

City of Huntsville, Texas Annual Budget 2007-2008



City of Huntsville

Annual

Budget

2007-2008

Huntsville City Council



J Turner
Mayor



Jim Willett
Ward 1



Mac Woodward
Ward 2



Clarence Griffin
Ward 3



Wayne Barrett
Ward 4



Dalene Zender
Position 1



Melissa Mahaffey
Position 2



Mickey Evans
Position 3



Jack Choate
Position 4

Leadership Team

Kevin Evans	City Manager
Thomas Leeper	City Attorney
Stephanie Brim	City Secretary
John Gaines	City Judge
Glenn Isbell	Special Projects Director
Winston Duke	Finance Director
Victor Peña	Administrative Services Director
Jean Sanders	Public Safety Director
Bill Daugette	Public Utilities Director
Steve Stacy	Public Works Director
Matt Lumpkins	Interim Community Services Director

Budget Document Preparation

Brynn Reynolds	Budget Manager
----------------	----------------

Special thanks to Harold Hutcheson for design of front and back covers.

City of Huntsville, Texas
1212 Avenue M
Huntsville, Texas 77340 (936)
291-5400
www.huntsvilletx.gov



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Huntsville
Texas**

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

AWARD FOR DISTINGUISHED BUDGET PRESENTATION

"The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Huntsville, Texas, for its annual budget for the fiscal year beginning October 1, 2006."

"In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device."

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Table of Contents

Budget Overview

Budget Message	1
Budget Overview Guide to What's Inside.....	6
Budget Summary	
Budget Structure	8
Planning and Budget Preparation Process	10
Budget Schedule.....	12
Budget Control and Amendment Process	13
Department, Division, and Fund Summary	14
Operating Budget Summary Graphs.....	15
Operating Budget Summary Tables.....	17
Transfers and Internal Charges Summary	20
Fund Balance Summary.....	21
Revenues	
Sources of Income Graph	22
Property Taxes.....	23
Sales Taxes	27
Mixed Drink Taxes	30
Municipal Court Fines	30
Permits, Licenses, Development Fees.....	32
Water Service Charges.....	33
Wastewater Service Charges.....	35
Solid Waste Service Charges	38
Fees, Charges, Sales	40
Utility Franchise Fees	41
Right-of-Way Maintenance.....	42
Grants, Reimbursements, Contributions	42
Interest Earnings.....	43
Hotel/Motel Taxes	44
Intergovernmental Payments	45
Health Insurance Payments	45
Administrative Reimbursements	46
Summary of Revenue Projection Methods.....	48
Goals and Effectiveness	
Process Description	49
Mission Statement	50
Vision Statement.....	50
Values Statement.....	51
City Council Goal Statements	52
Long-term Goals and Short-term Objectives.....	53
Measuring Our Effectiveness.....	57

Department Overview

Department Overview Guide to What's Inside	61
Charter Offices.....	64
City Council.....	65
Office of City Manager	66
Office of City Secretary	70
Office of City Attorney	73
Office of City Judge.....	76
Administrative Services.....	79
Human Resources	80
Risk and Safety Management	83
Purchasing Services	86
Fleet and Warehouse Services	90
Building Maintenance.....	94
Information Technology.....	97
Finance Department.....	100
Finance	101
Municipal Court.....	104
Utility Billing.....	108

Public Utilities Department	111
Water Services.....	113
Wastewater Services	119
Environmental Services	125
Solid Waste Services	128
Public Works Department	134
GIS.....	136
Planning	139
Engineering.....	142
Central Inspections	147
Health Inspections	150
Street Services.....	153
Community Services Department	160
Recreation Services.....	162
Parks Maintenance	165
Aquatic Center	169
Library Services	172
Main Street.....	175
Cultural Services.....	178
Public Safety Department	182
Police Services	184
Fire Services	188

Fund Overview

Fund Overview Guide to What's Inside.....	191
Narrative	193
General Fund.....	197
Debt Service Fund	204
Water Fund	206
Wastewater Fund.....	210
Solid Waste Fund.....	214
Street Fund	218
Special Revenue and Other Funds	221
Cemetery Fund	228
Court Security Fund	230
Court Technology Fund.....	231
Airport Fund	232
Library SRF Fund.....	233
Police Forfeiture Fund.....	234
School Resource Officer Fund	235
Public Safety Grant Fund.....	237
Arts Center SRF Fund.....	238
Hotel/Motel Tax- Arts Fund	239
Hotel/Motel Tax- Tourism Fund.....	240
Hotel/Motel Tax- Visitors Center Fund	241
Hotel/Motel Tax- Statue Fund	242
Library Endowment Fund.....	243
Cemetery Endowment Fund	244
Internal Service Funds	245
Medical Insurance Fund.....	246
Capital Equipment Fund.....	247
Fire Equipment Fund	248
Computer Equipment Fund	249
Non-Departmental Overview.....	250

Debt

Debt Guide to What's Inside	264
Narrative	266
Computation of Legal Debt Margin	269
Summary of All Municipal Debt	270
General Debt Service.....	270
Water Debt Service.....	270
Wastewater Debt Service.....	271
Solid Waste Debt Service	271
General Obligation Debt Service Requirements to Maturity.....	272

General Obligation Debt Service Debt Payment Schedules	273
Huntsville, Tax, Street Arterial CO 1998	273
Street Arterials CO Series 2000	274
Tax and Revenue Golf C/O Series 2001	275
Tax and Revenue Fire Station C/O Series 2004	276
Refunding Bonds Series 2005	277
Tax Notes, Series 2005	278
Water Fund Debt Service Requirements to Maturity	279
Water Fund Debt Payment Schedules	280
Trinity River Authority Contract Bonds Series 1996	280
Trinity River Authority Contract Revenue Bonds Series 1997	281
Trinity River Authority Contract Revenue Bonds Series 1999	282
Wastewater Fund Debt Service Requirements to Maturity	283
Wastewater Fund Debt Payment Schedules	284
Huntsville Texas Waterworks and Sewer	284
Waterworks and Sewer System Revenue Bonds Series 2002	285
Trinity River Authority Contract Revenue Bonds Series Refunding 2003	286
2004 Refunding Series Debt Payment Schedule	287

Capital

Capital Guide to What's Inside	289
Capital Projects Overview	291
Capital Projects Summary Tables	292
Five Year Plans	294
General Capital Project Descriptions	297
TIRZ #1 Westhill Park Section 5- Streets	297
University Avenue Sidewalk- 13th to 14th Street	298
Eastham-Thomason Park Aquatic Center	299
Way Finding Sign Project	300
Block 3 Improvements	301
Comprehensive Plan Phase I- Development of Plan	302
Aerial Mapping 2005	303
Kate Barr Ross Concrete Work	304
Fiber Loop Project- North	305
Pineview Park Parking Lot	306
Land Purchase Capital Fund	307
Library Facility Improvements	308
Eastham-Thomason Park Improvement: Restrooms & Information Center	309
Kate Barr Ross Park Improvements: 4-Plex Parking Lot	310
Oakwood Cemetery Improvements: Mayes Addition Road Extension	311
North East Fire Station	312
Boettcher Drive Sidewalk (Beto to Turner)	313
Service Center Yard Repaving	314
Fiber Loop Project- Fire Station #1	315
Water Capital Project Descriptions	316
Spring Creek and Palm Street Water Plant Improvements	316
24" Radial Water Line Phase I	317
Economic Development- Water	318
TIRZ #1 Westhill Park Section 5- Water	319
North Sam Houston- Water	320
Gazebo Street- Water Extension	321
Repainting of 1 MG Ground Storage	322
Generator for Palm Street Water Plant	323
Moffit Springs/I-45 North - Phase II	324
11th Street/MLK Street	325
IH-45/Elkins Lake	326
Martin Luther King Boulevard (11th to 7th)	327
9th Street (MLK to Ryans Ferry Road)	328
I-45 North (Highway 30 to Crosstimbers)	329
I-45 North (Eastham to Timberline)	330
Eastham Drive (I-45 to Elmwood)	331
Highway 190 East (Highway 19 to Champion Road)	332
TRA Plant Revitalization	333
Spring Creek Filters	334
Hydropillar Rehabilitation and Painting	335

Wastewater Capital Projects Descriptions	336
North Sam Houston- Wastewater	336
Boettcher Drive- Wastewater	337
Economic Development- Wastewater	338
TIRZ #1 Westhill Park Section 5- Wastewater	339
Barnes Subdivision- Wastewater	340
Old Phelps Road- Wastewater	341
16th Street & Sycamore Rehabilitation	342
Lift Stations Generators	343
FM 247 Wastewater	344
Graham Road/Highway 75 South	345
Highway 30 East	346
Westridge and Sumac Area Collector System	347
McGary Creek Interceptor- Phase 1 and 2.....	348
Westridge Interceptor	349
Parker Creek Interceptor.....	350
McGary Creek Force Main & Lift Station Upgrade	351
Old Colony Road- Phase III	352
Bobbitt Addition/IH-45 North/Moffitt Springs Road	353
Drainage Capital Projects Descriptions.....	354
13th Street Headwall.....	354
14th Street Headwall.....	355
Bearkat Drainage	356
Tanyard Creek & OCR Drainage	357
Capital Equipment Purchases Overview	358

Supplemental Information

Supplemental Info Guide to What's Inside	361
Community Profile	
Narrative	363
Population	367
Population by Gender	367
Population by Age	367
Population by Race	367
Population by Household Type	368
Housing Occupancy	368
Per Capita Income	368
Household Income	368
Educational Attainment	368
Top Ten Taxpayers 2007	369
Ten Employers 2007	369
Operating Budget Table	370
Property Tax Rates- All Overlapping Governments	372
Organizational Structure and Staffing	
Principal City Officials	373
Organizational Structure Chart.....	374
Summary of Personnel by Fund and Department	375
Summary of Personnel Changes	380
Employee History Graph.....	381
Fiscal and Budgetary Policies	
Fiscal and Budgetary Policies	382
Ordinance Adopting Budget.....	400
Ordinance Adopting Tax Rate.....	402
Glossary	403