenses Court Security SRF</b>	\$ 17,994	\$ 20,117	\$ 17,249	\$ 17,249	\$ 26,110

### 602 Court Technology SRF

41807 Court Technology Fees	\$ 36,946	\$ 36,035	\$ 40,000	\$ 23,207	\$ 35,750
42602 Interest Income	\$ 2,743	\$ 3,600	\$ -	\$ 1,201	\$ -
<b>Total Revenues</b>	\$ 39,689	\$ 39,635	\$ 40,000	\$ 24,408	\$ 35,750
<b>1602 Nondepartmental Court Technology Fund</b>					
52200 Non Capital Equipment Purchases	\$ 2,297	\$ 13,717	\$ 74,049	\$ 62,865	\$ 15,000
<b>Total</b>	\$ 2,297	\$ 13,717	\$ 74,049	\$ 62,865	\$ 15,000
<b>433 Court Technology Division</b>					
55570 Software Annual Maint Agreemnts	\$ 19,298	\$ 21,223	\$ 24,000	\$ 27,544	\$ 32,000
<b>Total</b>	\$ 19,298	\$ 21,223	\$ 24,000	\$ 27,544	\$ 32,000
<b>Total Expenses Court Technology SRF</b>	\$ 21,595	\$ 34,940	\$ 98,049	\$ 90,409	\$ 47,000

### 609 Airport SRF

41925 Lease of City Property	\$ 18,150	\$ 6,600	\$ 18,150	\$ 18,150	\$ 18,150
42602 Interest Income	\$ 3,008	\$ 3,418	\$ -	\$ 106	\$ 100
42801 Grants	\$ 2,322	\$ 32,500	\$ 25,000	\$ -	\$ 119,000
43501 Transfer from General Fund	\$ -	\$ 26,550	\$ 39,050	\$ 39,050	\$ -
<b>Total Revenues</b>	\$ 23,480	\$ 69,068	\$ 82,200	\$ 57,306	\$ 137,250
<b>1609 Nondepartmental Airport SRF</b>					
91230 Transfer to CIP Program	\$ -	\$ 106,500	\$ -	\$ -	\$ -
<b>Total</b>	\$ 0	\$ 106,500	\$ 0	\$ 0	\$ 0
<b>395 RAMP Grant</b>					
52130 Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
53010 Building Maintenance	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
53090 Special Maintenance Projects	\$ -	\$ 59,487	\$ 40,000	\$ -	\$ 90,000
53120 Airport Grounds Maintenance	\$ 4,644	\$ 5,830	\$ 5,000	\$ 3,527	\$ 5,000
55080 Travel & Training	\$ -	\$ -	\$ 1,500	\$ -	\$ 2,250
<b>Total</b>	\$ 4,644	\$ 65,317	\$ 51,500	\$ 3,527	\$ 102,250
<b>399 Airport SRF</b>					
53120 Airport Grounds Maintenance	\$ 15,125	\$ 18,478	\$ 24,200	\$ 19,414	\$ 24,200
55040 Electric	\$ 5,746	\$ 5,085	\$ 6,500	\$ 5,938	\$ 6,700
<b>Total</b>	\$ 20,871	\$ 23,563	\$ 30,700	\$ 25,352	\$ 30,900
<b>Total Expenses Airport SRF</b>	\$ 25,515	\$ 195,381	\$ 82,200	\$ 28,879	\$ 133,150

### 610 Library SRF

41906 Friends of the Library	\$ 7,236	\$ 269	\$ 7,000	\$ 21	\$ 2,000
42602 Interest Income	\$ 1,378	\$ 1,825	\$ 100	\$ 622	\$ 400
42905 Contributions	\$ 45	\$ 600	\$ 1,000	\$ 800	\$ 500
42910 Contributions - Library Dons.	\$ 4,948	\$ 12,923	\$ 19,000	\$ 74,415	\$ 5,000
42911 Contributions - Library Memorial	\$ 300	\$ 1,325	\$ 2,000	\$ 220	\$ 500
42912 Contributions - Book Replacement	\$ 4,275	\$ 3,057	\$ 6,000	\$ 1,184	\$ 1,500

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
42919	Contributions - Children's Programs	\$ -	\$ -	\$ 900	\$ -	\$ -
43201	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ 1,676	\$ -
<b>Total Revenues</b>		<b>\$ 18,182</b>	<b>\$ 19,998</b>	<b>\$ 36,000</b>	<b>\$ 78,938</b>	<b>\$ 9,900</b>
<b>415 Library - Children's Programs</b>						
55070	Purchased Services/Contracts	\$ 806	\$ -	\$ 500	\$ -	\$ -
<b>Total</b>		<b>\$ 806</b>	<b>\$ 0</b>	<b>\$ 500</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>416 Library - Friends</b>						
52200	Non Capital Equipment Purchases	\$ 5,653	\$ -	\$ 5,000	\$ 92	\$ -
<b>Total</b>		<b>\$ 5,653</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 92</b>	<b>\$ 0</b>
<b>440 Library SRF</b>						
52130	Other Supplies	\$ -	\$ -	\$ 500	\$ -	\$ -
54110	Book Replacement	\$ 2,180	\$ 27	\$ 15,000	\$ 288	\$ -
57037	Purchases - Special Monies	\$ 2,660	\$ 983	\$ 13,000	\$ -	\$ -
57038	Purchs - RIF & TX Reading Club	\$ 1,298	\$ 1,677	\$ 4,000	\$ 2,047	\$ -
<b>Total</b>		<b>\$ 6,138</b>	<b>\$ 2,687</b>	<b>\$ 32,500</b>	<b>\$ 2,335</b>	<b>\$ 0</b>
<b>Total Expenses Library SRF</b>		<b>\$ 12,597</b>	<b>\$ 2,687</b>	<b>\$ 38,000</b>	<b>\$ 2,427</b>	<b>\$ -</b>

#### 6101 Library Grants SRF

42801	Grants	\$ -	\$ -	\$ 13,000	\$ -	\$ -
42905	Contributions	\$ -	\$ -	\$ 2,000	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 15,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>61001 Library Grants</b>						
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ 5,000	\$ -	\$ -
55070	Purchased Services/Contracts	\$ -	\$ -	\$ 5,000	\$ -	\$ -
57037	Purchases - Special Monies	\$ -	\$ -	\$ 5,000	\$ -	\$ -
<b>Total</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 15,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Expenses Library Grants SRF</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

#### 611 Police Seizure & Forfeiture SRF

41913	Proceeds from Auction	\$ -	\$ -	\$ -	\$ -	\$ -
41922	Forfeiture/Restitution	\$ 163,769	\$ 10,066	\$ -	\$ 76,523	\$ -
42602	Interest Income	\$ 4,933	\$ 5,777	\$ -	\$ 1,578	\$ 1,000
<b>Total Revenues</b>		<b>\$ 168,702</b>	<b>\$ 15,843</b>	<b>\$ 0</b>	<b>\$ 78,101</b>	<b>\$ 1,000</b>
<b>554 Police Forfeiture SRF</b>						
52200	Non Capital Equipment Purchases	\$ -	\$ 2,905	\$ 44,190	\$ -	\$ 38,430
55015	Lease of Vehicles	\$ 5,280	\$ 4,800	\$ 5,760	\$ 4,320	\$ 5,760
69040	Motor Vehicles	\$ -	\$ 100,000	\$ 51,886	\$ -	\$ 51,886
<b>Total</b>		<b>\$ 5,280</b>	<b>\$ 107,705</b>	<b>\$ 101,836</b>	<b>\$ 4,320</b>	<b>\$ 96,076</b>
<b>Total Expenses Police Seizure &amp; Forfeiture SRF</b>		<b>\$ 5,280</b>	<b>\$ 107,705</b>	<b>\$ 101,836</b>	<b>\$ 4,320</b>	<b>\$ 96,076</b>

#### 612 PD School Resource Officer SRF

42209	HISD Payments - School Officers	\$ 475,752	\$ 521,353	\$ 553,354	\$ 553,354	\$ 575,171
42602	Interest Income	\$ 2,349	\$ 2,992	\$ 100	\$ 1,053	\$ 500
43201	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ 1,450	\$ -

Account		17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
43204	HISD Vehicle Lease Pmt	\$ 24,424	\$ 29,945	\$ 38,505	\$ 38,505	\$ 19,331
43501	Transfer from General Fund	\$ 128,064	\$ 130,338	\$ 128,338	\$ 128,338	\$ 152,000
<b>Total Revenues</b>		<b>\$ 630,589</b>	<b>\$ 684,628</b>	<b>\$ 720,297</b>	<b>\$ 722,699</b>	<b>\$ 747,002</b>
<b>1612 Nondept. PD School Res Offcr SRF</b>						
51140	Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 8,957	\$ -	\$ 20,294
94306	Transfer - Equip Replace Fund	\$ 9,986	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		<b>\$ 9,986</b>	<b>\$ 0</b>	<b>\$ 8,957</b>	<b>\$ 0</b>	<b>\$ 20,294</b>
<b>555 School Resource Officers</b>						
51111	Salaries - Full Time	\$ 344,090	\$ 374,056	\$ 390,107	\$ 417,281	\$ 431,538
51121	Longevity	\$ 3,227	\$ 4,015	\$ 4,320	\$ 4,615	\$ 4,834
51123	Incentive Pay (Degree/OIC)	\$ 7,213	\$ 8,825	\$ 9,600	\$ 7,865	\$ 7,850
51126	License Pay (Certification/Bilingual)	\$ 8,644	\$ 8,958	\$ 9,300	\$ 9,078	\$ 9,600
51130	Overtime	\$ 11,858	\$ 13,377	\$ 14,100	\$ 10,194	\$ 14,805
51201	TMRS Retirement	\$ 71,004	\$ 75,937	\$ 78,750	\$ 84,083	\$ 88,106
51202	Health Insurance	\$ 61,381	\$ 53,076	\$ 51,450	\$ 57,218	\$ 61,420
51203	Disability Insurance	\$ 1,274	\$ 1,645	\$ 1,711	\$ 1,332	\$ 1,376
51204	Workers Comp Insur	\$ 5,449	\$ 10,293	\$ 7,869	\$ 8,413	\$ 8,410
51205	Medicare Tax	\$ 5,085	\$ 5,588	\$ 6,202	\$ 6,170	\$ 6,799
51206	Unemployment Comp Insur	\$ 54	\$ 976	\$ 68	\$ 864	\$ 1,085
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 27,133	\$ -	\$ -
52010	Office Supplies	\$ 484	\$ 626	\$ 500	\$ 472	\$ 500
52030	Clothing	\$ 127	\$ 1,435	\$ 2,000	\$ 1,467	\$ 2,000
52040	Fuel	\$ 9,456	\$ 8,546	\$ 15,000	\$ 8,332	\$ 11,292
52050	Minor Tools/Instruments	\$ 2,480	\$ 2,811	\$ 2,000	\$ 1,396	\$ 2,000
52080	Educational	\$ -	\$ 245	\$ 250	\$ -	\$ 250
52130	Other Supplies	\$ 833	\$ -	\$ 250	\$ 259	\$ 250
52200	Non Capital Equipment Purchases	\$ 7,916	\$ 8,141	\$ 8,500	\$ 7,314	\$ 8,500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54020	Maint - Mach/Tools/Instruments	\$ 672	\$ -	\$ 700	\$ 618	\$ 700
54030	Radio Maintenance	\$ 515	\$ -	\$ 1,000	\$ 357	\$ 1,000
54040	Vehicle and Equipment Maintenance	\$ 4,430	\$ 2,836	\$ 8,500	\$ 8,036	\$ 8,500
55034	Communication & Data Services	\$ -	\$ -	\$ 2,880	\$ 275	\$ 2,880
55080	Travel & Training	\$ 8,673	\$ 4,361	\$ 8,500	\$ 4,902	\$ 8,500
55090	Memberships/Subscriptions	\$ -	\$ 265	\$ 480	\$ 145	\$ 480
55195	Cellular Phone Charges	\$ 1,388	\$ 1,580	\$ 1,392	\$ 1,804	\$ 1,526
69040	Motor Vehicles	\$ 8,594	\$ 20,186	\$ 29,230	\$ 29,183	\$ 29,755
94306	Transfer - Equip Replace Fund	\$ 24,424	\$ 29,945	\$ 38,505	\$ 38,505	\$ 19,331
<b>Total</b>		<b>\$ 589,270</b>	<b>\$ 637,725</b>	<b>\$ 720,297</b>	<b>\$ 710,177</b>	<b>\$ 733,287</b>
<b>Total Expenses PD School Resource Officer SRF</b>		<b>\$ 599,256</b>	<b>\$ 637,725</b>	<b>\$ 729,254</b>	<b>\$ 710,177</b>	<b>\$ 753,581</b>
<b>613 PD Fed Equitable Sharing Fds SRF</b>						
42602	Interest Income	\$ 2,397	\$ 1,948	\$ -	\$ 146	\$ 175
43211	Federal Equitable Sharing Revenue	\$ 349	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 2,747</b>	<b>\$ 1,948</b>	<b>\$ 0</b>	<b>\$ 146</b>	<b>\$ 175</b>
<b>553 PD Fed Equitable Sharing SRF</b>						
52130	Other Supplies	\$ 68,866	\$ 5,017	\$ 51,500	\$ -	\$ 51,500
52200	Non Capital Equipment Purchases	\$ -	\$ -	\$ 8,535	\$ -	\$ 8,535
<b>Total</b>		<b>\$ 68,866</b>	<b>\$ 5,017</b>	<b>\$ 60,035</b>	<b>\$ 0</b>	<b>\$ 60,035</b>

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Total Expenses PD Fed Equitable Sharing Fds SRF</b>	<b>\$ 68,866</b>	<b>\$ 5,017</b>	<b>\$ 60,035</b>	<b>\$ -</b>	<b>\$ 60,035</b>
<b>614 Police Grants SRF</b>					
42602 Interest Income	\$ 276	\$ 35	\$ -	\$ 15	\$ -
42801 Grants	\$ 101,879	\$ 14,336	\$ -	\$ 89,187	\$ -
43501 Transfer from General Fund	\$ -	\$ -	\$ -	\$ 46,975	\$ -
<b>Total Revenues</b>	<b>\$ 102,155</b>	<b>\$ 14,371</b>	<b>\$ 0</b>	<b>\$ 136,176</b>	<b>\$ 0</b>
<b>1614 Nondepartment Police Grants SRF</b>					
94309 Transfer - Computer Replace Fd	\$ 67,998	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 67,998</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>559 Police Grants</b>					
57475 Grant Expenses	\$ 33,881	\$ 61,233	\$ -	\$ 69,379	\$ -
<b>Total</b>	<b>\$ 33,881</b>	<b>\$ 61,233</b>	<b>\$ 0</b>	<b>\$ 69,379</b>	<b>\$ 0</b>
<b>Total Expenses Police Grants SRF</b>	<b>\$ 101,879</b>	<b>\$ 61,233</b>	<b>\$ -</b>	<b>\$ 69,379</b>	<b>\$ -</b>
<b>615 Library Children's Programs SRF</b>					
<b>1615 Nondepartmental Library Children's Programs</b>					
55070 Purchased Services/Contracts	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 0</b>				
<b>Total Expenses Library Children's Programs SRF</b>	<b>\$ -</b>				
<b>616 Library Donations SRF</b>					
42905 Contributions	\$ -	\$ 6	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 6</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>1616 Nondep Library Donations Fund</b>					
52200 Non Capital Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 0</b>				
<b>Total Expenses Library Donations SRF</b>	<b>\$ -</b>				
<b>618 Arts &amp; Visitor Center SRF</b>					
41401 H/M Tax - Art	\$ 126,736	\$ 122,978	\$ 116,000	\$ 110,459	\$ 84,000
41910 Program Fees	\$ 8,331	\$ 7,122	\$ 2,648	\$ 811	\$ 4,000
41917 Building/Park Rentals	\$ 725	\$ 1,570	\$ 500	\$ -	\$ 500
42602 Interest Income	\$ 2,514	\$ 3,349	\$ -	\$ 807	\$ 500
42905 Contributions	\$ 1,016	\$ 1,990	\$ 500	\$ 532	\$ 100
43201 Miscellaneous Revenues	\$ 345	\$ 120	\$ -	\$ -	\$ -
43501 Transfer from General Fund	\$ 95,568	\$ 75,481	\$ 92,264	\$ 92,264	\$ 94,954
<b>Total Revenues</b>	<b>\$ 235,235</b>	<b>\$ 212,610</b>	<b>\$ 211,912</b>	<b>\$ 204,873</b>	<b>\$ 184,054</b>
<b>1618 Nondep Wynne Home Operations SRF</b>					
51140 Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 1,539	\$ -	\$ 3,059
56060 Retiree Health Insur Premiums	\$ -	\$ -	\$ -	\$ -	\$ 4,950
94309 Transfer - Computer Replace Fd	\$ 1,041	\$ 1,600	\$ 5,334	\$ 5,334	\$ -
<b>Total</b>	<b>\$ 1,041</b>	<b>\$ 1,600</b>	<b>\$ 6,873</b>	<b>\$ 5,334</b>	<b>\$ 8,009</b>

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>840 Cultural Services</b>					
51111 Salaries - Full Time	\$ 57,653	\$ 59,412	\$ 42,279	\$ 51,408	\$ 49,858
51115 Seasonal	\$ -	\$ 4,495	\$ -	\$ 333	\$ -
51118 Salaries - Part Time	\$ 23,291	\$ 17,887	\$ 16,152	\$ 13,030	\$ 15,382
51121 Longevity	\$ 1,872	\$ 1,879	\$ 24	\$ 50	\$ 44
51130 Overtime	\$ 44	\$ -	\$ -	\$ -	\$ -
51201 TMRS Retirement	\$ 15,603	\$ 14,768	\$ 7,861	\$ 9,452	\$ 9,383
51202 Health Insurance	\$ 12,750	\$ 10,200	\$ 10,201	\$ 10,574	\$ 10,201
51204 Workers Comp Insur	\$ 117	\$ 176	\$ 124	\$ 125	\$ 126
51205 Medicare Tax	\$ 1,184	\$ 1,191	\$ 850	\$ 912	\$ 948
51206 Unemployment Comp Insur	\$ 171	\$ 174	\$ 19	\$ 269	\$ 289
51999 Decision Packages for Discussion	\$ -	\$ -	\$ 9,112	\$ -	\$ -
52010 Office Supplies	\$ 1,183	\$ 2,336	\$ 1,750	\$ 1,721	\$ 1,750
52120 Reproduction & Printing	\$ 4,308	\$ 3,894	\$ 3,675	\$ 3,486	\$ 3,675
52130 Other Supplies	\$ 657	\$ 1,305	\$ 1,200	\$ 1,147	\$ 1,200
52200 Non Capital Equipment Purchases	\$ -	\$ 1,394	\$ 1,000	\$ 1,214	\$ 1,000
52600 Employee Recognition	\$ 507	\$ 586	\$ 700	\$ 662	\$ 500
52700 P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
53010 Building Maintenance	\$ 63,950	\$ 42,270	\$ 1,000	\$ 897	\$ 3,000
54410 Maintenance of Art Pieces	\$ 901	\$ 10,957	\$ 1,000	\$ -	\$ 1,000
55030 Long Distance/Circuit Ch	\$ 14	\$ 13	\$ 110	\$ 24	\$ 110
55034 Communication & Data Services	\$ 456	\$ 456	\$ 456	\$ 494	\$ 456
55040 Electric	\$ 9,482	\$ 9,042	\$ 12,000	\$ 10,704	\$ 12,000
55070 Purchased Services/Contracts	\$ 7,138	\$ 13,540	\$ 30,700	\$ 12,172	\$ 8,925
55080 Travel & Training	\$ -	\$ 15	\$ 3,000	\$ 1,428	\$ 1,000
55090 Memberships/Subscriptions	\$ 427	\$ 100	\$ 700	\$ 1,254	\$ 700
56031 Advertising	\$ 3,072	\$ 2,996	\$ 3,165	\$ 2,321	\$ 3,165
57108 Educational	\$ 6,490	\$ 6,083	\$ 6,500	\$ 5,859	\$ 6,500
57110 Historical Markers	\$ 1,900	\$ -	\$ 1,000	\$ -	\$ -
57909 Exhibits	\$ 3,616	\$ 2,364	\$ 4,000	\$ 2,685	\$ 6,000
57910 Performances	\$ 3,999	\$ 1,743	\$ 4,000	\$ 1,403	\$ 2,000
78040 Arts Commission Contract	\$ 32,239	\$ 41,031	\$ 44,000	\$ 31,367	\$ 44,000

<b>Total</b>	<b>\$ 253,024</b>	<b>\$ 250,306</b>	<b>\$ 206,578</b>	<b>\$ 164,988</b>	<b>\$ 183,212</b>
<b>Total Expenses Arts &amp; Visitor Center SRF</b>	<b>\$ 254,065</b>	<b>\$ 251,906</b>	<b>\$ 213,451</b>	<b>\$ 170,322</b>	<b>\$ 191,221</b>

**619 LEOSE SRF**

42602 Interest Income	\$ 485	\$ 634	\$ -	\$ 204	\$ 200
42801 Grants	\$ 3,998	\$ 3,996	\$ -	\$ 3,908	\$ -
<b>Total Revenues</b>	<b>\$ 4,483</b>	<b>\$ 4,630</b>	<b>\$ 0</b>	<b>\$ 4,112</b>	<b>\$ 200</b>

**558 LEOSE**

55080 Travel & Training	\$ 5,288	\$ 5,060	\$ -	\$ -	\$ 26,000
<b>Total</b>	<b>\$ 5,288</b>	<b>\$ 5,060</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 26,000</b>
<b>Total Expenses LEOSE SRF</b>	<b>\$ 5,288</b>	<b>\$ 5,060</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,000</b>

**620 HOME & NSP Grants SRF**

42602 Interest Income	\$ 1,083	\$ 1,416	\$ -	\$ 472	\$ -
<b>Total Revenues</b>	<b>\$ 1,083</b>	<b>\$ 1,416</b>	<b>\$ 0</b>	<b>\$ 472</b>	<b>\$ 0</b>

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
<b>Total Expenses HOME &amp; NSP Grants SRF</b>					
<b>625 Huntsville Beautification/KHB</b>					
42602 Interest Income	\$ 422	\$ 542	\$ 400	\$ 158	100
<b>Total Revenues</b>	<b>\$ 422</b>	<b>\$ 542</b>	<b>\$ 400</b>	<b>\$ 158</b>	<b>100</b>
<b>1625 Nondept.-Huntsvll Beautification</b>					
52130 Other Supplies	\$ 1,008	\$ 2,433	\$ 3,000	\$ 2,195	-
<b>Total</b>	<b>\$ 1,008</b>	<b>\$ 2,433</b>	<b>\$ 3,000</b>	<b>\$ 2,195</b>	<b>0</b>
<b>Total Expenses Huntsville Beautification/KHB</b>	<b>\$ 1,008</b>	<b>\$ 2,433</b>	<b>\$ 3,000</b>	<b>\$ 2,195</b>	<b>-</b>
<b>630 TIRZ #1 Fund</b>					
41101 Current Property Taxes	\$ 130,548	\$ 139,188	\$ 147,300	\$ 156,958	159,500
41104 County - Property Tax Participation	\$ 103,592	\$ 111,785	\$ 117,800	\$ 125,145	127,200
42602 Interest Income	\$ 600	\$ 1,372	\$ -	\$ 308	150
<b>Total Revenues</b>	<b>\$ 234,740</b>	<b>\$ 252,345</b>	<b>\$ 265,100</b>	<b>\$ 282,411</b>	<b>286,850</b>
<b>1630 Nondepartmental - TIRZ #1</b>					
55070 Purchased Services/Contracts	\$ -	\$ -	\$ 265,100	\$ -	286,700
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 265,100</b>	<b>\$ 0</b>	<b>286,700</b>
<b>Total Expenses TIRZ #1 Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 265,100</b>	<b>\$ -</b>	<b>286,700</b>
<b>663 H/M Tax- Tourism &amp; Visitors Cntr</b>					
41402 H/M Tax - Tourism	\$ 380,206	\$ 368,429	\$ 350,000	\$ 331,376	252,000
41403 H/M Tax - Visitors Center	\$ 380,206	\$ 368,429	\$ 350,000	\$ 331,375	252,000
41918 Revenue - Visitors Center	\$ -	\$ 2,443	\$ -	\$ 340	-
41950 Gift Shop Sales	\$ -	\$ -	\$ 40,000	\$ 42,230	40,000
42602 Interest Income	\$ 5,480	\$ 9,912	\$ -	\$ 4,342	2,500
42905 Contributions	\$ 500	\$ 500	\$ -	\$ 130	-
43201 Miscellaneous Revenues	\$ -	\$ 3,304	\$ -	\$ -	-
43202 Over/Short	\$ -	\$ -	\$ -	\$ -	-
43536 Transfer from PEB Trust - Medical Fund	\$ -	\$ 3,996	\$ -	\$ -	-
<b>Total Revenues</b>	<b>\$ 766,391</b>	<b>\$ 757,012</b>	<b>\$ 740,000</b>	<b>\$ 709,792</b>	<b>546,500</b>
<b>1663 Nondept-Tourism &amp; Visitors Cntr</b>					
51140 Adjustments for Step/COLA/Other PR Benefits	\$ -	\$ -	\$ 5,441	\$ -	8,641
56010 Insurance Policies - other than Auto	\$ 16,576	\$ 23,463	\$ 19,064	\$ 19,064	19,064
56012 Insurance Policies - Auto	\$ 540	\$ 792	\$ 792	\$ 792	792
56060 Retiree Health Insur Premiums	\$ -	\$ -	\$ 10,200	\$ 10,200	10,200
91230 Transfer to CIP Program	\$ 90,000	\$ 129,425	\$ -	\$ -	-
93170 Admin Cost Reimburse - General	\$ 42,367	\$ 42,259	\$ 48,267	\$ 48,267	36,691
93388 Admin Costs Fleet	\$ -	\$ 5,392	\$ 5,303	\$ 5,303	-
93640 Admin Costs IT Operations	\$ 8,637	\$ 13,942	\$ 19,805	\$ 19,805	15,308
94306 Transfer - Equip Replace Fund	\$ 2,555	\$ 2,716	\$ 2,716	\$ 2,716	1,716
94309 Transfer - Computer Replace Fd	\$ 4,080	\$ 4,122	\$ 4,182	\$ 4,182	5,477
<b>Total</b>	<b>\$ 164,755</b>	<b>\$ 222,111</b>	<b>\$ 115,770</b>	<b>\$ 110,329</b>	<b>97,889</b>
<b>881 Tourism</b>					
51111 Salaries - Full Time	\$ 96,592	\$ 101,876	\$ 67,820	\$ 100,925	105,187

Account		17-18	18-19	19-20	19-20	20-21
		Actuals	Actuals	Budget	Actuals	Adopted
51121	Longevity	\$ 509	\$ 607	\$ 672	\$ 706	\$ 740
51130	Overtime	\$ 364	\$ 193	\$ -	\$ -	\$ -
51201	TMRS Retirement	\$ 18,353	\$ 19,147	\$ 12,726	\$ 19,058	\$ 19,916
51202	Health Insurance	\$ 20,475	\$ 20,448	\$ 10,201	\$ 20,448	\$ 20,450
51203	Disability Insurance	\$ 269	\$ 368	\$ 359	\$ 362	\$ 374
51204	Workers Comp Insur	\$ 138	\$ 216	\$ 145	\$ 195	\$ 189
51205	Medicare Tax	\$ 1,224	\$ 1,291	\$ 994	\$ 1,270	\$ 1,537
51206	Unemployment Comp Insur	\$ 171	\$ 171	\$ 10	\$ 288	\$ 300
51999	Decision Packages for Discussion	\$ -	\$ -	\$ 59,804	\$ -	\$ -
52010	Office Supplies	\$ 1,959	\$ 1,007	\$ 2,000	\$ 1,537	\$ 1,000
52020	Postage	\$ 2,295	\$ 357	\$ 3,000	\$ 886	\$ 1,500
52040	Fuel	\$ 280	\$ 261	\$ 1,500	\$ 45	\$ 500
52120	Reproduction & Printing	\$ 9,639	\$ 16,586	\$ 17,000	\$ 9,657	\$ 15,000
52130	Other Supplies	\$ -	\$ -	\$ 500	\$ 1,570	\$ 500
52131	Printed Material/Brochures	\$ 6,450	\$ 5,713	\$ 5,000	\$ 8,180	\$ 5,000
52200	Non Capital Equipment Purchases	\$ -	\$ 873	\$ 500	\$ 5,252	\$ 2,500
52600	Employee Recognition	\$ -	\$ 75	\$ 500	\$ 136	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
54040	Vehicle and Equipment Maintenance	\$ 33	\$ 63	\$ 1,000	\$ 523	\$ 1,000
55030	Long Distance/Circuit Ch	\$ 59	\$ 75	\$ 300	\$ 39	\$ 300
55034	Communication & Data Services	\$ 1,887	\$ 1,945	\$ 2,200	\$ 3,192	\$ 3,000
55051	Gas Heating	\$ 267	\$ 282	\$ 450	\$ 437	\$ 500
55070	Purchased Services/Contracts	\$ 22,557	\$ 24,313	\$ 27,000	\$ 21,780	\$ 47,060
55080	Travel & Training	\$ 13,019	\$ 4,157	\$ 12,700	\$ 745	\$ 3,000
55090	Memberships/Subscriptions	\$ 1,436	\$ 4,316	\$ 11,250	\$ 2,567	\$ 11,250
55195	Cellular Phone Charges	\$ 593	\$ 672	\$ 600	\$ 611	\$ 650
55562	Copier Contracts	\$ 545	\$ -	\$ 2,000	\$ -	\$ 2,930
55800	Promotion & Marketing	\$ 6,064	\$ 6,143	\$ -	\$ 109	\$ -
56031	Advertising	\$ 64,817	\$ 65,223	\$ 72,500	\$ 59,943	\$ 71,560
56100	Tourism Promotion	\$ 4,837	\$ 3,331	\$ 11,000	\$ 8,236	\$ 11,000
56110	Event Funding	\$ 28,000	\$ 31,100	\$ 47,100	\$ 36,867	\$ 47,100
69999	Decision Packages for Discussion	\$ -	\$ -	\$ 1,550	\$ -	\$ -
<b>Total</b>		<b>\$ 302,831</b>	<b>\$ 310,806</b>	<b>\$ 372,381</b>	<b>\$ 305,564</b>	<b>\$ 374,543</b>
<b>882 Visitors Center</b>						
51111	Salaries - Full Time	\$ 41,143	\$ 42,830	\$ 38,439	\$ 44,859	\$ 42,279
51118	Salaries - Part Time	\$ 30,143	\$ 33,799	\$ 43,961	\$ 47,958	\$ 45,366
51121	Longevity	\$ 385	\$ 149	\$ 24	\$ 183	\$ 204
51124	Allowances-Clothing/Cell Phone	\$ -	\$ -	\$ 720	\$ 714	\$ 720
51130	Overtime	\$ -	\$ -	\$ -	\$ 72	\$ -
51201	TMRS Retirement	\$ 7,820	\$ 8,011	\$ 7,281	\$ 8,155	\$ 8,123
51202	Health Insurance	\$ 10,200	\$ 8,500	\$ -	\$ 476	\$ -
51203	Disability Insurance	\$ -	\$ 2	\$ 160	\$ 159	\$ 166
51204	Workers Comp Insur	\$ 102	\$ 162	\$ 178	\$ 180	\$ 155
51205	Medicare Tax	\$ 1,021	\$ 1,043	\$ 1,208	\$ 1,350	\$ 1,287
51206	Unemployment Comp Insur	\$ 593	\$ 260	\$ 37	\$ 656	\$ 724
52010	Office Supplies	\$ 1,853	\$ 1,918	\$ 2,500	\$ 988	\$ 1,000
52020	Postage	\$ 901	\$ 157	\$ 2,000	\$ 264	\$ 1,000
52200	Non Capital Equipment Purchases	\$ 656	\$ 700	\$ 1,000	\$ 8,827	\$ 3,000
52600	Employee Recognition	\$ -	\$ -	\$ 500	\$ -	\$ 500
52700	P-Card & Warehouse Incomplete	\$ -	\$ -	\$ -	\$ -	\$ -
52945	Gift Shop-Mdse. COGS	\$ -	\$ -	\$ 20,000	\$ 25,249	\$ 20,000
53010	Building Maintenance	\$ 4,390	\$ 277	\$ 5,000	\$ 3,988	\$ 5,000

Account	17-18 Actuals	18-19 Actuals	19-20 Budget	19-20 Actuals	20-21 Adopted
54010 Office Equipment Maintenance	\$ -	\$ 76	\$ 250	\$ 745	\$ 250
55030 Long Distance/Circuit Ch	\$ 17	\$ 5	\$ 100	\$ 44	\$ 100
55034 Communication & Data Services	\$ 2,228	\$ 2,146	\$ 2,500	\$ 3,233	\$ 2,700
55040 Electric	\$ 6,173	\$ 7,879	\$ 9,500	\$ 7,930	\$ 9,500
55051 Gas Heating	\$ 267	\$ 282	\$ 300	\$ 353	\$ 300
55070 Purchased Services/Contracts	\$ 3,627	\$ 3,342	\$ 6,000	\$ 8,813	\$ 6,000
55180 Alarm Monitoring	\$ 336	\$ 418	\$ 1,000	\$ 507	\$ 1,000
55195 Cellular Phone Charges	\$ 593	\$ 596	\$ 600	\$ 611	\$ -
55231 Electric - Statue	\$ 906	\$ 1,155	\$ 2,200	\$ 1,744	\$ 2,200
55562 Copier Contracts	\$ 2,320	\$ -	\$ 3,560	\$ -	\$ 346
55800 Promotion & Marketing	\$ 2,835	\$ 680	\$ 3,000	\$ 6,083	\$ 6,000
90312 Computers & Software	\$ 5,000	\$ 3,500	\$ -	\$ -	\$ -

<b>Total</b>	<b>\$ 123,508</b>	<b>\$ 117,888</b>	<b>\$ 152,018</b>	<b>\$ 174,140</b>	<b>\$ 157,920</b>
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<b>Total Expenses H/M Tax- Tourism &amp; Visitors Cntr</b>	<b>\$ 591,094</b>	<b>\$ 650,805</b>	<b>\$ 640,169</b>	<b>\$ 590,033</b>	<b>\$ 630,352</b>
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**665 Hotel/Motel Tax - Statue Contrib**

42602 Interest Income	\$ 1,038	\$ 1,356	\$ -	\$ 453	\$ 500
42902 Contributions - Pavers	\$ 2,068	\$ 2,584	\$ 2,000	\$ 1,397	\$ 2,000

<b>Total Revenues</b>	<b>\$ 3,106</b>	<b>\$ 3,940</b>	<b>\$ 2,000</b>	<b>\$ 1,850</b>	<b>\$ 2,500</b>
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**884 Statue**

57950 Paver Project	\$ 467	\$ 722	\$ 800	\$ 471	\$ 800
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<b>Total</b>	<b>\$ 467</b>	<b>\$ 722</b>	<b>\$ 800</b>	<b>\$ 471</b>	<b>\$ 800</b>
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<b>Total Expenses Hotel/Motel Tax - Statue Contrib</b>	<b>\$ 467</b>	<b>\$ 722</b>	<b>\$ 800</b>	<b>\$ 471</b>	<b>\$ 800</b>
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<b>Total Expenses of all Funds</b>	<b>\$ 73,138,249</b>	<b>\$ 73,028,112</b>	<b>\$ 74,256,242</b>	<b>\$ 72,729,471</b>	<b>\$ 75,143,419</b>
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# *Glossary*

*FY 2020-21*

Return to  
Readers Guide

City of  
Huntsville

# Glossary

**Accounting Procedures** - All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control

**Accounts Receivable** - An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by government

**Accrual Basis** - The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Activity Center** - The lowest level at which costs for operations are maintained

**Ad Valorem** - Latin for "value of". Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.

**Allocation** - A part of a lump-sum appropriation which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

**Amount Available in Debt Service Funds** - An "other debit" account in the General Long-Term Debt Account Group which designates the amount of assets available in Debt Service Funds for the retirement of general obligation debt.

**Annual Budget** - A budget applicable to a single fiscal year

**Appraisal** - (1) The act of appraising; (2) the estimated value resulting from such action

**Appraise** - To make an estimate of value, particularly of the value of property. If the property is valued for purposes of taxation, the less-inclusive term "assess" is substituted for this term.

**Appropriation** - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**Arbitrage** - The interest earnings derived from invested bond proceeds or debt service fund balances

**Assess** - To value property officially for the purpose of taxation

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes

**Assessment** - (1) The process of making the official valuation of property for purposes of taxation. (2) The valuation placed upon property as a result of this process.

**Assets** - Resources owned or held by governments which have monetary value

**Balanced Budget** - A budget in which the total of estimated revenues, income, and funds available is equal to or in excess of appropriations

**Balance Sheet** - The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP

**Bond** - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

**Bond Fund** - A fund formerly used to account for the proceeds of general obligation bond issues. Such proceeds are now accounted for in a Capital Projects Fund.

**Brazos Valley Solid Waste Management Agency** - The City has signed a contract for solid waste disposal at the landfill site operated by this agency. The Cities of Bryan and College Station appoint members to the Board of this agency.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body. See [Annual Budget](#), [Capital Budget](#), and [Capital Program](#).

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to past years' actual revenues, expenditures, and other data used in making the estimates.

**Budget Message** - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**Budgetary Comparisons** - Governmental GAAP financial reports must include comparisons of approved budgeted amounts with actual results of operations. Such reports should be subjected to an independent audit, so that all parties involved in the annual operating budget/legal appropriation process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Budgetary Expenditures** - Decreases in net current assets. In contrast to conventional expenditures, budgetary expenditures are limited in amount to exclude amounts represented by noncurrent liabilities. Due to their spending measurement focus, governmental fund types are concerned with the measurement of budgetary expenditures.

**Capital Budget** - A plan of proposed capital outlays and the means of financing them.

**Capital Improvement Project (CIP)** - A multi-year project that addresses repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

**Capital/Major Project Expenditure/Expense** - An expenditure/expense which results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.

**Capital Outlays** - Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Program** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

**Capital Projects Fund** - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

**Cash** - An asset account reflecting currency, coin, checks, postal and express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits. All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

**Cash Basis** - A basis of accounting under which transactions are recognized only when cash changes hands.

**Certificates of Obligations (CO's)** - Similar to general obligation bonds except the certificates require no voter approval. One difference is that an entity must give voters a "notice of intent" to issue the debt, The voters have a right to stop the issue by filing a petition.

**City Council** - The current elected official of the City as set forth in the City's Charter.

**City Manager** - The individual appointed by the City Council who is responsible for the administration of City affairs.

**Competitive Bidding Process** - The process following State law requiring that for the purchases of \$25,000 or more, a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder.

**Comprehensive Annual Financial Report (CAFR)** - The published results of the City's annual audit

**Contract Obligation Bonds** - Long-term debt which places the assets purchased or constructed as a part of the security for the issue

**Cost** - The amount of money or other considerations exchanged for property or services. Costs may be incurred even before money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

**Coverage** - The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. See [Net Revenue Available for Debt Service](#).

**Current** - A term which, applied to budgeting and accounting, designates the operations of the present fiscal period as opposed to past or future periods. It usually connotes items likely to be used up or converted into cash within one year.

**Current Assets** - Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Assets which will be used up or converted into cash within one year. Examples are cash, temporary investments, and taxes receivable which will be collected within one year.

**Current Expense** - An obligation of a City as a result of an incurred expenditure/expense that is due for payment within a twelve (12) month period.

**Current Liabilities** - Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

**Current Revenue** - The revenues or resources of a City convertible to cash within a twelve (12) month period.

**Current Taxes** - Taxes levied and becoming due within one year.

**Debt** - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, notes, and floating debt.

**Debt Limit** - The maximum amount of gross or net debt which is legally permitted

**Debt Service** - The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest

**Debt Service Fund Requirement** - The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

**Debt Service Requirement** - The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

**Delinquent Taxes** - Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes.

**Department** - Separate branch of operation in the organization structure

**Division** - Unit of a department

**Depreciation** - (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence. (2) The portion of the cost of a fixed asset other than a wasting asset which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**Encumbrances** - Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

**Enterprise Fund** - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, gas, and electric utilities; swimming pools; airports; parking garages; and transit systems.

**Expenditure/Expense** - Decreases in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

**Finance Director** - The person appointed by the City Manager who is responsible for recording and reporting city financial activities and making recommendations regarding fiscal policies.

**Fiscal Period** - Any period at the end of which a government determines its financial position and the results of its operations

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Huntsville's fiscal year begins each October 1<sup>st</sup> and ends the following September 30<sup>th</sup>.

**Fixed Assets** - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** - A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with

special regulations, restrictions, or limitations.

**Fund Balance** - The fund equity of governmental funds and Trust Funds. The difference between governmental fund assets and liabilities; also referred to as fund equity.

**Fund Type** - In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

**General and Administrative Costs** - Costs associated with the administration of City services.

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund.

**General Ledger** - A book, file, or device which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is NCGA Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from and much broader than the objectives of business enterprise GAAP financial reports.

**General Long-Term Debt** - Long-term debt (other than special assessment bonds) expected to be repaid from governmental funds.

**General Obligation Bonds** - Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

**General Revenue** - The revenues of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amounts transferred constitute general revenue of the government.

**Governmental Accounting** - The composite activity of analyzing, recording summarizing, reporting, and interpreting the financial transactions of governments

**Governmental Accounting Standards Board (GASB)** - The authoritative accounting and financial reporting standard-setting body of governmental agencies.

**Governmental Funds** - Funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

**Grants** - Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility

**Gross Bonded Debt** - The total amount of direct debt of a government represented by outstanding bonds before deduction of any assets available and earmarked for their retirement

**Improvements** - Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers, and highways are sometimes referred to as "betterments," but the term "improvements" is preferred.

**Implementation Plan** - The specific means of implementing a strategy; outline of the organization's response to fundamental policy choices.

**Income** - A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

**Internal Control** A plan of organization under which employees' duties are so arranged and records and procedures so designed as to make it possible to exercise effective accounting control over assets, liabilities, revenues, and expenditures. Under such a system, the work of employees is subdivided so that no single employee performs a complete cycle of operations. Thus, for example, an employee handling cash would not post the accounts receivable records. Moreover, under such a system, the procedures to be followed are definitely laid down and require proper authorizations by designated officials for all actions to be taken.

**Internal Service Fund** - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

**Investments** - Securities held for the production of income, generally in the form of interest.

**Levy** - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by a government

**Liabilities** - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

**Line Item Budget** - The presentation of the City's adopted budget in a format presenting each department's approved expenditure/expense by specific account.

**Long-Term Debt** - Obligation of the City with a remaining maturity term of more than one (1) year.

**Machinery and Equipment** - Tangible property of a more or less permanent nature, other than land or buildings and improvements thereon. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

**Maintenance** - The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

**Mission Statement** - The purpose of the organization; why the organization exists. Ultimate answer to, "What benefit?" and "To whom?"

**Municipal** - In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other local governments.

**Net Bonded Debt** - Gross bonded debt less any cash or other assets available and earmarked for its retirement.

**Net Revenues Available for Debt Service** - Proprietary fund gross operating revenues less operating and maintenance expenses but exclusive of depreciation and bond interest. "Net revenue available for debt service" as thus defined is used to compute "coverage" on revenue bond issues. See *Coverage*. Under the laws of some states and the provisions of some revenue bond indentures, "net revenues available for debt service" for computation of revenue bond coverage must be computed on a cash basis rather than in conformity with GAAP.

**Net Working Capital** - Current Assets less Current Liabilities in an enterprise or internal service fund.

**Non-Recurring Revenues** - Resources recognized by the City that are unique and occur only one time or without pattern.

**Object** - As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies.

**Object Total** - Expenditure classification according to the types of items purchased or services obtained; for

example, personal services, materials, supplies, and equipment.

**Obligations** - Amounts which a government may be required legally to meet out of its resources. They include not only actual liabilities, but also un-liquidated encumbrances.

**Official Budget** - The budget as adopted by the Council

**One-Time Revenues** - See [Non-Recurring Revenues](#)

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. See [Resolution](#).

**Outlays** - Synonymous with [Expenditures](#)

**Performance Measure** - Tools to determine what levels of service are being provided by the organization

**Prior Years' Tax Levies** - Taxes levied for fiscal periods preceding the current one

**Proprietary Funds** - Funds that focus on the determination of operating, income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**Purchase Order** - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them

**Reimbursements** - (1) Repayments of amounts remitted on behalf of another party. (2) Inter-fund transactions which constitute reimbursements of a fund for expenditures or expenses initially made from it which are properly applicable to another fund--e.g., an expenditure properly chargeable to a Special Revenue Fund was initially made from the General Fund, which is subsequently reimbursed. They are recorded as expenditures or expenses (as appropriate) in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed.

**Reserve** - (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Resolution** - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute. See [Ordinance](#).

**Retained Earnings** - An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund

**Revenue Bonds** - Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

**Revenues** - (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total

assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

**Risk** - The liability, either realized or potential, related to the City's daily operations

**Self-Supporting or Liquidating Debt** - Debt obligations whose principal and interest are payable solely from the earnings of the enterprise for the construction or improvement of which they were originally issued.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes

**Statistical Tables** - Financial presentations included in the Statistical Section of the CAFR which provide detailed data on the physical, economic, social, and political characteristics of the reporting government. They are intended to provide CAFR users with a broader and more complete understanding of the government and its financial affairs than is possible from the basic financial statements and supporting schedules included in the Financial Section. Statistical tables usually cover more than two fiscal years and often present data from outside the accounting records. In contrast to Financial Section information, therefore, Statistical Section data are not usually susceptible to independent audit.

**Strategy** - A fundamental policy choice that affects the organization's Missions, Visions, mandates, values, service levels, and costs

**Supplies** - A cost category for minor items (individually priced at less than \$1,000) required by departments to conduct their operations

**Tax Freeze** – A “cap” placed on certain property taxable value for citizens over 65 years of age

**Tax Levy Ordinance** - An ordinance by means of which taxes are levied

**Tax Rate** - The amount of tax stated in terms of a unit of the tax base; for example, 25 cents per \$100 of assessed valuation of taxable property

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**Unallotted Balance of Appropriation** - An appropriation balance available for allotment

**User Based Fee/Charge** - A monetary fee or charge placed upon the user of services of the City

**Vision Statements** - The set of values by which the Council directs the staff about the intended impact the organization should have on the City as a whole - Provide answers to the preamble, “As a result of our efforts, citizens will...”

# Acronyms

<b>ADA</b>	Americans with Disabilities Act
<b>BVSWMA</b>	Brazos Valley Solid Waste Management Agency
<b>CCN</b>	Certificate of Convenience and Necessity
<b>CIP</b>	Capital Improvements Program
<b>CO</b>	Certificate of Obligation
<b>COPS</b>	Community Oriented Problem Solving
<b>ELMUD</b>	Elkins Lake Municipal Utility District and Elkins area
<b>EPA</b>	Environmental Protection Agency
<b>ETJ</b>	Extraterritorial Jurisdiction
<b>FAA</b>	Federal Aviation Administration
<b>FEMA</b>	The Federal Emergency Management Agency of the federal government
<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>GIS</b>	Geographical Information System
<b>HGAC</b>	Houston-Galveston Area Council
<b>HRWSS</b>	Huntsville Rural Water Supply System
<b>HUD</b>	Housing and Urban Development
<b>HWCEMS</b>	Huntsville-Walker County Emergency Medical Service
<b>IH</b>	Interstate Highway
<b>ISF</b>	Internal Service Fund
<b>IT</b>	Information Technology
<b>NPDES</b>	Natural Pollutant Discharge Elimination System
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SHSU</b>	Sam Houston State University
<b>SRF</b>	Special Revenue Fund
<b>TCA</b>	Texas Commission on the Arts
<b>TCEQ</b>	Texas Commission on Environmental Quality
<b>TDCJ</b>	Texas Department of Criminal Justice
<b>TEA-21</b>	Transportation Efficiency Act (formerly ISTEA - Intermodal Surface Transportation Efficiency Act)
<b>TMRS</b>	Texas Municipal Retirement System
<b>TRA</b>	Trinity River Authority
<b>TWDB</b>	Texas Water Development Board
<b>TXDOT</b>	Texas Department of Transportation
<b>TX TF1</b>	Texas Task Force 1
<b>USEPA</b>	United States Environmental Protection Agency
<b>WCAD</b>	Walker County Appraisal District
<b>WCPSCC</b>	Walker County Public Safety Communication Center
<b>WWTP</b>	Wastewater Treatment Plant - as used in this document, referring to one of the three plants: N.B. Davidson, A.J. Brown, or Robinson Creek
<b>YMCA</b>	Young Men's Christian Association

