

City of Huntsville
Parks and Recreation Department

448 State Hwy 75 North
Huntsville, TX 77320



Event Permit Application

Contact Information

Contact Name: _____ Date: _____

Email Address: _____ Phone Number: _____

Address: _____
City State Zip Code

Event Information

Event Name: _____ Date of Event: _____

Organization Name: _____

Type of Event: _____

Time of Event: _____ AM or PM Hours of Event: _____

Purpose of Event: _____

Location of Event: _____

Food Vendors: ☐ Yes ☐ No Number of People Expected: _____

If you have selected yes, please follow the steps to have each vendor fill out a Vendor Permit Application, located on the City of Website under Recreation Services

If Applicable-Type of Sound Equipmet: _____

Acceptance of Terms:

I verify that I have received a copy for my records, read, understand, and agree to the City of Huntsville Park Use Policy and Procedures. I also agree to abide by all City, State, and Federal laws, and agree to the fees. I understand that the City is not responsible for any accidents or lost/stolen items. I also understand that I will be financially responsible for any damages to the Park, property and equipment that are beyond the deposit amount.

Applicant Signature: _____ Date: _____

Approval

FOR STAFF USE ONLY

Deposit:
Permit Cost:

Total

Driver's License
Payment
Receipt Number

On Call Person

Full Refund: ☐ Yes ☐ No

Attach Park Rental Check List. If full refund is not given, please explain:
