

City of Huntsville

Annual

Budget

2006-2007

Huntsville City Council



J Turner
Mayor



Jim Willett
Ward 1



Mac Woodward
Ward 2



Clarence Griffin
Ward 3



Bob Tavenner
Ward 4



Dalene Zender
Position 1



Melissa Mahaffey
Position 2



Mickey Evans
Position 3



Jack Choate
Position 4

Leadership Team

Kevin Evans	City Manager
Danna Welter	City Secretary
Thomas Leeper	City Attorney
John Gaines	City Judge
Glenn Isbell	Special Projects Director
Winston Duke	Finance Director
Victor Pena	Administrative Services Director
Jean Sanders	Public Safety Director
Bill Daugette	Public Utilities Director
Steve Stacy	Public Works Director
Stephanie Brim	Community Services Director

Budget Document Preparation

Brynn Reynolds	Budget Analyst
----------------	----------------

City of Huntsville, Texas
1212 Avenue M
Huntsville, Texas 77340
(936) 291-5400
huntsvilletx.gov



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Huntsville
Texas**

For the Fiscal Year Beginning

October 1, 2005

President

Executive Director

AWARD FOR DISTINGUISHED BUDGET PRESENTATION

"The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntsville, Texas, for its annual budget for the fiscal year beginning October 1, 2005."

"In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device."

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Table of Contents

1. Budget Overview

Budget Message	1-1
Reader's Guide	1-8
Budget Structure	1-9
Budget Preparation Process	1-11
Budget Control and Amendment Process	1-12
Comprehensive Planning Process	1-14
Operating Budget Summary	1-15
Fund Balance Summary	1-21
Revenues Overview	1-22
Goals and Effectiveness	1-50

2. Department Overview

Charter Offices	2-1
Office of City Manager	2-3
Office of City Secretary	2-7
Office of City Attorney	2-10
Office of City Judge	2-13
Administrative Services	2-16
Human Resources	2-17
Risk and Safety Management	2-20
Purchasing Services	2-23
Fleet and Warehouse Services	2-27
Building Maintenance	2-31
Information Technology	2-34
Finance Department	2-37
Finance	2-38
Municipal Court	2-41
Utility Billing	2-45
Public Utilities Department	2-48
Water Services	2-50
Wastewater Services	2-58
Environmental Services	2-65
Solid Waste Services	2-68
Public Works Department	2-74
Planning and Engineering	2-76
Central Inspections	2-81
Health Inspections	2-84
Street Services	2-87
Community Services Department	2-93
Recreation Services	2-95
Parks Maintenance	2-99
Aquatic Center	2-103
Library Services	2-106
Cultural Services	2-109
Main Street	2-113
Public Safety Department	2-116
Police Services	2-118
Fire Services	2-123

3. Fund Overview

Narrative	3-1
General Fund	3-5
Debt Service Fund	3-12
Water Fund	3-14
Wastewater Fund	3-18
Solid Waste Fund	3-22
Cemetery Fund	3-26
Street Fund	3-29
Special Revenue Funds	3-32
Internal Service Funds	3-51
Permanent Funds	3-57
Non-Departmental Overview	3-60

4. Debt

Narrative	4-1
Computation of Legal Debt Margin	4-4
Summary of All Municipal Debt	
General Debt Service	4-5
Water Debt Service	4-5
Wastewater Debt Service	4-6
Solid Waste Debt Service	4-6
General Obligation Debt Service Requirements to Maturity	4-7
General Obligation Debt Service Debt Payment Schedules	4-8
Water Fund Debt Service Requirements to Maturity	4-14
Water Fund Debt Payment Schedules	4-15
Wastewater Fund Debt Service Requirements to Maturity	4-18
Wastewater Fund Debt Payment Schedules	4-19
2004 Refunding Series Debt Payment Schedule	4-22

5. Capital

Capital Improvement Projects	5-1
Capital Projects Budget Summary	5-2
Additions and Funding Schedule	5-3
General Capital Project Descriptions	5-4
Water Capital Project Descriptions	5-21
Wastewater Capital Projects Descriptions	5-47
Drainage Capital Projects Descriptions	5-69
Capital Equipment Purchases	5-72
Capital Equipment Budget Summary	5-73

6. Supplemental Information

Organizational Structure and Staffing	
Principal City Officials	6-1
Organizational Structure Chart	6-2
Summary of Personnel by Fund and Department	6-3
Summary of Personnel Changes	6-8
Employee History Graph	6-9
Statistical Data	
Narrative	6-10
Top Ten Taxpayers 2005	6-12
Top Ten Employers 2005	6-12
Operating Budget Table	6-13
Ratio Net General Debt to Assessed Taxable Value and Net General Debt Per Capita	6-15
Comparison of Taxable Values, Tax Rates, Tax Levy and Collections	6-17
Property Tax Rates- All Overlapping Governments	6-19
Fiscal and Budgetary Policies	6-20
Ordinance Adopting Budget	6-38
Ordinance Adopting Tax Rate	6-43
Glossary	6-44