



**CITY OF HUNTSVILLE
STREET EXCAVATION, ALTERATION AND UTILITY CONSTRUCTION
PERMIT APPLICATION**

(Please submit the completed application to Engineering Department, City of Huntsville Service Center, 448 State Hwy 75 North, Huntsville, TX 77320 OR email to Carrie Wells at cwells@huntsvilletx.gov)

PROPOSED WORK:

Firm: _____

Address: _____

Telephone: _____

DESCRIPTION OF WORK TO BE PERFORMED (A drawing attachment is a must):

Location: _____

DESCRIPTION OF WORK (Also, may need a drawing detailing out the intended work):

DATE OF COMMENCEMENT: _____ **DATE OF COMPLETION** _____

The undersigned as representative of the firm named above agrees to restore and repair the right-of-way of the street(s) as outlined in Article IV, Chapter 40 of the City of Huntsville Code of Ordinances.

APPLICANT'S REPRESENTATIVE (PLEASE PRINT OR TYPE)

APPLICANT'S SIGNATURE

DATE

Approval of the proposed work is subject to compliance with applicable City codes and attached conditions:

APPROVED: _____ **Date:** _____

Note: Application is to be accompanied by one (1) engineering drawing of proposed work and any barricading, signing or detouring proposal. A signed approved copy must be on-site at all times during construction.

GENERAL CONSTRUCTION NOTES

- 1) Call Texas 811 for utility locates a minimum of 48 hours in advance prior to beginning of construction to get the City utilities (water, sewer and fiber lines) located among others.
- 2) Notify City of Huntsville Engineering Department (936) 294-5760 at least 48 hours prior to construction.
- 3) Street crossings must be a minimum of four (4) feet deep. Any changes must be authorized by the City Engineer or City Inspectors. Depth is measured from top of curb or top of crown for open ditch roads.
- 4) No City street shall be open cut without prior approval from the City Engineer.
- 5) All bores larger than four (4) inches must be steel encased. If bore hole is one (1) inch larger in diameter than encasement, the hole must be pressure grouted. Contractor is responsible for avoiding existing utilities when boring. Four (4) inch bores must be encased in steel or schedule 40 PVC pipe.
- 6) All open cuts of streets must be saw cut 1' each side of the trench and must be backfilled with two sack cement stabilized rock compacted to 95% modified proctor density. Match asphalt depth to existing, minimum 2".
- 7) All excavation must be a minimum of two and one half (2 ½) feet from existing City utilities. If excavation must be closer, approval of City Engineer must be obtained.
- 8) Proposed line must be staked prior to beginning construction.
- 9) Proposed line should be parallel to curb or right of way when possible.
- 10) Bores on open ditch streets must be a minimum of two (2) feet below flow line of ditch.
- 11) Traffic control must be provided, including cones, signs, barricades, and flagmen as required by the uniform traffic control manual.
- 12) When necessary all shoring and trench protection must meet OSHA standards.
- 13) Storing materials in street is prohibited without prior approval of City Engineer and proper traffic control precautions.
- 14) All areas within three (3) feet of back of curb or inside the ditch line must be backfilled with two sack cement stabilized sand compacted to 95% modified proctor density.

- 15) Contractor must not leave the ditch open for long periods next to a City street. If in the opinion of the Engineer, and open ditch constitutes a danger to the motoring public or to the structural integrity of the street, the ditch will be filled by the City and charged to the utility company.
- 16) Contractor is responsible for restoring work area to the original or better condition including any damage to trees or shrubs. (See City tree policy)
- 17) No work shall be done on weekends or holidays without prior approval of City Engineer.
- 18) Utility company shall ensure that contractor has necessary insurance.
- 19) No equipment or materials may enter or be stored on private property without prior permission, in writing, of the land owner.
- 20) Utility company shall supply contractor with a copy of the permit including the General utility construction notes which must be kept on site.
- 21) All trenches (in paved area parking lots) must be backfilled with two sacks per yard cement stabilized sand.
- 22) City of Huntsville permits are required on all utility construction within the city Limit.
- 23) State permits required on all state right of ways.
- 24) Proposed alignment must use edge of pavement or back of curb as basis for offset dimensions.
- 25) It is Utility Company's responsibility to determine right-of-way and easement limits.