



Development Permit Application

City of Huntsville | 448 State Highway 75 North | Huntsville, TX 77320 | 936-294-5782

This application is for a Certificate of Compliance. You must **FILL THIS FORM OUT COMPLETELY** (including signatures) **AND** attach the required documents or this application cannot be accepted. Allow up to 7-10 business days to process.
Do not submit payment at this time.

Property Information

Is Property in Floodplain? ☐ Yes ☐ No

Physical Address _____

☐ City Limits or ☐ ETJ

If the physical address is not known give a legal description of the property below:

☐ Residential or ☐ Commercial

Development Type

Describe what you are doing on this property:

☐ Building Construction

Construction: ☐ New ☐ Add-on ☐ Remodel

Sewer Tap: ☐ New ☐ Existing ☐ OSSF

Water Tap: ☐ New ☐ Existing ☐ Well ☐ Other

☐ Accessory Building or Construction

☐ Storage Building ☐ Carport/Garage ☐ Swimming Pool

☐ Driveway Construction

☐ Driveway Culvert – for non-curb & gutter streets

☐ On-Site Sanitary Sewer Facility

(You must submit a design by a Registered Sanitarian)

Submissions should include:

*Staff may request
Proof of Ownership

One (1) site plan on letter size (8-1/2x11) paper:

- ☐ Drawn to a measurable scale
- ☐ Clear Property lines
- ☐ Adjacent Street names
- ☐ Dimensions from property lines to structures
- ☐ Dimensions for the structure

☐ Manufactured Home Placement

Year Model _____

Sewer Tap ☐ New ☐ Existing ☐ OSSF ☐ Other

Water Tap ☐ New ☐ Existing ☐ Well

☐ Sign Placement

☐ Electricity to sign

☐ 911 Address for Utility Purposes Only

☐ Change of Use

Current Use _____

Proposed Use _____

Property Owner Information – By signing below, I acknowledge that I am the rightful owner of the property proposed for development; and, if different, I authorize the “Applicant” to serve as my agent to file and execute this application on my behalf.

Property Owner Name _____

Mailing Address City State Zip Code

Phone Number _____ E-mail _____

PROPERTY OWNER PRINTED NAME

REQUIRED

PROPERTY OWNER SIGNATURE

REQUIRED

Date

Applicant Information - As authorized by the property owner or if same as the property owner write in “Same as above”.

Name or Company _____

Mailing Address City State Zip Code

Phone Number _____ E-mail _____

APPLICANT PRINTED NAME **REQUIRED**

APPLICANT SIGNATURE **REQUIRED**

Date

FOR STAFF USE ONLY

☐ Signatures ☐ Site Plan(s) ☐ OSSF Design

Received/By: _____

Date Received: _____

GEO ID _____ - _____ - _____

PD-DA-1

Revised: October 2023