



# CITY OF HUNTSVILLE

## WATER AND SEWER TAP APPLICATION PERMIT#

PROJECT INFORMATION			
APPLICANT:			DATE:
PROPERTY OWNER:			PHONE:
BILLING ADDRESS:			
<small>STREET NUMBER</small>	<small>STREET NAME</small>	<small>SUITE/APARTMENT NUMBER</small>	
<small>CITY</small>	<small>STATE</small>	<small>ZIP CODE</small>	
TAP LOCATION ADDRESS:			
<small>STREET NUMBER</small>	<small>STREET NAME</small>	<small>SUITE/APARTMENT NUMBER</small>	
New Construction/Placement <input type="checkbox"/>		Existing Structure with New Taps Required <input type="checkbox"/>	
Existing Structure without Previous Service <input type="checkbox"/>			
TYPE OF TAP (check all that apply)		TAP SIZE (please circle)	
Commercial <input type="checkbox"/> Irrigation <input type="checkbox"/> Estimate Only <input type="checkbox"/>		Water: ¾" 1" 2" Other:	
Residential <input type="checkbox"/> Fire <input type="checkbox"/> Other <input type="checkbox"/>		Sewer: 4" 6" Other:	
REMARKS (Qty, Type, Notes, Etc.)			

**Please read the following notes before signing this application:**

- An account **must** be activated with Utility Billing.
- A plumbing, irrigation, and/or fire suppression permit must be obtained for connection to tap.
- For new development, the project engineer shall be responsible for obtaining any required TXDOT permits.
- Allow 5 business days for tap fees to be quoted.
- Allow 10 business days to complete work once work order has been generated. Completion time varies depending on project size and location.
- The water and/or sewer tap marker stake must be placed within 5 business days. The City will not construct any taps without the marker stake present.
- Once the marker stake is placed, crews will determine if a tap is able to be installed at the requested location and the tap will be constructed to the edge of the right of way or easement line.
- If the location of utility does not allow installation of a tap, the permit holder or contractor will be contacted.
- Once a sewer tap is installed, the tap becomes the customer's responsibility all the way to the sewer main.
- Unmetered fire lines are owned and repaired by customer, to include valve at the main. Fire line valves are to be operated by customer unless an emergency situation arises.
- Long tap definition- Any tap requiring the use of boring equipment, replacement of rock, concrete, or asphalt in City street right of way or easement. This should be identifiable at time of payment by GIS mapping. Some cases may need to be reviewed by Public Works staff.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**\*\*\*FOR OFFICE USE ONLY\*\*\***

WATER:			SEWER:			
Description	Tap Size	Price	Description	Tap Size	Price	
Tap Completed by City Crews	¾" short	\$ 1,200	Connection to Existing Tap	All	\$ 200	
	¾" long	\$ 1,500		Tap Completed by City Crews	4" short	\$ 1,000
	1" short	\$ 1,500			4" long	\$ 1,550
	1" long	\$ 2,000			4" in street	\$ 1,600
	2" short	\$ 2,500				
2" long	\$ 3,200					
Existing Tap (Meter & Set Fee)	¾"	\$ 300	New Taps Greater Than 4" (Inspection Fee)		\$ 250	
	1"	\$ 400	Fee for Location of Stub (Non-refundable)		\$ 400	
	2"	\$ 800				
	ET-E Series Meter	\$ 525				
Meters Not Provided by City or New Taps Greater Than 2" (Inspection Fee)		\$ 250	<b>Fire Line:</b>			
			Fire Line Tap (Inspection Fee)		\$ 250	
<b>Total Water Charge:</b>			<b>Total Sewer Charge:</b>			

**Total Utility Deposit:**

**Public Works Approval Required on Water Taps Larger Than 2" or Sewer Taps Larger Than 4":**

**\*\*If charges differ from base fees listed above a quote/invoice MUST be attached\*\***

A quote or invoice is attached

**\*\*\*FOR OFFICE USE ONLY\*\*\***

Amount collected	\$	/ /	By:
Receipt	#	/ /	By:
Water SR#	Sewer SR#	/ /	By:

Comments:

By: